

Tree Board (TB) Meeting Minutes (Approved 10/18/11)

September 20, 2011

Seymour Library, 161 East Avenue, Brockport, NY

Attendance: I. Blount, K. Goetz, H. Heyen, T. Longstreth, J. Matela, J. Morris, and Margay Blackman, Village trustee and liaison to the Tree Board

Handout(s): Margay's revised framework of events, tasks, calendar for the Tree Board; June 13, 2011 TB minutes; tree donation jar sites; and the updated list of Tree Board membership addresses, terms, contact information

Minutes: The June 13, 2011 meeting minutes were approved

Thank you: Board members congratulated Margay on her new Trustee position and took turns praising her for all the great work she has done as chair—also recognized as the founder of the TB and the dedicated promoter of the importance of trees in our Brockport community—guiding us through plantings, fundraisers, Arbor Days, grant applications, etc. It goes without saying that we are more than appreciative that she will continue on as her role as VB liaison to the TB

Discussion of Tree Board's Calendar, Responsibilities, Funds, etc.

As former chair, Margay Blackman, and TB members reviewed the updated document (see handout) she drafted that details the workings of the Tree Board, including its initiatives, fund balance, grant status, pending matters, and ongoing responsibilities

Funding Highlights:

- Current Tree Fund Balance (9/6/11): \$1,208.00
- \$500 (reimbursement from National Grid (spring 2011 tree plantings designated to TB (VB meeting 9/13/11), must be spent by 5/31/12
- \$6,596 DEC grant for Arbor Day plantings in 2012 & 2013 (sites listed in grant); will need 3 price quotes (if over \$500) before purchasing
- We will not be having a tree fundraiser this fiscal year
- The Greater Brockport Development Corporation (GBDC) plans to charge a 5% handling fee for deposits, including ours
- Tree donation jars will remain in places in the community. Jo Matela will canvass the listed sites to determine the placement status/effectiveness. Mary Pat Musselman will collect donations from sites

Pending Matters

- The trees selected, planted, and cared for the first year by NYSDOT for the Main Street Reconstruction project will be planted in spring 2012 (confirm w/ Bruce Cunningham)

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- Margay will check with the Village attorney, Mr. Neni, as to the status of the tree ordinances as part of the revised village codes that are subject to a public hearing. In particular, the allowance of an increase in TB memberships to 10

Other:

- The Tree Board officers will meet with Michael A. Giardino, the new Village Manager, once he begins his job after October 1, 2011
- Todd Longstreth will check with H. Donahue/DPW/Linda re: the status of the Village tree inventory: get an update and find out when the last inventory was done
- H. Heyen will check with the Tree Board of the Town of Greece to see how they handle their funds
- Jo Matela suggested that perhaps the Tree Walk information could be a hand-out w/ the walking tour audio CD (Welcome Center)
- H. Heyen will prepare a block calendar and include a timeline of events, tasks, and responsibilities for the TB

Tree Board Officers:

After some discussion, the following members/positions were selected:

Chair:	Ian Blount
Vice Chair:	Kathy Goetz
Secretary:	Hanny Heyen
Treasurer:	Jackie Morris
Liaison to DPW:	Todd Longstreth.

Next Meeting: Tuesday, October 18, 2011

The meeting adjourned at 8:25 p.m.

Hanny Heyen, Secretary