

## VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

### VILLAGE BOARD - MEETING AGENDA

**Monday, November 5, 2018 7:00pm**

**Location: Village Court conference room – 49 State Street Brockport, NY 14420**

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **OATH OF OFFICE:** (ceremonial) none
- **CERTIFICATES & PROCLAMATIONS:** none
- **PUBLIC HEARINGS:** none
- **PUBLIC COMMENT:** 5-minute limit per person / state name & address for record & speak directly to entire Board / if a prepared statement - submit hard copy to Clerk (& email electronically next day)
- **GUESTS:** none - 20-minute limit / state name & address for record & speak directly to entire Board / if a prepared statement or Power Point presentation - submit hard copy to Clerk (& email electronically next day)
  
- **CONSENSUS ITEMS:**
  - Approval of minutes – 10/15/18 & 10/22/18
  - Approval of bills to be paid
  
- **CLERK REPORT:**
  - Clerk – Leslie Ann Morelli
    - Village Hall will be a donation drop off location for: Matt's Coats for Kids, Food Shelf, Toy Shelf
    - Monika W. Andrews Creative Volunteer Leadership Award – inviting nominations
    - Surrender of delinquent 2018 Village taxes to Monroe County
  
- **PERSONNEL ITEMS:**
  - Appoint ex-officio (non-voting) member on the Tree Board (Lori Staubitz)
  
- **OLD or NEW BUSINESS:**
  - Grants:
    - CDBG application award notice re \$75,000 for Clinton St. & Perry St. storm sewer project
      - accept & authorize Mayor to sign paperwork related to such
    - Pomeroy Foundation award notice re \$1,094 for signage – Main Street District on National Register of Historic Places
    - Erie Canalway Nat. Her. Corr. application for canal signage by Welcome Center withdrawn
      - learned of signage project underway by New York State Canal Corporation
  - Authorize E.L.K. Museum Board request for use of Shafer Trust funds to complete Street of Shops project
  - Update on Seymour Library Business Consultant (Trustees Kristansen & Crane)
  
- **VILLAGE BOARD REPORTS:**
  - Mayor Margaret B. Blackman
  - Trustee/Deputy Mayor John D. LaPierre
  - Trustee Annette M. Crane
  - Trustee Shawn Halquist
  - Trustee Katherine J. Kristansen
  
- **EXECUTIVE SESSION** (if needed)
- **ADJOURNMENT**

#### Upcoming Village Board meetings & Village office closures through December:

- ❖ Village Hall closed: Monday, 11/12 for holiday
- ❖ Village Board meeting: 7pm Monday, 11/19 (with Attorney, Treasurer, Dept. Heads)
- ❖ Village Hall closed: at 12:30pm Wednesday, 11/21 – Friday, 11/23 for holiday
- ❖ Village Board meeting: 7pm Monday, 12/3
- ❖ Village Board meeting: 7pm Monday, 12/17 (with Attorney, Treasurer, Dept. Heads)
- ❖ Village Hall closed: Monday, 12/24 & Tuesday, 12/25 for holiday
- ❖ Village Hall closed: Monday, 12/31 & Tuesday, 1/1 for holiday

## GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

**NOTICE  
INVITING NOMINATIONS**

Please take notice that nominations are being sought for candidates for the Monika W. Andrews Creative Volunteer Leadership Award. Nominees must be residents of the Village of Brockport, Town of Sweden or Town of Clarkson. Individuals and organizations may submit nominations. Self-nominations are acceptable.

In 2012 the three municipalities established the Monika W. Andrews Creative Volunteer Leadership Award as a memorial to the late Brockport resident. Its rules require that the award be given annually to one or more persons "who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community". A trust fund has been established to provide cash awards for the winners.

The winners will be selected by a committee composed of one member appointed by each of the municipal boards. Nominations must be submitted **by Noon, Friday, December 28, 2018** to the Brockport Village Clerk 127 Main Street Brockport, NY 14420 [lmorelli@brockportny.org](mailto:lmorelli@brockportny.org). A complete set of the rules for the award is available at the clerks' offices of the three municipalities and on the Village website [www.brockportny.org](http://www.brockportny.org).

