

VILLAGE OF BROCKPORT
Historic Preservation Board
Meeting of December 15, 2011
Minutes

1. The meeting came to order at 7:19, Bill Andrews presiding. Other members present were Kathy Getz, David Markham, Kevin McCarthy, and Jackie Morris. Guests present were Gordon and Peggy Fox.
2. The Foxes presented to the Board plans for the restoration of a portion of the metal fence that once surrounded the Morgan-Manniang House. Andrews explained that any application for a fence permit would be submitted to the Board for its approval, which would be based on historic preservation principles. The Board encouraged the Foxes on this project and assured them that their plans seem to conform to historic preservation principles.
3. The minutes of the meeting of November 17, 2011, were approved as distributed.
4. Andrews distributed copies of his correspondence with David Strabel concerning our decision on selecting an architect consultant. In view of the absence from the meeting of two of the three members who had voted favorably on the motion to select an architect at the November 11 special meeting, the item on reconsideration of that decision was removed from the agenda.
5. Andrews gave a progress report on the loft apartments project:
 - a. The Village Board at its December 13 meeting authorized the Village Attorney to prepare a contract with the architect consultant to incorporate the terms proposed by the HPB and accepted by the consulting firm-designate.
 - b. The following property owners have expressed an interest in participating in the program:
 - 1) Don Short for 78 and 82 Main Street
 - 2) Archie Kutz for 53 Main Street
 - 3) Zachary Delany for 73 Main Street
 - 4) Chris Trento for 39 Main Street
 - 5) Ted Hawley for 46-50 Main Street
 - 6) Jose Mendes for ?? Main Street
 - 7) Kurt Smith for 71 Main Street
 - 8) Sharon Kehoe for 84-88 Main Street
 - 9) Thomas Ophardt for 15 Market Street
 - c. The proposed tax abatement program will be on the agenda for the Village Board meeting of January 10, 2012.
 - d. The HPB must begin to prepare to apply for housing subsidy grants as soon as the contract is signed with the architect.
 - e. He distributed information on the federal and state historic preservation tax credit incentive programs for commercial properties.
6. Andrews distributed copies of the 2011 annual report to the Certified Local Government office.
7. Goetz reported that she has deferred action on designation of the Winslow residence because of the illness of the owner and will prepare the nomination for the Panniang-Rice residence after the holidays.
8. Andrews reported that he has conversed with Virginia Bartos of SHPO about the proposed Methodist Church and State/Park historic district nomination for the state/national registers. She asked for some additional work on the narrative for the Methodist Church nomination and asked that Andrews take the required photos. She plans to visit Brockport early in 2012 to view the proposed Stat/Park historic district.
9. On motion of Goetz seconded by Markham, the Board voted to ask the Village Board to create the position of Vice-Chair of the HPB as recommended by the Certified Local Government office.
10. McCarthy reported to the HPB on a firm in Rush that repairs and restores wooden windows.
11. The next regular meeting will be January 19, 2012, at 7:15 in the Village Hall.
12. The meeting adjourned at 8:02 pm.