

Parks Committee Meeting Minutes, Monday, April 10, 2017

Ellwanger Room, Seymour Library, 7PM
161 East Avenue, Brockport, NY 14420, 637-1050

ATTENDANCE:

Present: Hanny Heyen, John LaPierre, Linda Ketchum, Lynda Cochran, Joe Blosenhauer

Absent: Sandi Henschel, Kristin Stiles, Barbara Blosenhauer, Annie Crane, Karen Agostinelli, Losh Spalla

MEETING MINUTES: The October 12, 2016 minutes were approved electronically and posted on the Village website November 4, 2016.

CORRESPONDENCE/LETTERS: Thank you to BISCO for donation of swing set to Corbett Park (Mayor Blackman); 12/08/17 Letter to Peter Sharpe, Monroe 2-Orleans regarding park signs project (HH); Thank you to Wegmans for donation of \$20,000 for South Street Phase 2 playground equipment (Mayor Blackman); Letter regarding installation date of Phase 2 playground to South Avenue residents (Mayor Blackman); Letter regarding upgrade plans for residents adjacent to parks at Barry/Lyman Streets, Clark/Smith Streets, Evergreen Road, and Havenwood Drive

PARKS BUDGET REPORT: 04/05/17: Line 7140.2000 (other parks items in DPW budget); Annual appropriation: \$8,500. Expenditure: \$2,400 (certified parks inspections). Balance: \$6,100; Outstanding encumbrance: \$20,000 (donation from Wegmans)

OLD BUSINESS & ACTIVITY SINCE OCTOBER 12, 2016 MEETING:

- **Bench Request Form:** There was discussion today regarding the need to update this form. The rule of paying when applying for permission to have a bench doesn't make sense. The cost is \$1500 per bench including freight and plaque. The request should come to the Parks Committee for okay first. Then the Village Board would have the final vote. A thank you to the donor would be done after the donation is collected and the order is placed.
- **Local Law Chapter #34A, Parks:** The Village Board passed the local law on September 19, 2016 and proof of filing with the NYS Department of State was received October 17, 2016. The new local law can be found on the Village of Brockport website under Village Code, Chapter 34A.
- **Playground Audits:** Barry Street, Corbett, Evergreen Road, Havenwood Drive, Monika Andrews', and South Avenue playground audits took place on October 26 and October 27 of 2016. The reports were compiled by Brian Bethke, Parkitects Safety Inspector. We received bound copies and they were also shared with Superintendent Harry Donahue, DPW. Priorities include taking down and replacing old swing sets in Barry Street, Corbett, Evergreen Road, and Havenwood Drive parks.

On December 20, 2017, Ben Frasier, Parkitects WNY Project Manager, made a power-point presentation at Village Hall to interpret the playground audit results. A committee (J. LaPierre, H. Heyen, L. Ketchum, & A. Crane) met on February 16, 2017 to summarize the results from a spreadsheet created by J. LaPierre using the priority codes from the audits.

- BISCO: The Village Board accepted a \$4,855 check from BISCO Chairperson, Art Appleby, on November 21, 2016 for the purpose of buying a new swing set for Corbett Park. A single-post swing set frame with two belt swings and a separate bay for two molded bucket seats with harness was ordered. The swing set is now in storage with installment planned for May 2017. <http://www.westsidenevsnny.com/news/2016-11-21/bisco-upgrades-corbett-park/>
- Sagawa Park: A dedication of artist Rick Muto's "Portraits of the Past" mural took place on December 2, 2016. An interpretive panel was created by the Brockport Community Museum - A Museum Without Walls. The panel was funded by the Fred Hill Elementary School 4th and 5th grade classes of Mary Wanzer and Eileen Jungbluth. The mural was funded by donations from Walk!Bike!Brockport, BISCO, Pro-Brockport and by a grant from the Erie Canalway National Heritage Corridor. The Brockport DPW adapted the wall for the mural and placed the interpretive panel. <http://brockportcommunitymuseum.org/pdfs/panels/Sagawa%20mural%20IP%2003.pdf>
- Parks Signage: This past fall and winter there were on-going discussions on the progress of sign production with Peter Sharpe, Monroe 2/Orleans BOCES. There are plans for ten wooden signs his students will be building for the Village Parks. Two meetings were held at the Village Hall to discuss the size, materials, drawings and paint choices (11/14/16 with L. Spalla, J. LaPierre, H. Donahue, & H. Heyen and 02/07/17 with J. LaPierre, H. Donahue, P. Sharpe, & H. Heyen). P. Sharpe projected a prototype would be ready by March 2017. Recent communication has the project on hold due to the sign size being too big for the engraving machine they have.

Village park signs are needed for basic rules, hours, and to mark locations of each park. Harry Donahue will check with the Monroe County as to costs of metal signs to attach rules to the back of each sign with the name of the park on the front.

