

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, August 7, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

ALSO PRESENT: Michael Bove, Noreen Riordan, Bob Haak, Melissa Brown, Joan Hamlin, Norm Giancursio, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

This evening, our historic moment will look at Henry Roger Selden, who was one of Brockport's most distinguished residents. He had been born in North Lyme, Conn., in 1805. He read law with his older brother, Samuel, in Rochester in 1825 and began to practice law in Clarkson in 1830. From 1847 to 1853, he and his family resided at 63 Park Avenue in Brockport. Also, from 1839 to 1855, he and his wife owned the block of land bounded on the south by College Street on the west by Utica Street on the north by Monroe Avenue and on the east by Main Street.

In 1854, Selden played a major role in the organization of the Republican Party in New York State and in 1856 was elected lieutenant governor. He was a supporter of William Seward at the Republican National Convention in 1860, but, nevertheless, was offered the vice-presidential nomination by Abraham Lincoln. He declined on grounds of ill health and recommended Hannibal Hamlin, who was nominated and elected.

In 1862, he was appointed Chief Judge of the NYS Court of Appeals, the highest state court, but deferred to the longest serving associate judge. In 1863, he was elected to an associate judgeship, but resigned in 1865 because of ill health. He was elected to the NYS Assembly in 1865.

Selden was an ardent abolitionist and supporter of women's suffrage. After the John Brown raid at Harper's Ferry, a warrant was issued for the arrest of Rochester resident Frederick Douglass. Selden learned of this by chance and alerted Douglass, enabling him to escape to Canada and on to England. He was also the chief counsel for Susan B. Anthony after her arrest for having voted illegally in the 1872 election and posted bail for her when she was to be incarcerated—over her objections. Selden was also the first president of a telegraph company that became part of Western Union. After the merger, he was a board member and counsel for Western Union. Finally, he was a serious legal scholar, publishing at least two treatises on aspects of the law. He died in 1885.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

PUBLIC COMMENT:

- Michael Bove, Deputy Chief and Chief Paramedic with Monroe Ambulance – shared that he oversees western operations and all aspects of patient care. He is a retiree of the US Army after 20 years and has been in EMS (emergency medical services) for 41 years. He is a member of the Regional Emergency Medical Advisory Council. He said the world of EMS is in some trouble for many reasons including insurance, health care reimbursement rates and proper staffing with training requirements. He knows how to recognize agencies that might be failing. He believes Brockport Ambulance is exhibiting signs of failing – an agency in crisis - which causes a ripple effect in Brockport. There is often no crew available or only 1 member which means inability to transport. He said that unfortunately, there is animosity between the two agencies. Monroe Ambulance has tried to reach out to Brockport Ambulance. He has spoken with the Sweden Town Board and the Clarkson Town Board.

Trustee Andrews asked what he is asking of the Brockport Village Board. M. Bove said he asking for help in establishing a line of communication. He also asked the Village Board to consider contracting with Monroe Ambulance and doing whatever is needed to help provide the best possible coverage and care at the lowest possible cost.

Trustee LaPierre asked about the manpower issue. M. Bove said there is a 35% shortage across the

country as the initial training requires over 200 hours with continued training on an annual basis. It is hard to rely on volunteers now and most are going with paid staff. Some ambulance corps have merged and some have gone out of business entirely.

Trustee LaPierre asked what would change if the Village contracted with Monroe Ambulance instead of Brockport Ambulance. M. Bove said there would be 24/7 coverage with quick response time. All calls will get covered.

Mayor Blackman shared that Colin Arthur of Brockport Ambulance meets with her monthly. She recently invited him to attend an upcoming Village Board meeting or work session to provide information and present statistics. She said she was made aware that their call responses were down in the spring, but that staffing has increased and they are looking to purchase another ambulance. M. Bove said it will be approximately \$140,000 for an ambulance and he questions their ability to handle that.

Trustee Kristansen asked about the cost to the customer (user of the ambulance service). M. Bove said it would be less through Monroe Ambulance as they accept most insurance. They have contracted rates and accept a lesser amount from certain insurers so as not to pass the difference on to the user.

