

## VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

### VILLAGE BOARD - MEETING AGENDA

**Monday, May 6, 2019 7:00pm**

**Location: Village Court conference room – 49 State Street Brockport, NY 14420**

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **OATH OF OFFICE:** (ceremonial) none
- **CERTIFICATES & PROCLAMATIONS:** none
- **GUESTS:** none - 20-minute limit / state name & address for record & speak directly to entire Board / if a prepared statement or Power Point presentation - submit hard copy to Clerk (& email electronically next day)
- **PUBLIC HEARINGS:** none
- **PUBLIC COMMENT:** 5-minute limit per person / state name & address for record & speak directly to entire Board / if a prepared statement - submit hard copy to Clerk (& email electronically next day)
  
- **CONSENSUS ITEMS:**
  - Approval of minutes – 4/15/19, 4/22/19, 4/30/19
  - Approval of bills to be paid
  
- **CLERK REPORT:**
  - Clerk – Leslie Ann Morelli
    - Any further sidewalk café permit applications submitted for 2019 season (4/1-10/31)
    - United Way campaign results
    - Events Schedule – finalized
  
- **PERSONNEL ITEMS:**
  - LGRMIF grant records project with Town of Sweden
    - accept resignation of Sue Guglin & Chelsea Finnerty
    - accept hiring of Meghan Ameden
  - Welcome Center – accept drops from Greeter roster
  - Applications for DPW Summer Laborers, VH part time Clerk, Boards/Committees vacancies – due by Noon 5/7/19 for action at 5/20/19 meeting
  
- **OLD or NEW BUSINESS:**
  - Comprehensive Plan Project Advisory Committee – 5/8/19 5-7pm open house re part of the plan
  
- **VILLAGE BOARD REPORTS:**
  - Mayor Margaret B. Blackman
  - Trustee/Deputy Mayor John D. LaPierre
  - Trustee Annette M. Crane
  - Trustee Shawn Halquist
  - Trustee Katherine J. Kristansen (excused)
  
- **EXECUTIVE SESSION (if needed)**
  
- **ADJOURNMENT**

#### Upcoming Village Board meetings & Village office closures through July:

- ❖ Village Board meeting: 7pm Monday, 5/20 (with Attorney, Treasurer, Department Heads)
- ❖ Village Hall closed: Monday, 5/27 for holiday
- ❖ Village Board meeting: 7pm Monday, 6/3
- ❖ Village Hall closed: at 11am Tuesday, 6/18
- ❖ Village Elections: polls open Noon-9pm Tuesday, 6/18
- ❖ Village Board work session: 7pm Monday, 6/24
- ❖ Village Board meeting: 7pm Monday, 7/1
- ❖ Village Hall closed: Thursday, 7/4 & Friday, 7/5 for holiday
- ❖ Village Board meeting: 7pm Monday, 7/15 (with Attorney, Treasurer, Department Heads) – includes annual organizational component
- ❖ Village Board work session: 7pm Monday, 7/22

## **GUIDELINES** **FOR PUBLIC COMMENT:**

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

**Campaign Year:**

2019

Account # Node #

eWay

ePledge

Campaigner's Name

GARY LEVINE



**Workplace Campaign Envelope**  
For Campaign Coordinators

**United Way Campaign**

75 College Avenue, Rochester, New York, 14607

Date: \_\_\_\_\_

Account Name: \_\_\_\_\_ GL 1468 5395 \_\_\_\_\_

Address: \_\_\_\_\_ Village of Brockport  
127 Main Street  
Brockport NY 14420

Coordinator's Name: \_\_\_\_\_

Coordinator's Signature: \_\_\_\_\_ *LESLIE ANN WICKELM*  
*Leslie Wickel*

Coordinator's E-mail address: LWICKEL@BROCKPORTNY.ORG

Coordinator's Phone # 585-437-5300 Fax # 585-437-1045 4/26/19

Batch Number (for U/W. use only)

B-1

Audit

Date Audited \_\_\_\_\_

Payment Received \_\_\_\_\_

Undepositable Checks \_\_\_\_\_

Credit Card

B-2

Credit Card Verification

**HELPFUL HINTS FOR COORDINATORS:**

- Do NOT submit Special Events gifts in this envelope. Use the BLUE Special Event Report Envelope.
- For ease of completing the envelope, first separate cards by pledge type:
  - Contributions Fully Paid (Cash/Checks)
    - To be Billed by United Way (include credit card donors)
    - Payroll deductions
    - Corporate Contribution
- Pledge Forms: Top copies should be forwarded to your payroll office for processing, donor should retain the 3rd copy, submit 2nd copy to United Way
- All corporate gifts should go on the Corporate Contribution line (even if paid by credit card)

