

**VILLAGE OF BROCKPORT**  
**Historic Preservation Board**  
**Meeting of January 19, 2012**  
**Minutes**

1. The meeting came to order at 7:04 pm, Bill Andrews, chair. Others present were Kathy Goetz, Pam Ketchum, Caitlin Moore, and Kevin McCarthy.
  2. Andrews reported that Jackie Morris had informed him that she was unable to attend.
  3. The minutes of the meeting of December 15, 2011, were accepted as distributed.
  4. Andrews distributed for informational purposes copies of the letter he had written, in his capacity as chair of this Board, to the NYS Health Department with respect to the Unity Health System controversy.
  5. Andrews reported on the progress of the loft apartments feasibility project:
    - a. The contract for architectural services has been signed by the mayor and the CEO of Clark Patterson Lee. Andrews will contact Kevin Rademacher to arrange for his consultantship to begin. He also reported that he had been assured by the CLG office that an additional \$2,020 will be granted for the consultant's fee.
    - b. The Village Board has authorized the Village attorney to draw up the necessary paperwork to provide a tax abatement provision for the project. He will attend the Village Board workshop on February 7 with respect to this matter. Also, at the suggestion of Trustee Blackman, he contacted COMIDA to inquire into the possibility of a tax abatement from the school district and the county. The COMIDA director said that she would have its attorney contact the Village attorney to work something out.
    - c. He will make inquiries about the availability of housing subsidies for this project.
- The problem of insufficient parking for downtown residents was raised and discussed. Andrews will explore with Village Board members the possibility that space in Village lots might be rented by loft apartment tenants.
6. Ketchum said that the Gerows had agreed to have their home designated a local historic landmark and she will work with them to prepare the nomination.
  7. McCarthy said that he would prepare a nomination for historic landmark designation for his property at 41 Park Avenue.
  8. Andrews reported that he needs to do more work on the nomination of the Methodist church for the state/national registers and that nothing can be done about the proposed State St./Park Ave. historic district until Virginia Bartos visits here this spring.
  9. Ketchum moved and Goetz seconded a motion to create the position of vice chair of this Board. The motion carried. Ketchum moved and Caitlin seconded a motion to nominate Goetz for that office. There being no other nominations, the chair was instructed to cast one ballot for Goetz.
  10. Andrews reported that the CLG office has adopted a policy of awarding grants throughout the year and encouraged us to apply for a grant to create a website. On motion by Goetz seconded by Ketchum the chair was authorized to proceed with such an application.
  11. On motion by Goetz seconded by Ketchum, the chair was authorized to nominate the middle school for an Excellence in Historic Preservation Award from the Preservation League of NYS.
  12. On motion by Goetz seconded by Moore Jennifer Packard was appointed an intern to work on a website creation project.
  13. The next meeting was scheduled for February 16 at 7:15 pm
  14. The meeting adjourned at 8:58 pm.

WGA