

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, December 4, 2017 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

**ALSO PRESENT:** Joan Hamlin, Christine Hamlin, Kevin Manna, Andrew Musumeci, Michael Bove, Colin Arthur, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

I have cribbed this evening's historical moment, like the one last time, from James Cornes's reminiscences, somewhat abridged.

Fourth of July usually began at midnight of July 3<sup>rd</sup> and ended in the early hours of the morning of July 5<sup>th</sup>. Great preparations would be made by the men of the village and the boys proper. The older men laid out the program for the general exercises of the day, including the reading of the Declaration of Independence, Washington's Farewell Address, speechmaking, singing, the usual display of fireworks.

The young men made preparations to have a good time by the ringing of bells, firing of cannons and anvils, drumming of the bass drums and making a most hideous noise on what was called a horsefiddle, which was made by stretching across the top two or three strips of horse hide, making a bow of the same material, and knocking out a hole in the bottom. Then the material with which to build the bonfire was looked after. Everybody contributed in order to make the windup of the day's celebration a success.

Besides the instruments, some boys would gain entrance to the belfries of the churches, attach a cord to the bell, drop the same to someone waiting, who would take it to the opposite side of the street. At midnight of the Fourth, the booming of a cannon would begin the fun. Pandemonium broke loose, bells ringing, cannons booming, all the other instruments going, groups parading with the horsefiddle up and down the street, the bonfire started, boys and girls and young men coming from all directions with boxes, barrels, cord wood and anything that would burn.

The younger boys would make all the noise possible with small cannons, shotguns, and everything that would add to the pandemonium. Almost all the people in the village would be wakened and were cross enough to want to lick someone, and at the same time knew that it was no use to frumble or find fault as there was no remedy until the sport was ended about 3 or 4 in the morning.

At daylight of the Fourth the program of the day would take place and then the night of the Fourth would be a repetition of the previous night except that at almost every house in the village in the early part of the evening would be given a display of fireworks consisting of firecrackers, pinwheels, Roman candles, skyrockets, etc., until the time came for an elaborate display by the citizens committee, usually from a platform at the corner of Main and Market Streets. Besides the usual display of rockets, Roman candles, red lights, etc., there would be elaborate pieces illustrating the signing of the Declaration of Independence, Washington crossing the Delaware and many others. The display would begin about 9 or half past and last until midnight. Then would come the big bonfire, which would burn everything up.

Everyone joined in the fun and had a good time. Such a fire would light up the whole village and could be seen for miles. From the surrounding country, it would look as if the whole village was burning up.

**OATH OF OFFICE:** none

**CERTIFICATES & PROCLAMATIONS:** none

**PUBLIC HEARINGS:** none

**PUBLIC COMMENT:**

- Colin Arthur, EMS Chief of Brockport Volunteer Ambulance Corps – apologized for not notifying the Village of Brockport of BVAC's closing its doors November 21<sup>st</sup>. He said he is sure the community-

based ambulance service will be sorely missed, but they simply couldn't keep afloat for reasons including a contract with only one of three municipalities (Brockport, but not Sweden or Clarkson). He implores the Village Board to explore all options as to contracting for service.

**GUESTS:**

- Michael Bove, Deputy Chief Monroe Ambulance – said he stopped by Village Hall first thing on November 21<sup>st</sup> to be sure they knew Brockport Village Ambulance Corps had shut its doors (they hadn't been notified) and to assure that Monroe Ambulance would be responding to calls. He said it is a sad day for BVAC and a loss to the community. Mergers and closings of ambulance agencies are occurring throughout the state and country. Close to 30 have merged or closed in the past year. Though not based in Brockport, Monroe Ambulance is local as it is based in Rochester. There are more than 30 employees that live in the greater Brockport community. It is locally owned and women owned business. They have adjusted their resources and added a 3<sup>rd</sup> dedicated unit to the west side. If calls come from Brockport, a Monroe Ambulance will respond and be equal to or better than what the community is used to.

