

## VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

### VILLAGE BOARD - MEETING AGENDA

**Monday, November 2, 2015 7:00pm**

**Location: Village Hall conference room**

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **BROCKPORT HISTORICAL MOMENT:**
- **OATH OF OFFICE:** none
- **CERTIFICATES & PROCLAMATIONS:** none
  
- **PUBLIC HEARINGS: NONE** – note the following public hearings of 10/19/15 will continue 7pm 11/16/15
  - To approve amended cable television franchise agreement
  - Proposed Local Law of 2015 – to amend the penalty provisions of Chapters 4, 18, 21, 35, 36, 55, 58 of the Brockport Village Code
  
- **PUBLIC COMMENT:** 5 minute limit per person / state name & address for record & speak directly to entire Board / share if this is a prepared statement & submit hard copy to Clerk after reading (& electronically next day)
- **GUESTS:** none
  
- **CONSENSUS ITEMS:**
  - Approval of minutes – 10/19/15 & 10/26/15
  - Approval of bills to be paid
- **CLERK REPORT:**
  - Clerk – Leslie Ann Morelli
    - Monika W. Andrews Creative Volunteer Leadership Award – inviting nominations
    - Surrender of delinquent 2015 Village taxes to Monroe County
    - Matt's Coats for Kids 2015 – collection box at Village Hall 11/1-12/1 (free distribution 12/4 & 12/5 at BFD Station #3)
- **PERSONNEL ITEMS:**
  - FYI – Deputy Clerk-Treasurer Erica Linden from 40 hours to 35 hours (still full time) effective 10/26/15
  - Accept resignation of Richard Cranston as Police Officer effective 11/7/15
- **OLD or NEW BUSINESS:**
  - Authorize use of Shafer Trust monies for Seymour Library request
  - Authorize use of Shafer Trust monies for E.L.K. Museum requests
  - Approve E.L.K. Museum recommendation of items for deaccession
  - Authorize track excavator purchase w/Sweden contingent on MOA w/Sweden to use their trailer to haul it
  - Declare surplus & authorize sale via Auctions International 1999 John Deere backhoe
  
- **VILLAGE BOARD REPORTS:**
  - Mayor Margaret B. Blackman
    -
  - Trustee/Deputy Mayor William G. Andrews
    -
  - Trustee Valerie A. Ciciotti
    -
  - Trustee Katherine J. Kristansen
    -
  - Trustee John D. La Pierre
    -
  
- **EXECUTIVE SESSION (if needed)**
- **ADJOURNMENT**

**Upcoming:**

  - Village Hall closed: Wednesday, 11/11 for holiday
  - Village Board meeting: 7pm Monday, 11/16 (with Attorney & Treasurer & Department Heads)
  - Village Board work session: 7pm Monday, 11/23
  - Village Hall closed: at 12:30pm Wednesday, 11/25, Thursday, 11/26 & Friday, 11/27 for holiday

## GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

**NOTICE  
INVITING NOMINATIONS**

Please take notice that nominations are being sought for candidates for the Monika W. Andrews Creative Volunteer Leadership Award. Nominees must be residents of the Village of Brockport, Town of Sweden or Town of Clarkson. Individuals and organizations may submit nominations. Self-nominations are acceptable.

In 2012 the three municipalities established the Monika W. Andrews Creative Volunteer Leadership Award as a memorial to the late Brockport resident. Its rules require that the award be given annually to one or more persons "who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community". A trust fund has been established to provide cash awards for the winners.

The winners will be selected by a committee composed of one member appointed by each of the municipal boards. Nominations must be submitted to the Village Clerk, Village of Brockport, 49 State Street, by noon, December 31, 2015. A complete set of the rules for the award is available at the clerks' offices of the three municipalities or on the Village website, [www.brockportny.org](http://www.brockportny.org).

Leslie Ann Morelli  
Village Clerk  
Village of Brockport

DATED: 11/2/15

For publication in the 11/8/15 & 12/6/15 edition of Suburban News.  
For posting on website and bulletin board of Village of Brockport, Town of Sweden, Town of Clarkson.

