

VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

VILLAGE BOARD - MEETING AGENDA

Monday, October 1, 2018 7:00pm

Location: Village Court conference room – 49 State Street Brockport, NY 14420

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **OATH OF OFFICE:** (ceremonial) none
- **CERTIFICATES & PROCLAMATIONS:** none
- **PUBLIC HEARINGS:** none
- **PUBLIC COMMENT:** 5-minute limit per person / state name & address for record & speak directly to entire Board / if a prepared statement - submit hard copy to Clerk (& email electronically next day)

- **GUESTS:** none - 20-minute limit / state name & address for record & speak directly to entire Board / if a prepared statement or Power Point presentation - submit hard copy to Clerk (& email electronically next day)

- **CONSENSUS ITEMS:**
 - Approval of minutes – 9/17/18 & 9/24/18
 - Approval of bills to be paid
- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli
 - United Way 2018 Campaign certificate of achievement

- **PERSONNEL ITEMS:**
 - Board / Committee vacancies

- **OLD or NEW BUSINESS:**
 - SEQR Lead Agency concurrence - Town of Sweden - portion of vacant parcel on Owens Rd rezoning
 - Large burgundy chairs at Court & Village Hall - declare surplus & list on Auctions International
 - Grants:
 - Authorize application for a 2018 JCAP (Justice Court Assistance Program) grant
 - Authorize application for a NYSCA/Genesee Valley Arts grant re Brockport Symphony Orchestra

- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman
 - Trustee/Deputy Mayor John D. LaPierre
 - Trustee Annette M. Crane
 - Trustee Shawn Halquist
 - Trustee Katherine J. Kristansen

- **EXECUTIVE SESSION** (if needed)

- **ADJOURNMENT**

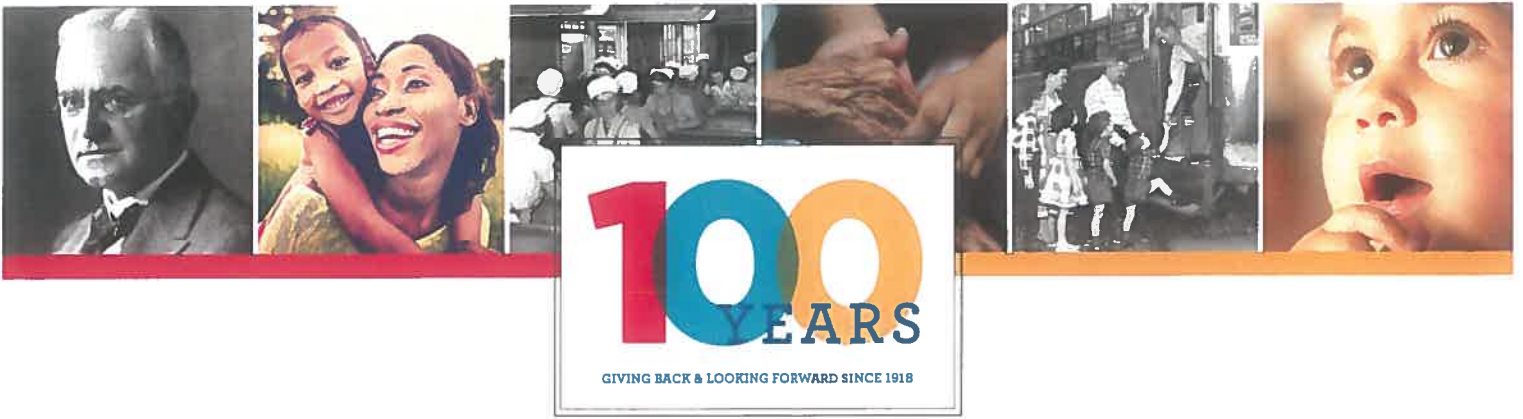
Upcoming Village Board meetings & Village office closures through December:

- ❖ Village Board meeting: 7pm Monday, 10/15 (with Attorney, Treasurer, Dept. Heads)
- ❖ Village Board work session: 7pm Monday, 10/22
- ❖ Village Board meeting: 7pm Monday, 11/5
- ❖ Village Hall closed: Monday, 11/12 for holiday
- ❖ Village Board meeting: 7pm Monday, 11/19 (with Attorney, Treasurer, Dept. Heads)
- ❖ Village Hall closed: at 12:30pm Wednesday, 11/21 – Friday, 11/23 for holiday
- ❖ Village Board meeting: 7pm Monday, 12/3
- ❖ Village Board meeting: 7pm Monday, 12/17 (with Attorney, Treasurer, Dept. Heads)
- ❖ Village Hall closed: at Monday, 12/24 & Tuesday, 12/25 for holiday
- ❖ Village Hall closed: at Monday, 12/31 & Tuesday, 1/1 for holiday

GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.



