

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, April 7, 2008 at 7:00pm.**

**PRESENT:** Mayor Morton Wexler, Trustee/Vice Mayor Maria C. Castañeda, Trustee Carrie L. Maziarz, Trustee David J. Wagenhauser, Trustee Hannelore G. Heyen, Village Manager / Treasurer Ian M. Coyle, Clerk Leslie A. Morelli.

**EXCUSED:** DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Building/Zoning Officer Scott C. Zarnstorff, Fire Chief Timothy Rombaut,

**ALSO PRESENT:** Art Appleby, Margaret Blackman, Chris & Laurie Scaglione, Jim & Joan Hamlin, Ray & Jackie Morris, Mike & Kathy Snyder, William Heyen, Norm GianCursio, Hal Legg, Mary Jo Nayman, Francisco Borrayo, Fred Webster, Mike Costanza (Post Newspapers)

**CALL TO ORDER:** Mayor Wexler called the meeting to order and led the Pledge of Allegiance.

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**REVIEW OF MEETING MINUTES:** Mayor Wexler called for any additions or corrections to the minutes of the last meetings.

- ➔ Trustee Heyen moved, Trustee Castaneda seconded, unanimously carried that the minutes of the meeting held March 3, 2008, be approved as amended.
- ➔ Trustee Maziarz moved, Trustee Castaneda seconded, Trustee Wagenhauser abstained due to partial absence, carried that the minutes of the action items of the workshop meeting held March 24, 2008, be approved as amended.

**PUBLIC INFORMATION MEETINGS:** None

**PUBLIC COMMENT:** None

**GUESTS:**

1. Proclamation – Paint the Town Purple Day – 5/1 – to promote American Cancer Society's upcoming Relay for Life – No representative in attendance.

- ➔ Trustee Castaneda moved, Trustee Heyen seconded, unanimously carried to adopt the following proclamation.

**PROCLAMATION**

WHEREAS, on June 6<sup>th</sup>, many area residents will participate in the American Cancer Society's Relay for Life; and

WHEREAS, this is an overnight event where teams raise money for the American Cancer Society and then walk together all night; and

WHEREAS; in an effort to raise awareness for the Relay, the Hamlin Clarkson Mom's Club will "Paint the Town Purple" on May 1<sup>st</sup> by tying purple ribbons around trees and encouraging people to wear purple shirts;

NOW, THEREFORE, I, Morton Wexler, Mayor of the Village of Brockport do hereby proclaim May 1<sup>st</sup>, 2008 to be Paint the Town Purple Day in the Village of Brockport and encourage all our citizens to support the American Cancer Society's upcoming Relay for Life.

IN WITNESS WHEREOF, I do hereby set my hand, and cause the Corporate Seal of the Village of Brockport to be affixed this 7<sup>th</sup> day of April, in the year 2008.

Morton Wexler, Mayor

Trustee Heyen commented that the June 6<sup>th</sup> Relay for Life event will be held in Spencerport.

2. Art Appleby – 5/4 CROP Walk procession permit & adoption of proclamation – Art Appleby was in attendance to review the annual procession permit. Trustee Castaneda asked the time on Sunday, May 4<sup>th</sup>. A. Appleby said it begins at 1pm. Trustee Wagenhauser asked the length of the route. A. Appleby said it is a 10K (6.2 miles).

- ➔ Trustee Maziarz moved, Trustee Castaneda seconded, unanimously carried to approve the procession permit.
- ➔ Trustee Castaneda moved, Trustee Maziarz seconded, unanimously carried to adopt the following proclamation.

PROCLAMATION

WHEREAS, on Sunday afternoon, May 4<sup>th</sup>, many area residents will “Walk With the World” in the 26<sup>th</sup> Annual CROP WALK in Brockport; and

WHEREAS, this is done to help provide seeds, tools, water resources, vocational and literacy training and other self-help skills needed overseas through Church World Service; and

WHEREAS; women, men and children throughout the world must walk long distances every day to get water, food and shelter in order to survive; and

WHEREAS; twenty-five percent of CROP WALK funds raised will assist hungry people right in our own area through the Brockport Food Shelf; and

WHEREAS; there have been 25 walks between 1983 and 2007, which have raised the total of \$192,563.22 of which \$48,140.81 has stayed in Brockport; and

WHEREAS; there continues to be a growing number of people who need assistance at our local food pantry and a need for education regarding poverty and hunger in the world;

NOW, THEREFORE, I, Morton Wexler, Mayor of the Village of Brockport do hereby proclaim May 4<sup>th</sup>, 2008 to be CROP WALK Day in the Village of Brockport and encourage all our citizens to ‘Walk With the World’ by walking, sponsoring a walker or making a gift to “CROP.”

IN WITNESS WHEREOF, I do hereby set my hand, and cause the Corporate Seal of the Village of Brockport to be affixed this 7<sup>th</sup> day of April, in the year 2008.

Morton Wexler, Mayor

**PUBLIC HEARING: Proposed 2008-2009 Budget**

Mayor Wexler called for a motion to open the public hearing on the proposed budget.

- ➔ Trustee Maziarz moved, Trustee Castaneda seconded, unanimously carried to close the regular meeting and open the public hearing at 7:15pm.

Clerk Morelli read the following legal notice that was published in the Village’s official paper (Suburban News), on the Village’s official website and at the Village Hall.

VILLAGE OF BROCKPORT  
LEGAL NOTICE

NOTICE OF PUBLIC HEARING ON TENTATIVE BUDGET

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Brockport will meet in the Conference Room of the Village Hall, 49 State Street in the Village of Brockport on Monday, April 7, 2008 at 7:00 PM for the purpose of holding a public hearing on the revised Tentative Budget of said Village for the fiscal year beginning June 1, 2008.

A copy of said budget is available on the Village website at Brockportny.org and at the office of the Village Clerk, located at 49 State Street, on or after March 20<sup>th</sup> during the hours of 8:30 AM and 4:30 PM for the purpose of inspection by interested persons.

Ian M. Coyle  
Village Manager  
Village of Brockport

Dated: March 25, 2008

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Updated: April 4, 2008

Please note that the compensation proposed to be paid to each member of the Board of Trustees is as follows:

Mayor \$9,866

Mayor Wexler read the NYCOM guidelines for public comment and welcomed the public to the hearing. He thanked Manager Coyle for his work and thanked the Village Board for their comments and recommendations through the process. He said the Board may not always agree and certainly has its differences, but their intent is to come up with a budget that is in the best interest of the community.

