

**VILLAGE OF BROCKPORT**  
**Historic Preservation Board**  
**Meeting of March 20, 2014**  
**Minutes**

The meeting was called to order at 7:16pm

Present: Kathy Goetz, Chair; Bill Andrews, Kory Hunsinger, Kevin McCarthy, Jackie Morris, Pam Ketchum, and Tiffany Rawlings.

B. Andrews moved and K. Hunsinger seconded that the minutes of 2/27 be approved. All were in favor.

The audit review committee met on 3/5 and 3/12. They read and discussed the audit summary, reviewed the Historic Preservation Code and discussed the training manual. They will have a reply ready by the 4/9 deadline.

Kevin McCarthy gave a report of the website training which he felt was not adequate. He said he had only been trained on the phone and had had no You Tube training. It would cost \$845.00 for further training. The Village Board feels that we have already paid.

B. Andrews moved that we withdraw our request to Clinton Brown to do the training and contact a local computer expert for onsite training for a modest fee. K. Hunsinger seconded, all were in favor.

Apparently, Town of Sweden's Jim Bell, Rob Carges, and Bob Muesebeck feel that they are not done with the 60 Clinton Street project yet and are exploring all the options. B. Andrews said that things are moving ahead with the project.

The trip to Perry and the meeting with Mayor Rick Hauser went very well. He explained their use of an LLC to restore and rehab buildings, gave us a tour of several buildings and talked with the group at lunch. Their ideas for a water park are very interesting and it was suggested that we invite him up for a discussion for more details about the park.

RFP - We had three responses to the RFP: Clinton Brown, Bero Architects and the Landmark Society. In the discussion, it was felt that CB was too expensive to consider. The Bero and Landmark proposals were close. B. Andrews moved that Bero Architects be offered the contract to do the residential district and the Landmark Society be offered the contract to do the cemetery, the depot and Hartwell Hall, contingent on adequate funding. 1 member opposed, all others approved. The motion was approved.

Two C of A's were requested. One for 65 Fayette Street for the addition of a backyard fence which since it is in the back does not have to meet historical requirements and was given approval. The other for 299 Main Street re: rear windows which the owners would like to redo. K. Hunsinger and the committee analyzed possible changes. B. Andrews moved that the revisions proposed by Kory Hunsinger be approved. It was seconded and approved.

It was suggested that David Miller, the new Code Enforcement Officer, meet with us for a clearer understanding of the code.

The meeting was adjourned at 8:55pm. P. Ketchum moved, T. Rawlings seconded, all in favor.