

Minutes

To: Code Review Committee Members
Village Clerk
Date: 4 February, 2013
Re: **meeting of 01/28/13**

Village hall, 6 pm

Members present: Appleby, Bush, Fox, Kristansen, CEO Zarnstorff, Trustee Hannan

Guest: Village Attorney Rob Leni

Approval of Minutes: Reapproved minutes from 11/26/12 with member Kristansen motioning and member Fox seconding. Approved

Review of Village Attorney work from last meeting (12/17/12)

36-5 – Discussion re: reasons for CofC's resulted in Village Attorney deciding that we should still use CofC and CofO depending on the reason for issuance. That is, that a CofC is for improvements to existing properties, and a CofO is for whole buildings. The term "CofC" is deleted from 36-5-B.

36-2-I – consists of language from section 1203 of the NYS Uniform Building Code, and should not be changed

36-3-D – Alter (2) to add business uses that get 3 yr. operations permits per NYS 1203 and village code to start with "Except as otherwise provided in the Village Fee Schedule for businesses that qualify for three year operating permits, ..."

36-2-L – Change "time of application" to "time of issuance".

36-4-F – includes reference to payment of fees at time of filing of an application for a rental registration.

36-5-C – Now includes standards for issuance of CofO or CofC. The reference to "substantial compliance" remains, per CEO Zarnstorff suggestion.

36-5-D-(6) remains unchanged.

36-5-G – Added standardized language about fees for CofO's.

36-6 – Standardized fee schedule section language.

There was discussion regarding punch lists for repairs in lieu of a conditional CofO. Village Attorney recommends relying on 36-18 for mention of these kinds of things. 36-18-B refers to informal compliance orders, and the committee agreed to add that such orders must be in writing and must include a time limit for completion of the punch list. Village Attorney will build in a subsection about enforcement of compliance orders.

36-6-B & C – Apply to all properties, not only rentals, so Village Attorney suggests that we move them to 36-5 to become the new sub-sections E and F.

36-7 – Regarding conditional CofO's, Village Attorney suggests replacing sub-section A with the former description from Temporary CofO's (removed), and adding six months as a time limit.

36-8 – Village Attorney suggests removing "temporary CofO" and possibly adding the alternative for a conditional CofO.

Depending upon the timely submittal of these minutes, Attorney drafts for the rest of chapter 36 will be ready for inclusion in the announcement for the next meeting.

The committee adjourned at 8:00 pm.

Next meeting on 2/25/13 at Village Hall Conference Room

Art Appleby