**RULES**  
**The Monika W. Andrews Creative Volunteer Leadership Award**  
**Established 10/23/12**  
**Amended 11/17/14**

**Purpose.** The purpose of this award is to encourage, recognize, and reward outstanding creative leadership by residents of the Towns of Sweden (including Brockport) and Clarkson who have served as volunteer leaders in improving the lives of their fellow citizens and the greater Brockport community.

**Eligibility.** All residents of the Towns of Sweden (including Brockport) and Clarkson who have been actively engaged as leaders in volunteer work in the greater Brockport community are eligible.

**Criteria.** This award shall be presented annually to an eligible person or persons who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community. The work being recognized may have been accomplished in the year for which the person or persons are being honored or may have extended over a longer period of time. Examples from the volunteer work of the award's namesake include the creation of the first playground for handicapped children in Monroe County and the transformation of the Brockport Ecumenical Food Shelf to a "client-centered" facility.

**Nominations.** Nominations of eligible persons may be made by individuals or organizations. Self-nominations are acceptable. Nominations must be supported by detailed descriptions of the volunteer leadership activities of the nominee to be recognized by the award. They must include complete contact information for the nominator and the nominee. Supporting letters are encouraged. Nominations must be submitted by postal mail or personal delivery to the Village Clerk, Village of Brockport, 49 State Street, Brockport, NY 14420, by noon on the last business day before the end of the calendar year.

**Selection.** The award winner(s) shall be selected by a committee composed of one member appointed by each of the participating municipal boards before the end of each calendar year. The Brockport Village Board shall designate one of the committee members to chair the committee and convene it. It shall announce its selection at the first regular meeting of the Brockport Village Board after the January 31<sup>st</sup> following the close of nominations.

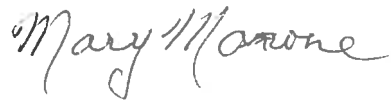
**Cash Award.** The award winner(s) shall receive a monetary prize from the trust fund established to support this award and administered by the Brockport Village Treasurer. If more than one award winner is selected the monetary award shall be divided equally among the winners.

To Brockport Village Board,

Oct. 29, 2015

We would like to withdraw \$3500. From the Schafer Fund interest account toward the New History Room addition at the Seymour library. Paperwork showing Whitney East as the Contractor and Simbari Design as the designer is attached.

Sincerely,

A handwritten signature in cursive script that reads "Mary Marone". The signature is written in black ink and is positioned above the typed name.

Mary Marone, Tressuer, Board of trustees

Seymour Library.



March 17, 2015

Ms. Mary Marone & Library Board Members  
The Seymour Library  
161 East Avenue  
Brockport, New York 14420

PROJECT: Seymour Library Local History Room Addition  
SUBJECT: Contractor Award Recommendation

Dear Mary & Library Board Members:

A Bid Opening was held yesterday, March 11<sup>th</sup> 2015 at 10:00 AM for the above referenced project. We have enclosed a copy of the Bid Tabulation Results for your use.

The Low Bidder for the project was Whitney East, Inc. from Rochester, New York, with a Base Bid Amount of \$440,500.00.

Since the Bid Opening, we have reviewed the qualifications of Whitney East, Inc. and have discussed their bid with them. Based on our discussions with them, we feel that their bid is balanced and is a true representation of costs to complete this project. Whitney East, Inc. has indicated that they are familiar with the requirements of Public Works Projects, including the applicable Prevailing Wage Rates issued with the project specifications, and feel that they have included all work associated with the project in their bid.

**If your budget allows, we recommend that you consider to pass a resolution awarding the "Seymour Library Local History Room Addition" project to Whitney East, Inc. for a Total Contract Amount of \$440,500.**

Whitney East, Inc. has also indicated that they are open to a reduction in the scope of work associated with the option to eliminate the work associated with the clerestory construction. A preliminary ballpark budget estimate for that work is approximately a \$31,500 reduction in cost. If this is something the Library wishes to consider, we can formalize the change in a Construction Bulletin and related Change Order Authorization after award of the base bid contract.

If you should have any questions regarding this matter please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas J. Simbari", is written over a light-colored background.