Trustee Crane said she attended the Sweden Town Board meeting last week and M. Bove mentioned certain calls now being handled by police instead of EMS. M. Bove said the Monroe County Medical Director Division of Pre-Hospitalization and Monroe County Emergency Management Office has a new county-wide push on law enforcement instead of emergency medical services transporting "no medical necessity" patients. Trustee Crane asked for clarification. M. Bove said those considered non-medical and non-emergency that do not involve drugs. Trustee Kristansen asked if that means mental hygiene (MHA's). M. Bove said yes. Trustee Kristansen said with a small law enforcement agency like Brockport Police Department having only 2 or 3 officers on at a time, taking one out of service for transporting is troubling. Mayor Blackman asked what happens if BPD can't due to workload / calls for service. M. Bove said then the ambulance would do the transporting.

Trustee Kristansen asked what happens if someone is transported by Monroe Ambulance and can't pay the bill. M. Bove said they are taken whether able to pay or not. They follow the laws of the insurance industry and will charge the lowest rate allowed by law – Medicaid. He said Monroe Ambulance has an in-house billing department of 15-16 people. They can set up a payment plan with no need for supervisor approval.

M. Bove clarified that Monroe Ambulance does not charge for standby events unless a promotor is making money on it. If it is a not-for-profit, there is no cost. This is covered under Part 18 of NYS DOH Laws and outlines a certain number of anticipated participants. Trustee Kristansen said she is with BISCO who does the annual Brockport Arts Festival the 2<sup>nd</sup> weekend each August. She asked who she would contact at Monroe Ambulance about the need for standby. M. Bove said he or John Williams.

Mayor Blackman asked if the 3<sup>rd</sup> Monroe Ambulance unit is sufficient to cover the Village of Brockport which includes the College at Brockport. M. Bove said historical data shows it is sufficient, but they meet daily to evaluate and will err on the side of caution as there now would be no backup (as Monroe Ambulance used to serve as backup to Brockport Ambulance). It is a fluid situation and they will adjust as needed. There should not be any lack of service. However, he encourages Village Board members reach out to him if they know of any hiccups so they can be worked out.

M. Bove offered to forward a draft contract for the Village Board's consideration. Mayor Blackman said yes. He said the Village is limited as to options for covering approximately 3,000 calls per year. He said if contracted, the municipality would receive a monthly report. He will also provide a copy of the Region Emergency Medical Advisory Council's performance measures. These were put in place for agencies in the Monroe/Livingston region to strive for as a way of measuring performance, a report card of sorts to see how an agency is performing. Monroe Ambulance uses these standards as a guide for their quality improvement / quality assurance process. The standards are reflected in the language of the contract. Mayor Blackman and Trustee Kristansen asked if they could receive a monthly report in the interim even without a contract. M. Bove said he can make that happen.

- Kevin Manna – request authorization for temporary dumpster behind 1 Main Street – Kevin Manna and Andrew Musumeci shared that they need to do some major cleaning out of the building as its tenants depart and then some remodeling. This will require a 30-yard dumpster in the rear of the building for approximately 10 days (~12/9 to 12/20) in the same place 9 Main Street utilized for such a couple of months ago. They also anticipate needing a 20-yard dumpster in the front of the building for approximately 3 days which would take up one parking space.

Clerk Morelli said BI/CEO Miller reviewed this with K. Manna and made the referral to the Village Board.

K. Manna said they will be opening a new restaurant on the ground and 1<sup>st</sup> floor. K. Manna shared that

he has restaurant experience (Hamlin Station in Hamlin and Ridge Runners in Clarkson). He said this will be a nice restaurant with fresh food.

Trustee Andrews asked the name of the restaurant replacing Stoneyard. K. Manna said it will be called Custom House.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to allow use of 1 or 2 parking spaces in the Water Street parking lot for a 30-yard dumpster for approximately 10 days (~12/9-12/20) and 1 parking space on Main Street in front of 1 Main Street for a 20-yard dumpster for approximately 3 days (to be determined within the same timeframe) related to an improvement project at 1 Main Street.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 that the minutes of the 11/20/17 meeting be approved as written.

