

MINUTES OF THE MEETING - EMILY KNAPP MUSEUM
April 26, 2017

CALL TO ORDER: 6:33 p.m.

PRESENT: Pat O'Brien, Allan Berry, Sue Savard, Bill Andrews, Norm Knapp, Sarah Cedeno, Dan Burns, Alicia Kerfoot, Chris McCabe, Chris Hunt, Karen Owen

APPROVAL OF MINUTES: Motion to accept the March, 2017 minutes by Sarah Cedeno, seconded by Alicia Kerfoot. Unanimous approval.

OLD BUSINESS: Pat put forward three funding requests. The shadowboxes are completed and installed in the museum. There was a cost overrun on the initial estimate, due to the necessity of special ordering some of the materials which could not be obtained at Lowe's or other local building supply stores.

The cost of the eagle restoration is also higher, due to the fact that the case containing the eagle had to be rebuilt.

These requests, plus the estimate for the bookcases being built by BOCES #2 students has been sent to the village for approval at their next meeting.

Motion was made by Allen and seconded by Norm to accept the requests for additional funding from the Shafer Trust. Unanimous approval.

Sue went over the agenda for the April 28 event at Cooper Hall.

NEW BUSINESS: Since the village is in the process of establishing an evacuation plan for the building, the mayor requested that the Capen piano in the first floor hall be moved. After having the piano's condition assessed by a piano tuner and repair technician, and finding that it needs to be entirely rebuilt before it can be sold or put on loan, Pat recommended that the piano be discarded. Dan offered to ask the Seymour Library staff if they would like it as a display piece.

Allan motioned that the piano be deaccessioned, seconded by Norm. Unanimous approval.

Sue requested of the Mayor that the museum be provided with a key to the back hallway door. In case of an emergency, the museum staff and visitors must have a second means of egress besides the front stairway. The mayor agreed to provide a key.

Allan is nearly finished restoring the front vestibule door. Bob Molnar is doing a small repair, after which the final coating will be applied and the door reinstalled. Thank you Allan for your efforts.

The entrance door to the museum is still not repaired, and the museum cannot open to the public for regular hours until it's repaired.

At the May meeting, Allen and Norm will have an update on the stairway carpeting.

Adjournment: Meeting adjourned at 7:40 p.m.

Next Meeting: May 24, 2017

Minutes Submitted by Allan Berry, Secretary