Trustee Crane asked about users without insurance. M. Bove said they charge the lowest rate allowable by law (Medicaid rates). He said Monroe Ambulance has its own billing department and they work with users who need to go on a payment plan. He said Monroe Ambulance is a local, family-owned business.

Mayor Blackman asked Clerk Morelli to contact Brockport Ambulance to invite them to either the 8/21 meeting or 8/28 work session. (Follow up: Clerk Morelli did and they will be at the 8/28 work session.)

GUESTS:

- Noreen Riordan of Monroe County Emerald Ash Borer Task Force – treating ash trees – N. Riordan shared examples of an Emerald Ash Borer, the larvae, Emerald Ash leaves and photos of what to look for in trees impacted by them and how to treat them. There are over 900 million ash trees in New York State. Many are worth trying to save. Treatment is an injection of a specific chemical that kills the adults and the larvae. Treatment is every 2 years during growing season.

Tree Board Chair Melissa Brown introduced herself to N. Riordan and took some photos of the examples she provided. She said she would take this information back to the Tree Board.

Trustee Andrews asked if DPW has done any treatments yet. Mayor Blackman said no as it is costly. Trustee LaPierre said it must be done by a person licensed to do so.

N. Riordan said there is a cost benefit calculator based on the diameter of the tree at breast height.

Mayor Blackman said the College at Brockport has a person licensed. The Tree Board has considered this and it is likely cost-prohibitive.

Trustee Andrews said he understands that, but said there is a cost involved to remove the trees.

N. Riordan said that is true as well as a cost to plant new trees in their place and wait for their growth.

Mayor Blackman asked if there are any grants available for treatment. N. Riordan said the NYS Senate and Assembly are working on it and the NYSDEC has information.

Mayor Blackman said the Village has 54 Emerald Ash trees in Corbett Park and 94 in Village rights of way on various streets. They removed 5 trees from Corbett Park last year.

N. Riordan said many insurance companies are not covering damage done by such trees that have fallen on property because they feel everyone is supposed to know about the Emerald Ash Borer and either treat or remove the infected trees.

Trustee LaPierre said we're a little late in the game to tackle it this year. N. Riordan said that may be as treating during its growing season (late June to late September) is needed.

Trustee LaPierre said the City of Rochester has been contracted by some municipalities such as the Village of Fairport to treat their trees.

Mayor Blackman suggested discussing options further at the 8/21 meeting or 8/28 work session.

CONSENSUS ITEMS:

• **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 7/17/17 meeting be approved as amended.

Trustee Andrews referred to what is considered the Welcome Center Management Committee and said he thought that long ago it was titled as the Canalfront Management Committee. Clerk Morelli said it may have been and simply morphed as the group is responsible for training and scheduling the Welcome Center Greeters.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 7/24/17 work session be approved as written.

• **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	7/27/17	\$98,849.56	
	8/3/17	\$11,726.86	
	8/3/17	\$63,012.77	
FUND (F): <u>Water</u>	7/27/17	\$649.83	
	8/3/17	\$464.88	
FUND (G): <u>Sewer</u>	7/27/17	\$13,047.97	
	8/3/17	\$650.25	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	-	-	
			\$112,547.36 total 7/27/17
			\$11,726.86 total 8/3/17
			\$64,127.90 total 8/3/17

CLERK REPORT: Clerk – Leslie Ann Morelli

○ Village tax collection update – Clerk Morelli shared that as of today, 95% of the tax warrant has been collected. There are 103 properties still to pay (89 full and 14 second installment with penalties).

○ Employee/retiree benefits (under age 65) – 9/1/17 renewal - Clerk Morelli reminded the Board that the informational meeting with the brokers for employees and retirees under age 65 will be held at 3pm Thursday, 8/10/17. Village Board members are welcome to attend.

Trustee Kristansen asked if it is ok if more than 2 Village Board members attend. Clerk Morelli said it is fine as it is simply an informational meeting, like a training, and that no Village action is taking place.

• **PERSONNEL ITEMS:**

○ Police Chief’s annual 211 waiver renewal application – approved by NYS Civil Service Commission – Mayor Blackman shared that this annual submission was approved through 07/31/18.