Thomas J. Simbari, RA, AIA  
Principal

Attachments

**APPLICATION AND CERTIFICATE FOR PAYMENT**

To(OWNER): The Seymour Library  
161 East Ave  
Brockport, NY 14420

Project: Seymour History Room Addition  
161 East Avenue  
Brockport, NY 14420

Application No: 1  
Invoice No: 1329  
Period To: 4/30/2015

From: WHITNEY EAST, INC.  
1504 SCOTTSVILLE ROAD  
ROCHESTER, NY 14623

Via(Architect): Simbari Design Architecture, P  
1344 University Avenue  
Suite 210  
Rochester, NY 14607

Architect's  
Project No:

Contract For: The Seymour Library

Job: 150304 - Seymour History Room Addition

Contract Date: **3/23/15**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	0.00	0.00
Approved this month	0.00	0.00
<b>TOTALS</b>	<b>0.00</b>	<b>0.00</b>
Net change by change orders	0.00	

- 1. ORIGINAL CONTRACT SUM.....\$ 440,500.00 ✓
- 2. Net change by Change Orders.....\$ 0.00
- 3. CONTRACT SUM TO DATE(Line 1 +/- 2).....\$ 440,500.00 ✓
- 4. TOTAL COMPLETED & STORED TO DATE.....\$ 37,120.00 ✓  
(Column G on G703)
- 5. RETAINAGE(Column I on G703).....\$ 3,712.00 ✓
- 6. TOTAL EARNED LESS RETAINAGE.....\$ 33,408.00 ✓  
(Line 4 less Line 5)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..\$ 0.00  
(Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE.....\$ 33,408.00 ✓
- 9. BALANCE TO FINISH, PLUS RETAINAGE.....\$ 407,092.00 ✓  
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: WHITNEY EAST, INC.  
By: *Regina Redmond* Date: 4-30-15

State of: New York County of: Monroe  
Subscribed and sworn to before me this 30<sup>th</sup> day of April 2015.

Notary Public:  
My Commission expires:

*Dianne M Reiner*

**DIANNE M. REINER**  
Notary Public, State of New York  
No. 01RE5006111  
Qualified in Genesee County  
My Commission Expires 12-28-18

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 33,408.00  
(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: Simbari Design Architecture, P  
By: *[Signature]* Date: 5/4/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

To whom etc.	Simbari	Extras	Whitney East	Changes	Lew	Tests/Etc.	Cost to date
Simbari (27,875)	\$ 4,196.00	\$ 26.40					
Simbari (27,875) 11/4	\$ 3,154.00	\$ 15.00					
Simbari 12/1	\$ 5,146.00						
Simbari 1/5/15	\$ 5,644.00						
Simbari 2/3/15	\$ 1,810.00	\$ 989.82					
Simbari 3/13/15	\$ 1,350.00						
Simbari 4/15/15	\$ 1,315.40	\$ 200.88					
Simbari 5/15/15	\$ 1,314.60	\$ 137.95					
Whitney East (440.500-35103)			\$ 33,400.00				
Lew 4/21					\$ 632.50		
Lew 5/7					\$ 1,732.50		
Lew 5/21					\$ 467.50		
CME testing 5/22/15						\$ 1,829.70	
Simbari 6/1/15	\$ 1,315.00	\$ 2.28					
Lew 6/5/15					\$ 825.00		
Whitney East			\$ 66,388.68				
Changes/Clear Story				\$ (35,103.00)			
Window change				\$ (177.00)			
Simbari 6/30/15	\$ 789.00						
wall hydrant				\$ (718.00)			
rock removal and backfill				\$ 2,215.00			
Whitney East 7/21/15			\$ 57,980.97				
Lew Carpenter 7/21/15					\$ 522.50		
CME testing 7/21/15						\$ 380.37	
Simbari 8/3/15	\$ 854.75						
Whitney East			\$ 85,436.37				
Whitney East 9/1			\$ 87,472.03	\$ 10,460.00			
Hewlett-Packard Co.						\$ 604.00	
Lew					\$ 770.00		
AAA sound service from Bullet						\$ 1,096.00	
Tri Delta from Bullet						\$ 60.00	
Tri Delta from Bullet						\$ 120.00	
t	\$ 26,888.75	\$ 1,372.33	\$ 330,678.05	\$ (23,323.00)	\$ 4,950.00	\$ 4,090.07	\$ 367,979.20