Village Manager Coyle made an 18-slide power-point presentation on the proposed budget that was also copied and made available to all. He stated that the budget development process kicked off in November, he analyzed and projected revenue estimates in December and conducted a mid-year budget review. Department Heads submitted budget requests to him in January. He reviewed and analyzed the budget requests and finalized revenue projections in February and March. He prepared the tentative budget and submitted it to the Clerk and Board on March 20<sup>th</sup>. He conducted public information meetings and the Board reviewed and refined the budget in March and early April. Manager Coyle said the Board already revised the March 20<sup>th</sup> tentative budget on March 24<sup>th</sup>. That brings us to tonight's public hearing.

The purpose of the annual Village budget is: serves as planning guide for ensuing fiscal year, matches available resources and revenues to essential Village services, continues commitment to provide more efficient services to residents, maintains adequate resources for unforeseen emergencies. A municipality raises money to fund services. Revenues include things such as sales tax, gross utility taxes, and franchise taxes, as well as ambulance revenues. Revenues minus expenses equals the money needed to be raised through property taxes. The tentative budget of March 24<sup>th</sup> is a 2.5% reduction in the tax rate from the last budget. Expenses are up 1.6%, but over a 3-year period have not fluctuated a lot. Public safety continues to be the largest cost center. This includes police, fire and code enforcement with the bulk being the Police Department. Employee benefits are a large cost center due to increased health insurance and NYS retirement costs.

As for the general fund: This is a balanced budget. No service reductions. No reliance on "one-shot" revenues. Healthy fund balance level. Reserve transfers up \$11,250. New bridge rehabilitation reserve to be established. Planned capital improvements include: road resurfacing projects – seal 8 to 10 streets with CHIPS funding and Clinton Street sanitary sewer project. Also pending funding are the Candlewick Drive rehabilitation project, mill and pave Allen Street and finish Barry Street Park upgrades. He said the Village is working towards financial sustainability by creating a 5-year capital improvement program for vehicles and equipment, examining multi-year financial planning, developing it's legislative agenda and planning for the Main Street reconstruction project. The legislative agenda is new to the Village. A formal, proactive agenda has been developed and forwarded to state officials as a proactive means to try to secure state funding. Brockport lags behind in AIM funding per capita.

As for the water fund: Although having absorbed increases from Monroe County Water Authority, it will not be passed on. The \$3.63/1,000 gallons water rate remains unchanged. The water loss rate is less than 10% due to regular leak detection, which saves money. This loss rate is lower than systems of similar size and age. The fund balance is at 21% of appropriations. The water fund is in excellent financial condition.

Manager Coyle reported that only 3 residents total attended the various public information meetings he held on various days and times. Comments centered on: tax rate changes, conditions of the Village, Board salary changes, police salaries, compensation discrepancies, assessment increase, health benefits.

Mayor Wexler invited the public to comment and asked that they state their name and address for the record.

**Public comment:**

Jim Hamlin of 50 Park Avenue said the current tax rate is \$9.73 per 1,000 of assessed value, but Manager Coyle's slide in his presentation said \$9.83. Manager Coyle said he inadvertently typed \$9.83, as that is what the original proposal was last year, but it ended up being cut to \$9.73.

Jackie Morris of 46 Maxon Street commented that when everything else seems to keep going up, this seems like a pretty good budget. She said Brockport should say thank you.

Mayor Wexler called for a motion to close the public hearing.

➔ Trustee Maziarz moved, Trustee Castaneda seconded, unanimously carried to close the public hearing and re-open the regular meeting at 7:35pm.

Mayor Wexler invited the Board to comment.

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Trustee Wagenhauser commended Manager Coyle for a wonderful job. He read the following prepared statement.

Let me start by saying that I believe this budget is a fine accomplishment brought about not by one or two budget meetings or workshops, but by diligence and hard work that began virtually immediately after last year's spending plan was adopted. The board has fine-tuned this budget over the last few months, only after doing its part throughout the year to make your village government leaner, more efficient and run more like the private sector. Efforts by Village Manager Coyle and some members of the Board have resulted in significant savings. In fact, changes in the way we handle health care, liability insurance, refuse hauling, and our electric and phone utilities - among other things - will have saved taxpayers over \$100,000.

As a result of these measures and other factors, we have a healthy and growing General Fund balance and great prospects for 2008-2009.

There are several options for 2008-2009's budget, including giving a 9% tax cut, or leaving some \$175,000 in reserves for upcoming projects, including water and sewer upgrades for Main Street reconstruction, new equipment needs, etc. My proposal has been to leave the \$122,000 "potential rollover" in the fund balance for future projects and apply the forecasted \$53,000 for 08-09 for about a 3% tax cut.

That would be two years in a row with tax cuts. Without cutting services.

There haven't been two consecutive years of tax cuts in Brockport since 2000-2001. At that time, however, the board used fund balances (the village's savings) to pay for the tax cuts. We won't need to do that this year. In fact, we would be padding our fund balance. This is an extremely rare feat in climates of rising health care costs, fuel prices, and salaries.

As many of us are painfully aware, however, property assessments went up this year.

However, the Town of Sweden - and not the Village of Brockport - is responsible for these assessment increases. Village residents who feel they were treated unfairly should contact the Town of Sweden and grieve their assessment

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Are there people who will pay more as a result of the assessment increases? Yes. Myself and others have worked hard, however, to help mitigate the effects of the Town's assessment changes to increase the growing number of our neighbors who will be paying less.

While I believe that the news for village taxpayers is mostly good, I would like to take just a moment to address some recent, decidedly more negative views expressed in letters to the editor, one from your Mayor and the other signed by a resident who is not affected directly by assessments or taxes because she owns no village property. Plain and simple: even if the Town of Sweden had not raised assessments, the Village of Brockport would've been in a position to offer its residents a tax cut. I certainly hope that puts the issue to rest.

Interestingly, as I mentioned in an earlier meeting, raising assessments does not guarantee tax cuts. The Town of Sweden added 13 million dollars in assessment revenue this year, took over \$500,000 from fund balances, and still raised Town tax rates on Village residents. Unlike our good friends in the Town of Sweden, however, we will be able to cut the tax rate and put money back into the General Fund.

I continue to have a positive vision for Brockport, and I am proud of this budget. It is a balanced budget. A responsible budget. A budget that addresses most of the challenges raised during last year's budget process. A budget that doesn't rely on "one shot fixes." A budget that buys us the things we need. A budget that cuts tax rates while banking a lot of money for our future. A budget that gives you, the taxpayers, the value you have every right to expect from your village.

Thank you.

Trustee Wagenhauser suggested accepting the post revised tentative budget changes enumerated in a document by Manager Coyle. These equate to a net reduction of \$18,345 from the general fund and a net increase of \$190 to the water fund. Trustee Wagenhauser said this budget includes the purchase of a dump truck, backhoe, pickup truck, adding a part time employee to DPW 32 hours per week, money for street maintenance, sewers and sidewalks is up – all demonstrating commitment to DPW and infrastructure. The seasonal person from last summer that was promoted to part time employment through 5/31/07 has been budget for.