○ Accept resignation of Ron Staub from Planning Board and Code Review Committee effective 9/30/17 – Mayor Blackman shared that Ron Staub and his wife will be relocating out of the Village.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the resignation of Ron Staub from the Planning Board and Code Review Committee effective 9/30/17 with thanks for his service since August 2016 and September 2017 respectively.

Trustee Kristansen commented that his expertise will be sorely missed.

○ Accept resignation of Valerie Ciciotti from Housing Task Force – After a period of absences at the HTF meetings, Trustee Crane, VB Liaison to the HTF, reached out to Val Ciciotti as to her status.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the resignation of Val Ciciotti from the Housing Task Force with thanks for her service.

- o Accept resignation of Pam Ketchum from Housing Task Force – After a period of absences at the HTF meetings, Trustee Crane, VB Liaison to the HTF, reached out to Pam Ketchum as to her status.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the resignation of Pam Ketchum from the Housing Task Force with thanks for her service.

- o Authorize Boards/Committees/Task Force vacancies notice -

→ Trustee Crane moved, Trustee LaPierre seconded, carried 5/0 to authorize the following notice of vacancies:

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / TASK FORCE
VOLUNTEER OPPORTUNITIES**

There are vacancies on the following:

- Planning Board
1 vacancy to complete a term from 10/1/17 – 6/30/2021
Meets 2nd Monday 7pm at Village Hall (only upon application)
- Zoning Board of Appeals
vacancy for a term to 6/30/22
Meets 1st Thursday 7pm at Village Hall (only upon application)
- Historic Preservation Board
vacancy to complete a term to 6/30/18
Meets 3rd Thursday 7pm at Village Hall
- Emily L. Knapp Museum Board
vacancy to complete a term to 6/30/19
vacancy to complete a term to 6/30/20
Meets 4th Wednesday 6:30pm at Village Hall
- Parks Committee
vacancy to complete a term to 6/30/19
Meets 2nd Monday 7pm at Seymour Library April - October
- Code Review Committee
vacancy to complete a term to 6/30/19
vacancy to complete a term to 6/30/20
vacancy (Planning Board rep.)
Meets 2nd &/or 4th Monday at 5:30pm at Village Hall
- Housing Task Force
3 vacancies – no term
Meets 2nd &/or 4th Monday at 5:30pm at Village Hall

Applicant must be a Village resident & able to use email & internet.

Submit a position interest form via the Village website: www.brockportny.org

Application deadline: 9/18/17

For posting in Suburban News & on Village website & at Village Hall & at Seymour Library.

- **OLD or NEW BUSINESS:**

- o Authorize letter to National Grid re street light buyback – Bob Haak from Danforth was in attendance and shared that he met last week with Mayor Blackman, Trustee LaPierre, Treasurer Hendricks, DPW Spt. Donahue and National Grid representatives. He explained the status of phase 1 and phase 2 of the project. He said National Grid is reluctant and the last utility to do so, and is obligated per the NYS Public Service Commission (PSC) to allow municipalities to buy back the street lights in their jurisdictions. The first price they quoted was \$354,000. After some back and forth, the Village through Danforth arrived at \$260,000 as a figure which would make the project work.

Trustee Crane asked if there would be any other costs. Mayor Blackman said no and that the proposed letter regarding such has a critical sentence that indicates such.

Trustee Kristansen asked if the \$260,000 is a fair number or still high. B. Haak said it is still a bit high, but doable. He talked to Senator Griffo who reminds that National Grid is still a private company and we can't dictate the price to them to sell their asset.

B. Haak further said National Grid doesn't want to go to the NYS PSC with this as not playing ball as they have rate increases before them. He stated that RG&E and NYSEG have been great to work with on these projects, but National Grid has made it cumbersome and lagged even when it comes to billing properly for new wattage of l.e.d. lighting.

Trustee Kristansen asked if \$260,000 is as low as can be offered. B. Haak said they said no to half of the original \$354,000 which would have been \$177,000.

Trustee Andrews asked about the timeline. B. Haak said at last week's meeting they said to get Village Board approval for the letter and then give them two weeks to respond.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to authorize the Mayor to sign the following letter to National Grid:

August 7, 2017

Ken Kujawa
National Grid
144 Kensington Avenue
Buffalo, NY 14214

Dear Ken:

Thank you for your time on Friday to discuss with Danforth the street lighting project for the Village of Brockport.