Leslie Ann Morelli  
Brockport Village Clerk

DATED: 11/6/18

For publication in the 11/11/18 & 12/9/18 editions of Suburban News.  
For posting on websites and bulletin boards of Village of Brockport, Town of Sweden, Town of Clarkson.  
For posting on bulletin board of Seymour Library.

**RULES**  
**The Monika W. Andrews Creative Volunteer Leadership Award**  
**Established 10/23/12**  
**Amended 11/17/14**

**Purpose.** The purpose of this award is to encourage, recognize, and reward outstanding creative leadership by residents of the Towns of Sweden (including Brockport) and Clarkson who have served as volunteer leaders in improving the lives of their fellow citizens and the greater Brockport community.

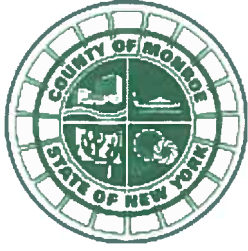
**Eligibility.** All residents of the Towns of Sweden (including Brockport) and Clarkson who have been actively engaged as leaders in volunteer work in the greater Brockport community are eligible.

**Criteria.** This award shall be presented annually to an eligible person or persons who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community. The work being recognized may have been accomplished in the year for which the person or persons are being honored or may have extended over a longer period of time. Examples from the volunteer work of the award's namesake include the creation of the first playground for handicapped children in Monroe County and the transformation of the Brockport Ecumenical Food Shelf to a "client-centered" facility.

**Nominations.** Nominations of eligible persons may be made by individuals or organizations. Self-nominations are acceptable. Nominations must be supported by detailed descriptions of the volunteer leadership activities of the nominee to be recognized by the award. They must include complete contact information for the nominator and the nominee. Supporting letters are encouraged. Nominations must be submitted by postal mail or personal delivery to the Village Clerk, Village of Brockport, 49 State Street, Brockport, NY 14420, by noon on the last business day before the end of the calendar year.

**Selection.** The award winner(s) shall be selected by a committee composed of one member appointed by each of the participating municipal boards before the end of each calendar year. The Brockport Village Board shall designate one of the committee members to chair the committee and convene it. It shall announce its selection at the first regular meeting of the Brockport Village Board after the January 31<sup>st</sup> following the close of nominations.

**Cash Award.** The award winner(s) shall receive a monetary prize from the trust fund established to support this award and administered by the Brockport Village Treasurer. If more than one award winner is selected the monetary award shall be divided equally among the winners.



# Department of Planning & Development

*Monroe County, New York*

**Cheryl Dinolfo**  
*County Executive*

**Jeffrey R. Adair**  
*Director*

October 2, 2018

Hon. Margaret Blackman, Mayor  
Village of Brockport  
127 Main Street  
Brockport, NY 14420

Dear Mayor Blackman:

It is a pleasure for me to award the Village of Brockport \$75,000 for the Clinton St & Perry St Storm Sewer project from Monroe County's Community Development Block Grant (CDBG) Program.

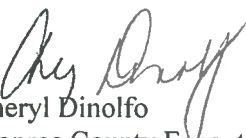
As you know, I included this project on the list of CDBG projects that was approved by the County Legislature in June. The list of projects is part of the *2018 Annual Action Plan for Housing and Community Development in Suburban Monroe County*, which was approved by the United States Department of Housing and Urban Development (HUD) on August 22, 2018.

In order for your project to begin and ensure that all aspects of program compliance are met, it is imperative that your project manager contact Phillip Morgan in the Community Development Office at 753-2003 before any activities are undertaken, so that our ability to fund your project is not jeopardized.

For forty-three years, the Community Development Block Grant has enabled Monroe County to channel \$2 million annually into our towns and villages for public works improvements, economic development, housing programs, and community services that primarily benefit low to moderate-income families, the elderly, and persons with special needs.

Thank you for your participation in Monroe County's community development initiatives.