→ Trustee Wagenhauser moved, Trustee Heyen seconded, to adopt the revised tentative budget as the final budget for the Village of Brockport for the fiscal year June 1, 2008 to May 31, 2009, and that the maintenance of this budget requires a tax rate of \$9.46 per thousand dollars of assessed property valuation. This includes funding a part time DPW laborer for 32 hours per week.

Mayor Wexler said a lot of work went into this budget. Generally, it was a job well done with a few exceptions. He expressed the following concerns:

- The tax rate and tax cut may not be the same thing. If assessments went up and the tax rate is cut, it does not necessarily mean a tax cut.
- By reducing the Village Board remuneration by 25%, it makes Brockport's Village Board the lowest paid of all 10 Villages in Monroe County, and yet we have the highest population. The Brockport Village Board has not received a raise in many years. Although he is not asking for a raise, a cut is a different thing. The entire Board is not in favor of a pay cut. As it is, the pay is minimal reward for time and effort. The amount saved by Board pay cuts is insignificant dribble. The Board should not be proud to be the lowest paid in the County.
- Legal fees increased to \$50,000. There is a 10 year old lawsuit still not resolved, two lawsuits being appealed, and a Trustee asked for the Ethics Committee to be convened. These items of a legal nature add up.
- Creation of a fund to help pay for the Main Street Rehabilitation Project. Why wait until next year to create the fund?

Mayor Wexler said we can't have it both ways. The Village Board approved turning over its assessing to the Town of Sweden a couple of years ago. Now assessments are up and some don't like it.

Trustee Wagenhauser responded that Mayor Wexler would still be making more than the Mayors of 3 other Villages in the County. Taking a pay cut sets an example. The Board asked Department Heads to cut or hold the line on their department budgets.

Trustee Castaneda read the following prepared statement.

Government works best when elected officials put aside their political hats and personal agendas. I believe the current budget cycle was politicized from the very beginning, from when three trustees met and decided on a budget before the village board had met as a whole and before the budget officer had made any recommendations.

I believe the tentative budget presented this evening is the result of the same three trustees determined to stick to their highly publicized budget promise without regard as to what is best for the taxpayers of the community.

I am suggesting the following changes to the tentative budget:

- Leave the budget at a flat rate, (\$9.73 per \$1,000) rather than the 3% decrease in tax rate which was achieved by increasing revenues/decreasing expenses
- and the addition of \$12,735 from general fund. This would result in \$47,797 in additional revenue
- Change the proposed 5% salary increases for the village manager to 0% and dpw superintendent to 3% as all other employees. The result is a savings of \$4,395.

Those two changes would allow us to take the following actions:

- Restore the mayor and trustees salaries to the current level \$5,740
- Increase one dpw laborer from part-time to full-time. Superintendent Donohue has stated that this change would result in hiring one less seasonal worker this summer so that the actual cost of the new position including benefits would be about \$6,500
- Establish a Main Street Renovation Reserve - \$30,000
- Establish a Smith Street Repair Reserve of \$10,000

I believe a tax rate decrease this year will lead to an unnecessarily large tax rate increase next year. I think it is best to strive for consistency instead of wildly fluctuating tax rates for which property owners can't plan.

I am not in favor of 5% raises for two employees when all others will receive a 3% raise. The 5% proposal is particularly inappropriate for one of the employees who received a substantially larger raise(12%) than all other employees last year. In fact, the inequity of last year's raise and the proposed 5% this year has been brought to our attention by two long-time employees. I think we need to remember the employees who don't necessarily get to take on high profile or glamorous tasks, but work diligently in the background so that others can shine.

The proposed cut to the mayor and trustees salaries is a political ploy pure and simple. This board has not taken a raise in several years and that is honorable. Cutting the salaries is an insult to the intelligence of residents who are capable of recognizing political posturing.

We need to honor Superintendent Donohue's request for additional permanent staff. Support for our department of public works must be increased, not diminished. We need to take care of the village infrastructure as if it were our own property. We are guardians of public property and we need to take that duty seriously.

Finally, we should establish reserves for two important capital projects – the Main Street Renovation and the Smith Street Bridge. We need to take action now to stabilize the payments for those projects in the future. It's conceivable that the payments on those projects will put an undue burden on property owners in a few years. We should do what we can to mitigate that burden while we have the opportunity.

There are several line items in the budget that have been whittled away by a few hundred or a few thousand dollars here and there. I believe these cuts were done indiscriminately without solid reasoning simply to achieve a pre-conceived budget number. I do not think this is the most prudent way to budget. However, I have not drawn up a list of all the items that have been cut as described. I would like to caution my fellow board members and our department heads about trimming the budget to look good rather than making meaningful changes to services or programs. Thank you.

Trustee Wagenhauser responded that taking a part time (32 hour per week) DPW employee and making him full time is not fiscally prudent. The numbers don't add up. Regarding the Main Street Rehabilitation Project, this budget sets aside \$122,000 towards it. The paid consultant regarding the Smith Street Bridge issue said the cost for maintenance of it will be negligible. There is not yet a contract even signed with NYS on this. Trustee Wagenhauser said Trustee Castaneda voted against the tax cut last year and wants to eliminate a tax cut this year. He said he likes tax cuts. This is a responsible budget that puts \$120,000 in the fund balance. That hasn't happened in a long time. In speaking with Manager Coyle, he feels it is a responsible budget. It puts money away and cuts the tax rate. We could have given a 9% tax cut, but that was not done. This is not political.

Trustee Castaneda said she also spoke to Manager Coyle and got from that conversation that if the Board approved a tax rate decrease this year, it would likely lead to a tax rate increase next year. She said she is not opposed to a tax rate cut, but feels there was still not enough opportunity to work on this as a whole. We applied for \$700,000 in funds from our state officials.

Manager Coyle clarified that next year the Village will have a sizeable debt service that it doesn't have this year. Therefore, the Village reached out to state representatives for funding assistance. It is hard to predict. However, a new line item will be in the next budget.

Trustee Heyen said the Board members next year should recognize that there are not being left with bare bones. The future has been taken into consideration and various funding opportunities have been and continue to be investigated. Trustee Heyen said Trustee Castaneda can label it whatever she wants, but she knows Village taxpayers will be thankful. This is being very sensible.

