

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, April 20, 2015 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Deputy Clerk-Treasurer Erica L. Linden, Treasurer Daniel P. Hendricks, Police Chief Daniel P. Varrenti, DPW Superintendent Harry G. Donahue, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella, Esq.

EXCUSED: Clerk Leslie Ann Morelli

ALSO PRESENT: Jack Merritt, Cody Dean, Kevin Payne, Sam Bingay, Robert Bootes, Jay Nichols, Joan Hamlin, James Zivoski, Mary Rich, Pam Ketchum, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

I resume my historical moments this evening by continuing my series on lesser known Brockport luminaries, namely Byron Huntley and Samuel Johnston, leaders in the farm machinery manufacturing industry.

Huntley was born in the Town of Mexico, Oswego County, in 1825 the son of a doctor of Scottish birth. In 1844, he enrolled in the Brockport Collegiate Institute, but dropped out because of ill health. He later attended Madison (now Colgate) University in Hamilton, NY. He returned to Brockport as a clerk in the Fitch, Barry & Co. foundry that produced the first, unsuccessful McCormick reapers. In 1850, he became a partner in that firm which evolved through partnership and name changes into the Johnston Harvester Co. by 1868, after Samuel Johnston became a partner and company president with Huntley as secretary-treasurer.

Johnston was born in Shelby, Orleans County, in 1835 and began a career as an inventor of agricultural machinery before the age of 21, patenting many devices over many years. Perhaps Johnston's most notable invention was the first reaper that could cut and handle all kinds of grain. He worked for farm implement manufacturers in Buffalo and Syracuse before coming to Brockport. Apparently he was less a business manager than an inventor for he resigned as president of Johnston Harvester Co. already in 1875 and made his living thereafter inventing, patenting, and licensing agricultural devices. His last patent was issued only days before he died. He died in 1911 and is buried in Lakeview Cemetery.

The Johnston Harvester Co. occupied a factory on North Main Street that was reputed to be the largest manufacturing plant in Monroe County at one time. In the early 1880s, it encountered labor troubles and the factory burned in June 1882, perhaps as a result of arson. Following the fire, the company moved to Batavia, because of its location on two main rail lines, but probably also to avoid the troublesome Brockport workers.

Huntley was a businessman, not an inventor. He served as company president from 1875 until his death in 1906, but was, above all, a salesman. His greatest feat was introducing American farm machinery to the European market. He began traveling to Europe in 1870 and crossed the Atlantic 64 times. He was made a Chevalier of the Legion of Honor by the President of France for his services to French agriculture.

Huntley was founder and sponsor of the Byron E. Huntley Steamer Co. in the Brockport Fire Department, which existed from 1877 until 1910. Ironically, it was housed in one of the Johnston Harvester Co. buildings that burned.

Huntley died in 1906 and is buried in a family plot in a Cleveland, O., cemetery. He never married and had no direct survivors. His estate was estimated at \$440,000 to \$920,000, an enormous amount in 1906. Among the beneficiaries was the First Baptist Church of Brockport which received \$2,000. Five fire companies in Batavia received \$800 each, but the Byron E. Huntley Steamer Co. received nothing.

The Johnston Harvester Co. was acquired by the Canadian farm implement manufacturer, Massey-Harris, in 1910 and continued in operation until 1958.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

PUBLIC COMMENT:

- Sam Bingay of Monroe Avenue – I am a student at the college and am here to represent the E.C.O.S. Club at the college, our goal is to promote green thinking. Sunday May 3rd, we will host a "Clean the Port" event; we will walk around the areas with the most litter on the roads to pick it up and would like to invite members of the community to join us. We are meeting on campus at the Union Mall, outside of Seymour Union, encouraging groups of people to come to make the event more known. ECOS will provide a prize to the largest group participating.

- Cody Dean of Brockport Ambulance – I'm here to provide the 1st Quarter Report for the Ambulance. (see attached report) It is worth noting that the 100% calls answered in January was the first time in over 10 years we answered every single request received. This is important because typically we receive more than one call per hour and only have one ambulance. This quarter is the best Brockport Ambulance has ever seen. If compared against Monroe Metro or large ambulance outfits like Gates, we are doing as well or better. We are a volunteer run organization and looking for more volunteers.

GUESTS:

- Hannah Smith, College at Brockport Village Intern – I am a political science intern, introducing 4th and 5th grade students at Fred Hill School to local government. I meet with 4 students weekly; we discuss how local government works, especially in the Village of Brockport. Each student has interviewed a government guest. The students have come up with very astute questions; we will be taking a field trip (to Village Hall) also. Buck Noble is the Enrichment Specialist at Hill School who has kept us on track. Thank you to Department Heads, Varrenti, Miller, and Donahue. We don't have the interviews available yet but please stay tuned, they will be available on the Hill School website soon and teachers will use them in their local government curriculum. You are all local celebrities to the fourth grade students.

