

**Village of Brockport
Code Review Committee (CRC) Meeting Minutes
November 28, 2016**

Call to order: 6:05pm

Members present: Robert Duff, John O'Kane, Ronald Staub

Also present: Trustee Annie Crane (Village Board liaison)

Members excused or absent: Mark Kristansen, Jason Graham, BI/CEO David Miller

Approval of minutes:

6/27/16 and 9/26/16 unapproved minutes by Bob Duff – for approval at the next meeting

10/24/16 unapproved minutes by John O'Kane

→ Motion by Member O'Kane, second by Member Staub, carried 3/0 to approve the minutes of the 10/24/16 minutes as written.

Member O'Kane agreed to take these meeting notes for Clerk Morelli to type.

Old/New Business:

Officers:

Per 10/24/16 minutes, Member Kristansen will serve as CRC Chair until February 2017 and Member Graham will serve as Secretary. No one was selected as CRC Vice Chair. In Member Graham's absence, Member O'Kane agreed to take the meeting notes and leave for Clerk Morelli to type.

Quorum:

The issue of what constitutes a quorum of the CRC remains unclear.

Note: Per 10/24/16 CRC minutes (and later Trustee Crane's follow up with Clerk Morelli) for a Committee presently consisting of 5 members (as there is one vacancy) 3 members present shall constitute a quorum.

Village Code Chapter 21: Garbage, Refuse and Open Burning and/or Chapter 36 Minimum Housing and Building Code:

At the 10/24/16 meeting, CRC was asked by the Housing Task Force to consider recommending amendment of the code as it relates to refuse collection - to require that every village residence use a waste hauler licensed to collect in the Village of Brockport. Member Staub had agreed to meet with a Waste Management representative to explore further. CRC members said they would also research what other Villages in New York State require.

Member Staub reported having met with representatives Val W. Ruoff and Michael R. DeClerck of Waste Management where they suggested that the Village Attorney contact the Waste Management Attorney to discuss how to develop the necessary language regarding waste collection and storage (for an RFP and for Village Code).

Discussion about the necessity of such a code ensued. The concern is that it may be cost-prohibitive for some individuals. The goal of such local law is to protect the safety and well-being of the community.

→ Motion by Member Staub, second by Member O’Kane, carried 3/0 to table CRC involvement until the Village Board weighs in on the HTF recommendations and if needed, that the Village Attorney and Waste Management Attorney collaborate on necessary language.

Trustee Crane will be presenting the Housing Task Force recommendations on refuse collection at the 12/5/16 Village Board meeting.

Village Code Chapter 34: Parking:

At the 10/24/16 meeting Trustee Crane asked the CRC to consider recommending amendment of the code as it relates to no parking on Fair Street from 6am to 6pm. The intent of any revision is to allow safer access for Brockport Ambulance which recently relocated to Burroughs Terrace, a side street off of Fair Street.

Member Staub provided the following report. Trustee Crane said she will take it to the Housing Task Force and Village Board for feedback.

FAIR STREET PROPOSAL

Existing Features:

1. Fair Street 22’ wide pavement
2. Houses on Street 29
3. Fire hydrants 2
4. No parking on north side of street
5. No parking sign “here to corner” 50’ from major intersection on south side of Fair Street and Main Street
6. Existing hedges both sides of Fair Street at major intersection causes line of sight problems turning onto and exiting Fair Street

Problem:

Brockport Ambulance is now located on dead end street (Burroughs Terrace). Ambulance must exit onto Fair Street.

I spoke to Lt. Sue Dann representing Brockport Ambulance and was told they have a problem exiting onto Main Street (major intersection) because of congestion. They also do not like to activate lights or siren as a courtesy to residents on Fair Street.

I spoke with Mr. William Waye, Director of Transportation for Brockport Central School District. He informed me buses for pickup are from 7am to 8:30am and from 2:20pm to 4pm. He has received no complaints.

Conclusion:

1. Poor location for Brockport Ambulance. Cannot resolve this situation.
2. Hedges on Fair Street, if on private property, cannot be removed or trimmed without owner’s permission.

Recommendation:

Move “no parking here to corner sign” on south side of Fair Street 100’ east from present location to make street more accessible for ambulance, delivery trucks, school buses, trash collectors, et c. and to better facilitate ingress and egress for all.

Miscellaneous:

Village Code Chapter 43: Signs & Billboards:

The CRC proposed amendments are still in review by Village Attorney who reported at the 11/21/16 Village Board meeting that this is a complicated area of law and will take some time.

Village Code Chapter 5: Animals

The Village has been contacted by a couple of residents interested in having the Village Code changed to allow chickens and horses. More information to come should this result in a Village Board referral to the Code Review Committee.

Adjourn:

→ At 6:52pm motion by Member Duff, second by Member O'Kane, carried 3/0 to adjourn.

Next meeting date: Monday, 1/23/17 6pm