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 that the minutes of the 11/28/17 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	11/28/17	\$245,000.00	
	12/01/17	\$501,144.65	
FUND (F): <u>Water</u>	12/01/17	\$34,980.27	
FUND (G): <u>Sewer</u>	12/01/17	\$24,784.19	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust &amp; Agency</u>	-	-	
			\$245,000.00 total 11/28/17
			\$560,909.11 total 12/01/17

**CLERK REPORT:** Clerk – Leslie Ann Morelli

- o Local Law #1 of 2017 – filing & in effect notice

VILLAGE OF BROCKPORT  
NOTICE OF ENACTMENT & FILING OF LOCAL LAW

PLEASE TAKE NOTICE that the following Local Laws was adopted by the Village Board, filed with the Secretary of State, State of New York and proof of filing has been received. Said local law is in full force and effect in the Village of Brockport.

- Local Law #1 of 2017 – to establish a community choice aggregation program (regarding energy) in the Village of Brockport

Leslie Ann Morelli  
Brockport Village Clerk

Dated: 11/30/17

For publication in the Suburban News.  
For posting on Village website and Village Hall bulletin board.

- **PERSONNEL ITEMS:**

- o Police Dept. – promotional hiring related to Chief Varrenti retirement effective 4/1/18

Mayor Blackman shared that when Police Chief Daniel Varrenti shared that he would be retiring at the end of March 2018, the Board gave considerable thought as to his replacement and whether to go open-competitive (searching outside Brockport Police Department) or promotional (searching from within Brockport Police Department). They determined searching outside was not necessary as the department has been whipped into shape during Chief Varrenti's years, is accredited, has General Orders and is working well. As Lieutenant, Mark Cuzzupoli has essentially been groomed for the Police Chief position. The Village Board interviewed him on 11/28 and asked him questions for more than 2 ½ hours and were happy with his responses. M. Cuzzupoli has more than 20 years of experience, really knows the community, is local with education from Brockport Central School District and SUNY College

at Brockport, gets along well with people, and is his own man.

Trustee Andrews said this is a good appointment, he is well trained, and there would likely be a morale issue if the Board made an appointment outside the department.

Trustee Kristansen said she anticipates a smooth transition.

Clerk Morelli shared that she cleared the promotional appointment possibility with Monroe County Department of Human Resources (Civil Service). She simply needs to file the appropriate paperwork prior to the effective date. She would further notify them and New York State Civil Service Commission that a 211 waiver would no longer be necessary as it was for Chief Varrenti.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 via roll call to promote Lt. Mark T. Cuzzupoli to Police Chief effective 4/1/18.

Press release as follows:

"The Brockport Village Board is pleased to announce the hiring of Brockport Police Department's Lt. Mark T. Cuzzupoli as Brockport Police Chief. Cuzzupoli will be replacing long time police chief Daniel P. Varrenti who is retiring March 31, 2018.

Lt. Cuzzupoli has been a full-time member of the Brockport Police Department for 22 years. He inherits a fully staffed, well-run, accredited police department of 15 full-time members, and the experience of working for and with Chief Varrenti during his 16 years of dedicated service to the Village. A Brockport High School graduate and a graduate of the College at Brockport, Cuzzupoli brings a local focus to the department. Mayor Blackman commented, "Mark Cuzzupoli has already assumed a significant leadership role in the police department. He knows the officers, their individual personalities and strengths. A strong advocate of community policing, he is a pleasure to work with." Upon announcement, Lt. Cuzzupoli responded, "I am both honored and humbled that Mayor Blackman and the Village Board have the confidence in me to lead the Brockport Police Department as their next Police Chief."

Mayor Blackman shared that the Village Board and Treasurer spent a great deal of time as to MOA which outlines the salary and benefits to be afforded to the new police chief as they knew they needed to make some changes from that of the outgoing police chief. It is commensurate with others in similar sized departments in the area.

Trustee Kristansen said they wrestled with this quite a bit and did their research as the taxpayers are footing the bill and she believes it provides a good balance and is fair and equitable.

Mayor Blackman said she believes it is reasonable for a Village the size of Brockport and a department the size of Brockport Police Department. As all know, it is not cheap for a municipality to have a police department.