Mayor Wexler said there was one item a few months ago regarding Police Department overtime where Trustee Wagenhauser agreed with the \$150,000 figure. He said he's glad he didn't touch the \$191,000 figure. That would have been extremely foolish as \$150,000 is not realistic. Trustee Wagenhauser asked for clarification as to what Mayor Wexler was referring to. Mayor Wexler said there must be selective memory and it relates to 3 votes versus 2 votes. Trustee Maziarz asked Mayor Wexler for clarification. Mayor Wexler said the report by Chief Varrenti regarding \$150,000. He doesn't think that figure is going to happen. Trustee Wagenhauser said he is in favor of any time the Village can garner lower numbers on budget lines. Mayor Wexler said the Police Department is the biggest part of the budget.

Trustee Wagenhauser reminded the Board that there is a motion and a second on adopting the budget. Manager Coyle said he would have to work out the exact numbers, but the changes proposed tonight would bring the tax cut to about 3%.

→ Trustee Wagenhauser moved, Trustee Heyen seconded, Trustee Maziarz in favor, Trustee Castaneda opposed, Mayor Wexler did not vote: CARRIED 3 to 1 to adopt the revised tentative budget as the final budget for the Village of Brockport for the fiscal year June 1, 2008 to May 31, 2009, and that the maintenance of this budget requires a tax rate of \$9.46 per thousand dollars of assessed property valuation. This includes funding a part time DPW laborer for 32 hours per week.

**DEPARTMENT REPORTS:** (most Department Heads are excused from 1<sup>st</sup> meeting of the month)

A. PUBLIC WORKS – Superintendent Harry G. Donahue (excused)

1. Approval for brush grinding – 3 quotes – split cost with Town of Sweden – Manager Coyle shared that the Town solicited three quotes for brush grinding services. The Village traditionally splits this cost with the Town of Sweden and jointly utilizes the bid services. The

low bid this year is Terry Tree Service at a Village cost of \$5,410.

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→ Trustee Wagenhauser moved, Trustee Castaneda seconded, unanimously carried to approve brush grinding using the low bid at a Village cost of \$5,410.

Trustee Wagenhauser commented that this cost is less than last year.

B. POLICE DEPARTMENT – Chief Daniel P. Varrenti (excused)

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff (excused)

D. FIRE /AMBULANCE / COMMUNICATIONS - Chief Timothy Rombaut (excused)

1. Membership Drops & Adds – Clerk Morelli reviewed the drops and adds.

→ Trustee Maziarz moved, Trustee Castaneda seconded, unanimously carried to approve the following drops: Kevin Johnston, the following adds: Rachael Juby & Jared Hicks to the Explorer Post, Susan Mohny from mutual aid to ambulance, Nicole Rambo to ambulance, and exempt certificates to James Toole and Tasha Borys.

2. Bid Results to sell 1999 Ford Explorer – Clerk Morelli reviewed the 2 bids received for \$650 and \$578.76. Manager Coyle said recent sales of 1999-2000 Explorers in similar or worse condition are \$1,500 to \$3,000. The Board can reject any and all bids. He suggested maximizing bid results for this vehicle and future vehicles and equipment by utilizing Auctions International.com, a municipality-oriented online auction site based out of Buffalo. There is no cost to the Village. The buyer pays the premium, unlike the live municipal auction conducted by Tietsworth. He said Chief Rombaut and Superintendent Donahue agree with this recommendation.

→ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried to reject the 2 bids received and utilize Auction International.com.

3. Authorize advertise for bids – replace Chief’s car with new Explorer – Manager Coyle referred to the information he forwarded from Chief Rombaut. A 2008 of such special service vehicle can be ordered before May 15<sup>th</sup>. Otherwise the price goes up and a 2009 would need to be ordered. Manager Coyle said a vehicle is rotated out every 10 years. The plan calls for replacement of a Fire Department vehicle every 2 years.

→ Trustee Wagenhauser moved, Trustee Castañeda seconded, unanimously carried to authorize going out to bid for a 2008 Ford Explorer for replacement of a Chief’s vehicle.

4. Authorize to hire replacement cleaner for Fire Station(s) – Manager Coyle asked for authorization to advertise for a replacement of the Fire Department’s part time cleaner. The hiring would come before the Board at a future meeting.

Trustee Castañeda asked if the hourly rate would be the same as the person leaving. Manager Coyle said yes.

→ Trustee Maziarz moved, Trustee Heyen seconded, unanimously carried to authorize advertising for a replacement cleaner for the Brockport Fire Department station(s).

5. Authorize to pay for burn trailer inspection per NFPA 1403 – Manager Coyle said the Fire Department needs permission to get its burn trailer inspected. An annual inspection is required per NFPA 1403. The cost is \$4,450.

→ Trustee Castañeda moved, Mayor Wexler seconded, unanimously carried to authorize the \$4,450 burn trailer inspection.

E. VILLAGE MANAGER / TREASURER - Ian M. Coyle

1. Amend 7/07 NYS Retirement standard workday / week re part time clerks – Manager Coyle reminded the Board that it adopts the standard work day/week/month for New York State Retirement purposes. This needs to be updated to reflect the various part time clerks: Deputy Clerk Kari Olson, Office/Codes Clerk Pam Krahe, DPW Clerk Linda Baker, Police Clerk Kelly Smith. Manager Coyle said he believes the resolution should reflect the current budgeted hours for: Olson 30 hours (position used to be full time), Krahe 15 hours (position used to be 20 hours), Baker 25 hours (position used to be 20 hours), Smith 15 hours (position used to be 20 hours). However, for uniformity purposes, future consideration should be given to having a baseline level of hours for all part time clerks except for the Deputy Clerk.

Trustee Heyen stated that she concurred with recent correspondence from Manager Coyle regarding clerical personnel restructuring, the development of an organizational chart,

Department Head performance appraisals and salary increases. She said she is pleased with these plans and believes this will be much easier for future boards.

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→ Trustee Castañeda moved, Trustee Wagenhauser seconded, unanimously carried to amend the resolution regarding part-time clerks as follows:

RESOLVED: that the standard work time for the part-time **Deputy Village Clerk (Accounts Payable & Payroll)** be established at thirty (30) hours per week; and be it

RESOLVED: that the standard work time for the part-time **Clerk (Building/Zoning/Code Enforcement Office)** be established at fifteen (15) hours per week; and be it

RESOLVED: that the standard work time for the part-time **Department of Public Works Clerk** be established at twenty-five (25) hours per week; and be it

RESOLVED: that the standard work time for the part-time **Police Department Clerk** be established at fifteen (15) hours per week

2. Authorize use of Auction International – As discussed earlier in the meeting regarding the bid results for the Fire Department Explorer, Manager Coyle recommended authorization to utilize Auction International. There is no cost to the Village and the Board still has the right to reject any and all bids.

→ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried to authorize use of Auction International for sale of surplus equipment.

**F. CLERK - Leslie A. Morelli**

1. Taxes – adopt installment payment plan option - Clerk Morelli shared that in follow up to her June 2007 memos and March 2008 e-mails, she is under the impression that the Village Board wishes to allow the installment payment plan option for Village taxes.

Clerk Morelli said currently Village taxes are due in one full payment by July 1<sup>st</sup> without penalty. Between July 2<sup>nd</sup> & 31<sup>st</sup> there is a 5% penalty. Then 1% per month additional penalty through October 31<sup>st</sup>. She said full payment would still be allowed by July 1<sup>st</sup> without penalty. Her understanding is that with Board approval Village taxes can be paid in 2 installments. The first half would be due by July 1<sup>st</sup> without penalty. The second half would be due by August 1<sup>st</sup> with a 5% penalty. Only one Village in Monroe County (East Rochester) offers this. The language on their bill is as follows:

“that as allowed by Real Property Tax Law §1434, beginning with fiscal year 2008-2009 taxes may be paid in full, without penalty, by July 1; payments may also be made in 2 equal installments, without penalty with the 1<sup>st</sup> installment due by July 1 and the 2<sup>nd</sup> installment due by August 1; 5% added to late payments; additional penalties for late payments computed pursuant to applicable provisions of the Real Property Tax Law.”

Trustee Heyen said this might not impact a large number of taxpayers. Trustee Wagenhauser said the language makes it sound like no penalties until August 2<sup>nd</sup>. This would then be basically be extending the deadline from July 1<sup>st</sup> to August 1<sup>st</sup>. Clerk Morelli said she lifted the language from the East Rochester tax bill, but agreed that it doesn't quite match up with her understanding of the law. She suggested the Board approve the concept and allow her to double check the correct language for adoption at the next meeting.

→ Trustee Castaneda moved, Trustee Heyen seconded, unanimously carried to approve the concept of allowing the installment payment plan option.

Clerk Morelli said she would double check the law and language regarding penalty and have the Board adopt such at the next meeting.

**VILLAGE BOARD REPORTS:**

**A. Mayor Morton Wexler**

1. Appointment of Part Time Camera Operator – Mayor Wexler said they anticipated the Brockport High School student to begin this evening. If he cannot do it, there were 4 applicants to the position announcement at \$7.15 per hour to tape Village Board meetings. Manager Coyle made a recommendation some time ago of the candidate that best meets the needs.

Trustee Castañeda said she contacted BCSD representatives who recommended a particular Junior. She expected to see him here tonight.

Trustee Heyen asked if he was given preparation and training. Trustee Castañeda said she gave him all of the information and indicated a possible future stipend. She said she would contact him again and suggested the Board table making another appointment until the next meeting.

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Trustee Wagenhauser commented that not showing up on the first day of the job is not a good sign. He suggested Manager Coyle contact the applicant that he recommended to see if he is still interested.

Trustee Castañeda said she would contact the student and contact Manager Coyle.

2. Village Attorney retainer agreement – Mayor Wexler reminded the Board that this was on the March 17<sup>th</sup> agenda for approval.

→ Trustee Castañeda moved, Trustee Wagenhauser seconded, unanimously carried to accept and authorize the Mayor to sign the following engagement letter for Village Attorney.

ENGAGEMENT LETTER

THE PARTIES

Harris Chesworth, O'Brien, Johnstone, Welch & Leone, LLP. ["Attorney"] will represent the Village of Brockport ["Client"] as Attorneys for the Village. The primary contact person for this representation will be David F. Mayer, Esq.

SCOPE OF EMPLOYMENT

We have been engaged to represent the Village of Brockport as Attorneys for the Village. In this capacity we will be available to attend Village Board meetings as requested. We will also be available to attend such other Village meetings as requested by the Mayor or Village Manager. As Attorneys for the Village we may be called upon to serve to prosecute code violations as needed. In this capacity we will make the required application with the County District Attorney's office for appointment. We will also be available to represent the Village in Article 78 proceedings and other litigation, union contract negotiations, as well as creation or significant modification of new districts or zoning areas. We will also be available to answer legal questions on an as needed basis and will coordinate other legal services, as needed.

THOSE WHO WILL PROVIDE LEGAL SERVICES

David F. Mayer will be primarily responsible for the work in this matter. We will however, as needed for efficiency and proper responsiveness, utilize the services of other attorneys and/or paralegals and/or legal assistants as required.

COMMUNICATION BETWEEN CLIENT AND LAWYER

Our firm will make every effort to be responsive to your needs. Our attorneys are available on a twenty-four hours, seven days a week basis. Our home numbers are listed in the telephone directory and on our business cards. You should expect a return call in no less than twenty-four hours in a non-emergency and an immediate return call if it is an emergency. It is expected that our primary contact will be with the Village Manager regarding matters concerning the Board of Trustees, and with the Chairs of the Planning Board, Zoning Board of Appeals and Ethics Board, but other Board members may from time contact us directly. It is expected that the primary contact for code enforcement matters will be the Code Enforcement Officer.

PRESERVING CONFIDENCES

All information, which you provide to us as your attorney, will be kept confidential according to the Code of Professional Responsibility. Communications where a non-attorney is present cannot be protected and we discourage the use of E-mail, cell phones and other non-secure electronic devices for confidential communication. Your files will be retained in a secure manner for a reasonable time after your matter is concluded and prior to their destruction. You may however request your file anytime. After a reasonable time if you have not requested your file it will be destroyed.

CLIENT'S OBLIGATIONS

Your timely response to our request for information or compliance with requests is essential to our achieving your desired results. We will rely on your providing complete and accurate information in all instances. You are also responsible to pay all expenses and disbursements in connection with our representation. Expenses such as copying, telephone charges, and fax charges, of a routine nature will be paid by the Firm.

## FEE ARRANGEMENT

All fees billed will be based on the hours worked by the respective attorneys and staff. The standard hourly rate shall not exceed \$150.00 per hour for attorneys, and \$90.00 per hour for paralegals.

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## BILLING

Harris, Chesworth, O'Brien, Johnstone, Welch & Leone, LLP bills will normally be submitted to you on a monthly basis. The bills will reflect the activity and time devoted to your matter by attorney or staff member in increments of 1/10<sup>th</sup> of an hour. The billing statement will reflect payments made, balance due, past due balances if any, disbursements, and any trust account balance. Payments should be made upon receipt of the bill, but in no event later than thirty (30) days from the statement date. If you have any questions about a bill, please contact us immediately so that the issue can be resolved. Interest of 1% per month (12% per annum) will be added to outstanding balances of thirty (30) days or more.

