

**Village of Brockport  
Historic Preservation Board  
Special meeting Nov. 29, 2012**

**Minutes**

Call to order: 5:10 pm by Kathy Goetz

Attendance: Bill Andrews, K Goetz, P. Ketchum, Kevin McCarthy, S. Bakshi,

Discussion of proposal by the Clinton Brown Company Architecture, pc  
Re: Qualifications for Architectural Consultant Services Related to a Comprehensive Survey of Historic Resources

A discussion of the qualifications of the proposal disclosed that our budget would not enable the firm to do the survey of 340 houses. However, their web site estimate which we felt would be best since they would have an in depth understanding of the houses, comes in under budget. Bill suggested that we eliminate 40 houses thus lowering the cost. He spoke to L. Weise who will speak to L. Byer and B. Englehart re: the grant in which there is no more money. Brown countered with a proposal for our budget constraints saying that the photographer and architectural historian, Jennifer Walkowski who will be the primary researcher, would spend more time out here. He proposed an annotated list of properties with thumbnails, information and a brief architectural description.

Bill Andrews moved that we accept the proposals from C. Brown Architecture for a Comprehensive Survey of Historic Resources and for web site design. P. Ketchum seconded it. The motion passed.

Discussion of three proposals by Clinton Brown Company Architecture,  
Revize Website Design and Martin Edic re: Website Proposal - see above.

Bill moved that we ask the Village Board for permission to apply for a CLG grant to hire a consultant to prepare a nomination to the State Historic Register for a State St. and Park Ave. Historic District. P. Ketchum seconded the motion. It was approved.

A discussion in which we talked about providing photographs, to help with the match, followed. This will have to be put out on an RFP.

B. Andrews approached Pres. Halstead about the nomination of Hartwell Hall. Pres. Halstead had him meet with the new V. Provost who explained that while both are supportive, they do not have the authority to approve it. That must come from the state.

B. Andrews noted that we have an application for a Local Landmark from Carol Hannan re: 65 Fayette St. . He moved, P. Ketchum seconded, that we accept the application.

The motion passed. A public hearing will be set for Dec. 20th. K. Goetz will notify Leslie Morrelli about the hearing so that she can publish the information.

Adjournment 8:15 next meeting Dec. 20th