

VILLAGE OF BROCKPORT
Historic Preservation Board
Meeting of March 15, 2012
Minutes
PUBLIC HEARING

1. The Public Hearing on the proposed designation of 41 Park Avenue as an historic landmark convened at 7:15 pm, Bill Andrews, chair.
2. Other Board members present were Kevin McCarthy and Pam Ketchum. Sri Ram Bakshi attended as a visitor.
3. There being no public comment, the hearing adjourned at 7:16 pm

REGULAR MONTHLY MEETING

1. The regular monthly meeting came to order at 7:16 pm, with the same attendance as the public hearing. There being no quorum, the Board met as Committee of the Whole to report back to the next regular monthly meeting.
2. Andrews reported that Lynda VandenBerg and Jackie Morris had informed him that they could not attend.
3. The minutes of the meeting of February 16, 2012, were approved as distributed.
4. Andrews reported the following with respect to the proposed CLG grant for a comprehensive survey and website:
 - a. He had received from Ann Parks an estimate of \$17.50 per structure for writing architectural descriptions of structures in the Village designated historic landmarks or eligible to be so designated. He estimated that we would want about 340 structures included in the survey for a total cost of \$5,950.
 - b. He had left a call-back message for David Strabel to request another estimate, but had not received a response.
 - c. He and Trustee Blackman had met with Adam Wilcox to request an estimate for the cost of creating an historic preservation website. He had agreed to do so, but by meeting time, had not.

[After the meeting, Andrews contacted Wilcox and got an estimate of \$1,821.67 for creating a website, training us to maintain it, and providing tech support. Andrews relayed the above information and the proposal from Waylen Bray to Lorraine Weiss of the CLG office.]

5. Andrews reported that Kevin Rademacher had informed him that he done the on-site survey for all but two of the buildings being included and expected to complete the loft apartments project study by the April 13 deadline, He had received from Rademacher the floor plan for the first of the buildings studied and approved it. [After the meeting, he forwarded that email message and attachment to the historic preservation maillist.]
6. Members reported that they had not yet prepared applications for any of the buildings selected for designation.
7. Andrews reported that Virginia Barttos of SHPO had informed him that the Methodist Church had already been listed on the State/National Registers as part of the historic district. He understands that Bartos is still planning to visit Brockport late in March.
8. Andrews reported that the Erie Canal National Heritage Corridor workshop has been scheduled for Wednesday, May 2, but that details had not yet been worked out because Andy Kitzmann, the ECNHC organizer, had not yet been able to set up the necessary conference call. Andrews reported that he had invited former mayors Thorpe, Matela, and Wexler, Mayor Castaneda, the four Village Trustees, Jon Bell from the Episcopal Church, Kathy Goetz from the Morgan-Manning House, and Raymond Duncan from the Walk! Bike! Brockport Action Group to

participate. He plans to ask Allan Berry from the Brockport Community Museum. Also, he said that any other interested parties are welcome to attend, including all members of the HPB. He had received acceptances from Thorpe, Matela, Castaneda, Bell, Trustee Blackman, and Goetz. [After the meeting, he forwarded to the historic preservation maillist the tentative program for the workshop.]

9. Andrews reported that he had approved signage permits for Perri's Pizza, BeBe Mills Boutique, and My Nails Salon. He presented the application for a remodeling permit for 45 College Street. After discussion, the Board approved the application.
10. Andrews invited suggestions for persons to fill the vacancy on the Board. Members will report back to the next regular meeting.
11. Andrews announced that he will be unable to attend the regular monthly meeting in May. So, vice-chair Goetz will preside. The next regular meeting was scheduled for April 19 at 7:15 pm in the Village Hall.
12. The meeting adjourned at 8:09 pm.

wga