

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, November 20, 2017 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella

**EXCUSED:** DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti

**ALSO, PRESENT:** Police Lt. Mark T. Cuzzupoli, Ed Berlew, Peg Weber, Judy Perkins, Joan Hamlin, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

My historical moments so far have all been original essays. This evening, I depart from that practice to quote from an article in the Brockport Democrat of about 1900. It was part of a series of reminiscences by Brockporter James Cornes. They were transcribed by Harold Dobson and A.B. Elwell. Sue Savard came upon their transcription and Charlie Cowling, the college archivist, posted it. Here goes an excerpt from it, with a bit of editing.

The Preston place [on the east side of Brockport] was the camping place for the Indians who visited annually. In front of the Preston place was a grove in which the Indians would camp and proceed to make baskets, willow mats, etc. The first intimation the inhabitants would know of their arrival would be the appearance of the Indian squaws on the streets, vending their wares, and the appearance of the young and old bucks with their bows and arrows ready to show their skill. Then almost everybody on the streets would be seen sticking up the old fashioned copper cent on a stick or the cork of a bottle for the Indian boys to shoot at, the copper to belong to the one who first hit it with his arrow. I have seen seven or eight Indian boys and men at a time along Main Street shooting at copper cents. Sometimes, someone would put up a silver dime. Then you would see a half dozen braves, all eager to get the first shot, for the one who struck the coin claimed it, but if he struck the stick or bottle and thus jarred the coin off, it was replaced and the next one took a shot.

I have seen the squaws come in to Brockport carrying on their heads and backs a load of baskets, from six quarts to one-half bushel in size, which would puzzle an ordinary drayman to load onto a one-horse cart.

Upon the advent of the Indians becoming noised about, half the inhabitants of the village would be down to the encampment watching them ply their avocation of basket making and all the features of Indian life.

Then would usually come the Indian show, generally given in the old village hall. At the shows would usually be given an illustration of Indian warfare, trials of marksmanship with bow and arrow, the Indian war dance, the big medicine man driving out the evil spirit from the sick woman, etc. These people would be dressed in all the glory of the primitive Indian—buffalo and bear skins and bear and buffalo heads for disguises. Then the regular Indian tom-toms, their war whoops, throwing knives and tomahawks, imitation of scalping, etc., are all remembered by the older inhabitants.

I think the last performance of this kind given by genuine Indians was about the year of 1866 or shortly after the Civil War.

**OATH OF OFFICE:** none

**CERTIFICATES & PROCLAMATIONS:** none

**PUBLIC HEARINGS:** none

**PUBLIC COMMENT:**

- Ed Berlew of McCormick Place condo association – introduced himself and said that he has been the Homeowners Association President since the summer of 2013. After builder/developer Don Hibsich passed away there was a lot of work to be done to get up to speed with the HOA. They had a

new builder build only one house and there is now a new builder building several houses and doing infrastructure work. He said he has a year and a half left on his term and would like to get some things completed such as the clean out of the creek along the east side as the debris and logs cause the water to back up. He introduced Judy Perkins who made videos of the problem. The water back up gets close to some of the homes and the property owners are rightly upset. He knows cleanout won't change the water flow, but could very well stop the backup of water onto properties. He said he has spoken to DPW Spt. Donahue several times and gets promised that DPW will get to it, but it hasn't happened yet. He asked that the Village Board make this a priority. Also, the existing phases are still living with binder instead of finished, paved roadways. The last he knew the paving was to take place this fall. Winter is almost upon us and it hasn't happened yet. He said the property owners, many of them retired teachers and professors, have patience, but it is wearing thin. It is an age 55 plus community and some wonder if they'll see these things completed in their lifetime. He is glad to see that the NYS Canal Corporation is tackling a vegetation management project on the north side of the canal bank as McCormick Place is below the canal water line. Further, he stressed the importance of being provided notice of projects that affect them. He would be happy to receive the information and pass it on to the association. For example, they were unaware of the site prep work regarding the retention pond and swale. He said a fire hydrant has been installed by the driveway of one of the properties who hopes that parking in her own driveway will not result in a parking ticket as too close to the fire hydrant. He also wonders why the Village street sweeper goes by and doesn't do McCormick Place. They may have a reduced taxing status as condos, but they still pay Village taxes.