Emily L. Knapp Museum  
49 State Street, Brockport NY 14420

Request for Funding

**Project:** To upgrade from our free knappmuseum.wordpress.com blogsite to the Wordpress Premium Plan.

**Justification-** Our Brockport community (both near and far) has an impressive following via social media such as the “Remembering Brockport” Facebook page, “The Brockporter” blog, The Digital Commons at the College at Brockport, etc. The Emily Knapp Museum blog has accumulated more than 40,000 views in less than a year with approximately 2,000 visitors. We also have an active following via Facebook. As of now, our blog includes various photo galleries, historic documents, and blog posts, but our site would benefit from the ability to post videos and media files (such as a video file of Dr. Alicia Kerfoot’s “Ultra Shoe” talk for those who couldn’t make the event or a virtual tour for those people who can’t access the museum in person because of distance or physical limitations). In addition, many of the museum’s photographs have been stored/shared on our website, and we are at half of our allowable limit on the free Wordpress plan.

**Assessment-** The Wordpress.com blog platform allows two professional, paid options for blog users, the Premium Plan at \$99/year or a Business Plan at \$299/year. I propose the Knapp Museum upgrade to the Premium Plan, which includes

- registering our custom domain name (to knappmuseum.org)
- the ability to upload HD video (which the free plan does not allow)
- increased access to professional design tools
- an extra 10 GB of storage for Knapp Museum Collection online photo galleries

**Cost to Purchase-** \$99/year

*Emily L. Knapp Museum*  
*49 State Street, Brockport N.Y. 14420*

Request for Funding

**Project:** Purchase and installation of 3 PEM data loggers for environmental monitoring of the 2<sup>nd</sup> and 3<sup>rd</sup> floor of the Museum as well as the outside environment

**Background** – A consultant on environmental control of museums, (Jeremy Linden) has provided a recommendation to conduct environmental monitoring of conditions on the 2<sup>nd</sup> and 3<sup>rd</sup> floors for a period of 12 months commencing as of November 1, 2015

**Justification** – The museum is only accessible to the public during the temperate part of the year (May until October). Volunteers work at the museum year round but it is difficult given the lack of heat in the winter. In addition, a majority of the museum collection is comprised of organic material (paper, wood, and clothing) which are in a state of accelerated deterioration given the extreme range of environmental conditions to which they have been exposed. (0 degrees F in the winter to over 90 degrees and high humidity in the summer). A first step toward effective remediation is to monitor the environment. This will enable a data driven decision on the most cost effective and efficient means of environmental control.

**Assessment** – Two types of data loggers are available. PEM and HOBO. Cost of the PEM data logger is \$ 429 per data logger with data analysis/conservation risk assessment report included in the purchase price. Other options considered were HOBO Data loggers; advantage is the cost is less (about half of the PEM); disadvantage is analysis capability is limited to environmental tracking and lacks conservation risk assessment report. In addition environmental tracking analysis requires a data subscription which costs \$125 annually

**Cost to purchase** – \$ 1,166.45 for 3 PEM data loggers including the data analysis and conservation risk assessment report costs approximately. Data logger placement will be as follows: Garret on the 3<sup>rd</sup> Floor, Victorian Parlor on the 2<sup>nd</sup> floor, and on the back entrance of the 1<sup>st</sup> floor near the trash bins (Enables monitoring of the external environment with the same technology as the interior monitoring.) Not to exceed \$1500

ELK Board Chair Approval Pat O'Brien

Date 10/28/15

# Gaylord Archival

PO Box 4901  
 Syracuse, New York 13221-4901  
 Phone 800-448-6160 Fax 800-272-3412

Federal ID # 57-1164294  
**CONTRACT QUOTE**

Quote Date 10/22/2015	Quote Expiration 11/22/2015
Quote No. 25973531	Contract No.