Sincerely yours,

  
Cheryl Dinolfo  
Monroe County Executive

CD:cs

xc: C. Quach, Community Development Manager  
H. Donahue, Superintendent of Public Works

**DRAFT**

RESOLUTION - VILLAGE OF BROCKPORT

At a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York state held at Village Court at 49 State Street Brockport, NY 14420 on November 5, 2018 the following resolution was regularly made, seconded and carried:

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen

→ Trustee \_\_\_\_\_ moved, Trustee \_\_\_\_\_ seconded, carried \_\_\_/\_\_\_ to adopt the following resolution:

RESOLVED, to accept and authorize the Mayor to sign paperwork related to the Monroe County Community Development Block Grant (CDBG) in the amount of \$75,000 for the storm sewer replacement on portions of Perry Street and Clinton Street.

----- BY ORDER OF THE Village Board of the Village of Brockport -----

STATE OF NEW YORK        )  
County of Monroe         ) SS:

I Leslie Ann Morelli, Village Clerk of the Village of Brockport, do hereby certify that the foregoing is a full and true transcript of a resolution duly adopted at a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York on November 5, 2018 as it appears in the minutes of said meeting was regularly called and duly constituted, and that a quorum was present.

Witness my hand and the seal of the Village of Brockport this 6<sup>th</sup> day of November 2018.

Seal

\_\_\_\_\_  
Leslie Ann Morelli, Village Clerk

William G.  
**Pomeroy  
Foundation**  
For History. For Life.

October 19, 2018

Village of Brockport  
William Andrews  
127 Main Street  
Brockport, ny 14420

Dear William,

I am pleased to inform you that The William G. Pomeroy Foundation has approved a grant to the Village of Brockport in the amount of \$1,094.00 to install a sign to commemorate that Main Street District has been placed on the National Register of Historic Places.

**Enclosures:**

Catskills Castings Order Form (attached)

- The WGP Foundation has preferred pricing of \$1,094.00. (Pricing includes shipping and pole.)
- A check written out to your organization. Please deposit within 60 days of receiving it.

**Installation:**

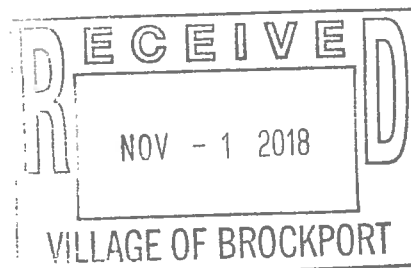
- Please submit a photo to The William G. Pomeroy Foundation once the sign is installed.

Congratulations and I look forward to seeing photos of the sign installed. On behalf of The William G. Pomeroy Foundation, I extend our wishes for your continued success in providing cultural education and preserving local history.

Sincerely,



Paula Miller  
Executive Director  
The William G. Pomeroy Foundation





**The William G. Pomeroy Foundation  
National Register of Historic Places  
Sign Order Form**

**Bill To:** \_\_\_\_\_ **Ship To:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date Required:** \_\_\_\_\_ (please allow 8 to 10 weeks for delivery)

**Text:**

**MAIN STREET DISTRICT  
HAS BEEN PLACED ON THE  
NATIONAL REGISTER OF  
HISTORIC PLACES IN 2004  
BY THE UNITED STATES  
DEPARTMENT OF INTERIOR  
WILLIAM G. POMEROY FOUNDATION 2018**

**Painting Instructions:** Brown with white lettering

**Mounting Pole:**  Aluminum  Galvanized Steel

**Name and Phone of Contact Person:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Please check spelling. Wording will appear exactly as ordered. Please have order typewritten. Errors occurring due to handwriting will be corrected at customer's expense.

