

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, June 5, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

ALSO PRESENT: Barb Deming, Sylvia Davis, Shawn Lessord, Matthew Vanderbrook, Rachel Clar, Joan Hamlin, Norm Giancurcio, Susan Smith, Kathy Kandris, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

Between 1866 and 1916, the United States underwent what economists call a Second Industrial Revolution. Brockport participated fully in that phenomenon. In effect, the nation was industrialized—and so was Brockport.

Nationwide, the number of manufacturing establishments doubled between 1858 and 1914. The number of workers in manufacturing nearly tripled and the value of manufactured products grew 6.7 times between 1869 and 1916. The United States became a modern industrial nation.

Brockport became a modern industrial community during much the same period. Actually, its industrialization began well before 1866. A shop manufacturing carriages opened in 1822, the year the village was laid out. By the early 1830s, a Brockport firm was manufacturing threshing machines. The 1845 state census reported that \$19,000 worth of manufactured goods had been produced in Brockport that year. Manufacturing became the most important element in the economy of the village with the production of reapers in 1846.

Farm implements were Brockport's most important manufactured products. The Seymour & Morgan foundry led the way with the production of the first 100 McCormick reapers. It became Dayton S. Morgan & Co. with the retirement of William Seymour in 1877 and ceased business about 1894 after Morgan's death in 1890. Brockport had several other farm implement factories. For instance, in the 1860s, we had Silliman Bro. & Co., Stevens & Holmes, Whiteside & Barnett, William Bradford and his bean planter, and the Johnston Harvester Co., besides Morgan. Also, Henry Seymour, son of William, produced reapers in a building across the street from his father's plant. The Johnston Harvester Co. on North Main Street was, at one time, the largest factory in Monroe County until it burned in 1882 and moved to Batavia.

Other manufacturers in Brockport have produced clocks, boxes, galvanized metal products, pianos, piano boxes, all sorts of processed foods, wagon and carriage wheels, fishing tackle, refrigerating appliances, shoes, dolls, even two automobiles. The largest of Brockport's manufacturers, however, were the post-World War II General Electric Co. small appliance plant and the Owens-Illinois bottle works. Their closing in the 1980s brought Brockport's status as an industrial center to a close.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS:

- Bienvenida proclamation – Barb Deming & Sylvia Davis of BEOC

**VILLAGE OF BROCKPORT
PROCLAMATION**

WHEREAS, agriculture is the number one industry in New York State; and

WHEREAS, the approximately 1,000 migrant farm workers who come to the Hamlin, Clarkson, Sweden and Brockport area constitute the backbone of our area's agriculture workforce; and

WHEREAS, the farm workers are members of our community for approximately six months of each year, during which time they plant and harvest our crops; and

WHEREAS, as residents of the Hamlin, Clarkson, Sweden and Brockport community, migrant farm workers make a substantial contribution to our local business economy.

BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and do hereby proclaim the week of June 19th 2017 as a week of recognition of the presence and contributions of our local farms and farm workers, and proclaim this as a Week of Welcome to the migrant farm workers.

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 5th day of June, in the year 2017.

- Retirement proclamation – DPW Laborer John Streb

PROCLAMATION

WHEREAS; John A. Streb has been employed by the Village of Brockport Department of Public Works for 30 years; and

WHEREAS; he has worked devotedly on behalf of the people of the Village of Brockport, regardless of the peril or hazard to himself; and

WHEREAS; he has helped to safeguard lives, property, and infrastructure; and

WHEREAS; the Village of Brockport acknowledges the dedication and talent John A. Streb has invested in the community; and

WHEREAS; July 7th, 2017 marks the occasion of his retirement;

NOW, THEREFORE, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this certificate of recognition, and congratulate John A. Streb on his retirement and encourage all our citizens to extend to him their best wishes.

ADOPTED by unanimous vote of the Brockport Village Board on June 5, 2017.

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed.

PUBLIC HEARINGS: none

GUESTS:

- SunCommon representatives – development of a community solar project – Shawn Lessord, Matthew Vanderbrook, Rachel Clar provided a Power Point presentation which is attached at the end of these minutes.

PUBLIC COMMENT: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 5/15/17 meeting be approved as amended.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 5/22/17 work session be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	5/25/17	\$309,424.67
	6/5/17	\$150,989.76
FUND (F): <u>Water</u>	5/25/17	\$119,635.80
	6/5/17	\$28,281.92
FUND (G): <u>Sewer</u>	5/25/17	\$2,340.37
	6/5/17	\$5,223.84
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$431,400.84 total 5/25/17
		\$184,495.52 total 6/5/17

CLERK REPORT: Clerk – Leslie Ann Morelli

- o 2017 Civil Service Payroll – certified with zero discrepancies – Clerk Morelli said she was pleased to receive a “perfect payroll” response from the annual filing.
- o EOP request for contact information – Clerk Morelli shared that the following letter with a contact information form was mailed to stakeholders on 6/2/17:

June 1, 2017

Dear Stakeholders:

The Village of Brockport, in conjunction with the Brockport Fire District, is committed to assuring our Emergency Operations Plan (EOP) is in compliance with all applicable guidelines.