- Jay Nichols, Stoneyard Brewing Company & Robert Bootes, CIS Investigations (security) – Low Bridge High Water – 5/15/15 local craft beer big tent event – waive noise ordinance & authorize Water Street & municipal parking lot closure –

J. Nichols – We are here to talk about the safety of the Big Tent Event; we want to make sure, in conjunction with the Village, that things run as smoothly as possible. Mr. Bootes has a security company; he will run security for the event.

R. Bootes – I am a School Director and owner of CIS Training Academy. Jay has been a client of mine for a long time and I am associated with some of the SUNY colleges as a trainer. I was able to come up with a plan for about 1,500 people at the event, would take about 10 people from our business. We will make sure people have proper ID. We will downplay the uniform, our presence is not formal (tan pants or colored t-shirt or polo with small logo, sneakers). Our presence will be laid back and low key. I will be there myself. CIS is well versed in emergencies, have done volunteer work with groups of more than 2,000, and have done so for the last 9 years. It is important to make sure we maintain a lane way on Water Street, if needed we will have emergency tape. 4 people are CPR certified, probably more but there will be a minimum of 4, 2 of whom will be women, all licensed and professional.

Referring to the diagram on the last page of packet: There will be 2 people checking ID at the entrance. If someone leaves and come back s/he will be ID-ed again, lots of double checking.

J. Nichols – The goal is to create a fun atmosphere where you can have some younger people, root beer sampling and food sampling for those under 21, but the side where beer and cider samplings will be is 21 and over only, there will be a fence between the two areas.

Chief Varrenti – We fully support and think this will be a great event. Glad to see you have a professional. I see there is an entrance for under 21 but no exit.

J. Nichols – It can be separate but will walk out right next to where they entrance is. Those participants will not have to exit through the 21 and over side.

R. Bootes- We will monitor the fence, there will be no passing of beer, cannot take alcohol to the under 21 side. Could we all meet the week of the event, have the Lt. there, so he can make sure we will have enough police working during the event?

R. Bootes – maybe minor’s cannot touch a cup or cannot be within three ft of serving area.

Chief Varrenti – maybe designate a time; say 5-7pm with families and 7-11pm for older adults.

Trustee Kristansen - I would never leave my child on one side of the fence to get a drink. This day and age leaving a 12 year old in a crowd, too many things can happen.

J. Nichols - We are just trying to be as safe as possible. I wanted you all to know that we were taking the alcohol side of things seriously, and we didn't want to mingle it.

Chief Varrenti – I don't want to see it so rigid that it takes away from the family atmosphere of the event.

Trustee Kristansen - I like the fence, don't lose that. Just don't expect a family to leave preteen children on the other side.

R. Bootes - Banding will be key. Under 21 must be accompanied by a parent (on the over 21 side).

Chief Varrenti – Jay, treat it like you treat your restaurant bar. Use common sense.

BI/CEO Miller - Jay, could we discuss when tents are up - will there be cooking?

J. Nichols - No cooking, only warmers.

Trustee Ciciotti - Any occupancy concerns?

BI/CEO Miller – It is open air. The tents do not have sides, and there is no cooking, so there is no max.

R. Bootes - Cigarette smoking?

Mayor Blackman - No they have to leave the area.

J. Nichols – I have been to a lot of these, smoking is always in a different area. Everything is very uniform, glasses with levels for samples and a different glass if a customer wants an actual glass of beer. No seating, only high tables to set things on and congregate around. The idea is to keep a flow with the sampling.

Mayor Blackman - Have you have discussed with Harry about garbage cans? We cannot rely on Village garbage cans.

J. Nichols - There are a few more things for us to talk through but we have talked about fencing etc.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to waive the noise ordinance (Village Code Chapter 55) for the Low Bridge High Water 5/15/15 local craft beer big tent event until 11 pm and authorize the closure of Water Street from 3 pm Friday May 15 to 7 am Saturday May 16 and the Water Street municipal parking lot from 7 am Friday May 15, to 10 am Saturday May 16, 2015.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Ciciotti seconded, Trustee Andrews abstained due to absence, carried 4/0/1 that the minutes of the 4/6/15 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	4/13/15	\$37,872.28
FUND (F): <u>Water</u>	4/13/15	\$48,447.65
FUND (G): <u>Sewer</u>	4/13/15	\$1,358.72
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$87,678.65 total

- **CLERK REPORT:** Clerk – Leslie Ann Morelli (excused)
 - Sidewalk café permit applications – Deputy Clerk-Treasurer Linden referred to the applications in the packet regarding Jimmy Z's at 53 Main Street, Burrito Fresco at 77 Main Street and Main Street Pizzeria at 13 Main Street.