Mayor Blackman said M. Cuzzupoli will be at 99% of his 2016-2017 earnings as he will not get overtime or comp time as chief. Trustee Andrews said the MOA increases the salary in the 2<sup>nd</sup> year, not the 1<sup>st</sup> year.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 via roll call to approve and authorize the Mayor to sign the following memorandum of agreement:

**Memo of Agreement (MOA) with Chief of Police, Mark Cuzzupoli, and the Village of Brockport, Board of Trustees:**

**1.0 Base Salary:** Effective April 1, 2018, the salary for the Chief of the Brockport Police Department shall be set at \$118,000.00, the salary will be established annually by the Board of Trustees. The next salary adjustment will be June 1, 2019. Salary changes will coincide with the start of the new fiscal year, June 1.

**2.0 Benefits:** The Chief shall be eligible for benefits as described in Section 4.00 of the Village of Brockport Employee Handbook, (Sick Leave, Personal Leave, Health/Dental Insurance, Vacations, etc..) with the following exceptions:

**Education:** As Compensation for higher education, the Chief of The Brockport Police Department shall be entitled to a lump sum payment, to be paid on the first pay period in the month of December each year, as follows:

Associates Degree:	2% of base salary
Baccalaureate Degree:	3% of base salary
Masters' Degree:	4% of base salary
Doctorate Degree:	5% of base salary.

**Longevity:** In addition to any other payment received, the Chief of the Brockport Police Department shall receive an annual lump sum longevity payment of 0.2% (.002) for each year of service until a maximum longevity payment of 4.00% of base salary is reached.

**Holiday Pay:** The Chief of Police shall receive a lump sum check on the first pay period in December for fifteen (15) holidays during the year. The calculation of the payment will be: Daily rate, (Base Salary divided by 240 days) X 15 days. The Chief shall receive the same number of paid Holidays as members of the Stetson Club.

**Sick Leave:** All unused sick time may, at the Chief's option, be converted to vacation time at the time of retirement, resignation, or layoff. Days not converted shall be reported to the New York State Retirement System as additional service credit upon retirement, up to 165 days. One (1) unused sick day converts to one vacation day for the first sixty (60) days, and two (2) unused sick days convert to one vacation day for each sick day thereafter: i.e.: 60 unused sick = 60 vacation; 100 unused sick = 80 vacation, etc.

**Vacation:** The Chief of Police shall be entitled to vacations with pay earned on an annual basis determined from anniversary date in accordance with the following schedule: **Length of Service Vacation (Calendar Days)**

After 6 months, but less than 1 full year	10 days
After 1 full year, but less than 5 full years	15 days
After 5 full years, but less than 10 full years	20 days
After 10 full years, but less than 15 full years	25 days
After 15 full years, but less than 20 full years	30 days
After 20 full years, but less than 25 full years	35 days
After 25 full years	40 days

**Uniform Allowance:** The Chief of Police shall receive a lump sum check for Uniforms, including a cleaning/clothing allowance ("Cleaning Allowance") in the amount of Five Hundred Dollars (\$500.00) annually. Said payment to be made the first pay period after the start of each fiscal year.

**Vehicle:** A police packaged vehicle purchased by the Village will be provided to the Chief of Police. As the Chief is on call 24 hours a day 7 days a week, said vehicle may also be used for personal business. The Village agrees to pay for the operation maintenance, upkeep and repairs of such vehicle including all costs or gasoline, oil and other consumable fluids as required.

_____	_____
Margaret Blackman, Mayor	Date
_____	_____
Mark Cuzzupoli	Date

• **OLD or NEW BUSINESS:**

○ Monroe County Sales Tax Distribution for 3<sup>rd</sup> Quarter 2017 – Mayor Blackman referred to the document in the packet indicating the Village's share of the 3<sup>rd</sup> quarter 2017 sales tax receipts at \$460,089.65. This compares to \$420,391.50 distributed for the same quarter in 2016.

Trustee LaPierre said this shows the economy is improving – higher purchases and higher gas costs.

○ Authorize tire purchase for DPW equipment – Trustee LaPierre shared that due to a torn tire, the loader was out of commission until tire purchase and replacement. He said the purchasing/procurement policy requires Village Board approval for purchases over \$2,500, but this was the first opportunity for such. He suggested the policy outline emergencies and said he would bring forth a recommendation to amend at a future meeting. Mayor Blackman said she believes the policy covers such and might be wary of changes that would bypass Village Board approval.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to accept and authorize the low quote of Lewis General Tire for \$6,423.60 for the needed tires for DPW equipment.

