PLANNING BOARD MEETING MINUTES OF July 8, 2019

--Approved--

Regular meeting of the Village of Brockport Planning Board
Held in the Conference Room, Municipal Building, 49 State Street, Brockport, NY
Monday, July 8, 2019 at 7:00pm

PRESENT: Chair Charles Switzer, Vice Chair Kevin McCarthy, Member Patricia Baker, Member Lyle Stirk, CEO Chad Fabry, Clerk Barbara A. Krizen

EXCUSED:

ABSENT:

ALSO PRESENT: Timothy J. Russell, Daniel A. Hawken, Annie Crane, Darrell Stewart, Joan Hamlin, Christine Hamlin

CALL TO ORDER: Chair Switzer called the meeting to order and led the Pledge of Allegiance.

DISCUSSION: Kris Bonczyk is no longer with the Planning Board and the Village is diligently looking for a new Board Member.

REVIEW OF MEETING MINUTES: Chair Switzer called for a motion to approve minutes of May 13, 2019.

➔ Member Lyle Stirk moved, Member Kevin McCarthy seconded, unanimously carried to approve the minutes as written. (Member Baker abstained due to being absent May 13, 2019)

CORRESPONDENCE:

OLD BUSINESS:

NEW BUSINESS:

1. Name: Timothy J. Russell
   Address: 47 Spring St
   Tax Map #: 069.13-3-22
   Zoning: Residential
   Parcel Size: 571 x 99d x 0.13ac
   Prop. Class: 210 – One Family
   Purpose: Driveway relocation

Presentation/discussion:

Chair Switzer invited the applicant to address the Board. The applicant described his proposed driveway relocation moving it from the east side of the house to the west side of the house. The applicant wishes to make his driveway wider for two cars as he has a 3-bedroom house. Member McCarthy stated it seemed odd that the driveway wasn’t on the left (west) side of the house to begin with. The current driveway sits within about 2 feet from the neighbor’s porch.

MOTION: Chair Switzer called for a motion:

➔ Member Lyle Stirk moved, Member Patricia Baker seconded, unanimously carried to approve the application as submitted being move the driveway to the west side, and in addition, the driveway shall be a dust free surface, turn the east side area into grass and to coordinate with DPW to do the curb cut/apron.
Presentation/discussion:

Chair Switzer invited the applicant to address the Board. The applicant described his proposal to widen the driveway to accommodate three cars as the current driveway is narrow. A further discussion took place concerning an area that drops off near the driveway regarding water drainage. The applicant is aware of the drop off area and plans on making some sort of remedy for water drainage.

MOTION: Chair Switzer called for a motion:

➔ Member Kevin McCarthy moved, Member Lyle Stirk seconded, unanimously carried to approve the application as submitted being widen the driveway using an asphalt and/or concrete material, in addition, coordinate with DPW for appropriate water drainage control which may include a gravel material being used.

OTHER BUSINESS - DISCUSSION:

Call to Order:

Call to order: Chair Switzer called to open a meeting at 7:30 p.m.

Other Business – Discussion:

A discussion took place between Chair Switzer, Member Lyle Stirk, Member Kevin McCarthy, CEO Chad Fabry to change the meeting start time to 6 p.m. as opposed to 7 p.m. with the understanding that if an applicant requests a 7 p.m. start time, the Board would accommodate. Member Patricia Baker was not present.

MOTION: Chair Switzer called for a motion:

➔ Member Kevin McCarthy moved, Member Lyle Stirk seconded, unanimously carried to approve the meeting start time to 6 p.m. as opposed to 7 p.m. with the understanding that if an applicant requests a 7 p.m. start time, the Board would accommodate.

AdJournment:

➔ Chair Switzer moved, Member Lyle Stirk seconded, unanimously carried that the meeting be adjourned at 7:38 p.m.

UpCoMing MeEtIngs/DeAdLiNeS:

- August 12, 2019 – 6 p.m. Deadline: July 29, 2019 – Noon
- September 9, 2019 – 6 p.m. Deadline: August 27, 2019 – Noon

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Barbara A. Krizen, Clerk