Shipping Customer		Billing Customer	
Account No.	818688	Account No.	818688
Name	ERICA LINDEN	Name	ERICA LINDEN
Address	BROCKPORT VILLAGE OF 49 STATE ST Brockport, NY 14420	Address	BROCKPORT VILLAGE OF 49 STATE ST Brockport, NY 14420
Phone	585-637-5300	Phone	585-637-5300

Qty	MPC	Description	Unit Price	TOTAL
3		PEM2 IPI PEM2 Preservation Environment Monitor	\$386.99	\$1,160.97

<b>Please reference your quote number when submitting your order.</b> Shipment within approx. 2 weeks ARO or sooner. Your product savings: \$129.00 Your shipping savings: \$5.47 <b>Total savings: \$134.47</b>  Orders over \$5,000 require a signed PO or written approval All orders are subject to credit approval.	Sub Total	\$1,160.97
	Shipping & Processing	\$5.48
	Tax	\$0.00
	<b>TOTAL</b>	<b>\$1,166.45</b>
	(U.S. Dollars)	

**\*\*\* IMPORTANT MESSAGE:** As of January 1, 2015 we became Gaylord Archival and now focus exclusively on preservation supplies, exhibit and display, and environmental control products. We've partnered with Demco to provide library products to our customers. Please visit [demco.com](http://demco.com) or call 800-356-1200 for your favorite Gaylord Library products \*\*\*

*Emily L. Knapp Museum*  
49 State Street, Brockport N.Y. 14420

Accession Number N/A COLLECTION NOT YET ACCESSIONED

**Recommendation for Deaccession**

Date reviewed by Collections Committee 10/21/15

Description of the object:

SEE ATTACHED

Justification for Deaccession (Check all that apply)

- No longer Relevant to mission of the museum
- Proper preservation within museum facilities is not possible
- Legality of ownership is in question
- Condition of the item is no longer sufficient to enable display and review
- Item duplicates other objects within the collection

Prepared by PAT O'BRIEN + SUZ SAVARD Date 10/21/15

Date of review with Museum Board 10/28/15

Date of review with Village Board \_\_\_\_\_

Disposition

- Approved
- Not Approved

**MISSION STATEMENT:** The mission of the Emily L. Knapp Museum, an educational institution, is to collect, preserve, and provide access to the heritage and history of the greater Brockport community.

**Emily L. Knapp Museum & Library of Local History  
Deaccession Documentation**

Quantity	Description	Reason	Course of Action	Comments
1	American Agriculturist Farm Directory 1914 for Wayne and Ontario Counties	Not relevant to the history of Brockport or its residents	Gift to another institution	Wayne or Ontario County
1	Store Display Rack	Duplicate item	Sell	
1	Department of Agriculture Yearbooks	Not relevant to the history of Brockport or its residents	Gift to another institution	Donor, Jane Avery agrees with course of action to transfer to the Sweden Farmer's Museum
1	Large Spinning Wheel	Duplicate item	Sell	
2	Thrashing Size Scythes	Duplicate item	Sell	
8	Bushel Baskets	Duplicate item	Sell	
	Assorted Old Bottles	Duplicate item	Sell	
1	Punch Bowl with Pedestal and 20 cups	Not relevant to the history of Brockport or its residents	Sell	Donated by a volunteer for use at special events; donor agrees with course of action
1	Antique Wool Yarn Winders	Duplicate item	Sell	
1	Coal Scuttle	Condition of the item is no longer sufficient to enable display and review	Recycle	
1	Yarn Winder on loan from Nesbit Family	Duplicate item	Return to donor	Return to Nesbit Family
1	Spinning Wheel on loan from Nesbit Family	Duplicate item	Return to donor	Return to Nesbit Family
3 sets	Antique Interior Shutters 45" by 19.5"	Duplicate item	Sell	
1 single	Antique Interior Shutter 45" by 19.5"	Duplicate item	Sell	
1 single	Antique Interior Shutter 43.5 by 19.5	Duplicate item	Sell	
1 tarp	Brand new Blue Hawk Tarp 10' by 12" Heavy Duty Silver/Brown	Not relevant to the history of Brockport or its residents	Sell	
6	Treasure Chest of Literature Books 1935 good condition	Duplicate item	Sell	
1	Webster Dictionary 1982	Not relevant to the history of Brockport or its residents	Recycle	
1	Wooden Crate 18" by 26" labeled Smith Perkins Co, Rochester, NY	Not relevant to the history of Brockport or its residents	Sell	
1	Schooner in display case	Not relevant to the history of Brockport or its residents	Sell	Student willing to purchase
8	Miscellaneous Spinning Wheel Parts	Duplicate item	Sell	
1	Head for Antique Bissel Carpet Cleaner	Condition of the item is no longer sufficient to enable display and review	Sell	