Mayor Blackman said those are reasonable requests and asked that E. Berlew email her so she can follow up with DPW Spt. Donahue. He said he has her card and will do so.

BI/CEO Miller said he knows the initial plan was to pave before winter. However, just recently it was determined best to hold off due to the utility and infrastructure work needed by the new developer so as not to ruin the road.

E. Berlew said unless the developers are using track vehicles, he doubts trucks would ruin the road.

BI/CEO Miller said the binder has been in place a long time. The Village Engineer was on site and said it may have to ripped up. It doesn't take just track vehicles to ruin the binder.

E. Berlew commented on the amount of mud in the subdivision with 5 new houses going in. They were pleased that the new developer did some patching of the road in certain trouble spots.

BI/CEO Miller said the developers are doing their best to keep it clean. He will reach out to them and encourage keeping the lines of communication open. Trustee Kristansen suggested E. Berlew also email the developer and request regular updates that he can share with the HOA.

E. Berlew said the association has done a lot of work to make sure they are solvent and raised the monthly HOA assessment. He commented that it is hard to find people at advanced age to serve on the board. The new developer wanted them to expand their HOA to include the new sections, but the HOA is not interested.

Mayor Blackman asked if it would be a separate HOA for phases 3 and 4 of the subdivision. E. Berlew said yes. He said there are so many laws about HOA's. Combining the new with the old is of concern. So many units would be very time consuming.

**GUESTS:** none

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 that the minutes of the 11/6/17 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the bills be allowed and paid upon audit.

**A/P Clearing Account**

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	11/15/17	\$181,868.98
FUND (F): <u>Water</u>	11/15/17	\$58,094.35
FUND (G): <u>Sewer</u>	11/15/17	\$6,804.48
FUND (H): <u>Capital</u>	-	-

FUND (T): Trust & Agency

\$246,767.81 total

Trustee Andrews said he noticed a check to Camp Abilities in this batch. He asked if that means that the 2017 Low Bridge High Water festival books have been wrapped up and monies received from the Stoneyard applicable to the craft beer festival proceeds.

Treasurer Hendricks said yes. Mayor Blackman said 10% is for Camp Abilities and the rest is for Bring Rowing to Brockport.

**CLERK REPORT:** Clerk – Leslie Ann Morelli

- o New York State Paid Family Leave Benefits Law – public employers not required to provide – Clerk Morelli referenced information from the packet. The Village does not need to provide NYS PFL. A guest speaker presented on this topic at the last Monroe County Association of Village Clerks meeting. She also confirmed with HR Works and with USEBSG that since the Village does not provide NYS DBL, it is not required to notify the NYS Workers Comp Board or employees.

**NEW YORK STATE PAID FAMILY LEAVE:  
PUBLIC EMPLOYER FACTS**

Public employers do **NOT** meet the definition of a “covered employer” under Paid Family Leave (PFL) and are therefore not **required** to provide employees with PFL. A public employer is defined as the state, any political subdivision of the state, a public authority, or any other governmental agency. Examples of public employers: State of New York, town, village, city, municipality, public library, public authority, fire district, water district, and school district.

Public employers may choose to offer PFL coverage for a specific class of employee or all employees. Voluntary coverage cannot be on an individual level, but must be extended to the entire “class” of employees.

Public employers can opt to provide disability leave benefits(DBL) only, PFL only, or both DBL and PFL.

At any time, a public employer may opt into PFL by submitting an **application** and **plan** to the Chair of the New York State Workers’ Compensation Board, along with providing notice to its employees at least 90 days before collecting employee contributions.

