

## VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

### VILLAGE BOARD – WORK SESSION AGENDA

Monday, March 26, 2018 7:00pm

**Location: Village Court conference room – 49 State Street Brockport, NY 14420**

This is a work session, not a regular meeting. No public comment.

Intended for Board discussion, not action. Therefore, meeting minutes are not required.

If any action is taken, Mayor takes notes & provides to Clerk.

**Excused:** Trustee Andrews, Trustee LaPierre

- **CALL TO ORDER:**
- **ACTION ITEMS** (time sensitive): none
- **ITEMS FOR DISCUSSION / REVIEW:**
  - Stoneward – carried over from 3/19/18 meeting
    - street closure request for 5/11/18 craft beer festival – part of LBHW
  - Ambulance service contracting options
  - Treasurer - 6/1/18-5/31/19 budget preparation (public hearing 4/2/18)
- **EXECUTIVE SESSION:** (if needed)
- **ADJOURNMENT**

#### Upcoming – through May:

- ❖ Village Hall closed: Friday, 3/30
- ❖ Village Board meeting: 7pm Monday, 4/2 (budget hearing - with Treasurer)
- ❖ Village Board meeting: Monday, 4/16 (with Attorney, Treasurer, Dept. Heads)
- ❖ Village Board work session: 7pm Monday, 4/23
- ❖ Village Board meeting: 7pm Monday, 5/7
- ❖ Village Board meeting: Monday, 5/21 (with Attorney, Treasurer, Dept. Heads)
- ❖ Village Hall closed: Friday, 5/25 & Monday, 5/28

**Village of Brockport**  
**Budget Preparation Calendar**  
**Fiscal Year June 1, 2018 – May 31, 2019**  
Adopted by Village Board 7/17/17

Monday, October 16, 2017	Treasurer to notify Department Heads & Village Justices (via memo with templates) of the necessity for expense estimates
Monday, December 11, 2017	Department Heads & Village Justices to submit expense estimates to Treasurer
Monday, January 22, 2018 - 7pm	Village Board work session - with Treasurer & Department Heads to discuss department budget requests
Monday, February 26, 2018 – 7pm	Village Board work session - with Treasurer to discuss & make revisions to budget requests (if necessary)
Monday, March 5, 2018 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
Wednesday, March 14, 2018	Treasurer to file tentative budget with Clerk (must by March 20 <sup>th</sup> )
Monday, March 19, 2018 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
Wednesday, March 21, 2018 for March 25, 2018 edition	Clerk to publish notice of receipt of tentative budget from Treasurer & of upcoming public hearing on proposed budget
Monday, March 26, 2018 – 7pm	Village Board work session – with Treasurer to discuss & make revisions to tentative budget (if necessary)
Monday, April 2, 2018 – 7pm	Treasurer to present proposed budget - public hearing
Monday, April 16, 2018 – 7pm	Village Board meeting – adopt budget (must by May 1 <sup>st</sup> )