July 2018

*Mrs. Leslie A. Morelli
Village of Brockport
127 Main Street
Brockport NY 14420*

Dear *Leslie*,

Thank you for being a part of United Way's 100th Anniversary as a campaign coordinator! We are so grateful to you for giving your time and talents to support United Way this year. I'm so excited that my first workplace campaign included celebrating this incredible milestone with you, and I'm looking forward to many more.

As a Rochester native, I've learned a lot about United Way founder George Eastman and his vision for a thriving community. A century later, the support of coordinators—like you—and the thousands of people you collectively rally is making that dream come true.

As a campaign coordinator, you are critical to the success of our campaign. You are also so important to thousands of people in need in Rochester who are helped by United Way partner agencies each year. Your hard work and leadership helped us to achieve a successful workplace campaign in our 100th year. Therefore, we would like to recognize your accomplishments and the tremendous efforts by the employees of *Village of Brockport* with this award. We hope you take great pride in this achievement and share it with your colleagues. Stay tuned for more information about our year-long goal at the end of our centennial celebration.

Thank you for making a difference with United Way—in giving back and looking forward to a community where everyone can thrive.

Best regards,

Tish Ciaccio

Tish Ciaccio
Senior Director of Advancement
United Way of Greater Rochester



United Way
of Greater Rochester



United Way of Greater Rochester CERTIFICATE OF APPRECIATION

presented to

VILLAGE OF BROCKPORT

for outstanding leadership and generosity during the 2018 United Way Campaign

Jaime Saunders
Jaime Saunders
President & CEO

Faheem Masood
Faheem Masood
2018 Campaign Chair





**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / TASK FORCE
VOLUNTEER OPPORTUNITIES**

Volunteer vacancies for Village residents:

- Zoning Board of Appeals – meets 1st Thursday 7pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy to complete a term to 6/30/22
1 vacancy for a term to 6/30/23
- Historic Preservation Board – meets 3rd Thursday 6:30pm at Village Court
1 vacancy to complete a term to 6/30/19
1 vacancy to complete a term to 6/30/20
- Emily L. Knapp Museum Board - meets 4th Wednesday at 6:30pm at Village Hall
1 vacancy to complete a term to 6/30/19
1 vacancy to complete a term to 6/30/20
- Tree Board – meets 3rd Tuesday 7pm (October – May) at Village Hall
2 vacancies to complete a term to 6/30/21
- Code Review Committee – meets 4th Monday at 5:30pm at Village Hall
1 vacancy to complete a term to 6/30/19
- Housing Task Force – meets 4th Monday at 5pm at Village Hall
2 vacancies to complete a term to 6/30/20

All Boards/Committees/Task Forces - if meeting schedule falls on a holiday, there is no meeting.

Applicant must be a Village resident & able to use email & internet.
Submit a position interest form via the Village website: www.brockportny.org

Updated: 9/18/18

Deadline: until vacancies filled

For posting: on Village website & at Village Hall & at Seymour Library



Town of Sweden
18 State Street, Brockport, NY 14420

www.townofsweden.org

karens@townofsweden.org

kathyr@townofsweden.org

Phone (585) 637-2144

Fax (585) 637-7389

September 13, 2018

Village of Brockport, Village Board
Attn: Mayor Blackman
49 State Street
Brockport, NY 14420



RE: Involved Agency under SEQR

Portion of Vacant Parcel on Owens Road & Future Construction of Frances Apartments Phase II

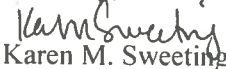
Pursuant to the State Environmental Quality Review (SEQR) Act, please be advised that the Town of Sweden Town Board (hereinafter referred to as Town Board) intends to establish itself as Lead Agency for the purpose of implementing the SEQR requirements with respect to the project described below. Enclosed for your review are the project application, the EAF Part 1 and a copy of the Notice of Intent to become Lead Agency Resolution. The Engineer's Report for SEQR is available upon request.