- The notice does not need to include the amount of the employee contribution, as long as it states that the amount will not exceed the maximum permitted by section 209 of the Workers’ Compensation Law.
- If a public employer decides to discontinue their voluntary PFL coverage, they must provide 12 months written notice to the Chair of the New York State Workers’ Compensation Board and all of its covered employees.

Public employers that currently provide voluntary DBL coverage to their employees **must** notify, in writing, their employees and the Workers’ Compensation Board whether they **will** or **will not** be providing PFL coverage. Notification must be received by the Board and all employees prior to December 1, 2017.

Public employers can email PAU@wcb.ny.gov if they are opting out of PFL coverage. If they are opting into PFL coverage, they should use the PFL-135 or PFL-136 forms on the PFL website.

- **DEPARTMENT REPORTS:** (VB meeting the 3<sup>rd</sup> Monday of each month)
  - o Treasurer – Daniel P. Hendricks
    - Financial reports for period ending 10/31/17 – Treasurer Hendricks referred to the documents in the packet. At 5 months into the fiscal year, there are no real concerns.
    - Budget Amendments & Budget Transfers from Contingency – Treasurer Hendricks referred to the documents in the packet.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the following budget amendments and budget transfers from contingency be authorized:

Account #	Description	Amount
Expenditures		
A1450.4020	Elections – Supplies	\$1,915.00 (1)

Revenues

A2389.2000 Election Reimbursement \$1,915.00 (1)

Purpose:

(1) Increase General Fund Expense and Revenue Budget, election reimbursement from Monroe County

Account #	From Description	Account #	To Description	Amount	Re
A1990.4000	Contingency	A5110.4080	St. Maint. Uniforms	\$1,200.00 (1)	uniforms

Purpose:

(1) Transfer to purchase new uniforms for DPW. Two new hires resulted in budget being underfunded.

- Nationwide Retirement Solutions – Deferred Compensation Plan for Public Employees – recommended changes – Treasurer Hendricks referred to the documents in the packet. A couple employee inquiries came in as to the possibility of adding Roth contributions as an option and loan availability as an option. Clerk Morelli reached out to our representatives with Nationwide Retirement Solutions Deferred Compensation Plan for Public Employees – 457. They said both are available as options with appropriate plan amendments. They also recommended the Nationwide Investment Advisors, LLC ProAccount – Plan Sponsor Agreement. Village Board approval and authorization for the appropriate signatures is needed. There is no cost to the Village. The plan and its options are at the employees choosing.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to authorize the Treasurer to complete the necessary documents for the enhancements to the Nationwide Retirement Solutions Deferred Compensation plan for public employees.

- Charter Communications – 7/1/17-9/30/17 franchise fees – Treasurer Hendricks referred to the document in the packet showing the quarterly franchise fees received totaling \$18,359.28. He said these fees are on target as anticipated.

Trustee Andrews asked Treasurer Hendricks the status of the Computel audit he recommended and the Board approved. Treasurer Hendricks said Computel has indicated they are very busy and they are working on it. This is at no cost to the Village as Computel would get a piece of any refund resulting from their efforts.

- Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.
  - BI/CEO Miller shared the following:
    - There were 28 outstanding rental registrations (out of 375) that were sent to Village Court for the 1/12/18 docket.
    - There have been 1,868 views of the interactive rental map on the Village website.
    - There have been 2,252 interior inspections since he started in 2014 divided up as follows:
      - 522 initial rental inspections
      - 578 follow up inspections
      - 408 permit inspections
      - 744 remaining were of various types of other inspections

He commented that there has been some pushback from a couple of merchants in Business zoning as to his enforcing Village Code Chapter 43: Signs and Billboards as to prohibition of A-frame signs and the suggestion that he is picking on them. He takes exception to this. These numbers and the department's work load and results during his short time here thus far prove otherwise. The department has made great strides. He is certainly not "just picking low-hanging fruit" as has been insinuated. The recommended changes to that chapter of the Village Code, which may include the allowance of A-frame signs with certain restrictions) are in progress by the Code Review Committee and Village Attorney. Until such time, a resolution was recommended by the Village Attorney and adopted by the Village Board a couple of meetings ago to allow for such on a temporary basis – a reduced fee of \$50 and application for a variance from the ZBA.

