

**Village of Brockport
Code Review Committee meeting minutes
August 27, 2018**

Called to Order at 5:32 pm by Chair Kristansen

Members present: Chair Mark Kristansen, Vice Chair Bob Duff, Kent Blair, Lyle Stirk

Present: Trustee Annie Crane, Village board Liaison

Minutes: Minutes from July were accepted with the correction describing the current part-time code Enforcement Officer as being "interim" in that position.

Kent suggests that any recommendations made by the CDC to the village board should be voted on by members for being recorded in the minutes. This practice would establish the fact that the decision was made by the CRC for the recommendation of the Village Board to consider, thereby avoiding any potential misunderstandings about recommendations that may occur. The content of recommendations should be reviewed by the Village Attorney for wording of an ordinance.

Previous Fair St. parking discussions (ie: making it 1 way westbound from Burroughs Ter.) were reviewed and tabled pending the status of a possible return of the Brockport volunteer Ambulance service. Annie will discuss this issue with the Police Chief.

The matter of amending the Village Code to allow for keeping live chickens within the Village boundary was tabled in order to provide Erica Linden an opportunity to present this topic to the CRC. She was not present at this meeting.

Discussion was held on interim COE Chad Fabry's proposed revision to Ch 36 (attached) establishing the landlord's responsibility to renew certificates of occupancy on time without relying on reminders from the Village of Brockport.

- The request for Chad to attend the next CRC meeting was made to ensure no additions/changes to his recommendation is desired

Sweden Animal control Officer, Kathy Beaumont, is willing to meet with CRC regarding feral cats, but she has no facility for the removal or proper disposition of such cats.

Feral cats locations include on Frazier St. and the former G.E plant on State St.

- Kent will contact the Humane Society to learn what recommendations may be offered to solve this problem.

Elections to Office positions for the Code Review Committee resulted in the nominations are follows:

Chair- Kent Blair
Vice Chair- Bob Duff
Secretary- John O'Kane

One motion recommending each name to the position described was made, seconded and passed unanimously.

At 6:47 pm Bob Duff made a motion to adjourn, seconded by Kent Blair and approved unanimously.