→ Trustee Blackman moved, Trustee LaPierre seconded, carried 5/0 to approve those applications for a sidewalk café permit for the 2015 season.

The approval letter will indicate that the Board reminds sidewalk café permit holders to see that the tables and chairs match and are kept in good repair and that they provide their own trash receptacle for use only during café hours. The Board suspended for the 2014 and 2015 seasons Village Code Section 58-11F4a and directed the Code Review Committee to review the sidewalk café section of the Village Code which was adopted in 1996, solicit feedback from the Department Heads and NYSDOT and return with proposed amendments for Village Board consideration and future public hearing through the Local Law process. When locating tables and chairs, keep in mind pedestrian traffic and car passenger side doors opening up.

- 2015 Events Schedule – Deputy Clerk-Treasurer Linden shared that Clerk Morelli solicited and received information from community organizations. Volunteer Norm Frisch retired from formatting the poster/handout, so Erica is doing so. It will soon be made available from the Village website, at Village buildings, Seymour Library, Town buildings, and forwarded to the College, BCSD, community organizations and media. Last chance to get information included – e-mail details to Leslie & Erica tomorrow!

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)

- Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 3/31/15 – Treasurer Hendricks referred to the financial reports included in the packet and said there are no surprises; everything is on track. The biggest thing is under budget amendments, as you heard from Stoneyard, I asked for a \$10,000 amendment to help with that event. We expect revenue to exceed that. And if you look at landfill monitoring, we do receive revenue for that, it comes from GE (under budget amendments).

- Budget Transfers & Budget Amendments –

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to authorize the following budget amendments and budget transfers:

Amendments

Account #	Purpose	Description	Amount	
A7550.4090		Low Bridge High Water Festival	\$10,000	(1)
A8189.4000		Landfill Monitoring	\$9,500	(2)
Total expenditures			\$19,500	
A2690.0000		Other Comp – Reimbursement	\$10,000	(1)
A1710.0000		Public Works services	\$9,500	(2)
Total revenues			\$19,500	
(1) Revenues & expenditures associated with Low Bridge High Water Festival				
(2) Revenues & expenditures associated with Landfill Monitoring				

Transfers

Account #	From	Account #	To	Amount
A1325.4110	Clerk/Treas Training	A1325.4100	Clerk/Treas publications	\$500 (1)

A1490.4040	Permits/licenses/fees	A1490.4020	Public Works conference exp.	\$50	(2)
A1990.4000	Contingency	A1325.4060	Postage	\$500	(3)
A1990.4000	Contingency	A1010.4090	Trustees – Misc.	\$500	(4)
A1640.4060	Fuel Additives	A1640.4040	Tools	\$350	(5)
A3120.1030	Police – PT Officers	A3120.1060	Police Overtime	\$5,000	(6)
A3120.4220	Police–special events	A3120.4240	Police lethal training equipment	\$30	(7)

Total: \$6,930

Purpose:

- (1) Clerk/Treasurer publications – cost exceeded budget
- (2) Public Works Conference – cost exceeded budget
- (3) Postage – cost exceeded budget
- (4) Trustees – Miscellaneous – cost exceeded budget
- (5) Tools – cost exceeded budget
- (6) Police – overtime – cost exceeded budget
- (7) Police lethal training equipment – cost exceeded budget

- o Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.
 - 2015 Exterior property maintenance inspection schedule
 - Trash Collection notice

BI/CEO Miller referred to the notices included in the packet, stating -- As you can see, we are starting the inspection schedule a little earlier this year. We have approximately 390 properties, focusing on the southeast quadrant from May 4-July 13. In regards to trash collection we are trying to get ahead of the curve. The collection notice will be going out to periodicals, and to property owners.

One item not on agenda I'd like to mention is on the website there is a code complaint form available. Please fill it out and turn it in to my department to report any complaints.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to authorize the trash collection notice.

2015 Exterior Property Maintenance Inspection Schedule

Start Date	End Date	Street(s)
5/4/2015	5/8/2015	Brookdale Rd, Hillcrest Pkwy, Brook Terrace
5/11/2015	5/15/2015	South Ave, Fair St.
5/18/2015	5/22/2015	Park Ave. (East side)
5/25/2015	5/29/2015	Park Ave. (West side)
6/1/2015	6/5/2015	South St, Spring St.
6/8/2015	6/12/2015	Main St. (East side)
6/15/2015	6/19/2015	Main St. (East side)
6/22/2015	6/26/2015	Water St, Market St, Union St.
7/6/2015	7/10/2015	State St, Owens Rd.
7/13/2015	7/17/2015	High St, Gordon St, Oxford St.

The goal for these inspections is to uphold a quality standard of exterior property maintenance for all property owners, as regulated by the New York State Property Maintenance Code and the Code of the Village of Brockport. Exterior property areas and structures must be maintained in good repair and in a sanitary condition to reflect a positive impression of not just the owner, but of the entire neighborhood and Village.