Mayor Blackman concurred and suggested he regularly report on the positive strides & statistics of the department at meetings and in Village newsletters.

- Electric Vehicle & Charging Stations – BI/CEO Miller reported that the electric vehicle is now in use as are the 2 charging stations – one at Village Hall and one at the Welcome Center. There is a ribbon cutting for the one at the Welcome Center on 12/3/17 before the holiday parade as the agencies involved requested a photo opportunity.

- Police – Police Chief Daniel P. Varrenti (excused)
  - Lt. Mark T. Cuzzupoli shared the following:
    - Safety Checkpoint Turkey Giveaway – Lt. Cuzzupoli shared that last Thursday afternoon, the Chief, Stetson Club and Wegmans partnered to give away 40 turkeys, not tickets, at a safety checkpoint in the Village. He thanked Wegmans for their partnership in this endeavor.
    - Crisis Intervention Training – Lt. Cuzzupoli presented the Treasurer with a check for \$1,500 – reimbursement from the state for recent crisis intervention training. He said half of the department has now received this training. While such is included in the Police Academy, more detailed and up to date training is worthwhile.
    - Happy Thanksgiving.
- Public Works – Superintendent Harry G. Donahue (excused)
- Village Attorney – Daniel J. Mastrella, Esq.
  - Village Attorney Mastrella shared the following:
    - Purchase of 127 Main Street – Attorney Mastrella shared that the Village’s purchase contract for 127 Main Street is to close by December 1<sup>st</sup>, and closing is on track. He asked for a resolution of the Village Board authorizing him as Village Attorney to sign any necessary closing documents on behalf of the Village.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to authorize the Village Attorney to sign any necessary closing documents related to 127 Main Street on behalf of the Village.

- Village Court – Attorney Mastrella said the 2018 Brockport Village Court schedule has been set and the Village Justices have decided to move the Village Code court from 3pm to 10am one Friday per month.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to approve the 6/1/18-5/31/19 holiday schedule as follows:

**VILLAGE OF BROCKPORT  
HOLIDAY SCHEDULE  
June 1, 2018 – May 31, 2019**

**Adopted by Village Board 11/20/17**

**For distribution to employees with paychecks & posting on Village website**

Employees: refer to Employee Handbook or Union contract regarding pay eligibility.

<b><u>HOLIDAY</u></b>	<b><u>OBSERVED ON</u></b>
Independence Day:	Wednesday, July 4, 2018
Labor Day:	Monday, September 3, 2018
Columbus Day:	Monday, October 8, 2018
Veterans Day:	Monday, November 12, 2018
Thanksgiving Day:	Thursday, November 22, 2018
Day after Thanksgiving:	Friday, November 23, 2018
Christmas Day:	Tuesday, December 25, 2018
New Year’s Day:	Tuesday, January 1, 2019
Martin Luther King Day:	Monday, January 21, 2019
Presidents Day:	Monday, February 18, 2019
Good Friday:	Friday, April 19, 2019
Memorial Day:	Monday, May 27, 2019

**+ 3 FLOATING HOLIDAYS per employee groups:**

**Non-Union/Non-Contract:**

- 1) Thursday, July 5, 2018
- 2) Friday, July 6, 2018
- 3) Friday, August 31, 2018

Plus:

- close at 11am Tuesday, June 19, 2018 (Village Elections)
- close at 12:30pm Wednesday, November 21, 2018
- Monday, December 24, 2018
- Monday, December 31, 2018

**CSEA (DPW) & Non-Union/Non-Contract DPW Management:**

- 1) Friday, August 31, 2018
- 2) Friday, October 5, 2018
- 3) Friday, May 24, 2019