The Town of Sweden Town Board has received an application and proposal to re-zone a portion of property located on the east side of Owens Road north of the Owens Road/Route 31 intersection for future construction of a family rental apartment community called Frances Apartments Phase II. The property is currently zoned Heavy Industrial (I-1). The applicant, Rochester's Cornerstone Group, Ltd. along with Lifetime Assistance, Inc., acting as developing agents for the owner of the property, AK Brockport, Inc., desire to re-zone a portion of property currently Heavy Industrial (I-1) to Retail-Commercial (B-1) an approximate 2.512 +/- acres of Tax Account No. 084.01-1-19.143 to ultimately construct 2 apartment buildings with a total of 16 units. The project will also include the construction of 4 apartment buildings with a total of 32 units to the south of the current Frances Apartments which does not require rezoning.

In accordance with 6NYCRR Part 617 all involved agencies must agree upon the Lead Agency designation within 30 calendar days of the date of receipt of this letter and the enclosed EAF. To facilitate such an agreement and to provide for sufficient time for discussion, if any, the Town Board requests that all response forms to this notice be returned to 18 State Street, Brockport, NY 14420 Attn: Karen M. Sweeting (karens@townofsweden.org) **no later than October 15, 2018.**

In the event that a response is not received at or before this time, your agency will be deemed to have no objection to the Town of Sweden Town Board assuming Lead Agency status for the purpose of this project. To facilitate your response, please complete the enclosed coordination request form and return it as part of your response.

Sincerely,


Karen M. Sweeting

Town Clerk, Town of Sweden

Supervisor Kevin G. Johnson, Councilperson Patricia Hayles,
Councilperson Robert Muesebeck, Councilperson Mary E. Rich, Councilperson Lori Skoog,
Town Clerk Karen M. Sweeting, Receiver of Taxes and Assessments Kathleen Bahr-Seever,
Superintendent of Highways Brian Ingraham

Take on file in laptop's office

WHEREAS, the Town Board of the Town of Sweden has received an application and proposal to re-zone a portion of a property located on the east side of Owens Road north of the Owens Road/Route 31 intersection; and

WHEREAS, the property is currently zoned Heavy Industrial (I-1); and

WHEREAS, the developer, Rochester’s Cornerstone Group, Ltd., along with Lifetime Assistance, Inc. on behalf of the owner, AK Brockport, Inc., desires to re-zone a portion of the property currently zoned Heavy Industrial (I-1) to Retail-Commercial (B-1) an approximate 2.512+/- acres of Tax Account No. 084.01-1-19.143; and

WHEREAS, the Town Board recognizes that there is a need and requirement under the State Environmental Quality Review Act to classify, fully assess and determine the environmental significance of the impact of the proposed project; and

WHEREAS, the Town Board recognizes that the other involved agencies, as identified under the SEQRA Regulations and the EAF, part 1, Item 25, are the Village of Brockport Village Board, the New York State Department of Environmental Conservation (NYSDEC), Monroe County Pure Waters (MCPW), the Monroe County Water Authority (MCWA), the Monroe County Department of Health (MCDOH), U.S. Army Corp of Engineers and the Town of Sweden Planning Board, and thus the action of the proposed re-zoning is subject to a coordinated review under SEQRA.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden does hereby declare its intent to be designated the Lead Agency for the Coordinated Review and Determination of Significance under SEQRA for the above referenced action.

Sec. 2. The Town Clerk shall provide the previously identified involved agencies with a copy of the application and the EAF, together with a copy of this Resolution, and request of said involved agencies their concurrence therewith.