○ Authorize estimated costs related to Village Hall relocation to 127 Main Street – Mayor Blackman reviewed the budget amendment form prepared today by Treasurer Hendricks.

Trustee Andrews noted that the Treasurer's sheet shows a total of \$291,700, but that is incorrect as the figures add up to \$297,700.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 that the following budget amendments be authorized:

Account #	Description	Amount
<b>Expenditures</b>		
A1620.2010	Bldg Purchase – 127 Main St.	\$250,000.00 (1)
A1620.4010	Bldgs – 127 Main St.	\$1,700.00 (2)
A1620.4010	Bldgs – 127 Main St.	\$40,000.00 (3)
A1620.4026	Bldgs – Gas – 127 Main St.	\$2,000.00 (4)
A1620.4036	Bldgs – Electric – 127 Main St.	\$4,000.00 (5)
	<b>Total</b>	<b>\$297,700.00</b>
	<b>Total General Fund Expense Budget Before Amendment</b>	<b>\$5,339,406.00</b>
	<b>Amendment</b>	<b>\$297,700.00</b>
	<b>Total General Fund Expense Budget</b>	<b>\$5,637,106.00</b>
<b>Revenues</b>		
A0911.0000	Unassigned Fund Balance	\$297,700.00 (1-5)
	<b>Total</b>	<b>\$297,700.00</b>
	<b>Total General Fund Revenue Budget Before Amendment</b>	<b>\$5,339,406.00</b>
	<b>Amendment</b>	<b>\$297,700.00</b>
	<b>Total General Fund Revenue Budget</b>	<b>\$5,637,106.00</b>

**Purpose:**

- (1) Appropriation for purchase of 127 Main St.
- (2) Closing costs for purchase of 127 Main St. (includes title insurance, deed recording, paralegal fees, etc.)
- (3) Cost to outfit 127 Main St. for Village functions (includes I.T., telephones, signage, door locks, window treatments, installation of drive up window, flooring, minor building renovations, etc.)
- (4) Establish budget for natural gas for 127 Main St.
- (5) Establish budget for electricity for 127 Main St.

Trustee Andrews questioned what this leaves in the unassigned fund balance. He believes at least \$1.5 million. (Clerk Morelli asked Treasurer Hendricks the next day: \$1,735,595.)

Board briefly discussed the driveway, traffic flow and drive up window location for 127 Main St.

**VILLAGE BOARD REPORTS:**

- Mayor Margaret B. Blackman
  - Mayor Blackman provided the following report:

28<sup>th</sup> Interview with Lt Cuzzupoli 2 ½ hours. A good exchange and an opportunity for the board to learn in greater depth how the police department operates, some of what the Lt.'s focus would be, and an opportunity for us to get to know him better.

Tree Board Meeting—November 28<sup>th</sup>. Two items of importance. Two computer science students have been looking into alternative databases for our tree inventory given the user unfriendliness of our current one. They were to report in a class presentation at the college today which a Tree board member will be attending. Second, Lori Staubitz, a community resident, has authored a children's book, Little Nut, the sales from which she is donating to the tree board.

SALT—several mayors (Rochester, Brockport, Hilton, Fairport, Canandaigua, Bloomfield) along with the Supervisor of Brighton) gathered at Rochester City Hall for a press conference on November 29 to protest the elimination of the State and Local Tax deduction in the federal tax bill. A partial deduction, of up to \$10,000, will likely be allowed but for many New York residents, including Brockport, this is still double taxation.

Town Gown meeting on November 30 at Sweden Town Hall which I chaired. Opportunity for college and village and town to update each other on major items and to report on collaborative efforts. We talked about the Canal Corp Vegetation management (i.e. clear cutting of trees), retirement of Police Chief Varrenti, BCRC making preparations to build their dock at Commissary Park and submitting the



application for a canal corp permit, and introduced Kevin Johnson as new Sweden Supervisor to the committee. College, together with the town and village will be holding a town hall meeting sometime in the spring.

