

VILLAGE OF BROCKPORT
Historic Preservation Board
Meeting of June 16, 2011
Minutes

Regular Monthly Meeting

1. The meeting came to order at 7:03 pm, Andrews presiding. Others present were Morris, Goetz, Blackman, Ketchum, Moore, and Markham.
2. Andrews reported that no members had told him that they could not attend this meeting.
3. The minutes of the meeting of May 19, 2011, were approved as distributed.
4. Blackman reported that the webmaster for the Village website had quoted \$300 to build an HPB webpage and \$200 a year to maintain it. On motion by Blackman seconded by Morris, the Board agreed to apply for a CLG grant for the cost of building a webpage, provided the Village Trustees would agree to pay the annual maintenance fee.
5. Andrews reported on the status of the pending State/National Register nominations.
6. Andrews reported that he had received a letter informing him that the Village is to receive a CLG grant of \$5,500 for its loft apartments project. On motion by Goetz seconded by Blackman, the Board agreed to proceed with the project by 1) asking the Village Trustees to adopt the tax abatement resolution to which they were committed by approving the CLG grant application, 2) arranging for the issuance of an RFP for the consultant required by the project, with a budget of \$3,150 as the fee at \$88 per hour, and 3) executing the required contract with the Preservation League for the workshop.
7. Andrews reported that the new plaques for historic landmark designees had arrived and would be distributed to those property owners who had not received them.
8. The Board agreed to solicit nominations for historic landmark designation for the following houses, with HPB members assigned as indicated: Bucholz residence (Blackman), Hawken residence (Ketchum) Winslow residence (Goetz), Derow residence (Ketchum), Panning-Rice residence (Goetz). Nominations are to be submitted for consideration at the July meeting.
9. The next monthly meeting was scheduled for 7 pm, Thursday, July 21, 2011.
10. The meeting adjourned at 7:53 pm.