

**Village of Brockport  
Code Review Committee (CRC) Meeting Minutes  
July 30, 2018**

Called to order at 5:29 PM by Chair Kristansen.

Members present: Chair Mark Kristansen, Vice Chair Bob Duff, Secretary John O’Kane, Kent Blair.

Present: Trustee Annie Crane, Trustee Kathy Kristansen (Village Board liaisons)

Minutes:

→ Motion by John O’Kane, second by Bob Duff, unanimously carried to approve the 7/5/2018 minutes as written.

Committee reviewed TNVR and related policies from North Tonawanda referencing trap neuter vaccinate and return program. Buffalo article 7 (feral cat also reviewed).

Consideration of possible Grant and or expansion responsibilities for an Animal Control Warden. Discussion to adopt simpler code.

Committee recommends adopting article 7 from Buffalo as an addition to chapter 5. This would establish guidelines for TNVR. Along with this CRC recommends hiring a new person to oversee TNVR or asking town of Sweden Animal control officer to return to working with cats or discuss possible shared services with Hamlin/ Clarkson Animal control officer.

Chapter 36 consideration: when the certificate of occupancy lapses.

Chickens:

Invite Erica Linden to present her perspective at a future CRC meeting.

Committee members are encouraged to review chicken and related file code from Monticello, West Carthridge, Moredu, Sag Harbor, Scottsville, New Paltz, Naples and Haverstraw.

Trees:

Mayor has asked committee to review chapter 46. Soil has been piled on the tree surrounds on Village streets. It is necessary to reveal the crown for the well-being of the tree.

Volunteers recently cleaned out numerous tree surrounds on Main Street.

Market Street tree surrounds are in worse condition.

DPW superintendent will consult arborist to help decision about future needs.

Village has also hired a Village Gardener.

Plan will need to consider Merchants needs and desires but also needs to preserve the attractiveness of the area.

Delete “completed in August 2006” from the definition of the tree inventory report.

46-5(4) delete address of “located at 49 State Street”.

Interim Code Enforcement Officer has been hired.

**Next meeting dates:**

9/24/18 5:30pm-6:30 PM

(to review Village Code)