The Board of Fire Commissioners has offered to oversee and maintain the Emergency Operations Center (EOC) located in the basement of the Market Street fire hall (FS#1). The room can be opened for any large scale community incident, extended police, fire or EMS incidents, or for any weather or hazardous materials event impacting any area of our three municipalities (Brockport, Sweden, Clarkson). The room contains the infrastructure for putting in place telephones and radio equipment in a short period of time. There is a cache of office supplies for assisting in the operation. Wireless internet is available for the participating entities to access their own networks using any style of wireless device.

In order for the Village to have an EOP that can reflect each and every municipality and department within each municipality, we need contact lists. It is equally important that our municipal “neighbors” and the various departments we work with, have the village contact information. These contact lists will allow easy and efficient notification of the key players involved in the mitigation of potential situations. Also, we need to include resource contact lists for the College at Brockport, Brockport Central School District, and selected others, such as our various major businesses.

Enclosed is a contact form crafted by Fire Commissioner Larry Vaughan who also serves as the Village’s Emergency Coordinator. This lists those needed to activate the EOP or open the EOC. Because we are a community with one fire district covering each of our municipalities, complexes, and facilities, we need a unified command, with everyone working to keep our residents safe and to restore services so that life can return to normal as quickly as possible.

The Village’s EOP will be made available to the public via the Village website. However, the appendices (the contact information and radio frequencies) will be secure and used only when a need arises. The appendices will be kept by the Village Clerk, and amendments and updates will be handled as needed with the assistance of the Village’s Emergency Coordinator.

By June 30th please provide the requested information in an email to lmorelli@brockportny.org and lvaughan@brockportfire.org. Thank you.

Sincerely,

Margaret B. Blackman, Mayor

Laurence C. Vaughan, Brockport Fire Commissioner
& Village of Brockport Emergency Coordinator

- o UNYMWCP – Workers Comp – special distribution of operating funds – Clerk Morelli shared the following May 22nd memo she included in the packet:

Good news again! Dan Hendricks and Harry Donahue attended the 5/18/17 UNYMWCP meeting/lunch/golf outing and received a special distribution of operating funds for the 2016 plan year in the amount of \$17,320.

This is on top of the check received last month for our surplus refund / deficit repayment calculation as of 12/31/16 which resulted in a refund of \$76,131.

This totals \$93,451. As previously discussed, our Workers Comp Reserve is in good shape. Therefore, the funds have been deposited to the General Fund as unanticipated revenue. Should the Village Board wish to adopt a resolution authorizing the Treasurer to transfer any or all of the funds to the Workers Comp Reserve, please do so at the June 5th Village Board meeting.

- o Property & Liability insurance renewal results – Clerk Morelli referred to the information included in the packet.

o 6/15/17 joint Village Board & Town Board work session notice – Clerk Morelli said the following notice was in Suburban News and is on the Village and Town websites and bulletin boards:

Town of Sweden & Village of Brockport
Legal Notice
Town & Village Board Special Joint Work Session Scheduled

PLEASE TAKE NOTICE, that a special joint work session of the Town of Sweden and Village of Brockport will be held on Thursday, June 15, 2017 at 7:00 p.m. at the Sweden Town Hall, 18 State Street, Brockport, New York for the purpose of a comprehensive work session to discuss a variety of topics including but not limited to shared services.

This by order of the Sweden Town Board and Brockport Village Board
Karen M. Sweeting, Sweden Town Clerk
Leslie Morelli, Brockport Village Clerk

o 6/20/17 Village Elections notice – Clerk Morelli said the following notice was in Suburban News and will be every weekend until the elections and is on the Village website:

LEGAL NOTICE
TO THE ELECTORS OF THE VILLAGE OF BROCKPORT, NEW YORK
ELECTION

NOTICE IS HEREBY GIVEN THAT AN ELECTION IN AND FOR THE VILLAGE OF BROCKPORT, COUNTY OF MONROE, STATE OF NEW YORK WILL BE HELD ON **TUESDAY, JUNE 20, 2017** AT BROCKPORT VILLAGE HALL, 49 STATE STREET, BROCKPORT, NEW YORK 14420. **THE POLLS WILL BE OPENED AT 12:00 NOON AND CLOSED AT 9:00PM.**

- The following officers are to be chosen:
 - One (1) Mayor for a 4-year term to 6/30/21
 - Two (2) Trustees for 4-year terms to 6/30/21

LIST OF NOMINATIONS

The following is a list of nominations filed in the office of Monroe County Board of Elections of the candidates for the office to be filled at the Election in and for the Village of Brockport on Tuesday, June 20, 2017:

MAYOR – for a 4-year term to 6/30/21 (vote for one)