## DISPUTE RESOLUTION

Should you have any concerns relating to our representation of you in this matter, please bring such matters to our attention immediately.

You should know that New York State has a dispute resolution program which applies to fee disputes in civil matters between client and attorney. The program provides an informal process to resolve fee disputes by mediation and arbitration in matters in which the fee and costs exceed \$1,000.00 but are less than \$50,000.00. As the client you have the right to such arbitration and we will provide you with the instructions as to how to proceed upon your request. In Monroe County the Monroe County Bar Association handles such matters through its fee arbitration committee. Our firm may also request this arbitration under some circumstances.

As is required, the Statement of Clients Rights and Responsibilities is available for your review at our office. You have the right to terminate our services at any time without cause; however, you acknowledge that upon termination we shall be entitled to be compensated for the work completed to the point of termination. The firm also has the right and sometimes the obligation to terminate our representation of a client on written notice and subject to the code of professional responsibility. We reserve the right to suspend or terminate representation if you breach the obligations of this engagement letter or fail to pay the firm's invoices within thirty days of receipt. We also reserve the right to terminate our representation should you seek to embark upon a course of action, which is contrary to our advice and best judgment.

We are thrilled to undertake representation of the Village of Brockport and we look forward to working with you for the benefit of the Village.

Very truly yours,  
David F. Mayer

### B. Trustee / Vice Mayor Maria C. Castañeda

1. Village Advisory Committee – Trustee Castañeda reported that the last meeting was March 11<sup>th</sup> and there were no concerns to report. The next meeting is April 8<sup>th</sup> at 7pm. All are welcome to attend. She provided information to the VAC on the April 19<sup>th</sup> Canal Clean Sweep events.
2. 200 State Street & 100 Fair Street – Trustee Castaneda thanked Monroe County officials for their work in holding an auction April 4<sup>th</sup>. She announced that 100 Fair Street was sold to a local developer and will be back on the tax rolls. 200 State Street was not sold and would be re-auctioned in two months. Prospects look promising.

Mayor Wexler thanked Monroe County Executive Brooks, Legislature President Zyra and Real Estate Projects Director Fletcher on the April 4<sup>th</sup> auction of the 2 former Kleen Brite properties. He also thanked Trustee / Vice Mayor Castaneda for her involvement in getting it through the County. He said he knows there were people working on it previously. He said the County might possibly reduce the minimum bid for 200 State Street to get that sold.

Trustee Heyen said since Mayor Wexler and Trustee Castaneda both attended the auction, she would have appreciated a written note making the rest of the Board aware of the results.

Trustee Castaneda said she and Bill Fletcher contacted Village Manager Coyle from the auction. She assumed Manager Coyle would have put out an e-mail to the Board. Manager Coyle said he spoke with 4 of the 5 Board members that same day. Mayor Wexler reminded Trustee Heyen that he also spoke to her that same day when she came to Village Hall.

Trustee Heyen said she would have appreciated something formal in writing. Mayor Wexler said Trustee Heyen made it sound like she was not told, but she was.

3. SUNY Welcome Back Event – Trustee Castaneda said she suggested a while back that the Village and SUNY partner on a welcome back event for the students for the beginning of the 2008 fall semester. She said she would like to discuss this at a future workshop. A possibility is using the NYSCC’s barge for Bill Hullfish and the Golden Eagle String Band for a concert on the canal.

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4. BCSD – Trustee Castaneda thanked Maria Maddalano of Brockport Central School District for helping with the Step Up Community Project. They are working on a mission statement, logo, project goals and development of lifelong skills. Two high school student volunteers may assist with tours and cataloging at the Emily L. Knapp Museum & Library of Local History and the Morgan Manning House.
5. Mayors for Meals – Trustee Castaneda shared that she participated in this year’s Mayors for Meals Event on March 19<sup>th</sup>.
6. Canal Clean Sweep – Trustee Castaneda shared that the 3<sup>rd</sup> annual Canal Clean Sweep is scheduled for April 19<sup>th</sup> & 20<sup>th</sup>. Interested staff and residents should contact Clerk Morelli by end of day Wednesday to sign up to participate in one of 2 events by 2 groups in the Village on April 19<sup>th</sup> – meet at the Main Street bridge at 9am.
7. Bicycles Bring Business – Trustee Castaneda shared that there will be a seminar on how bicycles bring business on May 6<sup>th</sup> at 6pm at the Seymour Library.

**C. Trustee Carrie L. Maziarz**

1. Main Street Rehabilitation Committee – Trustee Maziarz reported that the committee next meets on April 23<sup>rd</sup> in Fairport with the Fairport Village Partnership.
2. Sweden-Clarkson Recreation – Use of Corbett Park Tennis Courts – Trustee Maziarz referred to the 2<sup>nd</sup> request (verbally) of Sweden-Clarkson Recreation to use the tennis courts at Corbett Park for recreation programs to June 21<sup>st</sup>. The approval at the last meeting was in response to the written request regarding different dates.

→ Trustee Maziarz moved, Trustee Castaneda seconded, unanimously carried to allow Sweden-Clarkson Recreation to use the tennis courts at Corbett Park for recreation programs to June 21<sup>st</sup>.

3. NYS Canal Hours – Trustee Maziarz shared that in response to public and municipal concerns of the NYS Canal Corporation’s proposal to shorten canal hours, they not only did not shorten them, they lengthen them taking into consideration heavy traffic times. During peak time, the canal will be open 7am to 10pm.
4. 200 State Street & 100 Fair Street – Trustee Maziarz said she rejects the notion that Monroe County has worked collaboratively with the Village of Brockport. The County took control and handled this on their own. She said the County paid the Village taxes on the properties. Therefore, they are not being “put back” on the tax rolls. Really, they are being taken off. 100 Fair Street has now been moved into private hands rather than the Brownfields program that had been worked on. She said Village residents should be very concerned as to who is going to be sure the property is cleaned up appropriately and for the struggle that will likely ensue to now get the property cleaned up since it is now in private hands.
5. Museum Sign – Trustee Maziarz noted that the Emily L. Knapp Museum and Library of Local History sign in front of the building is in need of rehabilitation. She suggested the appropriate parties get an estimate on its rehabilitation.

**D. Trustee David J. Wagenhauser**

1. 200 State Street & 100 Fair Street – Trustee Wagenhauser said he does not wish to thank Monroe County as this is concerning. He said the County has let the 2 properties go to blazes and held a fire sale since they are facing their own fiscal issues. Four years ago, the properties generated \$90,000 in total non-residential tax income. The Village was getting \$13,000 + in Village taxes annually – up until last Thursday. 100 Fair Street is assessed at \$400,000, but was bought at auction for \$150,000. Nine million in assets have been run down to a dilapidated amount in 4 short years. It is not a secret – there is contamination here. Concerns have been raised as to the financial ability of the new private owner of 100 Fair Street to remediate the property properly and as to their alleged interest to use the property to strip and salvage. Trustee Wagenhauser turned this over to Trustee Heyen who has a lot of background on the properties.