Exterior of Structures and General Maintenance

The exterior of every structure and/or accessory structure, including fences, shall be maintained in good repair and be free of conditions reflective of deterioration or inadequate maintenance. For example, siding materials must be maintained in good repair without holes, loose or rotting materials, or peeling paint. Roof shingles must be in good repair, not worn or missing.

Exterior Property Areas

Premises shall be maintained so that lawns, hedges, and bushes shall not become overgrown and unsightly where exposed to public view and shall not constitute a blighting factor that impairs the good residential character of the neighborhood. Junk, debris, garbage/trash, litter and other similar items, including noxious or offensive materials, shall not be allowed to accumulate on a property. Garbage for collection shall be in approved, covered containers and have proper screening or enclosures. Motor vehicles parked outdoors must be in operable

condition, in good repair, and carrying a current inspection and registration.

Inspection Process

During the inspection process, all inspections will be conducted from Village streets, sidewalks or rights-of-way, and at no point will an inspector enter private property unless permission is given by the property owner to enter the premises. Property owners are encouraged to ask questions and be involved. **BE PROACTIVE! NOT REACTIVE!** If you know you have an issue, don't wait until the scheduled week of inspection to find out it's a violation. Please remedy the condition. Your neighbors will appreciate it!

What to expect AFTER the initial inspection

If there are property maintenance violations observed on premises, the property owner will be afforded an opportunity to rectify deficiencies within an allotted timeframe based on the severity of the issue(s). You will receive a Notice of Violation detailing the code citation and section of code it violates, and it will contain the time deemed necessary to complete.

If at any time throughout this process, there are questions or concerns, please feel free to contact me and I will get back to you as soon as I can.

TRASH COLLECTION NOTICE

As students prepare to move out at the end of the year, refuse left behind is an issue that Village residents have dealt with on an annual basis. This year, the Village is taking a proactive stance, to ensure that the community will remain safe and sanitary during the move out period.

Beginning Monday, May 12, 2015 Village Code Enforcement Officers will begin patrolling neighborhoods to make note of addresses where refuse items are being piled up. At the end of each property's regular garbage collection day, the Village of Brockport Department of Public Works will be making rounds to clean up any items left behind. Please note that this is *not* a free pick up. The property owner will be billed for the collection of any refuse by the Department of Public Works. To ensure this does not take place, contact your refuse collection company to verify what they will pick up and make sure any items left behind are brought back from the road.

Please keep all refuse in containers with adequately sealed lids and ensure that all refuse is placed neatly at the curb for collection. Do not place any refuse in the road or block any sidewalks. Refuse may not be placed curbside more than 24 hours prior to scheduled collection. Electronic items will not be picked up by refuse collectors.

If you have any questions or concerns, please feel free to contact the Building/Code Enforcement Department at (585) 637-5300 Ext. 14.

Thank you for doing your part to help our Village remain clean for everyone!

- o Police – Police Chief Daniel P. Varrenti
 - As the President of the Monroe County Chief's Association, I was asked to testify on the ongoing heroin problem in area.
 - Also, I will be on the Lonsberry (radio) show tomorrow to get the word out that we are not Ferguson or South Carolina where unfortunate actions have happened but we are not perfect, we will make mistakes and we will apologize for mistakes and make amends accordingly. I sent this (statement) to many media outlets but no one has responded to me. But Bob Lonsberry has decided we need to talk about it. I would like to read the statement I wrote regarding the Barry Street playground incident and the horrific degree of sensationalism created by channel 8:

"Here is what happened on the day of the interview. I was contacted by the news station on Wednesday regarding an arrest that occurred at the park on Monday. They asked if they could interview me regarding this arrest. Since I have never denied a media inquiry, I said yes. I then asked my Lt. to brief me as to why they might wish to interview me. He said a person at the park tape recorded the arrest on the day in question. Since I didn't have access to the tape at that time, I read all the reports including 3 separate statements from 3 different witnesses. The witnesses attested to the fact that while this group was playing basketball they kept swearing and using racist remarks. At one point, one of the witnesses, an older male, went over to the group and asked them to please watch their language since young kids were present in the park and could clearly hear what was being said. Someone in the group told the witness to "f... off old man" and get away from them.

The officers upon hearing what had occurred, went over to the group with the intentions of warning them and telling them they would have to leave the park; something clearly in their authority to do. Upon trying to do so, the officers were met with what is shown on tape. Frankly, someone who wasn't going to heed a warning and told the officer to "get out of my face." At this time the senior officer realized that a warning would not suffice and decided to effect an arrest; again something they clearly could do. Frankly, in my opinion, based on the circumstances they never should have considered a warning, and in the future should language, inclusive of racist remarks, like what was said, be over heard again, an arrest will be made without a warning. As I said during the interview, I have no tolerance for this language and/or racist remarks and neither does the state of New York since it is clearly in violation of section 240 of the New York State Penal Law.

