

Minutes

To: Code Review Committee Members
Village Clerk

Date: 25 March, 2013

Re: **meeting of 02/25/13**

Village hall, 6 pm

Members present: Appleby, Bush, Donahue, Fox, Kristansen, CEO Zarnstorff

Guest: Village Attorney Rob Leni

Approval of Minutes: With regard to ch. 36-2-J, Village Attorney and committee have decided not to change the 12 month duration of a building permit or amended building permit. The statement changing that section is deleted from the minutes of 1/28/13. Motion by member Bush, second by member Kristansen, minutes approved unanimously.

Discussion

- CEO Zarnstorff questioned 36-7-A (1) asking what if a variance needs to be obtained. The committee decided to add that any variances required need to have been applied for, but not necessarily approved by the Village.
- Regarding section 36-8, CEO Zarnstorff asked whether additional language is needed regarding treatment of vacant buildings in order to allow or require inspection before they can be reused. Village Attorney suggested putting this language into 36-5
- In 36-5-B, change current CofO to new CofO and add a new sub-section C to cover buildings that are vacant or that have had utilities disconnected for at least 9 months.
- In 36-9, add the phrase 'responsible parties' to expand the definition of 'owner' so that the Village has someone local to contact.
- In 36-10 Village Attorney reworded parts to remove administrative search warrants so as not to appear to penalize individuals for declining inspections, and inserted correct

reference to criminal procedure law. In subsection (3), reworded to prevent multiple inspections or conflicting orders. Subsection B is left as is.

- Section 36-12 will become 36-11 as lower numbered sections have been renumbered. The reference to 36-11 will now refer to section 36-10-A-(2). Subsection C has been reworded.
- In section 36-13, change 'every 12 months' to 'annually'. In subsection (3), CEO Zarnstorff requests that non-residential buildings remain on a 3 year inspection schedule. Village Attorney will modify.
- Section 36-13-B now sets up inspections pursuant to complaints.
- In section 36-15, Stop Work Orders, add 'or his authorized inspector' wherever Code Enforcement Officer appears.
- In section 36-16, remove 'or equipment' from subsection (1). Add 'significantly in disrepair, damaged, unsanitary, vermin-infested....' Replace 'provisions of this chapter' with specific references to sections of the chapter. Add 'or portion thereof' so that multiple unit buildings do not have to be completely shut down. Village Attorney recommends scratching sub section A (2).
- Still to be covered, Article II, Unsafe Buildings, Article III, Enforcement. Village Attorney suggests setting the monetary penalty at \$350 per week, and removing reference to the ZBA because it has no jurisdiction in these matters.

Member Donovan moved, member Bush seconded, all in favor of adjournment at 8:06 pm.

Next meeting on 3/25/13 at Village Hall Conference Room

Art Appleby