

**Village of Brockport
Code Review Committee (CRC) Meeting Minutes
August 28, 2017**

Called to order at 5:30pm by Chair Staub.

Members present: Chair Ronald Staub, Vice Chair Bob Duff, Secretary John O'Kane, Mark Kristansen

Also present: Trustee Annie Crane, Trustee Kathy Kristansen (Village Board liaisons), Planning Board member Lyle Stirk

Minutes:

→ Motion by Secretary O'Kane, second by Vice Chair Duff, unanimously carried to approve the 7/24/17 minutes of the Code Review Committee.

Village Code Chapter 58-23: Historic Preservation:

Village Clerk Morelli had emailed CRC 8/9/17

Referral from Historic Preservation Board:

“The State Historic Preservation Office is requiring that we revise our Historic Preservation law to conform more closely to their model. We will be audited again in 4 years, so we need to do something. When you get around to this (Village Code Chapter 52-23 Historic Preservation), Kevin McCarthy or I from the HPB can meet with you. Bill Andrews”

Attached –

- Brockport Village Code Chapter 58-23 Historic Preservation
- Model Landmarks Preservation Local Law for New York State Municipalities

CRC will review this at a future date.

Village Code Chapter 20: Flood Damage Prevention:

- 1) Section 20-11B Fee – per fee schedule set by Village Board
- 2) Section 20-12 Duties of local administrator – add Title (see page 49 of Village Code as cross reference)
- 3) Section 20-16 Inspections – E. delete term “administrative” from “administrative search warrant” as there is only one type of warrant
- 4) Section 20-16 Inspections – A, B, C, G – wherever code says “his” change to his/her
- 5) Section 20-19 Complaints – A.(2) after “§20-35” add “amount of time to complete” – reference to 20-35C.(5)
- 6) Section 20-33 – Conditions for variances – G.(1) – replace “will” with “may” – also delete “up to amounts... insurance coverage.”
- 7) Section 20-24 Encroachments – A.(2) and B.(2) – question for BI/CEO Miller – can individual apply? Insert Federal Flood Insurance Rate Map prior to term FIRM in 20-24 A.(2) and 20-24 B.(2)
- 8) Section 20-34 – Enforcement; penalties for offenses; other remedies; notification of noncompliance – A,B,C – delete all reference to specific dollar amounts and terms of imprisonment and refer to Village Attorney.
- 9) Section 20-35 – Notice of violations; compliance orders; appearance tickets; civil penalties – F – delete all reference to specific dollar amounts and terms of imprisonment and refer to Village Attorney.

Village Code Chapter 21: Garbage, Refuse and Open Burning:

- 1) Section 21-8 – Burning waste material within Village limits – A – end first sentence after “Brockport”. Delete “except that”. Begin next sentence with “Open burning”.
- 2) Section 21-4 – Accumulation on premises –
Add A. – “except as permitted by this chapter” after “No household waste”.
Add B. – All residences shall have garbage, refuse, and waste collected by a licensed, commercial waste hauler at least once weekly while the residence is occupied.
- 3) Section 21-5 – Receptacles; specifications –
A. – add “evening before scheduled pickup”.
C. – revise last sentence to read as follows: “All non-temporary use residential or commercial dumpsters or totes must be covered when not actively being loaded with an attached, suitable cover specifically manufactured and designed for that purpose.”
Add G. or H. – “Pickup of commercial/industrial waste and recycling by commercial, licensed waste haulers may be performed on any day except Sunday and designated holidays. Pickup shall be between the hours of 7 a.m. and 5 p.m., or other times designated by the Superintendent of Public Works.”
- 4) Section 21-7 – Depositing waste material within Village limits –
G. – delete “any earlier than 24 hours before collection day” and replace with “evening before scheduled pickup”. Delete “property line” and replace with “curbside”.
F. – revise to read as follows: “Curbside trash and recycling pickups by commercial waste haulers for residential properties shall be performed on Tuesday and Wednesday only. Pickup shall be between the hours of 7a.m. and 5 p.m. Exceptions may be made for schedule changes due to holidays or other times designated by the Superintendent of Public Works.”

Adjourn:

→ At 6:45pm motion by Member Kristansen, second by Vice Chair Duff, unanimously carried to adjourn.

Next meeting date: 9/25/17 5:30pm-7pm