<u>Party</u>	<u>Name</u>	<u>Address</u>
• Carol L. Hannan	Blue Collar Brockport	292 Main Street
• Lyle J. Stirk	Brockport United	134 State Street
• Margaret B. Blackman	Revitalize Brockport	73 Park Avenue

TRUSTEE – each for a 4-year term to 6/30/21 (vote for two)

<u>Party</u>	<u>Name</u>	<u>Address</u>
• Kristofer Bonczyk	Blue Collar Brockport	33 Centennial Avenue
• Kevin McCarthy	Blue Collar Brockport	104 East Avenue
• Katherine J. Kristansen	Revitalize Brockport	270 Main Street
• Annie Crane	Revitalize Brockport	33 Adams Street

QUALIFICATIONS OF VOTERS

- A Citizen of the United States.
- Eighteen (18) years of age or older.
- Resident of the Village of Brockport thirty (30) days preceding this General Election.

REGISTRATION OF VOTERS

- Your name must appear on the Monroe County Register for the Village of Brockport to be eligible to vote.
- In accordance with Section 15-118 (2) of the New York State Election Law, the voter must be registered with the Monroe County Board of Elections at least ten (10) days prior to the date of the Village General Election. The registration deadline for the above election date is: Friday, June 9, 2017. There will not be a voter registration day in the Village.

- Application for absentee ballots may be obtained at the Monroe County Board of Elections 39 West Main Street Rochester, NY 14614 or by calling (585) 753-1550 or downloading from www.monroecounty.gov. Application for absentee ballot must be filed with Monroe County Board of Elections no later than Tuesday, June 13, 2017.

Leslie Ann Morelli
Brockport Village Clerk

Dated: 5/24/17

For publication in Suburban News & posting on Village website & at Village Hall

- o Employee benefits insurance renewal – Clerk Morelli shared that she, Treasurer Hendricks and Mayor Blackman meet at least twice a year with the broker (USEBSG) who has identified some areas where cost savings can be gained in the future. For employees and retirees under age 65, the Village's health plan with HRA, and dental plan rates will be known in July for 9/1/17 renewal. For employees and retirees over age 65, the Village Medicare health plan rates will be known in October for 1/1/18 renewal.

- o Donation thanks – Clerk Morelli shared that Trustee Crane's husband, Dr. David Newman, was kind enough to donate some unused office supplies to the Village office. She sent him the following thank you letter:

May 22, 2017

Dear Dr. Newman:

Thank you for donating various office supplies (file folders, binder clips, large stapler) to Brockport Village Hall upon the closure of your Evergreen Family Medicine practice at 4079 Lake Road. The supplies are greatly appreciated and will be put to good use.

Please let this letter serve as confirmation of such donation for use in filing your taxes. The estimated value is approximately \$200. Thanks again and best of luck in your future endeavors.

Sincerely,
Leslie Ann Morelli
Brockport Village Clerk

- **PERSONNEL ITEMS:**
 - o Authorize Mayor to sign Police Chief's 211 waiver renewal application –

RESOLUTION - VILLAGE OF BROCKPORT

At a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York state held in the Village Hall at 49 State Street on June 5, 2017 the following resolution was regularly made and carried:

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre

MOVED BY: Trustee LaPierre **SECONDED BY:** Trustee Kristansen **CARRIED 5/0**

RESOLVED:

- a) That the Village Clerk requested and received from Monroe County Civil Service

the certification of eligibles list for Chief of Police and did not canvass it as the requirement is to canvass if more than 3 names are on the list, and that was not the case.

- b) Authorizing and directing the Mayor to sign the waiver renewal application.

- c) Authorizing and directing the Village Clerk to return the certification of eligibles

list to Monroe County Civil Service and waiver renewal application, copy of the certification of eligibles list and copy of this resolution to New York State Civil Service.

- d) Authorizing and directing the Village Clerk to copy waiver applicant, Daniel P. Varrenti and Mayor Margaret B. Blackman on the entirety.

- o Authorize vacancy notice for 1 Full Time DPW Laborer vacancy at Union contract wage schedule –

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to authorize the following vacancy notice:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PUBLIC WORKS LABORER**

The Village of Brockport is accepting applications for full-time Laborer. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required. Pay and benefits per Union contract. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application and job specifications from www.brockportny.org.

Respond by e-mail or mail only with completed employment application.

E-mail to: lmorelli@brockportny.org

or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420.

