

**Village of Brockport
Historic Preservation Board
Meeting
April 17, 2014**

Call to order: The meeting was called to order at 7:17pm.

Attendance: Bill Andrews, Pam Ketchum, Kathy Goetz, Kory Hunsinger, Kevin McCarthy, Sri Ram Bakshi were present

Approval of minutes: March 20, 2014 the minutes were approved with the correction of a Board member's name. Moved B. Andrews, 2nd K. McCarthy.

Old business: 7:18pm

Report of audit committee. The report was sent to Julian Adams at SHPO on April 7th, an acknowledgement of receipt was received.

Web site training - Kevin McCarthy worked with Susan Smith for 4 hours Sunday and 2 hours Thursday. In doing so he learned that he has much more to learn. They have uploaded images, and have found characters that do not belong. With the work they are doing he thinks that we will be able to archive the meeting minutes. He will update Erica Linden on the progress they are making. With the knowledge and expertise that Susan Smith has Pam Ketchum suggested that we appoint her as special consultant to this Board. Pam Ketchum moved and Kevin McCarthy seconded. All approved.

60 Clinton - is still being discussed.

Training - reviewed the second chapter of the Historic Preservation Training Manual

- March 24th the Spring Fall Preservation Workshops, now called the Partners (in preservation) Round-up, was held in Palmyra

- The Landmark Preservation Conference will be in the East End at the Little Theatre April 24 -26. Several of our members attended. Scholarships are being offered by the Landmark Society through Caitlin Meives.

New Business: 7:40pm

State and National Register - Bill Andrews is discussing this with Lorraine Weiss. Bero Architects could do the residential district. LSWNY could do the RR properties. Bill could oversee the cemetery and Hartwell Hall, the college archivist could do the history and the college architect could do the description. SHPO is willing to go ahead on this. The owners of the freight depot have not been cooperative.

Certificate of Appropriateness - request from Erica Z. on Fayette St. It was regarding a backyard fence which is handled by the Village Code officer not this Board. It was noted that issues pertaining to windows will have to be reviewed by the Board. We will ask BI/CEO David Miller to attend a future meeting.

Report from NY Main Street Grant - Pam Ketchum, Art Appleby, Diane Miller, John La Pierre, the committee members, have met three times to form criteria and values, to establish feasibility, to set up a process and to adopt a schedule. The state requires an environmental report on this. One had been done at the time of the Main St. work. Bill spoke to NYS DOT engineer, Scott Sullivan, who informed him that nothing wrong had been found. An introductory

meeting was held April 16th. Greg O'Connell (60 Clinton) and two of his employees, Pete Apicella, Chris Trento, Mark and John Lewis, and Mitch Newman, (C&S) attended. Bill Andrews will contact the merchants who did not come. If we do not get enough applicants, we can ask Albany if the "Kitchen" can participate despite being slightly out of the defined area. It is necessary to work with each individual because this is a complicated 50/50 grant.

We should have a public hearing at the May meeting.

Next meeting: May 15, 2014

Adjournment: 8:45pm.