Face Change

**Contributions Reported Today**

(Not those previously reported)

	Number of Contributions	Total Amount Contributed	Checks/Cash Enclosed	Check here if CASH is enclosed. <input type="checkbox"/>
<b>Contributions Fully Paid</b> Include all cash/checks	4	\$ 275	\$ 275	Clip cash/check payments to each pledge card (no staples) ← Checks should be made payable to "United Way" or United Way of Greater Rochester
<b>To Be Billed By United Way</b> Include all "to be billed" donors and credit card donors here	0	\$ 0	\$ 0	Credit Card Payments To Be Processed? ← Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Be sure cards have complete address info, all credit card info is completed, and all cards are signed
<b>Payroll Deduction</b>	9	\$ 1,628	\$ 0	
<b>Corporate Contribution</b> Enclose signed pledge card.		\$ 0	\$ 0	Credit Card Payments To Be Processed? ← Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Corporate card should be signed by an authorized company representative
<b>Totals</b>	13	\$ 1,903	\$ 275	

Add all columns down

THANK YOU!

Partial

Final

for villages 4/1/19 - 5/31/20 fiscal year



## Village of Brockport Events Schedule 2019

Visit for updates: [www.brockportny.org/news/2019-events-calendar](http://www.brockportny.org/news/2019-events-calendar)

### MAY

- 4 **Singing for the Trees**; Sat; 3-5p; Village of Brockport; Celebration Forest; St. Luke's Episcopal Church; donation
- 4 **Night at the Museum**; Sat; 5-8:30p; Emily L. Knapp Museum, Morgan Manning House, Capen Hose Museum, Farmers Museum, Clarkson Academy; Town of Sweden Farmer's Museum, Community Museum, Donation
- 5 **CROP Walk**; Sun; 1-3p; 1<sup>st</sup> Presbyterian Church; 35 State St.
- 5 **Canal Clean Sweep**; Sun; 1-3p; Welcome Center, canal towpath, Corbett Park
- 16-18 **Low Bridge High Water** – see blue event details at end of calendar
- 17 **Rabies Clinic**; Sat; 6-8p; Town of Clarkson/shared service; Hamlin Highway Garage; 91 Railroad Ave, Hamlin; Free

### JUNE

- 8 **Fabric, Yarn & More Sale**; Sat; 10a-3p; Seymour Library; 161 East Ave
- 9 **Historic House Tour**; Sun; 12-5:30p; Village of Brockport; HPB; Tickets \$20
- 16 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 22 **Summer Reading Kickoff Party**; Sat; 6-8p; Seymour Library; 161 East Ave.
- 23 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.

### JULY

- 3 **Fireworks**; Wed; 7-9p; Sweden Clarkson Rec Center; Free; Food sales
- 4 **Old Fashioned 4<sup>th</sup> of July**; Thurs; 10a-2p; Morgan Manning House; Free; Food sales
- 7 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 11 **Summer Serenades**; "Fat City;" Thurs; 7p; GBDC; Welcome Center; 11 Water St.
- 11-13 **Sidewalk Sale**; Thurs-Sat; Brockport Merchants Association; Main & Market Sts.
- 14 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 18 **Summer Serenades**; "Brockport Big Band;" Thurs; 7p; GBDC; Welcome Center; 11 Water St.
- 21 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 25 **Summer Serenades**; "The Geezers;" Thurs; 7p; GBDC; Welcome Center; 11 Water St.
- 26 **Shake on the Lake**; Fri; 6pm; Village of Brockport; Morgan Manning House; Free; Food sales
- 28 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.

### AUGUST

- 1 **Summer Serenades**; "Eight Days A Week;" Thurs; 6:30p; GBDC; Welcome Center; 11 Water St.
- 4 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 8 **Summer Serenades**; "Higher Ground;" Thurs; 6:30p; GBDC; Welcome Center; 11 Water St.
- 10 **Brockport Arts Festival**; Sat; 10a-5p; BISCO; Main St from Erie Canal to College St.
- 11 **Brockport Arts Festival**; Sun; 10a-5p; BISCO; Main St from Erie Canal to College St.
- 11 **House Tours**; Sun; 1-3p; Morgan Manning House; tours of first floor of the House
- 11 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 15 **Summer Serenades**; "Feedback;" Thurs; 6:30p; GBDC; Welcome Center; 11 Water St.
- 18 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 22 **Summer Serenades**; "Chris Wilson;" Thurs; 6:30p; GBDC; Welcome Center; 11 Water St.
- 25 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.

## SEPTEMBER

- 1 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 7 **Peddlers Market**; Sat; 9a-3p; Morgan Manning House;
- 8 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 14 **Helen Hasting's Art Exhibition**; Sat; 6-9p; Emily Knapp Museum; 49 State St; 1<sup>st</sup> Floor; Free
- 15 **Helen Hasting's Art Exhibition**; Sun; 2-5p; Emily Knapp Museum; 49 State St; 1<sup>st</sup> Floor; Free
- 15 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 22 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 27 **BCSD Homecoming Parade**; Allen St; 5:30p; Football game 7p
- 27 **Art Show "Meet the Artists" Wine & Sweets Reception**; Fri; 7-9p; Morgan Manning House; Art Show Preview & Purchase option; \$10 per person
- 28 **Art Show**; Sat; 10a-2p; Morgan Manning House; Features 25 local & Rochester artists; Open to public; Free
- 28 **Homecoming Parade**; Sat; 11a-12p; SUNY Brockport; Main, College, Clinton Sts., Open to public
- 29 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.

## OCTOBER

- 4 **Fall Book Sale**; Fri; 10a-6p; Seymour Library
- 5 **Fall Book Sale**; Sat; 10a-3p; Seymour Library; All day bag sale; \$3/bag
- 5 **Craft Beer Tastings**; Sat; TBD; Brockport Merchants Association
- 6 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 13 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 20 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.
- 25 **Halloween Happenings**; Fri; 6-8p; Brockport Merchants Association; Main & Market Sts & Fire Hall
- 27 **Farmers' Market**; Sun; 9a-1p; Village of Brockport; Market St.

## NOVEMBER

- 16 **After Hours @ The Seymour Library**; Sat; 7-10p; Foundation of the Seymour Library; Ticket cost TBD
- 25 **Small Business Saturday**; Sat; Brockport Merchants Association; various merchants; Main-Market Sts.

## DECEMBER

- 6-15 **Holiday Passport**; Brockport Merchants Association; Free Passport to shopping deals & offers; downtown merchants
- 6 **Candlelight Christmas**; Fri; 10a-9p; Morgan Manning House; holiday shopping in Victorian ambiance; \$3 entry
- 7 **Candlelight Christmas**; Sat; 10a-4p; Morgan Manning House; holiday shopping in Victorian ambiance; \$3 entry
- 8 **Open House**; Sun; Brockport Merchant Association; specials & refreshments; downtown merchants
- 8 **Holiday of Lights Parade**; Sun; 5-7p; Stetson Club; Village of Brockport; Main St.

### Low Bridge High Water – A Village of Brockport Signature Event – May 16-18, 2019

May 16 Thursday, **Lecture "Lift Bridges of the Erie Canal,"** presented by Greg Johnson, engineer. Morgan Manning House; Refreshments to follow; free.

May 17 Friday, **Craft Beer Festival**, hosted by Stoneyard Brewery, Merchant St; \$25/ticket; Presale early entry; Purchase here: <http://bit.ly/2018LBHW>

May 18 Saturday, 11a-3p; **Canal Front Festivities**; Welcome Center, 11 Water St., various family friendly activities; free



We want  
**YOUR** input!

## Comprehensive Plan

A local steering committee has been working with professional planners to update the Village's comprehensive plan and are now seeking feedback on draft materials.

Please join us for a community open house!



### Please join us to:

- Provide feedback on the plan's vision, values, and principles
- Provide feedback on priorities and actions

It's an open house so **stop in any time.**

There will be no presentation!

