

## Minutes

Village of Brockport Parks Committee April 10, 2018

7pm – Village Hall – 127 Main Street, Brockport, NY

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**Present:** L. Ketchum, L. Cochran, A. Crane, A. Guptill, H. Heyen

**Absent:** J. Blosenbauer, B. Blosenbauer, S. Henschel, J. LaPierre, L. Spalla

**Meeting Minutes:** October 10, 2017 minutes approved by email to get online sooner

**Announcement:** The committee is in need of two new members. Sandy will not be renewing her term; we will need a Secretary.

### **Old Business:**

- Lilac Bush planting in Harvester Park by Moore Family, A. Crane is going to check with H. Donahue to verify where to dig near Market Street. Lilac Bush to be placed near the Park Ave Bridge between two benches.
- South Avenue bush planting around Wegmans dedication sign – L. Ketchum is going to find out if/where she can purchase one under a Village account.
- Interactive Parks Map completed/installed on the Village website November 29, 2017. L. Ketchum attended the college students' class presentation on December 4, 2017.
- Parks Brochure completed on October 27, 2017 – also on Village website. Thank you to Norm Frisch for his design work and new photos!
- Parks Fact Sheet now found with the interactive map & brochure on the Village website. Thanks to Erica Linden! <http://www.brockportny.org/community/village-parks>
  - Discussion held on creating packets of information or ensuring our hotels have brochures so when prospective college employees or visitors come to town information is available.
  - L. Ketchum will connect with local Mom's Club to hand out park brochures.

- Parks Bench Form, thank you to H. Heyen for completing this. L. Ketchum will check if it is available on the Village website under forms. This was formerly a part of the “Sitting Pretty” initiative created by Walk!Bike!Brockport!, and the downtown area is now saturated with benches. The only space left for new benches is in our parks.  
<http://www.brockportny.org/community/clubs-organizations/walk-bike-brockport/capital-projects>
- Fowler family tree donation to be installed in Monika’s Park per Tree Board president
- Corbett Park swing complaint resolved. H. Donahue replaced one handicap swing with bucket seat. The handicap swing is in reserve storage. Thank you DPW!
- Age stickers for playground equipment may be in DPW office. A. Crane will check with H. Donahue. If not, L. Ketchum will follow up with Ben Frasier from Parkitects.
- Arborist research regarding lilac bush trimming in Corbett Park ongoing - H. Heyen.
- New Corbett Park swing set story in December 2017 “Bridge” newsletter of the Brockport Rotary. Thank you BISCO! <http://www.brockportrotary.org/>
- Retention and Duck Ponds in Corbett Park need attention and are part of the grant that we did not get. The Village is in the process of reapplying for the same grant.

**Liaisons Reports, Budget Report:** There is \$8500.00 in our next budget July 2018-June 2019.

**New Business:**

- Spring Surveys can be done in the next month and handed in or emailed to [lketchum@brockport.edu](mailto:lketchum@brockport.edu)
- New Parks signage update – A. Guptill verified the layouts at each park for sign placement. L. Ketchum emailed Peter Sharpe at BOCES for an update on the large wooden signs, and she is waiting for a reply. The Village CEO will have input on final sign placement.
- Of note on 5-year plan discussion and review (see attached at end of these minutes).
  - 2015: We have handicap swings in all playgrounds because of new swing sets.
  - 2015: Mulch in parks is a regular DPW maintenance issue now.
  - 2016-2019: Monika’s Park fence now needs replacement.

- 2016-2019: Corbett path/parking areas are of high importance now.
- 2016-2019: Evergreen may need new play equipment because of safety hazards.
- Meeting Kiwanis on May 23 at 6pm at Bill Gray's to discuss our work and if they can help. L. Ketchum and L. Cochran will attend. (adult-type equipment, heart path ideas)
- Grants for work needed in parks – Rochester Area Community Foundation Grant and John F. Wegman Fund discussed as avenues to seek funding - L. Ketchum will be talking with Erica Linden, Deputy Clerk, who is working with the Village grant writer.
- Brockport College student contacted us regarding her playground safety semester project; she is developing a PSA video regarding Village policies and regulations. L. Ketchum participated in this on April 9, 2018.
- “Spring Spruce Up” community projects needed for college students March 20 – May 4; we will pass on this project due to time and weather constraints.
- Barry Street neighbor had a question about cameras/bike debris strewn about- L. Ketchum responded that cleanup would occur when the weather breaks.
- Canal Corp tree removal – H. Heyen discussed information found on the Village website.
- “Canal Clean Sweep” to celebrate Earth Day April 22 will include activities planned by Erica Linden. Garbage cleanup will start at Harvester Park at 1pm, continue west on both sides and end at Corbett Park for family activities.  
<http://www.brockportny.org/news/events/icalrepeat.detail/2018/04/22/486/11%7C13/canal-clean-sweep>
- The College at Brockport invited us to the “Community Partner Summer Social” on May 31 from 4-6pm. L. Ketchum will RSVP and A. Guptill will attend as well.

**Next Meeting:** Tuesday, May 8, 2018 at 7pm. Meeting room at 127 Main Street, Village Hall.

# Brockport Parks 5-Year Plan

Revised April 2018

## Summer 2015

- Handicap Swing Chairs for all playgrounds – **will be done w/new swings 2017-2018**
- Mulch needed in all playgrounds – **noted in 2016 audit results, needs to be planned by DPW, maintenance issue - not part of our 5-year plan any longer**
- Create Basketball Court at Corbett Park in place of one tennis court, remove existing basketball hoop/pole from parking lot – **need quote/budget – planned, but NOT done**
- Add Video “Cameras” to Barry Street (2) and Corbett (1) – **need quote - done**
- Paint Evergreen Park Steps (brown/yellow recently done) – maintenance issue? – **done**
- Plant Christmas tree in Sagawa Park that doesn’t block new mural-**need quote, no room**
- Repair or consider removing the circle stone planter in Corbett Park – DPW - **done**
- Repair the fence in Monika’s Park – DPW – **done**

## Summer 2015-2016

- Add 2 benches to Barry Street – over 1k each so will need to budget, maybe 1 each year – in 2015 budget – **1 bench added, check if any others needed**
- Start taking action for erosion protection in Corbett Park Pond. What is the true cost? DPW to budget? – **halted by concerned citizen, delayed, H. Heyen conducted research/planning**
- Start removing damaged/unsafe physical exercise equipment from Corbett Park. - **done**
- Start populating South Avenue with play equipment–**done 2016/2017 – in 2 phases with DPW & volunteers from the community and college**

## 2016-2019 Plan

- Repave 2 parking lots at Corbett Park – DPW budget – **Was to be done a little at a time when leftover asphalt was available during street paving – high importance in 2018**
- Monika’s Park - **voted “no” on splash pond in 2014 - fence replacement needed now**
- Corbett Park – replace broken heart path throughout park – **research cost/find grants**
- Evergreen Park – Canal bank cleanup (may be done by Canal Corp a part of their stump removal project)
- Evergreen Park – Consider replacement of outdated/unsafe slide, see-saw and space rocket climber, new swing set will be installed in 2018