

**MINUTES OF THE MEETING - EMILY KNAPP MUSEUM
JANUARY 18, 2017**

CALL TO ORDER: 6:31 P.M.

PRESENT: Pat O'Brien, Sue Savard, Bill Andrews, Norm Knapp, Sarah Cedeno, Alicia Kerfoot, Chris Hunt, Chris Maxfield, Christine McCabe, Karen Owens

OLD BUSINESS:

Motion by Norm Knapp to accept the November minutes. Seconded by Sarah Cedeno. Unanimous approval.

Motion made by Sarah Cedeno and seconded by Christine McCabe to accept Madeline Hart's volunteer application. Unanimous approval.

Peter Sharp has done an initial measurement for the new bookcases in the office area. He plans to prepare detailed plans soon and submit a cost estimate to our board.

George Dante hopes to have the golden eagle finished and returned in April.

NEW BUSINESS:

Korey Hunsinger, architect, visited the museum's third floor over Christmas vacation to inspect the 3-4 foot area between the garret and the reaper room. In her opinion, there is no reason that area could not be reclaimed on the side of the reaper room in order to add more square footage for display. The Museum Board will continue in future meetings to put together a plan for rehabbing the museum's third floor.

Insulation, Sarah Cedeno's father, an insulation contractor, has done an insulation thermal analysis of the museum and will be putting together a feasibility and cost estimate for adding insulation. Also, he suggested our board have an electrician study the possibility of heating the museum. Alicia Kerfoot motioned to have an electrician do an initial study; seconded by Christine McCabe. Unanimous approval.

Chris Albrecht, Brockport elementary school teacher, is working with other faculty at Brockport to organize a tour of ELK with the fourth grade students in late spring. Sarah is coordinating that effort with Chris.

Kevin McCarthy has asked that we open the museum in late June (date to be announced) to be part of a walking tour of historic village homes in conjunction with the Morgan Manning house. Unanimous agreement.

We have received into our collection the original plans for the old Market Street fire hall. Although too large to display, Pat will have the plans digitized as we did for the three restored maps.

Terry Marsham is donating his extensive Civil War collection to the ELK. Sue Savard will contact him to get the donation forms completed. The collection is currently on loan to the Brockport Community Museum for their traveling display.

Jim Glidden submitted his cost estimate for supplies in order to build two large shadowboxes in which to house the restored maps. He is donating his time. We approved the estimate. Pat will write a proposal and submit it to the Village Trustees.

Adjournment: Meeting adjourned at 8:00 p.m.

Next Meeting: February 22, 2017

Minutes Submitted by Pat O'Brien, Chairperson

APPROVED