Trustee Heyen read the following prepared statement:

There is much history dating back to 1949 regarding Kleen Brite (KB) properties. Over the years, the

change of ownership, the discovery of hazardous wastes, the corrective measures taken—a great deal still of course needs to be done—eventually brought closure of Kleen Brite in 2002. The history of both KB properties has involved many people and agencies at the local, state and federal levels. Those who were involved worked tirelessly to bring about remediation of the former manufacturing site. The formation of a Village Remediation Committee in 2006 by Carrie Maziarz and myself aimed to further that mission.

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The news regarding the auction of Kleen Brite's 100 Fair Street Property on April 4, 2008 has the potential of positive forward movement toward further testing, cleanup, and future redevelopment. And yes, someday, we all hope, the property may become tax-producing in a solid way. Currently the Village gets about \$15,000 per year—this is paid by Monroe County, and this revenue to the Village may now become substantially less if the assessment is lowered.

At the November 20, 2007 Board meeting, Trustee Castaneda stated that she had written to M.C. Executive Maggie Brooks to request that the KB properties be offered at a special tax foreclosure auction (back taxes not included). Only she and the Mayor were privy to this information. At the meeting, I asked her for a copy of her letter for the record. She said she would provide the letter that she said she had written.

For two months I continued to ask Trustee Castaneda for her letter. At last, on January 14, the Board of Trustees received from her a copy of the letter she would have us believe that she wrote and sent to Maggie Brooks. This letter was not on Village letterhead, and perhaps had never been written or sent in November. What is certain is that Monroe County is not in possession of Trustee Castaneda's letter or any correspondence from her to the County of Monroe Executive between January 1, 2007 and January 1, 2008. (Correspondence of this nature must be kept on record for six years, according to the NYS Education Department's Records and Retention and Disposition for use by Counties.) Can we believe that the Trustee ever sent such a letter? Should we not feel that her actions back in November were political trickery—politics coming down from the County—and grandstanding?

But why do I bring this distasteful episode up? This is important because the huge undertaking by new owner(s) to remediate and develop the properties must be accompanied by the full cooperation of our Village leaders in an open, honest, cooperative manner. They must share information, adhere to Board motions, and must realize that environmental issues remain on both properties and must be addressed before development on these sites. The health and well-being of our community depends on transparency and non-political honesty.

2. Budget – Trustee Wagenhauser thanked Village Manager Coyle for his work on the budget. He said it is hard not to like him. He does a fantastic job and his work is extraordinary. He has a command of facts and people and is in charge of the day to day actions. As to questions as to his 5% salary increase, the Town of Sweden's comparable position received a 15 to 17% increase as well as a \$1,500 stipend for writing the Town's newsletter. Trustee Wagenhauser said I. Coyle's a bargain and the Village is lucky to have him.
3. Fire Department – Trustee Wagenhauser referred to a recent memo from Mayor Wexler to the Board, Town of Sweden Supervisor Lester and Town of Clarkson Supervisor Kimball regarding going out to bid for a new pumper truck. In it he states that he has directed Manager Coyle to look into having the Fire Department and its needs examined by an outside company. Trustee Wagenhauser said he is not in favor of such an examination of the Brockport Fire Department and will not sign any voucher regarding such. He stressed that our own people, for example the Truck Committee that developed the pumper bid specifications, have more experience than any outside consultant. The Mayor hasn't asked for consultants for other Village departments regarding their equipment purchases. Brockport Fire Department are not amateurs. They know their community and their equipment needs. Will each member of the department or committee agree? Of course not. This is a Fire Department that has held the line on their budget for 3 years. Trustee Wagenhauser said we should applaud and thank them.

Mayor Wexler responded that some at the head table might not make the same amount of money as others. He said he has had some Fire Department members suggest that maybe an outside look would be worthwhile. He said he heard some scary numbers as it relates to the cost of a new pumper truck. There are times we need to take a hard look at needs. We have asked all departments to cut where they can. He yelled that he pays taxes too.

Trustee Wagenhauser commented that this is the Mayor's third outburst tonight and that it is inappropriate and unprofessional.

Back to 200 State Street and 100 Fair Street - Trustee Castaneda stated at the November 20, 2007 meeting that she had been working on the KBL properties issue for some time. Having a committee doesn't preclude her from working on

it. The two Trustees on the Property Remediation Committee should gracefully accept that this was the best solution. She said Trustee Heyen made some harsh accusations against her. Regarding the claim that the County not may not have received her letter, County Executive Maggie Brooks requested the letter and made recommendations. She asked Trustee Heyen if she FOILed the letter from the County. Trustee Heyen said absolutely. Trustee Castaneda questioned how the County Executive would move forward on this if she didn't have such correspondence. Trustee Castaneda said she would bring in a copy of her letter. Trustee Heyen said she has it from her - after 2 ½ months of asking for it. Trustee Castaneda said this

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was uncalled for. Trustee Heyen asked Trustee Castaneda what kept her from sharing this correspondence for 2 ½ months. Trustee Castaneda said she didn't have to. Trustee Heyen said as Trustee / Vice Mayor she has an obligation.

Trustee Castaneda questioned why the Village would want to spend money to remediate the properties. Trustee Maziarz responded that had Trustee Castaneda attended even one of the many committee meetings... Trustee Castaneda said she did not interrupt others when they were speaking. Mayor Wexler stressed that the Chair has to recognize a person for them to speak. Trustee Maziarz repeatedly asked Trustee Castaneda to quote accurately. Mayor Wexler told Trustee Maziarz to be quiet and for all to speak one at a time. Everyone will have their opportunity.

Trustee Castaneda said working on a project or issue doesn't give them exclusive rights. She said she wished this could be put behind them, as there are a lot of other issues to work on. Trustee Castaneda said she spoke to the Town of Sweden Assessor who indicated that he will not be lowering the assessment of the properties to the sales price this year and possibly not even next year. She said the Board should be hopeful that a local developer has purchased one of the properties. She said she is upset that she has to defend her work. It is obvious that Trustees Heyen and Maziarz are unhappy with the solution.

