

**VILLAGE OF BROCKPORT**  
**Historic Preservation Board**  
**Meeting of September 15, 2011**  
**Minutes**

1. The meeting came to order at 7:02 pm, Andrews presiding. Others present were Moore, Vandenberg, Morris, Ketchum, and Markham. Jason Graham, his wife, and his contractor attended part of the meeting as guests.
2. Andrews reported that Trustee Blackman had informed him that she would be unable to attend this meeting.
3. The minutes of the meeting of July 21, 2011, were approved as distributed.
4. Andrews introduced Kevin McCarthy, a newly-appointed member of the Board, and welcomed him.
5. Graham presented a proposal for the renovation of the façade of the building he owns at 32 Main Street. After discussion, on motion by Ketchum seconded by Morris, the Board approved the proposal, while requiring further consideration of the material for the doors, the lighting, and the proposed awning. Graham is to consult further with Andrews and present to him a final plan which he will share by email with the other members of the Board. The motion passed.
6. Andrews reported on arrangements being made for the feasibility study on loft apartments in the historic district. The workshop by the Preservation League of New York State is scheduled for 6:15-9:15 p.m., Wednesday, November 16, in the Conference Room of the Village Hall. He presented a draft of a Request for Proposals for an architectural consultant to do the feasibility study. On motion of Moore seconded by Morris, the Board approved the draft. Andrews said the Village Board had agreed to enact a tax abatement ordinance when it approved the application for the CLG grant and he would ask that it do so at an early Board meeting. The fourth part of the project, applying for subsidies for loft apartment conversions, cannot be undertaken until the feasibility report has been received.
7. Ketchum said that she had nothing further to report with respect to the two residences for which she is to prepare nominations for historic landmark status.
8. Andrews read to the Board a letter from Ruth L. Pierpont, Acting Deputy Commissioner for Historic Preservation for New York State, in which she reported that the First Baptist Church had been listed on the NYS Register of Historic Places and nominated for the National Register. He also reported that the nomination for the Methodist Church will be completed and forwarded to Albany in time for the March meeting of the State Review Board. Finally, he reported that Virginia Bartos, of SHPO, had not yet informed him of her opinion as to the eligibility of the proposed Park Avenue/State Street Historic District.
9. Andrews reported that the National Trust for Historic Preservation is holding its national convention in Buffalo in October and has scheduled a field trip to Brockport on October 21. A bus with a maximum number of 50 passengers will make the trip. He will lead a guided walk and may need help, depending on the number of participants.
10. Moore reported that she will try to arrange for an anthropology student at the college to work with Trustee Blackman on the proposed website.
11. The next regular meeting of the Board was scheduled for Thursday, October 20, 2011, at 7 pm
12. The meeting adjourned at 7:52 pm.

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