Application deadline: 4:30pm, Thursday, 6/22/17

By order of the Village Board 6/5/17

Leslie Ann Morelli, Brockport Village Clerk

- o Authorize vacancy notice for 1 Part Time PD Clerk vacancy 20 hours/week at \$12/hour –

→ Trustee Kristansen moved, Trustee Crane seconded, Trustee LaPierre opposed, carried 4/1/0 to authorize the following vacancy notice:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PART TIME POLICE DEPARTMENT CLERK**

The Village of Brockport seeks an individual to assist the Brockport Police Department in a variety of clerical, customer service and record keeping functions. Responsibilities include, but are not limited to, working with and assisting the Administrative Department Secretary/Police Clerk and Chief of Police with administrative, and at times, confidential records, ensure proper statistical data is maintained and relayed to appropriate state and federal agencies, forward appropriate paperwork to the Monroe County District Attorney's Office and applicable courts, maintain departmental reports, maintain Monroe County MoRIS and I/LEADS systems, enter arrest and bench warrants in MoRIS, MoRIS entries, I/LEADS entries, record background checks, answer telephones, answer complaint window, release towed vehicles, and other duties as deemed appropriate by the Chief of Police.

Education and Experience: secretarial or related field. Associates Degree and public sector/municipal experience preferred. Must be personable, have a positive attitude, be a quick learner, detail/accuracy oriented and able to multi-task/prioritize. Familiarity with Microsoft Office is necessary. Additional task-specific computer programs are utilized.

Part time 20 hours per week, days and hours to be determined. \$12.00 per hour. No benefits. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application from www.brockportny.org.

Respond by e-mail or mail only

with cover letter, resume and completed employment application.

E-mail to: lmorelli@brockportny.org

Or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420

Application deadline: Noon, Thursday, July 27, 2017

By order of the Village Board 6/5/17

Leslie Ann Morelli, Brockport Village Clerk

Trustee LaPierre said he believes the position should be filled full time instead of part time. Mayor Blackman said Chief Varrenti's recommendation on that was discussed at budget preparation time and the Board determined the budget couldn't handle it at this time. It can be re-visited at future budget preparation time as it may make sense to do so within a year of the current full time PD Clerk's retirement which is 3 years out to get to 30 years of service.

- o Hire to fill 1 remaining DPW Seasonal (Summer) Laborer vacancy – DPW Spt. Donahue has not yet provided a hiring recommendation for the final summer laborer vacancy.

- o Authorize use of Part Time Clerk Sub Ellen Bahr to assist Court Clerks 6 hours/week at \$12/hour –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 upon recommendation of Village Justice Andrews to authorize use of Part Time Clerk Sub Ellen Bahr to assist Court Clerks 6 hours/week at \$12/hour.

- o Drops/Adds to Welcome Center Greeter roster -

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 upon recommendation of Trustee (Welcome Center Management Committee Chair) Andrews to add Tim Eldred and Nancy Salecki as Welcome Center Greeters.

- **OLD or NEW BUSINESS:**

- o 2017 1st quarter Brockport Police Department report – Mayor Blackman referred to the report which was included in the packet.

- o Monroe County Sales Tax Distribution for 1st quarter 2017 – Mayor Blackman referred to the document which was included in the packet. The Village of Brockport's share of first quarter 2017 sales tax receipts is \$416,684.01. This compares to \$398,315.99 distributed for the same quarter in 2016.

- o Continued membership in Monroe County's Consolidated Plan Consortium 10/1/17-9/30/20 –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the Village of Brockport continue membership in Monroe County's Consolidated Plan Consortium for the three-year period of October 1, 2017 through September 30, 2020.

- o Authorize Sweden Clarkson Recreation request to use 2 Corbett Park tennis courts for summer program – Mayor Blackman referred to the request letter in the packet.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to approve the May 31st request of Sweden Clarkson Recreation to use two tennis courts at Corbett Park for a summer tennis program – Tuesday evenings from 6pm to 6:45pm June 13th, June 20th, June 27th, July 11th.

Clerk Morelli will relay this approval and request the appropriate certificate of insurance naming the Village as additional insured for this use. She will also relay to DPW Spt. Donahue that one of the courts needs a new net.

- o Authorize temporary street closure – Holley Street for Catco proposal – dates in July weather permitting – Mayor Blackman referred to the request letter in the packet from CATCO related to the College at Brockport – North Campus Utility Infrastructure and Site Enhancements project.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to approve the May 18th request of CATCO as to the temporary Holley Street closure.

June 6, 2017

CATCO
Attn: Ryan Danna, Project Engineer
1266 Townline Road
Alden, NY 14004

Dear Ryan:

At its June 5th meeting the Village Board approved the May 18th request of CATCO (attached) as to the temporary Holley Street closure. Approval is granted on the condition that the work necessitating the closure be done so that the street is re-opened for vehicular traffic prior to the BISCO

Brockport Arts Festival taking place the weekend of August 11th – and definitely prior to the College at Brockport school year.

Further, notification of affected property owners and their applicable tenants will be required in advance. If assistance is needed in this endeavor, please contact Village Clerk Leslie Morelli at lmorelli@brockportny.org. Please direct any notifications to her attention to forward to the Village Board, Department Heads and Brockport Fire District and for posting on the Village website.

Best wishes for a successful project.