I felt since I trust my officers, believe they wouldn't distort what occurred in their reports, had no ability to view the tape prior to the interview, and the fact that 3 separate independent witnesses said what they did, that I didn't need to stop an interview in the middle of a press conference in an attempt to view a tape, where ever it may be.

After the press conference I was told the tape was on YouTube. It was at this time that I watched the tape. The tape confirmed everything that I read in the reports and in the statements and in fact the tape has been memorialized as evidence since the officers acted in accordance to their training, rules, regulations, policies and procedures and a number of people in close proximity to the arrest can be heard using racist and vulgar language.

In the end, and in my opinion, this was nothing more than the news media providing one aspect of what occurred and just seizing the moment when police in our country are being scrutinized relative to less than proper behavior.

Don't get me wrong. I believe law enforcement has good and bad officers, just like every profession. I also believe that police officers have, and unfortunately probable will in the future, make huge mistakes, some rising to the level of criminality. I also believe if those mistakes in violation of policy or law those officers should be held accountable. All this said, this is not one of those times and I stand behind what I did during the interview and what my officers did on the date and time in question."

It is not your first amendment right to use foul language or racist remarks in a public places. To the people of Brockport, enjoy your parks. You will be able to go to your parks without foul language. If you cannot then call 911 and a police officer will respond."

- Public Works – Superintendent Harry G. Donahue

- I received a letter from County Executive Brooks, the West Avenue water main replacement project, phase 2, for \$40,000 is included in the Community Development Block Grants, we should get the funds in August.

- Upstate Roofing was one of the contractors I talked with about the roof here, we got a \$32,500 quote, which was half of what the last vendor came in at. Under municipal law, we are not required to put out to bid for a project under \$35,000. Trustee Andrews moved and Trustee LaPierre seconded, carried 5/0 that DPW accept the quote and be able to move forward with repair of the roof.

Spt. Donahue - It is an artificial / rubberized material; it looks like slate and does not involve any repair of broken slate. They are a very reputable contractor.

Treasurer Hendricks - I used them in Gates (school district), they are a good company.

- **PERSONNEL ITEMS:**

- Accept resignation of Kristin Heffernan from Housing Task Force -

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to accept, with regret, the resignation of Kristin Heffernan from the Housing Task Force with thanks for her service.

- Accept resignation of Charles Book as Part Time Court Attendant -

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to accept, with regret, the resignation of Charles Book as Part Time Court Attendant effective 5/2/15, with thanks for his service.

- Authorize advertising for Part Time Court Attendant –

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 authorized the following vacancy notice:

**PART-TIME COURT ATTENDANT
FOR
BROCKPORT VILLAGE COURT**

Brockport Village Court seeks 1 individual to serve as Court Attendant part time – working with the other Court Attendant, Village Justices, and Court Clerks (all part time). The work involves maintaining order in the courtroom; convening, recessing and making announcements; directing attendees as to courtroom procedures and regulations; seeing that courtroom is ready for proceedings; taking charge of jury; and answering inquiries about courtroom procedures.

Successful candidate should have: working knowledge of courtroom procedures; skill in addressing a group and giving clear, concise directions; ability to follow directions; ability to maintain order and control over a group; ability to observe and analyze problem situations and exercise good judgment when dealing with situations; ability to maintain confidentiality about court cases; ability to deal effectively with the general public; emotional maturity; tact; proper dress; physical condition commensurate with the demands of the position.

Part time, # of hours will vary each week, typically Fridays from 1pm until court adjourns. \$12.50 per hour. No benefits. New York State Retirement System.
MUST be a Monroe County resident.

Note: This position is currently classified by Civil Service as competitive. Initial hire will be classified as provisional until an exam is offered. For permanency, provisional hire must take and pass exam being reachable on the certification of eligibles. If the Village's application to have the position re-classified as non-competitive gets approved, the exam will not be necessary.

Employment application can be obtained at Brockport Village Hall
Monday-Friday 8:30am-4:30pm
or from the Village website: www.brockportny.org

Completed applications must be turned in with cover letter to:
Leslie Ann Morelli, Brockport Village Clerk
Village of Brockport
49 State Street, Brockport, NY 14420
or lmorelli@brockportny.org

Application deadline: Noon, Friday, May 1, 2015

- Authorize advertising for DPW seasonal (summer) laborers -

→ Trustee LaPierre moved, Trustee Ciciotti seconded, carried 5/0 authorized the following vacancy notice:

Seasonal Employment Opportunity
Village of Brockport DPW

SUMMER EMPLOYMENT

The Village of Brockport Department of Public Works
is seeking 4 individuals to serve as Seasonal (summer) Laborers.
Work week shall be Monday - Friday 7:00am to 3:30pm, 40 hours per week.
Wage subject to experience. No benefits.
Must have a valid NYS Drivers License. Minimum age requirement is 18.
Applicants are subject to pre-employment and random alcohol/drug testing.