As per the discussion at that meeting, we are requesting that National Grid accept the Village of Brockport's offer of \$260,000. for the purchase of the remaining SC2 street lighting inventory comprising of 418 poles, account #89752-92103.

We are also requesting that the remaining SC5/6 street lighting inventory comprised of 58 poles, account #82152-94105, be turned over to the Village as per John Walter.

The above offer shall be inclusive of all fees and related costs for the street lighting purchase.

Thank you for your consideration in this matter. We await your decision.

Sincerely,

Margaret B. Blackman
Mayor
Village of Brockport

Xc: John Walter - National Grid
Paul Kistler - National Grid
Jerry Wilson - Danforth
Scott Jannsen - Danforth
Mike Haen - Danforth

Trustee LaPierre asked if there is any answer as to phone or cable on the poles. B. Haak said he will follow up on that.

o Residential Rental Registration late fee recommendation from BI/CEO David Miller – Board referred to the information included in the packet as follows:

Residential Rental Registration late fee recommendation

All residential rental registrations are due on September 15 of each year. As of now, the late fee assessed to late rental registrations is 10% (\$12.50) after September 15. That is not worth the amount of time, work, and additional steps the department must take to ensure the registrations are submitted to the Building/Code Enforcement Department. In order to justify the amount of work encumbered by late registrations, a more reasonable late fee should be assessed to rental registrations filed beyond the September 15 submission deadline.

I suggest as follows:

1. A \$25 late fee assessed to rental registrations up to 30 days late which will cover costs associated with generating Notice of Violations/Orders to Remedy, mailing and staff time/wages.
2. An additional \$50 late fee for rental registrations that are more than 30 days late which will cover costs associated with generating court documentation, filing appropriate documentation with the Village Court, and staff time/wages.

Please let me know if there any further questions or concerns surrounding this recommendation.

Thanks.

David J. Miller, BI/CEO

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to amend the fee schedule to include late penalties on Residential Rental Registrations as recommended.

- NYCOM Fall training school 9/11-9/15 Saratoga Springs – authorize Treasurer Dan Hendricks to attend – Board referred to the information included in the packet. The Village budgeted for up to two members of the Clerk-Treasurer team to the annual training school. Treasurer Hendricks is willing and able to attend.

→ Trustee Andrews moved, Trustee Crane seconded, carried 5/0 to authorize Treasurer Hendricks to attend the NYCOM Fall training school 9/11-9/15 in Saratoga Springs.

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman

- Mayor Blackman provided the following report:

Brockport Ambulance. Colin Arthur, Chief Operating office of Brockport ambulance has been meeting with me monthly to give me the stats on the ambulance corps. I have suggested that next month rather than meeting just with me that he come and present the data to a village board meeting. He agreed.

Rick Lair, head of facilities maintenance at the college retired effective July 31. I attended his retirement party July 26 at the college in part to speak on behalf of the village which has greatly benefitted for 12 years from his membership (ex-officio) on the tree board and the help that he and his staff have put into our arbor day plantings. The college provides equipment, demonstrates tree planting and supervises the plantings. Happily, this is a task that Rick wants to continue in his retirement.

Monroe County which has held three meetings with mayors, town supervisors, and school districts wound up its efforts on the consolidated services task set forth by the governor. These contributors provided information for the document which has been completed by the August 1 deadline. I've emailed copies to the board and I have asked that it be put on the village website. Next step is approval by the county legislature. No real surprises here, and it also included a long section of already shared services.

Last week I was in touch with the canal Corp re the condition of the canal path from the Park Avenue bridge eastward. I spoke with Dave Heminway, who deals with the canal path from Main Street bridge west, but he said he'd look at it. Fortunately, he's a cyclist who understands the safety issues with a muddy, rutted path. The path was put in 20 years ago, and it's time for an update or at least some more crushed stone.

At my monthly lunch with the town supervisor we discussed going for a joint TAP grant, like the we came close to getting last round, which involved new sidewalk installations from Oxford Street to Owens Road to South Ave extension. The Sweden portion would take it from South Ave extension to Route 31 where there is a bus stop. Sweden wanted to do this last year with CDBG funds, but income-wise, the area didn't qualify.