May 8<sup>th</sup> 5:00 - 7:00 PM

Brockport Village Court | 49 State Street | Brockport, NY 14420

### For more information contact:

Village of Brockport  
Clerk's Office  
585.637.5300



# Low Bridge High Water



*A Village of Brockport Signature Event*



BCSD 4<sup>th</sup> Grade Poster Contest  
2018 Winning Artist: Aiyana Cohen

**~ Thursday, May 16, 2019 ~**

**Dedication Walk: 3pm Walk begins with Historical Markers:** Meet up at the corner of State & Park ~ **Walk ends at Stoneyard Brewery:** Ribbon Cutting & Tour ~ 85 Clinton Street

**"Lift Bridges on the Erie Canal"** by Greg Johnson, PE, PMP, Waterway Structures Engineer  
7pm at Morgan Manning House, 151 Main St ~ Light refreshments will be served

**~ Friday, May 17, 2019 ~**

**Stoneyard Brewery Big Tent Event ~ 26 Clinton St**  
5-6pm VIP Presale \$20 Ticket Access ~ 6-10pm \$20 General Admission  
Local Craft Beverages ★ Live Music ★ Local Food  
For more information, visit: <http://bit.ly/2019LBHW>

Proceeds to benefit:

Brockport Community Rowing Club and Camp Abilities Brockport

**~ Saturday, May 18, 2019 ~**

**Festivities at The Welcome Center 11am-3pm, Water Street**  
**Canal Opening Ceremony and Awards ~ Dusty Road ~**  
~ Learn to Row Sign-ups ~ Kayak Rentals ~  
~ Free Pizza Picnic ~ Bert's Box Fitness mini workouts ~  
**Welcome Center Open House 11-3pm ~ and much more!**

**Thank you to our Sponsors:** Alicia Fink Jewelry; Brockport Merchants Association;  
Brockport Rotary Club; Erie Canalway National Heritage Corridor & NYS Canal Corporation;  
Greater Brockport Chamber of Commerce; Java Junction; Pro-Brockport; Stoneyard Brewing Co; Strong West;  
Sunnking; The College at Brockport; Walk!Bike!Brockport!; Wegmans; Westside News

**For more information, visit:**

**[www.facebook.com/LowBridgeHighWater](http://www.facebook.com/LowBridgeHighWater)**



2019 BCSD 4<sup>th</sup> Grade  
Poster Contest Winners



1<sup>st</sup> Place Artist:  
Miranda Green



2<sup>nd</sup> Place Artist:  
Jessica Herman



3<sup>rd</sup> Place Artist:  
Nokoa Cotton



**Poster Parade:** Be sure to check out all the posters on display at downtown merchants. The winning posters are insided **Lift Bridge Bookstore, 45 Main Street (near canal books)**

# Low Bridge High Water



*A Village  
of Brockport  
Signature Event*

Saturday, May 18, 2019

## Welcome Center Waterfront Festivities

11:30 **Dusty Road** ~ Americana, Folk, Country Live Music

12:00 **Welcome** ~ Opening Remarks ~ BCSD 4<sup>th</sup> Grade Poster Awards

**Dedication of Wayside Panels Exhibit** ~ installation by Erie Canalway National Heritage Corridor and NYS Canal Corp

12:15 **Dusty Road** ~ Americana, Folk, Country Live Music

2:00 **FREE Pizza Picnic** ~ Special thanks to our pizza donors:

Krony's Pizza Etc.; Mark's Pizzeria; Perri's Pizzeria; Salvatore's Old Fashioned Pizzeria

11:00-3:00 **Welcome Center Open House** ~ Volunteer sign ups ~ Free Bike Borrowing ~ Information

**Erie Canal Boat Company** ~ Kayak Rentals \$5/half hour ~ \$10 doubles

**Learn to Row Sign-ups** ~ Genesee Rowing Club ~ Information "Brockport Community Rowing Club"

**Bert's Box Fitness mini workouts** ~ information & demonstrations on Strength & Conditioning training ~ Conference Bike

**Info and Kids Tables** ~ Seymour Teens: Crafts ~ Pollinator and Native Plants ~ Brockport Community Museum ~ Green Team ~ Feral Cats Info

**Thank you to our Sponsors:** Alicia Fink Jewelry; Brockport Merchants Association; Brockport Rotary Club; Erie Canalway National Heritage Corridor & NYS Canal Corporation; Greater Brockport Chamber of Commerce; Java Junction; Pro-Brockport; Stoneward Brewing Co; Strong West; Sunning; The College at Brockport; Walk!Bike!Brockport!; Wegmans; Westside News

**For more information, visit:**

[www.facebook.com/LowBridgeHighWater](http://www.facebook.com/LowBridgeHighWater)