Employment application can be obtained at Brockport Village Hall
Monday-Friday 8:30am-4:30pm
or from the Village website: www.brockportny.org

Completed applications must be turned in with cover letter to:
Leslie Ann Morelli, Village Clerk
Village of Brockport
49 State Street, Brockport, NY 14420
Monday thru Friday 8:30 am to 4:30 pm

Application Deadline: 4pm, Monday, May 11, 2015

- o Appoint to fill various Board/Committee vacancies -

→ Trustee Ciciotti moved, Trustee Andrews seconded, carried 5/0 to appoint Pam Ketchum to the Housing Task Force.

→ Trustee Ciciotti moved, Trustee Kristansen seconded, carried 5/0 to appoint Harley (Skip) Perry to the Housing Task Force.

OLD or NEW BUSINESS:

- o Resolutions to adopt 6/1/15-5/31/16 budget & collect taxes –

Execution of Tax Warrant

WARRANT FOR COLLECTION OF TAXES 2015-2016 FISCAL YEAR

→ Trustee LaPierre moved, Trustee Kristansen seconded that the following resolution be adopted:

TO: Leslie Ann Morelli, Village Clerk
Per Real Property Tax Law 1426

YOU ARE HEREBY COMMANDED to receive and collect from the persons named in the tax roll the sums stated opposite their respective names, being a total of \$2,645,006.97 for the following purposes:

General Fund:	
Total Taxes for Current Budget	\$2,644,077.00
Relevies (property maintenance)	\$929.97
<hr/>	
TOTAL REAL PROPERTY TAXES AND OTHER CHARGES ON ROLLS	\$2,645,006.97

A vote was taken and recorded as follows:

John D. La Pierre	Trustee	yes
Katherine J. Kristansen	Trustee	yes
Valerie A. Ciciotti	Trustee	yes
William G. Andrews	Trustee	yes
Margaret B. Blackman	Mayor	yes

This resolution was thereby declared duly adopted.

Date: April 20, 2015

**VILLAGE OF BROCKPORT
NOTICE TO VILLAGE TAXPAYERS**

PLEASE TAKE NOTICE that the Brockport Village Board adopted the Final Budget for the Village of Brockport for the fiscal year June 1, 2015 – May 31, 2016:

RESOLVED, that the Brockport Village Board adopts the 06/01/15 – 05/31/16 General Fund budget in the amount of \$5,142,387, the Water Fund budget in the amount of \$1,121,800, and the Sewer Fund budget in the amount of \$146,519 and that there be levied and assessed against the real property of the Village of Brockport the following sums for village government and other charges for the fiscal year 2015-2016 with a tax rate of \$11.88 per thousand of assessed valuation levying the total taxes and other charges extended and levied against each parcel of real property, shown on the roll prepared and verified by the Town Assessor for the 2015-2016 fiscal year:

General Fund:	
Total Taxes for Current Budget	\$2,644,077
For Relevied Property Maintenance Charges	\$929.97
Water Fund:	
For Relevied Water Rents & Charges	0
Sewer Fund:	
For Relevied Sewer Rents & Charges	0

TOTAL REAL PROPERTY TAXES
AND OTHER CHARGES ON ROLLS = \$2,645,006.97

Tax rate increased slightly from \$11.80 to \$11.88/1,000 of assessed valuation.
Water rates remain unchanged.
Sewer rates remain unchanged.

Leslie Ann Morelli, Brockport Village Clerk

Date: April 20, 2015

**VILLAGE OF BROCKPORT
TAXPAYERS NOTICE OF COLLECTION**

The Tax Roll and Warrant for the collection of Village Taxes for fiscal year June 1, 2015 - May 31, 2016 have been filed in the Village Clerk's Office. **TAX BILLS WILL BE MAILED ON MAY 29, 2015.**

To help us improve efficiency, please use the return addressed envelopes included with the bills.

Check or money order for the exact amount should be made payable to the
Village of Brockport
and mailed with payment stub to:
Village of Brockport
Dept. # 117015
P.O. Box 5270
Binghamton, NY 13902-5270

OR

Payment may be made in person to Village Hall at 49 State Street Brockport, NY 14420 Monday through Friday 8:30am – 4:30pm except holidays.

PAYMENT OPTIONS

- 1) Payment is due in full by July 1, 2015 without penalty

Late penalties:

July 2nd - 31st = 5%

August 1st - 31st = 6%

September 1st - 30th = 7%

October 1st - 31st = 8%

November 1st - Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2016 County/Town tax bill with additional penalties.

