

MINUTES OF THE MEETING - EMILY KNAPP MUSEUM
October 25, 2017

CALL TO ORDER: 6:31 p.m.

PRESENT: Pat O'Brien, Allan Berry, Sue Savard, Norm Knapp, Alicia Kerfoot, Chris McCabe, Karen Owen and Bill Andrews.

APPROVAL OF MINUTES: Chris McCabe motioned to approve the July minutes, seconded by Norm Knapp. Unanimous approval.

OLD BUSINESS:

- ✓ **Street of Shops Display:** As approved by the Board at the July 2017 meeting, Sue Savard has undertaken the project of researching the possibility of changing the Garret to include a Street of Shops. Doug Bull and Jim Bolthouse have agreed to volunteer their time to construct the displays. Sue recommended that the Board approve moving forward with this project immediately and prior to insulation and wall board installation in the Garrett. The estimated cost of the project involves \$1,722.00 from the Trust and \$750.00 from other sources including the sale of note cards and a \$500.00 donation from a New York City movie company that asked for approval to use images from the ELK collection. Norm Knapp made a motion to proceed with the project as described and for Pat O'Brien to request the use of \$1,722.00 from the Trust from the Village Board. The motion was seconded by Chris McCabe. Unanimous approval.
- ✓ **October 13 Special Event – “Brockport’s History Through Music”:** Sue Savard reported that this event, Brockport’s History Through Music held on October 13, 2017 at the Concordia Lutheran Church in Brockport was a great success. Attendance for the event was greater than expected with 143 people attending. Sue generously made an additional donation on behalf of the ELK in the amount of \$50.00 to the church for their outstanding assistance in hosting this event.
- ✓ **Accessioning and Deaccessioning of Museum Collection:**
 - Sue Savard reported that the Museum has received a gift of \$75.00 from an individual who visited the Museum to research family history. The individual discovered duplicate photographs that had significance for her family and asked if the Museum would consider giving or selling one to her. Alicia Kerfoot made a motion which was seconded by Norm Knapp stating that we would not honor this request as it might set a precedent but that we would facilitate having a copy of the photograph made for the individual. Unanimous approval.
 - Sue Savard reported that we have numerous photographs of graduating classes from the Normal School and asked about the possibility of deaccessioning those photos and making them available to the Alumni House at The College at Brockport. Alicia Kerfoot moved that we should first check with Charlie Cowling at Drake Library before proceeding. The motion was seconded by Norm Knapp. Unanimous approval.

✓ **Other:**

- **Genesee County History Program:** Karen Owen reported that she plans to attend a program sponsored by the Genesee County Historian to learn about Disaster Planning. Karen will report to the Board on this program.
- **Village Historian Recognition:** Alicia Kerfoot moved that the Board recognize the service of Sarah Cedeno as Village Historian. The motion was seconded by Sue Savard. Unanimous approval.

FUTURE ITEMS:

- ✓ **Doug Wolcott Memorial:** Dan Burns
- ✓ **Work Session to update “Strategic Plan:** Pat O’Brien
- ✓ **Helen Hastings Room:** Sue Savard

Adjournment: Meeting adjourned at 6:53 p.m.

Next Meeting: November 15, 2017

Minutes Submitted by: Allan Berry, Secretary

Thursday, March 1, 2018