\*If your organization requires a voucher for payment, please include with order

Catskill Castings  
51971 State Hwy. 10 - Bloomville - NY 13739  
Phone: 1-800-214-9572 Fax: 607-538-9636



**Leslie Morelli**

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**From:** Erica Linden  
**Sent:** Tuesday, October 23, 2018 9:56 AM  
**To:** Leslie Morelli  
**Subject:** FW: Withdrawing our grant application for Erie Canalway National Heritage Corridor

FYI

**From:** Erica Linden  
**Sent:** Tuesday, October 23, 2018 9:47 AM  
**To:** 'Gia Faust' <gfaust@grantsareus.com>; Heather Milone <hmilone@grantsareus.com>; Jean O'Connell <joconnell@grantsareus.com>; Margaret Blackman <mblackman@brockportny.org>  
**Cc:** 'Susan Smith' <susanemail.ss@gmail.com>  
**Subject:** Withdrawing our grant application for Erie Canalway National Heritage Corridor

Dear All:

I just got off the phone with Andy Kitzmann. He apologizes to all of us for the lack of communication – this is a four-year old project on the Canal Corp's workplan and somehow the project manager did not inform us of its implementation. There are 40 signs of similar nature being installed along the canal. It is exactly what we were going to ask for – except better, and free to us.

Please know that Brockport was completely unaware and is sorry for energy and resources wasted for all parties. Gia, thank you for your excellent efforts, as always.

In the words of Margay, Onward!  
Erica

Erica L. Linden  
Deputy Clerk-Treasurer  
Village of Brockport  
127 Main St.  
Brockport, NY 14420  
Phone: (585) 637-5300 ext 110  
Fax: (585) 637-1045  
[elinden@brockportny.org](mailto:elinden@brockportny.org)  
<http://www.brockportny.org>

**Leslie Morelli**

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**From:** Allan Berry <allan@berryconsultingservices.com>  
**Sent:** Wednesday, October 24, 2018 8:03 PM  
**To:** Leslie Morelli  
**Subject:** ELK MEETING

Good Evening Leslie,

I will be submitting the draft minutes of this evening's ELK meeting but wanted you to know in advance that the Board authorized an expenditure of up to \$2,000.00 for the purpose of completing the Street of Shops Projects at ELK. Sue will be in some time tomorrow with the estimate from Chris Marks for the electrical work that is part of the project (\$520) and I understand that you already have a materials estimate from Doug Bull for \$1,316. The \$2,000 is slightly higher than the total of the two to give a little cushion. Shawn Halquist was present at the meeting for the vote on this resolution.

Thanks,

*Allan*

Allan R. Berry

**BERRY CONSULTING SERVICES, LLC &  
SCHOOL LEADERSHIP, LLC**

39 Allen Street

Brockport, New York 14420

585.802.1531

**Statement of Confidentiality**

This electronic message may contain privileged or confidential information. If you are not the intended recipient of this e-mail, please delete it from your system and advise the sender.

**DOUG BULL'S**  
**COST ESTIMATE FOR NEXT SECTION OF THE STREET OF SHOPS**

<b>STORE 1</b>	Plywood	3	50	150	
	2 x 4 x 8	8	3	24	
	1 x 4 x 8	8	6	48	
	1 x 2 x 8	4	4	16	
	Moldings	4	8	32	
	Paint	2	16	32	
	Glass	1	200	200	
	Hardware	2	8	16	
					<b>\$ 518</b>
<b>DOORWAY</b>	Glass Door	1	0	0	
	1 x 4 x 8	8	6	48	
	2 x 4 x 8	8	3	24	
	Moldings	4	8	32	
	Hardware			16	
	Screws			10	
					<b>\$ 130</b>
<b>PHOTOGRAPHER'S STUDIO</b>	Plywood	3	50	150	
	1 x 4 x 8	12	6	96	
	Moldings	4	8	32	
	Paint	1	16	16	
	Glass			250	
	Screws			10	
					<b>\$ 554</b>
<b>TOP</b>	Plywood	1	50	50	
	1 x 4 x 10	2	10	20	
	1 x 2 x 10	2	6	12	
	Molding	4	8	32	
					<b>\$ 114</b>
	<b>SUMMARY</b>				
	<b>Display 1</b>			<b>518</b>	
	<b>Doorway</b>			<b>130</b>	
	<b>Display 2</b>			<b>554</b>	
	<b>Top</b>			<b>114</b>	
	<b>TOTAL</b>				<b>\$ 1,316</b>

estimate

George Marks Electric Inc.

