

**Village of Brockport
Code Review Committee (CRC) Meeting Minutes
April 24, 2017**

Called to order at 5:30pm by Chair Staub.

Members present: Chair Ronald Staub, Vice Chair Bob Duff, Secretary John O’Kane, Mark Kristansen

Also present: Trustee Annie Crane (Village Board liaison), BI/CEO David Miller

Minutes:

→ Motion by Secretary O’Kane, second by Member Kristansen, unanimously carried to approve the minutes of the 4/3/17 Code Review Committee meeting as written.

Recommendations regarding Village Code Chapter 6: Berms, Fences, Hedges, and Screen Plantings:

- 1) Add a sentence or section referring to “invisible fencing” to require installation of same entirely on owner’s property.
- 2) Add consideration and/or additional language related to berms be explored.

Recommendations regarding Village Code Chapter 14: Demolition of Buildings:

- 1) Section 14-2 A – Insurance – that liability limits be increased as follows:
 - a. From \$100,000 to \$250,000
 - b. From \$300,000 to \$500,000
 - c. From \$50,000 to \$100,000
- 2) Section 14-2 B 1 and 2 – that fee language be revised to state “Fee schedule as set by Village Board.”
- 3) Section 14-3 – Demolition procedures
 - F. Demolition of existing building... endangers adjoining structure it shall be the responsibility of the owner of the building being demolished to protect adjoining properties.

Committee will explore further with BI/CEO Miller as soon as possible.

G. Add “at a site authorized to receive such material” after shall only be deposited

I. Add “and filled in with suitable material” after below any future grade.

- 4) Section 14-5 – Notification of Clerk – delete – instead add “Notify Town Assessor”
- 5) Section 14-6 – Penalties – set by Village Board

Recommendations regarding Village Code Chapter 16: Driveways:

- 1) Consider changing from 2 years to 1 year (12 months):

BI/CEO Miller will send more details re specific areas he suggests be reviewed more thoroughly.

Recommendations regarding Village Code Chapter 19: Fire Prevention:

To be reviewed at a later date.

Adjourn:

→ At 6:52pm motion by Secretary O’Kane, second by Vice Chair Duff, unanimously carried to adjourn.

Next meeting date: Monday, 5/1/17 5:30pm – Chapters 16 & 19