Trustee Heyen said the Village Board formed the property remediation committee. She and Trustee Maziarz did not look at it as having exclusive rights. She said she asked Mayor Wexler if he knew of this letter back in November and that the Mayor just smiled and said they'd all hear about it at the meeting that night. She said it was not just she and Trustee Maziarz. There were local, county and state officials at the table – including Monroe County's Bill Fletcher. They were discussing the cost of the important testing still to be done at 200 State Street. There remain environmental problems with 100 Fair Street. She is in great hopes that the new owner will tackle them and make them better. She encouraged the future Village Board members to be very diligent on what this or any private owner does with the properties. Regarding the letter, she said she knows in her heart that Mayor Wexler and Trustee / Vice Mayor Castaneda know how this all came about. The texts of 2 letters are mighty similar and a grand announcement was made in front of the cameras.

Having attended Brownfields meetings, it takes a community to apply for BOA. The Village was at that point. Trustee Heyen said she doesn't need recognition for her work, just the courtesy to have been informed. She said she asked Trustee Castaneda in private and in public for 2 ½ months for a copy of the letter she sent to the County. The County has no correspondence on file from Trustee Castaneda. She said this is a huge issue. The entire Village Board should have known about it. Trustees are asked about it frequently and took an oath to come forward and be truthful. Trustee Heyen said she would like to see this be successful. However, she is sorry that Mayor Wexler and Trustee Castaneda chose their actions. Again, it was not work just by she and Trustee Maziarz, but by other County and State officials as well.

Trustee Wagenhauser said he learned that the new private owners of 100 Fair Street include a person who owns warehouse and rental space in Hamlin and a realtor. As for assessment, it is supposed to equal fair market value, which usually correlates to the sale price. He said it would be awfully hard to hold the assessment at \$400,000 when it sold for \$150,000. The owners would likely grieve this. Trustee Wagenhauser told Trustee Castaneda that it was only one year ago when she asked what assessments have to do with property taxes. He questioned if she is alleging that a fraud on the public be perpetuated. He said he has spoke with some senior Republican leaders who don't want some of this to get out. Trustee Wagenhauser stressed the importance of a developer doing right by this property. He expressed concern of intentions of gutting the property, backing up a truck and loading it up with scrap for sale. He said he hopes the Village is not left with a toxic area with holes in it.

Trustee Castaneda replied that the Town of Sweden Assessor told her that the auction sale does not lower the assessment. She said she doesn't know what Trustee Wagenhauser meant by perpetuating a fraud on the public and that she will contact the County for the subject correspondence. These are unfair accusations and she worked in good faith toward a solution

to a problem. She hopes the sale of the property has a positive impact. She is saddened by the accusations. The letter was a long shot. She wrote it and sent it on her own and did not use Village letterhead. She said she does not know what else the Board wants her to say. She appreciates the committee's hard work.

Trustee Heyen said again how important it is for the future Village Board to be very vigilant regarding clean up of these properties and communicating with each other and the public. There are reams of information on it from the NYSDEC.

Trustee Wagenhauser said he is not suggesting in any way that the criteria for fraud were met.

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Trustee Maziarz said at minimum there is asbestos in the building insulation and the fiber compounds in the lagoon. She disagreed with Trustee Castaneda's comment that this was the best solution and she is not thankful to the County. If Trustee Castaneda's goal was to use whatever influence she had over the County to have a positive affect, then why not share this magic letter with the committee or attend a meeting of the committee with county and state representatives? She said she worked on this for 4 years and even traveled to a brownfields conference at her own expense. If this was in Trustee Castaneda's tool shed, why not go to the committee and say, "Look how I can contribute"? She said there was a lot of wasted time on the committee's part. If the property is stripped, what value will it be left with? She referred to Kodak properties in Greece being demolished. The new owners of 100 Fair Street won't pay taxes on a \$400,000 assessed value. So, no, she is not thankful and this is not the best solution.

Trustee Castaneda said she, too, attended a Brownfields conference. It was in Rochester at no cost. She asked how many times her fellow Trustees have afforded the same courtesy to her and referred to a Letter to the Editor written by Trustees Wagenhauser, Maziarz and Heyen. She said they have been unwilling to work with her.

**E. Trustee Hannelore G. Heyen**

1. 4/19 – 4/25 Events – Trustee Heyen shared that there are various clean up events and Walk Bike Brockport Action Group's Walk/Bike to work/School week coming up.
2. Tree Board – Trustee Heyen shared that she, Tree Board Chair M. Blackman and Code Review Committee Member A. Appleby met and are putting the finishing touches on the Tree Board's proposed ordinance.
3. Brockport Benchmarks – 311 Program – Trustee Heyen commended all Department Heads for the quick turnaround time to the requests through the 311 program. Turnaround time has been kept to within 24 hours.
4. Daniel Zimmer Retirement – Trustee Heyen congratulated former Village of Brockport dispatcher Daniel Zimmer on his retirement after 37 years working for the safety and well being of the community.
5. Capital Improvement Plan – Trustee Heyen suggested the 5-year capital improvement plan include the Village Hall and museum building as a whole.

**PUBLIC COMMENT:** None

**AUDIT:**

➔ Trustee Castaneda moved, Mayor Wexler seconded, unanimously carried that the bills be allowed and paid upon audit.

	<u>Date</u>	<u>Check #</u>	<u>Amount</u>
<u>Village</u>	3/18/08	176747-176778 176780	
		176782-176785	\$52,210.74
	3/19/08	176786-176792	\$3,398.36
	3/24/08	176794-176795	\$250.00
	3/31/08	176797	\$390.00
	4/1/08	176798-176810	\$7,093.26
	4/2/08	176814	\$40.00
	4/8/08	176829-176884	\$45,198.37
	4/8/08	176887	\$6,804.66
<u>Fire</u>	3/18/08	176728-176746	\$39,632.78

	3/24/08	176793	\$50.00
	3/26/08	176796	\$1,650.00
	4/1/08	176812-176813	\$1,315.22
	4/8/08	176815-176828	\$9,712.50
<u>Third Party Billing</u>	3/18/08	001205-001217	\$15,361.46
	4/1/08	001219-001220	\$866.29
	4/1/08	001222	\$1,995.00
	4/8/08	001223-001230	\$5,718.45

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<u>Capital Projects</u>	3/18/08	002202-002204	\$8,239.64
	3/19/08	002205	\$192.00
	4/1/08	002206	\$480.55
	4/8/08	002207	\$2,850.00
<u>Water</u>	3/18/08	001940-001949	\$39,730.71
	3/19/08	001951	\$1,400.00
	4/1/08	001952	\$25.21
	4/8/08	001954	\$17.97
	4/8/08	001957	\$72.35
	4/8/08	001959-001960	\$203.10

**ADJOURNMENT:**

➔ Trustee Maziarz moved, Trustee Castaneda seconded, unanimously carried that the meeting be adjourned at 9:30pm.

\_\_\_\_\_  
Leslie Ann Morelli, Village Clerk