Sincerely,

Margaret B. Blackman
Mayor
Village of Brockport

Xc: Village Board / Department Heads / Brockport Fire District

- o Authorize NYSAMCC training for Court Clerks – 9/24-9/27 Ellicottville, NY –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to authorize Court Clerks Stepanek and Kimmel to attend the NYSAMCC Annual Fall Conference 9/24/17-9/27/17 from the Village Court training budget line.

- o Declare surplus & authorize advertising old sweeper on Auctions International –

→ Trustee Crane moved, Trustee LaPierre seconded, carried 5/0 to declare surplus and authorize DPW to advertise on Auctions International the old street sweeper for bid results and awarding at a July or August Village Board meeting.

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

May 17—Trustee Kristansen and I hosted a meeting with BEOC (Brockport Ecumenical Outreach Committee) and Police Chief Varrenti and Lt. Cuzzupoli re the concerns of undocumented immigrants (70% of the immigrant farmworkers in our area), how our police handle situations when an undocumented person is arrested or ticketed. The Attorney General of NYS has issued guidelines on how local police departments should deal with ICE and Border Patrol. I don't know what all the local police departments in our region do, but the City of Rochester and the College at Brockport University Police do follow the guidelines. Our BPD currently does not follow all of them. This was a point of contention between BEOC and BPD, but the conversation was a good one, and I believe we will have more opportunities to continue the conversation.

May 18—Waterfront Revitalization Grant meeting at the library—grantwriters, reps from Town of Sweden, College at Brockport, Trustee Kristansen, Deputy Clerk-Treasurer Erica Linden, myself and Matt Ingalls of Ingalls Planning. Another meeting coming up on June 6th. The grant application is due July 28th.

I missed the Memorial Day celebrations at the Middle School and Vets Club as we were at a family reunion on the beautiful cold, foggy Oregon Coast.

June 1—LBHW committee met post festival for our annual debriefing to discuss what worked, what didn't, and what we might want to do differently next year. Finances are virtually finalized. We received \$1,400 in sponsorships from local businesses, \$135 in donations at the canalfront, and a \$500 festival grant from Erie Canalway National Heritage Corridor for a total of \$2,035. (That did not include the \$100 gift card from Wegmans, nor the printing of all our flyers and programs by the College, nor the gift certificates for poster winners supplied by Walk/Bike/Brockport). Total revenues from the event, including sponsorships and ticket sales were \$22,336. Total Expenses were \$17,981. \$4,355 in profits will be divided, per agreement, between Bring Rowing to Brockport and Camp Abilities.

June 1—BI/CEO David Miller and I sat for an interview with Channel 8 re the proposed public nuisance law and party nuisance law that were discussed at the May 22 Village Board work session. It aired on Channel 8 that evening.

I attended same day the open house of Sunnking's new 204,000 square foot facility on Owens Road. Impressive! Included very informative plant tours. Was especially interesting for me to see as Trustee LaPierre and I had toured their facility before it expanded about 2 ½ years ago. They've added new

equipment, including a massive shredder. They're even recycling drones already. They've grown from a firm in Brockport in 2009 with 14 employees to over 100 today. On the one hand it's breathtaking to see how much electronic stuff in this country is thrown out (recycled), but what is remarkable is that less than 3% of what Sunnking receives ends up in a landfill. I can't say enough good things about this company. They employ local people, they hire refugees; they are major supporters of village events (Holiday of lights parade, LBHW), and they regularly conduct drives to support charities. Brockport is fortunate to have them.

- o Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews provided the following report:

