

**MINUTES OF THE MEETING - EMILY KNAPP MUSEUM**  
**July 26, 2017**

**CALL TO ORDER: 6:31 p.m.**

**PRESENT:** Allan Berry, Sue Savard, Bill Andrews, Norm Knapp, Dan Burns, Chris McCabe, Karen Owen.

**APPROVAL OF MINUTES:** Motion by Chris McCabe and seconded by Norm Knapp to approve the June minutes. Unanimous approval.

**OLD BUSINESS:**

- ✓ Doug Wolcott Memorial: The ad hoc committee including Allan Berry, Dan Burns and Sarah Cedeno met to consider options for and recommend an appropriate use of the funds collected from friends of Doug Wolcott led by Bob Wolf. A memo summarizing the work of the committee was presented in advance of the meeting and served as the basis of discussion. The committee recommended that the funds be used to place a shadow box and a museum quality display case in the war room to contain items related to the Vietnam conflict. Much discussion followed regarding the permanency of the display. Allan Berry moved that the museum gratefully accept the gift and place in the war room a museum-quality display case and a shadow box containing military items that initially focus on the Vietnam conflict. However, the museum board reserves the right to change the display as other needs arise. Further, that the shadow box and display case will have a permanent label recognizing Doug Wolcott's service to ELK and as a veteran. Dan Burns will serve as liaison to the friends of Doug Wolcott regarding items relating to the Vietnam conflict that may be appropriate for accession by the ELK. Seconded by Norm Knapp; unanimous approval. The board will communicate its decision by letter to Bob Wolf. Before the letter is sent it will be necessary for the Board or its representative to determine the size and location of a shadow box and museum quality display case.

Dan Burns provided other ideas to keep in reserve for use of the donation money from friends of Doug Wolcott: framing a photograph of 1 Park Avenue, the building in which the Seymour Reaper was manufactured, including with it a description and history of the building; a mural depicting all military branches; a bronze plaque listing names of all Vietnam veterans from Brockport.

- ✓ Rug/Carpet Project: The board members again discussed the areas to be covered by new carpet. If the most expensive carpet is placed in the first floor hall, on the stairs between the first and second floor, and an area carpet in the third floor hall, the cost will be \$2,115. Norm Knapp motioned to leave the current carpet at this point; seconded by Chris McCabe; unanimous approval.

**NEW BUSINESS:**

- ✓ Nomination/Election of officers: Pat O'Brien agreed to continue as Chair, Allan Berry agreed to continue as secretary. Sarah Cedeno submitted a note stating she feels unable to fill the Vice Chair post if the meetings are held on Wednesday night as she often has

other commitments. Norm Knapp suggested we not address the possibility of changing the meeting night until such time as more board members are present. Karen Owen agreed to fill the post of vice chair. Motion by Allan Berry to accept the list of officers; seconded by Chris McCabe. Unanimous approval.

- ✓ Redesign of Garrett: Allan Berry moved; seconded by Chris McCabe; unanimous approval asking Sue to explore possibilities for redesigning the garret area to better display local businesses and depicting an art studio for Helen Hastings.
- ✓ Alumni House Heritage Committee: Karen Owen and Kathy Appleby are reinstating a Heritage Committee at the Alumni House. Bob Meringolo, antique appraiser, will speak at the Alumni House fall event. While here, he may visit the ELK if time permits.

**Adjournment:** Chris McCabe motion to adjourn at 7:49; seconded by Karen Owen; unanimous approval. **Meeting adjourned at 7:49**

**Next Meeting: August 23, 2017**

**Minutes Submitted by Allan Berry, Secretary**