21 Rose Dust Drive

Rochester N.Y. 14626

637-3210 638-5390

Date 10-23-18

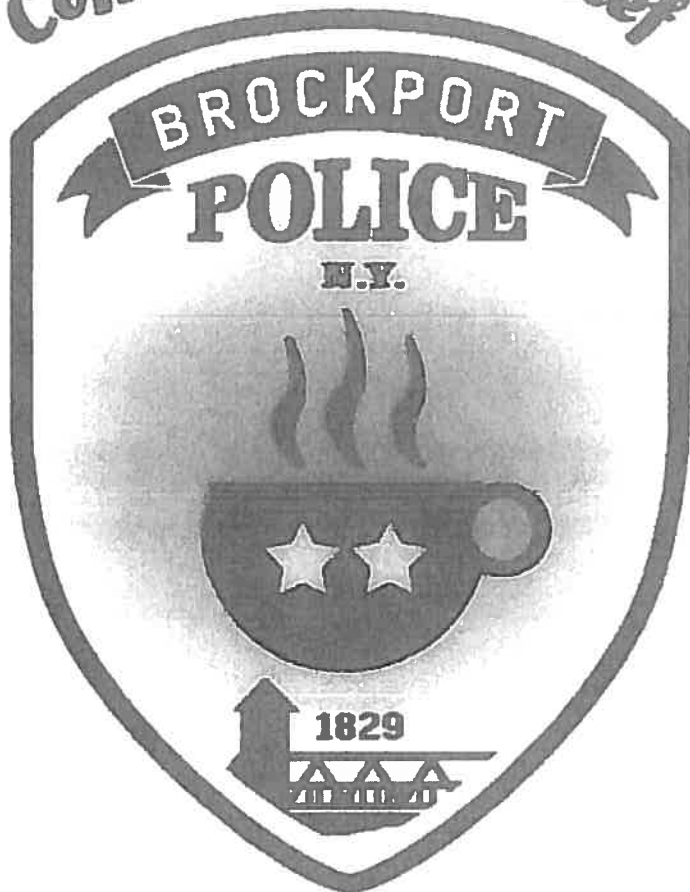
M. Prockport Museum  
3rd floor

Terms: 2% Service Charge per month

Minimum Service Charge on all past due accounts \$3.00

Furnish labor & material to install:			
1- recessed light in new cabinet			
Connect to existing cabinet lights			
Relocate splice box			
Wire for 1 hanging ceiling fixture			
Supplied by museum			
Install 2 recessed fixtures in ceiling			
Furnish & install 1 small under cabinet			
light for sign panel			
Quote			\$520.00

*Coffee with the Chief*



**FIRST WEDNSDAY OF  
EVERY MONTH  
9:00 A.M. – 10:30A.M.**

**Coffee with the Chief:**

The mission of Coffee with the Chief is to break down the barriers between police officers and the citizens they serve by removing agendas and allowing opportunities to ask questions, voice concerns, and get to know the Chief.

The first session will be held at Java Junction on, November 7, 2018. Like our Facebook page to be updated on locations to come.

This event will be at different locations each month within the Village of Brockport.

**“The Brockport Police Dept. strongly believes in the community policing model. We believe that a solid foundation is built by forming trusting relationships with our residents, business owners, and those who visit our village” – Chief Cuzzupoli**

**QUESTIONS?**

Brockport Police Dept.  
1 Clinton Street  
Brockport, NY 14420  
(585) 637-1020

[www.BrockportPolice.org](http://www.BrockportPolice.org)

Visit us on Facebook!



is  
growin'



When you see a Brockport Police Officer with a beard or special painted nails this November... they are raising awareness and showing community support for those impacted by cancer.



Brockport is joining Cops Against Cancer all across Rochester and growin' Beards for Bucks to support teen and young adult programming at 13thirty Cancer Connect and critical cancer research at Roswell Park.

Visit  
[give.roswellpark.org/goto/brockportpolice](http://give.roswellpark.org/goto/brockportpolice)  
to support our team  
in the fight against cancer!

Benefiting:

**13thirty**  
cancer connect