On May 16, I attended the breakfast for seniors at the Oliver Middle School and voted in the Brockport Central School District election and referendum. That evening I attended the monthly meeting of the Historic Preservation Board. We discussed the audit report by the SHPO staff member and the scheduled Home Tour being sponsored by the HPB and the Western Monroe Historical Society. Since then, I have drafted a Certificate of Appropriateness Application form, as required by the SHPO audit and circulated it to the HPB members and SHPO. The SHPO auditor has approved it with a minor addition. This afternoon, I received the written audit report. It says that our legislation, Board, activities, and public participation meet its standards, but that our reports and records and overall assessment do not. We fall short on overall assessment because we did not fully implement the recommendations they made in their previous audit. On May 20, I attended the dedication of the South Avenue playground. On May 24, Erica Linden and I joined James Finelli of SHPO in a conference call with respect to the westside intensive survey final report. Subsequently, I relayed to the consultant in question, the instructions from SHPO for successful completion of the survey. On May 26, I attended the Memorial Day observance at the Oliver Middle School and on May 27 the Memorial Day observance at the Vets Club. On May 29, I reviewed the proposed Library Agreement and recorded my comments. I have shared those comments with my colleagues on this Board and with the Library Director and the Supervisors of the Towns of Clarkson and Sweden. On May 31, I drove to Batavia for a workshop on the new round of New York Main Street grants, only to learn that it had been cancelled. Later, we decided not to apply for one of those grants this time. Throughout this time period, I have been heavily occupied in organizing the Canalfront Hospitality Program for the forthcoming season. On May 18, I chaired a meeting of the Canalfront Management Committee at which we planned our work for this season. One thing we agreed on was the need for designating a Building Manager to ensure more systematic care for the structure. We face an especially difficult situation created by the death of Doug Wolcott during the winter. Doug had taken over scheduling the Greeters the last several years and is very difficult to replace. This has involved scheduling Greeters for the Welcome Center and recruiting new ones. On May 19 and 21 and this afternoon, I served two-hour shifts as Greeter when no one else was available. Good things have been happening at the Welcome Center. Bob Wolf, a good friend of Doug's, mounted a fund-drive to raise money for a memorial for Doug. He received \$3,625. With \$1,535, he purchased one of the Sitting Pretty benches that DPW has installed at the Welcome Center. With the remaining \$2,090, he proposes a donation to the Emily Knapp Museum for an exhibit on Brockport's involvement in the Vietnam War, in which Doug served. Also, Sue Edmunds very generously donated the \$1,324.08 to purchase a new set of furniture for the Welcome Center. A crew from DPW has surveyed the building and made a number of repairs. Two members of the Management Committee, Gary Skoog and Jo Matela worked at cleaning up the place and removing a lot of clutter. Sal Sciremammano and I have reorganized the Operations Manual to make it more user friendly. On June 3, I attended Sunnking's open house and a meeting of a committee of the Greater Brockport Development Corp. engaged in making plans for the visit of the Albany Symphony Orchestra here on July 7. This afternoon, I attended a meeting of the Brockport Community Museum. Finally, I have a correction to make. At our most recent regular meeting, I said that the scheduled joint meeting of the Sweden and Brockport Boards was unique. Soon thereafter, I received an email message correcting me and informing me that there had been numerous such meetings during the Stull and Thorpe administrations. I had formed my faulty impression on the basis of my extensive research in the Brockport Republic from 1856 to 1916, which reported on no such meetings. Obviously, I have been living in the 19th century too long and a lot of history since then had passed me by, even though I have lived through most of it. I apologize to anyone who feels aggrieved by my fake news.

- o Trustee Annette M. Crane
 - Trustee Crane provided the following report:

Saturday 5/20 I attended the ribbon cutting at South Ave playground. I also tested some of the equipment. Thank you to Wegmans.

Monday 5/22 I attended the Housing Task Force meeting. There were only two of us present. We had a preliminary informal discussion of housing issues to be considered in the Comprehensive Plan. We will continue that discussion at our next meeting.

Thursday 5/25 We had our Tax Relief Task Force meeting. We are preparing for our final meeting.

Friday 5/26 I attended the Memorial Day service at the Oliver Middle School. As is customary, the names of all of Brockport's fallen service men and women were read by students. It is a lovely ceremony.

Saturday 5/27 I attended the Memorial Day ceremony at the Brockport Veteran's Club. It was also a lovely ceremony. The essay written and read by the young lady who won their essay contest was especially moving.

Thursday 6/2 I enjoyed the Sunnking open house. It included a tour of their facilities. It was fascinating to see what happens to electronic stuff ("Stuff" is the appropriate technical term) when we no longer need it. They had received earlier in the week a shipment of used drones, and one of the employees was having a good time refurbishing and testing them. It is good that so much of it is refurbished or recycled, and even better that those jobs are here.

Also attended the Zoning Board of Appeals meeting that evening. Kathy will include that meeting in her report.

Our Farmer's Market opens Father's Day, June 18th. Fruits, Vegetables and baked goods right here on Market Street every Sunday until Halloween.

Lastly, I feel the need to respond to a statement made by a member of the public at the Village Board workshop on May 22nd. The statement was made that the incident on Adams Street which involved a drug related home invasion "turned out to be no big deal" and that the residents of this village who spoke out about the incident at a subsequent Village Board meeting were "mentally unstable". This incident involved the Village Police, the County Sheriff's Department, University Police, the Rochester City Police K9 unit, and an unmarked official looking black SUV. There was a firearm of some sort involved and both the School District and the College were in lockdown. Yes it was a big deal, and more importantly, the residents who spoke out about it are not "mentally unstable." They were upset and justifiably concerned about the quality of life on our Village Streets.

- o Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

May 16th...I attended a planning session to prepare for the Points and Penalties Board workshop which was held on May 22nd. The workshop, which was open for community discussion and comment, was informative. The information, research and comments will help the planning committee to finalize the proposed Public Nuisance Laws. This legislation will be presented for a public hearing in the near future.

In the evening, I attended the BISCO meeting where planning for the 2017 Brockport Arts Festival continues.

May 17th...I attended a gathering of local clergy, police and advocates for our local farm worker population to discuss the issues impacting this group of residents and their quality of life.

