

**Village of Brockport  
Code Review Committee (CRC) Meeting Minutes  
January 22, 2018**

Called to order at 5:30pm by Chair Kristansen.

Members present: Chair Mark Kristansen, Vice Chair Bob Duff, Secretary John O'Kane

Present: Trustee Annie Crane, Trustee Kathy Kristansen (Village Board liaisons), BI/CEO David Miller, Kevin McCarthy from Historical Preservation Board.

Also Present: Kevin McCarthy from Historical Preservation Board.

Minutes:

→ Motion by John O'Kane, second by Bob Duff, unanimously carried to approve the 1/9/18 minutes as written.

Kevin McCarthy from Village Historical Board

Spoke on the topic of downtown signage. Some historic board members support keeping a victorian theme. Recommendation to follow the guidelines from Design Guidelines for Signs in Historic Districts in Salt Lake City also Design Guidelines For Colors in city of Georgetown Overlay District. Copies provided to committee members.

Village code chapter 43- 5D

Suggestion to add "historic district" . See Annie Crane annotated copy. Signs need to be approved by historical preservation board. Temporary signs would be exempt.

Fair street parking discussion.

Consideration to add no parking restriction to Eastside of fire hydrant on South side of street. Prior recommendation restrict parking from 6 a.m. to 6 p.m.

Section 34-3 A 25 (a) on South side.

Need to review traffic code reference moving a No Parking sign trustee member Crane to follow up with Police Department.

Temporary sign discussion led by Bob Duff

Sign code especially related to Temporary signs is a dilemma for municipalities in general. Sources Cannolly and Weinstein coping with legal uncertainty Municipal research and Services Center.

Chapter 43-1

Recommendation to add "any individuals" to the purpose 43-1. See Annie Crane annotated copy.

Chapter 43 - 6 H

Recommendation to amend 43 - 6H exempts

Temporary signs may be regulated in size, location. But as noted previously not to reference content.  
Committee agrees to add real estate signs to exempt signs. See Annie Crane annotated copy.

Adjourn:

→ At 6:45 PM motion by Bob Duff, second by John O'Kane, unanimously carried to adjourn.

**Next meeting dates:**

2/19/18 5:30pm-6:45pm

(to review Village Sign Code)