Sec.3. The Town Board intends to adopt a resolution at a Town Board meeting in no less than thirty (30) days after the Town Clerk furnishes to all involved agencies the papers directed to be furnished herein, by which the Town Board will establish itself as the lead agency under SEQRA, providing that there are no objections thereto received from the above mentioned agencies.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – September 11, 2018

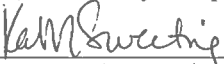
Adopted

STATE OF NEW YORK]
COUNTY OF MONROE]
TOWN OF SWEDEN] SS

I, Karen M. Sweeting, Town Clerk of the Town of Sweden, Monroe County, New York, DO HEREBY CERTIFY, that I have compared the foregoing with the original resolution adopted by the Town Board of the Town of Sweden at a meeting of said Board held on the 11th of September 2018, and that the foregoing is a true and correct transcript of said original resolution and of the whole thereof, and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice of said meeting, and that Supervisor Kevin G. Johnson and Councilpersons Patricia Hayles, Lori Skoog and Mary Rich were present. Councilperson Robert Muesebeck was absent.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Sweden, this 12th day of September 2018.



Karen M. Sweeting, Town Clerk

**Town of Sweden
Portion of Vacant Parcel on Owens Road
Rezoning Project**

SEQR LEAD AGENCY COORDINATION REQUEST

_____ This Agency has no objection to the Town of Sweden Town Board assuming Lead Agency status for this action.

_____ This Agency wishes to be considered for Lead Agency for this action.

_____ Other (see comments below)

Comments:

Agency

Signature

Title

Date

PLEASE RETURN TO: Town of Sweden
Karen M. Sweeting, Town Clerk
18 State Street
Brockport, NY 14420

NOTE:

If this form is not returned at or before **October 15, 2018** your agency will be deemed to have no objection to the Town of Sweden Town Board assuming Lead Agency status for this action.

VILLAGE OF BROCKPORT RESOLUTION

At a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York state held at Village Hall at 49 State Street Brockport, NY 14420 on October 1, 2018 the following resolution was regularly made, seconded and carried:

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen

→ Trustee _____ moved, Trustee _____ seconded, carried ___/___ to adopt the following resolution:

RESOLVED, that the Brockport Village Board of Trustees does hereby authorize the Brockport Village Court via the Village's grant writers, J. O'Connell & Associates, to file an application for funds from the New York State Unified Justice Court, in accordance with the provisions of the Justice Court Assistance Program in an amount not to exceed \$30,000, and upon arrival of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Brockport. There is no matching component. The funds would be used to purchase records storage shelving and additional court room furnishings for the Court. Application due: 10/11/18.

Note for the record:

- J. O'Connell & Associates contact is Mary Beth Willis
- Village Board contact is Mayor Margaret Blackman
- Village Court contact is Court Clerk Stepanek
- Village Office contact is Deputy Clerk-Treasurer Erica Linden

BY ORDER OF THE Village Board of the Village of Brockport
STATE OF NEW YORK)
County of Monroe) SS:

I Leslie Ann Morelli, Village Clerk of the Village of Brockport, do hereby certify that the foregoing is a full and true transcript of a resolution duly adopted at a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York on October 1, 2018 as it appears in the minutes of said meeting was regularly called and duly constituted, and that a quorum was present.

Witness my hand and the seal of the Village of Brockport this 2nd day of October 2018.

Leslie Ann Morelli, Village Clerk

Seal

RESOLUTION - VILLAGE OF BROCKPORT

At a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York state held at Village Hall at 49 State Street Brockport, NY 14420 on October 1, 2018 the following resolution was regularly made, seconded and carried:

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen

→ Trustee _____ SECONDED BY: Trustee _____ CARRIED __/__ to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application to NYSCA - NYS Council on the Arts - for a Community Arts grant in an amount not to exceed \$5,000 to cover the Brockport Symphony Orchestra 2019 seasonal performances in Brockport and Monroe County. There is no cost to the Village.

Note for the record:

J. O'Connell & Associates contact is Gia Faust

Village Board contact is Mayor Blackman

Village Office contact is Deputy Clerk-Treasurer Erica Linden

BY ORDER OF THE Village Board of the Village of Brockport

STATE OF NEW YORK)
County of Monroe) SS:

I Leslie Ann Morelli, Village Clerk of the Village of Brockport, do hereby certify that the foregoing is a full and true transcript of a resolution duly adopted at a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York on October 1, 2018 as it appears in the minutes of said meeting was regularly called and duly constituted, and that a quorum was present.

Witness my hand and the seal of the Village of Brockport this 2nd day of October 2018.

Seal

Leslie Ann Morelli, Village Clerk