OR

- 2) Payment may be made in 2 equal installments:

MUST make 1st installment by July 1, 2015 without penalty

Then make 2nd installment due by August 1, 2015 without penalty

Late penalties:

August 2nd - 31st = 6%

September 1st - 30th = 7%

October 1st - 31st = 8%

November 1st – Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2016 County/Town tax bill with additional penalties.

IF YOUR TAXES ARE NOT ESCROWED IN YOUR MORTGAGE, AND YOU DO NOT RECEIVE A VILLAGE TAX BILL WITHIN THE FIRST WEEK OF JUNE, PLEASE CALL VILLAGE HALL AT 637-5300 X12.

Leslie Ann Morelli, Brockport Village Clerk

Date: April 20, 2015

o Approve & authorize Mayor to sign 6/1/15-5/31/16 agreement with J. O'Connell & Associates (grants) –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to approve and authorize the Mayor to sign the 6/1/15-5/31/16 agreement with J. O'Connell & Associates (grants).

Trustee Andrews remarked: This is an amazing opportunity. It cost us \$38,000 last year and brought in over a million dollars. It is a good investment.

- o Approve & authorize Mayor to sign 6/1/15-5/31/16 agreement with Executive Carpet Cleaning –

→ Trustee Kristansen moved, Trustee Blackman seconded, carried 5/0 to approve and authorize the Mayor to sign the 6/1/15-5/31/16 agreement with Executive Carpet Cleaning.

- o RFP response re cleaning – approve & authorize Mayor to sign 6/1/15-5/31/16 agreement with H2H –

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to approve and authorize the Mayor to sign the 6/1/15-5/31/16 agreement with H2H Facility Services for cleaning of Village buildings.

- o Select EAP provider for 6/1/15 start –

→ Trustee Blackman moved, Trustee Ciciotti seconded to select an EAP provider beginning 6/1/15.

Trustee Kristansen raised questions about whether reviews were available for the EAP providers under consideration. She said she wants to make sure they are a good service.

→ Trustee LaPierre moved, Mayor Blackman seconded to table decision on selecting an EAP provider pending more information.

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman

- The Rattlers played their first game at the college on Sunday, they should be able to draw a good crowd. LBHW continues to meet weekly, posters are out, available online, and hanging in businesses downtown. (Refers to posters included in packet.) The event is a fundraiser to Bring Rowing to Brockport, Camp Abilities Brockport and Camp Good Days. We are still finalizing activities on barge but many are enumerated on the flyer.

- April 9 I attended public meeting for GTC, we had 30 people who came, made comments on posters showing various things that came up in their research, where accidents occurred, where people want to see bike lanes etc. There will be one more public hearing before a final plan is determined.

- Larsen Engineers is moving forward on solar power which we all voted on.

- The Town Gown communications and outreach subcommittee met April 14, a guest from NYS Special Olympics spoke, the games will be held on 5th and 6th of June and they are looking for volunteers.

- I attended the April 16 bimonthly mayors dinner in Honeoye Falls, the guest speaker was Bob Duffy, former Mayor of Rochester, former Lieutenant Governor and current President of Rochester Business Alliance, commented that our (Monroe County) villages are the strongest in NYS.

- On April 18 I attended the Seymour Library ground breaking ceremony for the local history room, and then participated in the Canal Clean Sweep.

- On Arbor Day, we have 22 trees to plant on South Ave. Ext., all funded by a grant we received last year. If you can volunteer and come, dress to dig. 10am to noon.

- Ecode360 – at the last meeting we voted to have village meeting minutes and agenda packets included; we will have everything searchable. The village board minutes are up from 1926-2014, agenda packets from 2012-14, Planning Board minutes and Zoning Board of Appeals minutes from 2000-2014 are also up. It is a great resource.

- o Trustee/Deputy Mayor William G. Andrews

- Doug Wolcott and I have been working on the Welcome Center schedule. The canal will open on May 7, as will the Welcome Center from 8a-5p until June 4th when we will go to an 8a-8p schedule, matching when the Canal Corp. goes to its full schedule. We have all shifts covered.

- On 1st of April, I attended the Clarkson Historical Society, on March 25 I attended the Emily L. Knapp Museum and Library of Local History board meeting. I attended the March 31 and April 14 meetings for the Main St. program where our principal business was to send out a letter to property owners not yet providing estimates with a deadline. Two weeks ago Thursday, the Historic Preservation Board meeting sent out letter about the intention of registering properties under historical designation. Objections to this can be sent to the state historic office. There is no downside to registering; no restrictions placed on a property, but there are benefits, so we expect little opposition. Kathy Goetz announced resignation at the end of her term in June, after 25 years on the board; she has decided that is long enough. She is the founder of the board and will be a big loss.

