Village of Brockport
Code Review Committee (CRC) Meeting Minutes
April 24, 2017

Called to order at 5:30pm by Chair Staub.

Members present: Chair Ronald Staub, Vice Chair Bob Duff, Secretary John O’Kane, Mark Kristansen

Also present: Trustee Annie Crane (Village Board liaison), BI/CEO David Miller

Minutes:
→ Motion by Secretary O’Kane, second by Member Kristansen, unanimously carried to approve the minutes of the 4/3/17 Code Review Committee meeting as written.

Recommendations regarding Village Code Chapter 6: Berms, Fences, Hedges, and Screen Plantings:

1) Add a sentence or section referring to “invisible fencing” to require installation of same entirely on owner’s property.
2) Add consideration and/or additional language related to terms be explored.

Recommendations regarding Village Code Chapter 14: Demolition of Buildings:

1) Section 14-2 A – Insurance – that liability limits be increased as follows:
   a. From $100,000 to $250,000
   b. From $300,000 to $500,000
   c. From $50,000 to $100,000
2) Section 14-2 B 1 and 2 – that fee language be revised to state “Fee schedule as set by Village Board.”
3) Section 14-3 – Demolition procedures
   F. Demolition of existing building… endangers adjoining structure it shall be the responsibility of the owner of the building being demolished to protect adjoining properties.

   Committee will explore further with BI/CEO Miller as soon as possible.

G. Add “at a site authorized to receive such material” after shall only be deposited

I. Add “and filled in with suitable material” after below any future grade.

4) Section 14-5 – Notification of Clerk – delete – instead add “Notify Town Assessor”
5) Section 14-6 – Penalties – set by Village Board

Recommendations regarding Village Code Chapter 16: Driveways:

1) Consider changing from 2 years to 1 year (12 months):

   BI/CEO Miller will send more details re specific areas he suggests be reviewed more thoroughly.

Recommendations regarding Village Code Chapter 19: Fire Prevention:

   To be reviewed at a later date.

Adjourn:
→ At 6:52pm motion by Secretary O’Kane, second by Vice Chair Duff, unanimously carried to adjourn.

Next meeting date: Monday, 5/1/17 5:30pm – Chapters 16 & 19