In the evening, I attended the Seymour Library Board meeting. Discussion included the 2017-2018 budget and the impact this reduced budget will have on the library, its staff and the community programming that the library provides.

May 18th...The Waterfront Revitalization Strategy Planning Grant committee met to discuss and provide necessary information regarding the construction of this application with our grant writers and Matt Ingalls. The grant writers with Matt Ingalls input and guidance have begun the process of putting the grant application together for submission.

May 20th...I along with the rest of the board attended the South Ave. playground dedication. Thank you to all the volunteers and Wegmans who made this playground a reality.

May 22nd...I attended the Greater Brockport Area Chamber of Commerce meeting. Discussion included budget prep and future events. After that meeting was the Board workshop regarding the proposed public nuisance legislation.

May 27th...I attended the Memorial Day ceremony at the Brockport Vets Club. This event honored and remembered our military personnel. Very moving and thoughtful celebration.

June 1st...I attended the Sunnking Open House and participated in an informative and interesting tour of their facility and operations.

In the evening, I attended the Zoning Board of Appeals meeting. I have been asked by the chairman of

the ZBA to present their recommendation regarding a sign application at the Kwik Fill on North Main Street for our approval as stated. BI/CEO David Miller clarified the request in an email to me this afternoon as follows:

The provision the ZBA was discussing that needed Board approval does not apply to the sign located at 94 N. Main (Kwik Fill). The section they were discussing was section

43-5F: Projecting or overhanging signs shall be permitted on the following conditions:

[Added 4-6-1987 by L.L. No. 3-1987]

- (1) Said signs shall not exceed 15 square feet, with the largest dimension not exceeding five feet.
 - (2) No sign shall extend higher than the second-floor windowsill or the roof of a one-story building.
 - (3) No internally lit signs shall be permitted, and all signs shall be constructed of wood; any other material requested to be used shall be approved by the Board of Trustees of the Village of Brockport.
- Said sign is a wall sign, not an overhanging or projecting sign.**

The section that **DOES** apply is 43-5B which states:

One wall sign, which may be illuminated, upon the front facade of a building for each permitted use or activity. (Is permitted)

Having said that, my recommendation is the Village Board move that the internally lit sign IS permitted by code and approved to be code compliant.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the internally lit sign IS permitted by code and approved to be code compliant.

June 5th...I attended the CRC meeting...work continues on code revision research and recommendations by the committee.

o Trustee John D. LaPierre

▪ Trustee LaPierre shared that he participated in the May 20th South Avenue playground ribbon cutting, that he attended the Sunnking event, that he worked on the Parks and Playgrounds inventory which totals \$450,000 in fixtures/equipment that Clerk Morelli needed to provide the Village's property and liability insurance carrier. He also commended the hard work of the Police Department in some recent arrests.

EXECUTIVE SESSION:

→ At 8:30pm, Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss the selection of a Welcome Center "building manager" from those on the Welcome Center Management Committee who have expressed an interest or willingness to serve as such.

→ At 8:40pm, Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

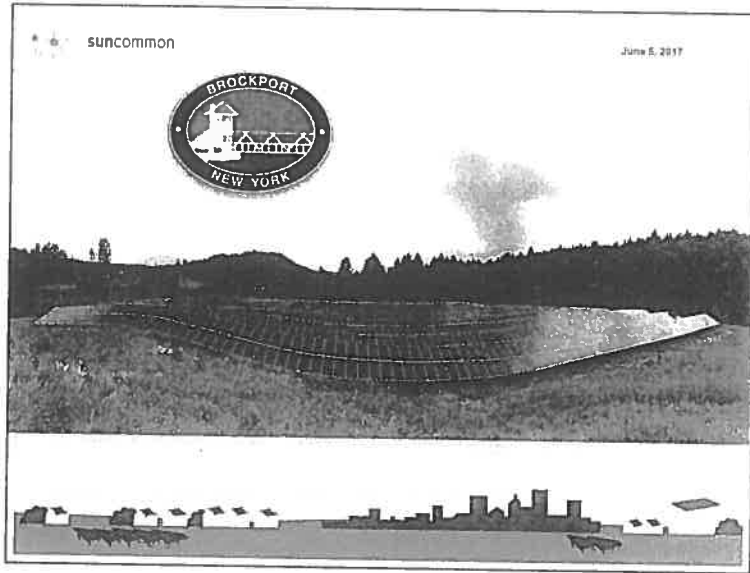
- o Welcome Center Management Committee – assign one member as "building manager"-

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to assign Welcome Center Management Committee member Gary Skoog as Welcome Center "building manager".

ADJOURNMENT:

→ At 8:41pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the meeting be adjourned.


Leslie Ann Morelli, Village Clerk



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Mission & Purpose

Save Money. Go Solar


SunCommon® believes that everyone has the right to a healthy environment and brighter future – and renewable energy is where it starts. Energy from the sun can power our lives and build vibrant communities.


Our mission is to tear down barriers to clean energy and use our business as a force for good.