**Stetson Club (Police):**

- 1) Thursday, July 5, 2018
- 2) Monday, December 24, 2018
- 3) Monday, December 31, 2018

• **OLD or NEW BUSINESS:**

- Grants – CDBG – awarded \$79,172 for State Street & Utica Street sidewalk replacement projects – Mayor Blackman referred to the document in the packet indicating such.
- Call for special Village Board meeting to go into Executive Session – personnel interview – 2pm 11/28/17 – Clerk Morelli said she knows of nothing for the 7pm 11/27/17 Village Board work session agenda and wondered if the Board wished to cancel as they will be meeting the next day.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to adjust the meeting schedule as follows:

VILLAGE OF BROCKPORT

Please take notice that the Village Board work session scheduled for Monday, November 27, 2017 at 7pm has been cancelled and instead a special Village Board meeting will be held on Tuesday, November 28, 2017 at 2pm at Brockport Village Hall 49 State Street, Brockport, New York 14420 to go into Executive Session for a personnel interview.

Leslie Ann Morelli  
Brockport Village Clerk

Dated: November 21, 2017

For publication in Suburban News and posting on Village website and at Village Hall.

- Brockport Police Stetson Club Holiday of Lights Parade / tree lighting / fireworks – 5pm 12/3/17 – Mayor Blackman reminded everyone of the upcoming event and that the temporary street closure notice was emailed to BMA leadership, posted on Village website and mailed to property owners to share with tenants. Clerk Morelli said the NYSDOT permit came in today. Mayor Blackman said she'll make her way to Sagawa Park for the tree lighting and will need a microphone and speaker. Clerk Morelli referred to the portable tabletop system purchased for that purpose many years ago.

**VILLAGE BOARD REPORTS:**

- Mayor Margaret B. Blackman
  - Mayor Blackman provided the following report:
    - 11/7 Move to 127 Main planning meeting with village hall staff. Trustee LaPierre very capably took charge of organizing the Big Move and assigning tasks. He may have more to add on that. We will close on the property on December 1, and move January 9-11<sup>th</sup>.
    - 11/8 We held a meeting with the Canal Corp at Seymour Library for invited residents of properties that will be impacted by the "vegetation management", AKA tree clearing, project on the Erie Canal. The Canal Corp would not agree to another public meeting but they did agree to come for a closed meeting. That meeting was attended by at least one resident of every impacted street, the deputy director of the canal corp along with the director of construction management, the project engineer, and the senior VP for public and regulatory affairs of NYPA which now oversees the canal corp. We had provided the canal corp in advance with a set of questions to address and residents asked many additional questions. Trustee Crane and CEO David Miller also attended, and Deputy Clerk Treasurer Erica Linden took 8 single spaced pages of notes which you can find on the village website. Other resources on the Canal Corp website, which we are linking to from our website, include the project maps, the work schedule, and the trail closures. Saturday, I visited Holley to see the clearing they had done there.

- Status of petition with NYS PSC re municipal solar—I phoned the PSC on 11/14 and learned that there are three other identical petitions to ours that just came in, so they will hear all of them at the same hearing. Although this delays the process further as there is a 45-day public comment period for the new petitions I'm hoping it strengthens our case.

- 11/16 Inspection tour with David Miller of a two-family rental on Erie Street. I followed David around as he looked at the underbelly of the house, checked junction boxes to make sure they had covers, checked the circuit breaker boxes, aimed his flashlight into a crawl space. He checked the water line hookup, the dryer exhaust, the furnaces, looked under sinks for leaks, and tested all the smoke and CO detectors. David will indeed suffer hearing loss if he continues to set off alarms without wearing earplugs. (Mayor Blackman presented BI/CEO Miller with several pairs of purple earplugs.) We walked around the outside of the house, checking gutters, siding, and the roof. One take away from this in addition to David's professional and cordial interaction with the landlord, was that a lot of owner occupied homes are not up to the CO standards for rentals. I do not have smoke alarms in every bedroom of my house, nor in the basement or attic. Not all the windows in my historic 1833 home open, and not all of them have screens. The bonus of the tour was that I scored a ride in the electric car, which is saving us \$1500/year on fuel. The old codes car is over at DPW being cleaned up in preparation for going on Auctions International.