- South Avenue Playground: The Grand Opening/Ribbon-Cutting of Phase 1, South Avenue Park playground took place on Sunday, October 23, 2016. (*Suburban News*, 10/16/16 and 10/31/16) <http://www.westsidenevsnny.com/news/2016-10-31/brockport-parks-committee-is-busy-with-several-projects/>
- Parks' brochure (K. Agostinelli, H. Heyen, & Norm Frisch) No update.

NEW BUSINESS:

- Installation of South Avenue Park Playground, Phase 2: Saturday, April 22, 2017 from 8 am until 4:30 pm there will be a "Community Build" similar to the one in October 2016. The Village Board approved the purchase of Phase 2 equipment on October 3, 2016. J. LaPierre and H. Heyen met with the store manager of Brockport Wegmans, Frank Miceli on October 18, 2016 and November 22, 2016. A letter requesting support and detailed plans were given to Mr. Miceli who then submitted them to Linda Lovejoy, Wegmans Director of Giving. Wegmans agreed to donate \$20,000 from their Donation and Community Sponsorship Program. The check was received by the Village on February 27, 2017 and six pieces of equipment were ordered on March 22, 2017. The Village Board will formally accept the donation at the April 17, 2017 board meeting and will thank Mr. Miceli. Food will again be provided throughout the day by Wegmans catering. The schedule of events is below.

A letter notifying residents on South Avenue and Winston Woods will be distributed one week in advance. A Volunteer Project Proposal Form was submitted to Nikole VanWie, Coordinator of Service and Community Building, to request 20-24 college student volunteers. The excavation schedule was cleared with Harry Donahue, DPW Superintendent.

Pre-Installation: Wednesday, April 19, 2017, 2 – 3pm (rain date: Friday, April 21, 2017, 8am)

Installation: Saturday, April 22, 2017

8am – 12pm (up to 12 volunteers needed to assist DPW and Parkitect leaders)

Breakfast, mid-morning snack, and lunch provided by Wegmans

12:30pm – 4:30pm (up to 12 volunteers needed to assist DPW and Parkitect leaders)

Mid-afternoon snack and pizza & salad dinner provided by Wegmans

To be installed: Omnispinner, Balance beam, We-Saw, (2) Log steppers, Toddler Swing Add-On

A plaque to show Wegmans has sponsored this playground will be installed at a later date. College contact, Rick Lair, and Harry Donahue recommended Lamont Awards and Apparel in Spencerport. (contact: Karrie Montecalvo).

- Removal of playground equipment: Trustee and Liaison to the Parks Committee, Annie Crane, made a motion at the March 6, 2016 Village Board meeting to have swing sets removed with future replacements planned at Corbett and Barry Street parks. The Village Board voted in favor of their removal. A letter to adjacent park residents is being mailed that includes a survey.
- Replacement of Swing Sets and Parks' needs: On April 3, 2017, Harry Donahue, J. LaPierre and H. Heyen toured Corbett, Evergreen, Barry and Havenwood Parks—measuring & noting the types of replacement swings, chips needed. H. Heyen is getting price quotes and styles from Parkitects for Barry, Evergreen, and Havenwood Parks swing sets. Cost considerations for the swings and the extra chips needed to bring play areas into compliance (based on the October 2016 audits), should be taken up by the Parks Committee. Perhaps available reserves in the budget could be used.
- Mission Statement: a preliminary mission statement needs to be drawn up. We should have one and one is needed for the volunteer request form H. Heyen will send to Brockport College. H. Heyen will draw up a simple statement for now. It will be discussed at our next meeting.
- Clean Sweep/Earth Day: On April 22, 2017 at 1:30 pm activities will start at the Welcome Center. Volunteers will pick up trash to Park Ave and back. Then they will follow the towpath to Corbett Park for more activities from 2pm – 4pm. There will be children's activities and demonstrations. The contact is Erica Linden, Village Hall.
- Membership: It has been noted that two members may resign due to extra career responsibilities. We need to come up with people who may want to be on our committee.

- Boathouse Update: The Village of Brockport is working with the Town of Sweden and the College at Brockport to secure a NYS Water Revitalization Strategy CFA Grant. The boathouse originally planned to be in the Village is now going to be on college property. A rowing club is being organized and the Village is not involved. It will be private citizens who run the club.
- Saturday of Service 2017: This 7th annual event will be held on August 26, 2017. Some suggestions were to work in Corbett and Havenwood parks. We will discuss this as the summer continues.
- Harvester Park Bench Request: A new request for a bench in honor of Douglas Wolcott has been made. H. Heyen looked at a good spot with Harry Donahue.
- Monika's Park: A large tree limb fell on the picnic shelter. It is roped off until our DPW can decide what needs to be done. Insurance will pay \$1000 according to J. LaPierre. It will probably be torn down and rebuilt.

OTHER: The Lions Club was searching for a 100th Anniversary Community Legacy Project and decided to look into the cost of repairing the Village clock that sits on the Methodist Church steeple. They may be interested in doing a project in the Village parks at a later date.

NEXT MEETING: May 8, 2017, Seymour Library at 7 pm

Respectfully submitted,
Linda Ketchum
Vice-chair