Certified B Corp People. Planet. Profit

Certified

Certified B Corp

SunCommon® is a Certified B Corp, having passed a rigorous assessment of responsible business practices, including social and environmental performance, accountability, and transparency. We're dedicated to using our business as a force for good.






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SunCommon offers a streamlined and robust service package for your Solar project.

By facing the multiple complex equipment options in the industry, combined with our collective Engineering, Procurement and Construction experience.



DEVELOPMENT

Our Common's Design team is focused with a guiding eye on projects from the conceptual stage to financial close. This includes site selection, utility negotiation, permitting, and revenue design and final lease negotiations.

PROCUREMENT

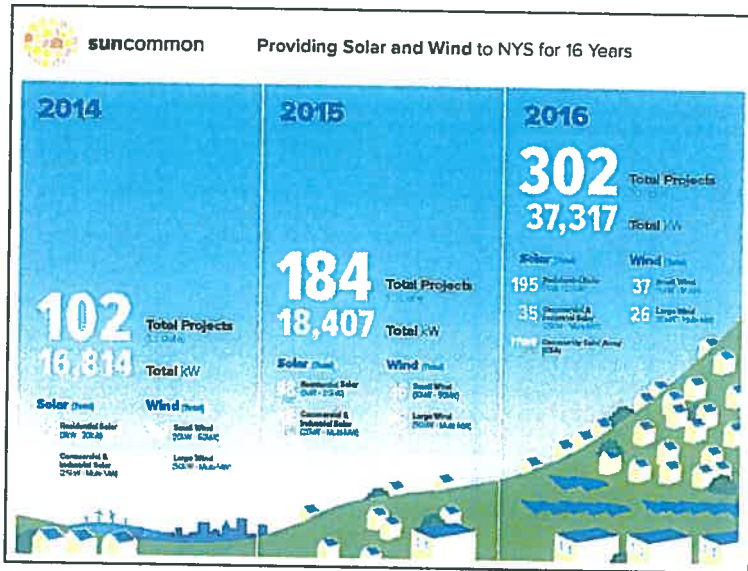
As a member of the Advanced Solar Cooperative, SunCommon is proud to offer industry-leading pricing from the most innovative manufacturers in the world.


INSTALLATION


Our experienced Project Management Team, combined with our IABUET certified installers, ensure the successful construction and operation of the PV system. SunCommon also works with select subcontractors to bolster the installation team and make sure we're ready without a moment's delay. Our equipment is fully tested and it's available in 30 states. PV installers have with more than 15 years experience.

OPERATIONS & MAINTENANCE


SunCommon's Operations Center will provide around-the-clock monitoring and support. This will include rapid deployment of our technicians to minimize downtime and maximize the value of your investment.



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- 1 Own your own system**
 • You own the system
 • You pay for the system
 • You receive the benefits
 • You are responsible for maintenance
 • You can sell the system
- 2 Host a solar array**
 • You own the system
 • You pay for the system
 • You receive the benefits
 • You are responsible for maintenance
 • You can sell the system
- 3 Host and participate in a solar array**
 • You don't own the system
 • You don't pay for the system
 • You receive the benefits
 • You are responsible for maintenance
 • You can sell the system

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How it works


Our Community Solar Program works a lot like a farm share.

Members receive shares of production through one of our local Community Solar Arrays (CSAs).



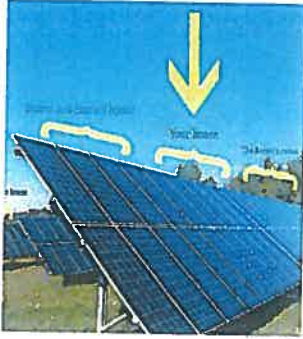
Community Solar Array Program

6


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Community Solar


- 1** Reuse underutilized land
- 2** Generate local, clean power
- 3** Predictable rate for 25 years
- 4** Flexible program entrance & exit
- 5** Solar Friends



7

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200 State Street, Brockport, New York – 10 acres



4

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Example - Webster Solar Challenge



The poster features a sun icon at the top with a house and solar panels inside. Below it is the suncommon logo. The main text reads "We're looking for SOLAR TO WEBSTER". A call to action says "Keep an eye out, our outreach team is coming to your neighborhood!". The title "Solar Challenge" is written in a stylized font. At the bottom, it says "Our goal is to help 100 new customers register by the end of July 24. We're doing all the hard work just so you know what happens." and "LEARN MORE" with a link to "SUNCOMMON.COM/WEBSTER".

Reilly & Sons, Inc.

 suncommon

Thank you!

Shawn Lessord, PV Sales
shawn.lessord@suncommon.com

Matthew Vanderbrook, Senior Solar Developer
matt.vanderbrook@suncommon.com

Rachel Clar, Solar Developer
rachel.clar@suncommon.com



A photograph of a large solar farm with rows of solar panels stretching across a field under a clear blue sky.

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