**Emily L. Knapp Museum & Library of Local History**  
Deaccession Documentation

Quantity	Description	Reason	Action	Comments
1	Display Case	Not relevant to the history of Brockport or its residents	Sell	
1	Bundle of antique wood from a barristers cabinet	Condition of the item is no longer sufficient to enable display and review	Sell	
1	bundle of antique wood boards	Condition of the item is no longer sufficient to enable display and review	Sell	
2	antique 2 by 4 boards from a dresser drawer	Condition of the item is no longer sufficient to enable display and review	Sell	
2	antique end boards	Condition of the item is no longer sufficient to enable display and review	Sell	
1	Small Wooden Gate with latch	Not relevant to the history of Brockport or its residents	Sell	
1	American Flags which are totally ruined by moths	Condition of the item is no longer sufficient to enable display and review	Destroy	Will be provided to the Boy Scouts to Burn
3	Boxes of 12 pieces of slate	Duplicate item	Sell	
1	antique Iron Fire Place Insert	Duplicate item	Sell	
1	Partial Small Antique Wool Winder	Duplicate item	Sell	
1	Hetchel	Duplicate item	Sell	
8	Kodak Slide Carousels	Duplicate item	Sell	
1	Large Spinning Wheel	Duplicate item	Sell	
1	Large Arm for Spinning Wheel	Duplicate item	Sell	



Dept. of Public Works

# Memo

**To:** Mayor and Board of Trustees

**From:** Supt. Donahue

**Date:** October 24<sup>th</sup>, 2015

As I mentioned at the last board meeting I have been in talks with the Sweden Highway Superintendent, Brian Ingraham. We have been discussing the idea to purchase a track excavator jointly. Neither one of us can justify buying this machine separately due to the cost; however we both have a use for it. If you recall, we had to rent a similar machine for the Monroe Ave storm sewer project over the summer. That rent money came out of the grant that I received for the project. The cost of a new machine is over \$115,000 dollars. In talking to the sales rep that we rented that machine from he has given us an informal quote to purchase the machine that we were using on Monroe Ave. With the attachments and the coupler we would need for this machine, the cost is around \$98,598.99. If we divide that cost by 2 with the Town purchasing half, it would cost us \$49,299.49 each. We could then take off another \$22,777.93 our share of the price. That is a percentage of what we rented the machine for. That would bring our share down to \$26,521.56. I can take \$10,000 out of the Sewer fund equipment line and another \$10,000 out of the Water fund. I would be willing to put our 1999 John Deere backhoe up for auction. That machine should bring somewhere around \$20,000. This backhoe replacement has been cut out of the budget for the last 2 years.

Now is the time to get rid of it and pursue the excavator to take its place. I think you would agree that this makes financial sense and is the best route to for us to pursue the purchase. I would like to propose that the board give me the authorization to pursue bidding out for this machine jointly with Sweden. I am going to have to rent another similar machine in the spring to excavate the West Ave. water main replacement with. That alone will probably put us over the \$22,000 in rental fees.

We can use this machine for many projects as it does not leave tire ruts in the lawn areas that we quite often have to work in. Another prime example of use for this excavator would be the upcoming work in the South Ave Park. We would have minimal restoration to do after we are done installing the path and equipment.

If anyone would like to discuss anything further regarding this machine please do not hesitate to contact me.

Sincerely,  
Harry