On July 29, I had the pleasure of attending the performance of Romeo and Juliet on the lawn of the Morgan Manning House. 180 people attended this excellent production put on by a company from Silver Lake, NY called Shake on the Lake. They are dedicated to bringing free Shakespeare theatre to rural communities in upstate NY, and one of their founders is a graduate of the College at Brockport along with one of the actors. They promised to come back next year and we'd love to have them.

At the July 24th workshop, Ram Shrivastava of Larsen Engineers explained the complicated situation our temporarily stalled municipal solar project is in. On July 28th, Solar Liberty, which is doing the installation, filed a 30-page petition re same with the Public Service Commission, asking for clarification of the PSC's modified orders re monetary crediting and for an extension of our deadline of December 2017. Among other things, because of the lack of clarity in the granting of extensions, the financial company underwriting Solar Liberty's projects was reluctant to fund several projects until the matter

was clarified. Thus, the petition. I have been in touch with Senator Ort's chief of staff regarding submitting a letter on our behalf.

- o Trustee/Deputy Mayor William G. Andrews

- Trustee Andrews provided the following report:

On July 21, I attended a meeting of the Walk! Bike! Brockport Action Group. A major item of business was the issue of our legal status, as we are no longer an independent committee of the Village nor do we have status with the college. I later learned that it had not been intended that the committee be separated from the Village and have set in motion the process to re-establish the committee as an independent committee of the Village. On July 26, I attended a meeting of the committee of the Greater Brockport Development Corporation that is organizing the visit of the Lois McClure to Brockport on August 26-28. That evening, I attended a meeting of the Emily L. Knapp Museum Board. This afternoon, I served a shift as a Greeter at the Welcome Center. Also, this afternoon, I attended a meeting of the Board of the Brockport Community Museum. Our main item of business was to adopt a revised set of By-laws. Also, I reported that I had completed in July a rotation of the displays of the museum among the eight cases in interior venues.

- o Trustee Annette M. Crane

- Trustee Crane provided the following report:

On July 27th, I attended a Planning Board meeting. This was a special meeting at the request of the applicant, who is the developer for McCormick Lane Phase 3. Many technical issues were discussed, and will need to be further addressed before this project can be approved. The issue of responsibility for maintenance of the retention pond in this development may come before this board at some point.

Clerk Morelli mentioned that the Village did not take dedication of the Sunflower Landing retention pond either, so the Board would likely want to be consistent in any actions it takes. Mayor Blackman concurred.

- o Trustee Katherine J. Kristansen

- Trustee Kristansen provided the following report:

July 21st...I attended a lively WBB meeting...discussion included upcoming bike rodeo at the Arts Festival and status of organization in relationship with the village and college.

July 31st...I attended the Greater Brockport Chamber of Commerce Board dinner at Madeline's. Great dinner and conversation!

August 7th...I attended the Brockport Merchants Association meeting...discussion included debriefing of the sidewalk sale. After that meeting, I attended the After Hours at the Library meeting at the Seymour Library. Plans continue for the After Hours event in November.

This next weekend is the annual Brockport Arts Festival. We are in the final countdown for that event...looking forward to lots of visitors to our village, fair winds and clear skies!

- o Trustee John D. LaPierre

- Trustee LaPierre shared having been a part of the meetings regarding solar energy and streetlight buybacks. He said he has also been prodding DPW to get the new swing sets installed in the playgrounds they were purchased for. He mentioned that DPW is short 1 summer Laborer and 1 regular Laborer due to the retirement of John Streb. The applications garnered did not result in hiring recommendations. He said the remaining summer Laborer position will go unfilled. He suggested re-advertising the full-time Laborer vacancy.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize the vacancy be re-advertised as follows:

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PUBLIC WORKS LABORER**

The Village of Brockport is accepting applications for full-time Laborer. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required. Pay and benefits per Union contract. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application and job specifications from www.brockportny.org.

Respond by e-mail or mail only with completed employment application.

E-mail to: lmorelli@brockportny.org

or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420.

Application deadline: Noon, Friday, 8/25/17

By order of the Village Board 8/7/17
Leslie Ann Morelli, Brockport Village Clerk

ADJOURNMENT:

→ At 8:20pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk