

Village of Brockport
Historic Preservation Board
Special Meeting Minutes
October 29,2013

Call to order: 7:20 Bill Andrews, Sri Ram Bakshi, Kathy Goetz, Pam Ketchum,
Kevin McCarthy, Erica , Jackie Morris,

Approval of minutes: September 19, 2013 Bill moved that the minutes be approved with correction. Pam seconded.
The minutes were approved.

Old business:

Erica kindly attended the meeting to assist us in preparing for and understanding the new website Meagan Baco has been setting up for us and training Kevin McCarthy to run.

7:40 Conference call with Meagan - Erica and Kevin lead this discussion via conference call. Meagan has it all laid out in WordPress which she says is fairly easy - we should feel free to call her with any questions., we will customize it to our needs. We shall get a password to update it ie. once a month after a meeting, briefly,then refer them to the minutes on the Village site. We discussed the fact that one person, Kevin McC. be in charge of the update.

The News page is populated by our posts and could be renamed a Blog Page. We could add properties for sale.

Pictures : it would be good to have a gallery of the Landmark sites,only images to which the Board has the rights or which they have taken can be used. Pam volunteered to take pictures of each Landmark.

Copies of article in Town and Country - Bill handed out a copy of an article on the benefits of historic preservation.

Legal Aspects of Historic Presentation - there were no questions regarding this information which was distributed at the Sept meeting.

New Business:

Decision re: architectural historian - The one response to our RFP was Clinton Brown Company Architectural,pc. .
Bill Andrews moved that we invite the Village Board to appoint CBCA to be the architectural historians on this project.
Kevin McCarthy seconded and it was approved by the Board.

Field trips - Clarkson Schoolhouse - will arrange this for a Tues or Wed with those members able to attend.

Perry - Pam K - no new info on this .

Pam suggested that there be a follow-up with the Humms re: nominating their house.

8:30 Bill moved, Kevin seconded that the meeting be adjourned.

Next meeting Nov 21,2013