- Discussion with Mack Cook, City Administrator for Cortland which was awarded funding for a pilot program related to AID to SUNY municipalities. They used their pilot funds to put a policeman very visibly on their downtown beat. That policeman started an initiative, "coffee with a cop" which Senator James Seward, the sponsor of the AID to SUNY municipalities bill (still languishing in committee), and the senator who got the funding for the pilot program, has taken advantage of for photo ops. Cortland is leveraging this police presence in attracting downtown development. Senator Seward appears pleased with what Cortland is doing.

I asked Cook how we can move forward on the initiative for other SUNY municipalities. He noted that Senator Seward is particularly focused on use of funds to institute or maintain a public service—fire or police. He suggested that if I could come to Cortland he would set up a meeting for me with Senator Seward in his Cortland office. He also said that the goal is to get funding in the Governor's budget which then in subsequent years becomes part of the reappropriation budget. I will remind everyone that the main reason for Brockport's high taxes is that more than 65% of the value of properties in the village of Brockport are tax exempt, primarily the College at Brockport.

- One of autumn's highlights is the annual After Hours at Seymour Library, a festive wine and food tasting fundraiser. I attended along with the majority of the Village Board, enjoyed the food, wine, music, and the company of community members. As has become our tradition the Village Board sponsored one of the tasting tables.

- Lastly, I want to wish everyone a joyful and tasty Thanksgiving.

- Trustee/Deputy Mayor William G. Andrews

- Trustee Andrews provided the following report:

On November 9, Archie Kutz and I transferred the exhibits of the Brockport Community Museum among the eight cases, a task required every four months. On November 14, I attended the meetings of the Clarkson Town Board and of the Board of the Western Monroe Historical Society. On November 15, I attended the Senior Recognition dinner at the former Sweden Senior Center and performed with the Sweden Senior Singers at the Open House of the Sweden/ Clarkson Recreation Center. On November 16, I attended a meeting of the Off-Campus Housing sub-committee of the Town/Gown Committee and the monthly meeting of the Historic Preservation Board. On November 18, I drove to the Seymour Library to attend the open forum meeting with Assemblyman Hawley at the appointed time of 10:30 am. Nobody was there. I called Mayor Blackman who thought the forum was in Clarkson, but nobody was at the Town Hall or the Courtroom, so I gave up. That afternoon I attended, as a Korean War veteran, the Veteran Memorial unveiling at the Eagle Statue on campus at which Assemblyman Hawley spoke. After the ceremony, I spoke with Hawley, learned that he had arrived at the Seymour Library ten minutes late. I spoke to him about the SUNY Impact Aid bill and was assured that he will do all he can to have Brockport included as a beneficiary when the bill comes up in the next session. On November 19, I attended the awards banquet for the Section V cross-country teams where two of my grandsons were honored for their performances in the season now being completed.

- Trustee Annette M. Crane

- Trustee Crane provided the following report:

11/8 I attended the meeting with representatives of the Canal Corp and invited residents whose

property is adjacent to the north bank of the canal. I found the meeting to be very helpful. While the Canal Corp deservedly took some heat for the insufficient notification of their public meeting in October, they provided good explanations for the necessity of the tree removal. The very basic story is that the north bank of the canal is a 200-mile-long earthen dam. Trees and tree roots threaten the structural integrity of earthen dams, and should never be allowed to grow. The fact that we have trees is a result of years of neglect. To compound the problem, trees also make it difficult to see the embankment, impeding inspection of the banks looking for the problems the trees can cause. A somewhat vicious cycle. When the Canal Corp was transferred from the Thruway Authority to the Power Authority, an organization that knows a lot about dams, the first thing they did was do a thorough survey of the Canal, looking for potential safety problems. They found them. While it is difficult to watch trees come down, the equipment is apparently quite impressive, and I am looking forward to seeing the process.