- I attended two meetings of Low Bridge High Water, where my main responsibility is organizing a re-dedication of the Welcome Center for its tenth anniversary. I attended a state wide historic preservation conference organized by The Landmark Society, where I attended two day sessions. Also, I joined on a field study visit to East Rochester organized by Pam Ketchum. Lastly, I conducted my annual field study of emergency medical facilities on West Ave.; I am here to report Strong West has the most efficient department imaginable.

- I had to take an ambulance to Highland Hospital and I didn't want Monroe Ambulance, I wanted Brockport. I was told the hospital could not call Brockport but I could. Then I was told I could use Brockport but they didn't have the necessary equipment. Then, once the staff made a phone call, the hospital staff discovered Brockport did have the right equipment. Later, I talked to Brian O'Donovan about the "false information they were disseminating about Brockport Ambulance" and he said I was "absolutely right" and that they can request Brockport Ambulance, they just have to confirm Brockport has the necessary equipment and trained personnel for the situation to use Brockport. Cody added, "Brockport Ambulance is always available in equipment and training; we are equal to Monroe Ambulance in every way."

- Trustee Valerie A. Ciciotti

- On April 10, I attended the Domestic Violence Consortium breakfast, this is an organization committed to victim safety. Guest speakers were experts in the field and shared eye-opening data. Alternatives for Battered Women (ABW) is the local shelter, located in Rochester, they are the only licensed facility in the county. They are in need of volunteers. To view the 2014 Community Report and read the data or support ABW you can go to their website at www.abwrochester.org

- On April 13, I met with Trustee Kristansen and Peter Selig about the Housing Task Force, we will resume meetings May 11.

- On April 15, I attended the Monroe County Clerks Association luncheon where Bob Freeman, the Director of the Committee on Open Government, was the guest speaker.

- On April 16, I met with Trustee Kristansen and Matt Ingalls; we met to prepare for the April 27 board work session. We will meet with him in our work session so that he can provide similar info that he provided in our previous meeting regarding land use. We encourage board members and public to attend.

- I attended the Clean Sweep event, with the girl scouts, it was fun to work with these young girls, they were enthusiastic, tell them they should be commended and we have much appreciation for their hard work.

- Trustee John D. LaPierre

- It has been a quiet two weeks. I went to the library local history room addition ground breaking ceremony and the Main Street grant program meeting.

- Trustee Katherine J. Kristansen

- I attended the Housing Task Force meeting with Trustee Ciciotti and again with her and Matt Ingalls, who will provide urban planning and community design to the workshop participants as we work to update Chapter 58 of Village Code.

- On April 18, I attended the ground breaking ceremony for the local history room at the library, and sometime in the beginning of Nov will be the ribbon cutting for the completed room. I also attended the clean sweep event.

- To the Chief, thank you for the report about the fact about last Monday's incidents.

EXECUTIVE SESSION:

→ At 8:45pm, Trustee Kristansen moved, Trustee Ciciotti seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss: three separate personnel matters and ongoing litigation.

The Village Attorney, Dan Mastrella, and Chief Varrenti were invited to sit in.



Mayor Blackman said she does not anticipate any action being taken after Executive Session.

→ At 9:55pm, Trustee LaPierre moved, Trustee Ciciotti seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 9:57pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.


Erica L. Linden, Deputy Clerk-Treasurer
for Leslie Ann Morelli, Village Clerk

	<p>BROCKPORT AMBULANCE</p> <p><small>PO BOX 42 Brockport NY 14420-0042</small></p>	<p>Cody M. Dean, <i>Chief</i> 2M-13 Office: 585-637-1035 Cell: 585-749-3697 Email: cdean@brockportambulance.org</p>	<p>New York State  Certified</p>
MEMO			

To : Village of Brockport Board
Cc :
Date : 20 April 2015
Re : Brockport Ambulance 1st Quarter Report

January:

January was the most successful month for Brockport Ambulance in more than ten years. It is especially noteworthy considering on multiple occasions we fielded second and third out calls, something that is beyond our current staffing model.

Calls: 74 1st Out Percentage: 100% Overall Percentage: 100% Staffing: 100%

February

February was a relatively low key month. While it was busier than January, there was a slight change in coverage with multiple occurrences of calls coming in within the first hour of us being dispatched on a first out job.

Calls: 86 1st Out Percentage: 100% Overall Percentage: 94.2% Staffing: 97.3%*
*One 12 hour sick call and one 6 hour absence causing lowered staffing percentage.

March

March to-date has continued our previous successes. Our volume is down, however we have noted that many an agency is experiencing this. We've closed our window between overall percentage and 1st out again.

Calls: 81 1st Out Percentage: 100% Overall Percentage: 96.3% Staffing: 100%

- All budgetary points are tracking well within the proper bounds.
- The agency continues to run in a most efficient manner on par with much larger corps than ours and is doing phenomenally well compared to other agencies of our size.

Respectfully,



Cody M. Dean *EMT-B*
Chief

Brockport Volunteer Ambulance Corps

