

**VILLAGE OF BROCKPORT**  
**Historic Preservation Board**  
**Meeting of November 17, 2011**  
**Minutes**

1. The meeting came to order at 7:02 pm, Andrews presiding. Other members present were Moore, Morris, Ketchum, Hunsinger, and McCarthy. Kevin Rademacher of Clark Patterson Lee was present as a guest during part of the meeting.
2. The meeting began with an executive session to discuss a draft of provisions to be included in a proposed contract for an architect consultant for the loft apartments project. Hunsinger and Rademacher did not attend. On motion by Morris seconded by Moore, the Board agreed to propose the draft to the Village Manager. [Later, Andrews proposed by email additional provisions which were circulated and approved.]
3. When the regular session resumed, Hunsinger and Rademacher returned. Andrews reported that he had learned that neither Goetz nor Vandenberg would be able to attend the meeting.
4. Andrews reported an addition to the minutes of the meeting of October 20, as follows:

Markham raised a question about the placement of a traffic light pole near the Strand Theater, Andrews agreed to inquire of NYS DOT about the matter.

The minutes for the special meeting of November 11 were approved as distributed and the minutes of the regular monthly meeting of October 20 as distributed with that addition were approved on motion by Ketchum seconded by Hunsinger.
5. The Board spoke with Rademacher about our possible relationship with his firm on the loft apartments project.
6. Andrews reported that he had spoken to Scott Sullivan, chief engineer on the Main Street reconstruction project, about the traffic light pole and had been told that USDOT regulations required the use of such poles and that no other placement had been possible.
7. In view of the absence of two members who had attended the November 11 meeting, Andrews removed from the agenda the item on the request for reconsideration of the decision on the selection of an architect for the loft apartments project.
8. The Board discussed the Preservation League Workshop, "Enhancing Main Street", of November 16. All agreed that it had been a rousing success, having exceeded our expectations.
9. Andrews proposed that he contact owners of property in the historic district concerning their interest in participating in the loft apartments project. Ketchum proposed that he write an informational letter to be used in that solicitation. He agreed to do so and to distribute it by email to Board members for their review..
10. Ketchum reported that she would be contacting the owners of the Hawken and Derow residences in the near future to inquire of their interest in having their houses designated historic landmarks.
11. Andrews reported that the First Baptist Church had been listed on the State and National Registers, but that the Middle School had been delayed because of technical problems at SHPO. [On November 18, he learned that the Middle School had been so listed.] He reported no progress on the nominations for the Methodist Church or the State St./park Ave. district.
12. Andrews reported that he had discussed with Julian Adams of SHPO possible projects for CLG funding. Adams had encouraged an application either for a consultant to nominate the State St./Park Ave. district or the creation of an app for a walking tour. Adams especially encouraged the latter project. He discouraged an application for money to create a website, saying that New Paltz would be producing a replicable template for such a website. He considered work on public buildings and landscaping to be eligible, but low priority.
13. The Board agreed to schedule its next regular monthly meeting for December 15 at 7:15 pm, meeting a quarter-hour later than usual.
14. The meeting adjourned at 8:11 pm.