11/14 I attended the Town Board meeting.

11/18 I attended the After Hours at the Seymour Library fundraiser. It was a wonderful event, and I am happy to support this important community resource.

11/20, just before this meeting, I attended the Housing Task Force meeting. We discussed the housing related questions in the How to Create a Comprehensive Plan guidebook sample survey, and I will meet with Trustee Kristansen to give our feedback.

And last as a reminder that communities are very connected, I would like to mention "No More News" letter in the Suburban News in the November 19, 2017 issue from its publisher, Keith Ryan. The public depends on the Suburban News for information on, among other things, the actions of this board. To provide the news to the public, the paper needs advertising revenue from our local businesses. The businesses in turn need the support of the public. The message is shop locally for the good of our community. Small Business Saturday is this upcoming Saturday.

I wish everyone a happy and safe Thanksgiving.

- o Trustee Katherine J. Kristansen
  - Trustee Kristansen provided the following report:

November 7th, I attended the BISCO monthly meeting as liaison from the Village board. Discussion included festival update, financial information and continued planning of the 2018 Arts Festival.

November 8<sup>th</sup>, Art Appleby and I participated in the College at Brockport Non-Profit Career and Volunteer Fair. Very helpful and successful event allowing us to network with the students and faculty at the college regarding possible interns for the Arts Festival and BISCO.

November 13th, I met with Art Appleby for our monthly "co-chair" meeting regarding the Arts Festival. In the evening, I attended the Planning Board meeting as VB liaison. One application was approved and the second was tabled pending detailed completion of PB application.

November 14th, I attended the Seymour Library "After Hours" planning meeting.

November 15th, I attended the Seymour Library Board meeting. Discussion included financial information, completion of interior and exterior security cameras, marketing, facilities/operational repairs to name a few. Also, presented was a \$300 donation to the library from "Last Man Standing" Club. Poverty Initiatives were discussed with information shared about a website ([www.justserve.org](http://www.justserve.org)) run by the Mormons entitled "Brockport Helping Network". It was mentioned that the Seymour library can have information regarding the Seymour library programs included on this website. Elections of board officers were completed...new officers are: Taysie Pennington-President, LuAnne Cenci-Vice President, Scott Rochester-Secretary and Meg Zimmerman-Treasurer. It has come to the attention of the library board that the library building is not owned by the library but is owned by the three municipalities, the land it sits on was a donation (question as to owns the land). Further discussion and research will need to be done to determine who owns what leading to a possible discussion of who is responsible for what regarding the library/municipalities. And lastly, starting January 1, 2018, the push will be on to actively pursue, once again, a library district for the Seymour Library.

November 16th, I attended a dinner meeting with Art Appleby and the food chairperson regarding the Arts Festival.

November 18th and 19th my time was dedicated to participating in the 2017 After Hours at the Seymour Library fundraiser as a member of the planning committee and as a host/greeter at the event as well as set-up (Saturday) and take-down (Sunday).



In addition to the above-mentioned activities, I continue the research required for code reviews and comprehensive plan in my free time.

- o Trustee John D. LaPierre
  - Trustee LaPierre shared that as liaison to DPW and PD he continued to keep in touch with both departments which do great work. He said he was away for a short vacation but it is always good to return home to Brockport.

**EXECUTIVE SESSION:**

→ At 8:20pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter executive session to discuss a personnel matter.

Treasurer Hendricks was invited to sit in.

Mayor Blackman said there would be no announcements made or action taken after Executive Session other than to adjourn.

→ At 9:07pm, Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

**ADJOURNMENT:**

→ At 9:07pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the meeting be adjourned.

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Leslie Ann Morelli, Village Clerk