Meeting with Senator James Seward in Cortland on December 1. Trustee Crane and I drove to Cortland to meet with the author of the SUNY Impact Aid legislation. Last year I wrote a letter which was signed by the mayors of 10 SUNY municipalities and sent to every NYS legislator urging passage of the law and describing what passage would mean to SUNY municipalities. That legislation did not make it into the budget and lingers in committee in both the Assembly and Senate. Senator Seward had managed to get pilot program monies for the two SUNY municipalities in his district, Cortland and Oneonta and to get those pilot programs renewed. We wanted to put a face on Brockport as a SUNY municipality and discuss next steps. The meeting was arranged by Mack Cook, the administrator for the City of Cortland. It was a good 45-minute discussion. The senator listened to us, asked questions and gave us some suggestions for proceeding which included: don't emphasize high taxes (Cortland's tax rate is \$16; ours \$11.98), emphasize public safety services that you provide to the college (police/codes) and how you might enhance these service with pilot funds to improve quality of life. Over coffee with the deputy mayor and city administrator after we discussed their downtown revitalization and the college's/city's "Living in Cortland" promotion.

December 2 was the 2<sup>nd</sup> annual College at Brockport Winter Gala fundraiser at the Bausch and Lomb center in Rochester. It was festive, had higher attendance than last year but suffered from slow food service and poor acoustics. However, Annie and I managed to locate amongst the 400+ guests Senator Ort and Assemblyman Hawley and to discuss with them our meeting with Senator Seward. Among other things they gave us a helpful timeline related to legislative budget initiatives and suggestions for who else to contact.

EV station Ribbon Cutting—with David Keefe, from the Greater Rochester Clean Cities Coalition. Our 2<sup>nd</sup> EV charging station is located at the Welcome Center, which was given to us at no charge to the village. Brockport was one of five communities selected to receive a 2<sup>nd</sup> station. The Board was present to cut the ribbon and Erica and David Miller spoke with Channel 8 who showed up shortly after.

Holiday of Lights Parade—another huge success with more attendees than ever on a nice windless evening. Thanks to Mr. and Mrs. Richard Semple for donating this year's Christmas tree which I had the pleasure of lighting.

Meeting with Danforth Engineers December 4<sup>th</sup> to discuss street light buyback.

Be sure to read the Village newsletter which is out as of this weekend and chock full of informative news.

- o Trustee/Deputy Mayor William G. Andrews
  - Trustee Andrews provided the following report:

On November 29, I attended a meeting of the Emily L. Knapp Museum Board. On November 30, I attended a Power Point lecture by Brockport resident Jennifer Hecker that was a retrospective of her career as an artist, given at the Genesee Community College, which has an exhibit of her recent work in its art gallery. Also, I attended a meeting of the Town/Gown committee and one of the Walk! Bike! Brockport Action Group. On December 1, I worked for two hours at the Candlelight Christmas Sale at the Morgan-Manning House. On December 2, I had the thrilling experience of watching a televised stream of the Brockport College football team beating Delaware Valley College, 31-28, with a last second field goal to advance to the semi-finals in the NCAA Division 3 national championship tournament. Also, I attended the Winter Gala sponsored by the Brockport Foundation at the former Bausch-Lomb Building in Rochester. This has quickly become a major fund-raiser for the college's scholarship program. It was attended by 410 persons a 14 percent increase over last year's first Gala. Yesterday, I attended the ribbon-cutting at the EV charging station at the Welcome Center. We were told by David Keefe, Coordinator of the Genesee Region Clean Communities agency, that we were the top-ranking municipality in this region for installation of such a facility. Also, I attended the Festival of Lights parade and tree-lighting ceremony. This afternoon, I attended the meeting of the Brockport Community Museum Board at which I reported as chair of the Interior Display Committee. That is my report.

- o Trustee Annette M. Crane
  - Trustee Crane provided the following report:

11/25/17 Small Business Saturday was a successful day for most of our downtown merchants. The stores were busy and the shoppers were smiling.

11/27/17 I attended the Code Review Committee meeting. We made significant progress on the sign

law. Some issues still need clarification from the Village attorney, who we hope can join us for one of the January meetings.

After the Code Review Committee meeting I met with Trustee Kristansen to give feedback from the Housing Task Force on survey questions to be used in preparing a Comprehensive Plan for the Village.

11/28/17 I attended the NYCOM presentation on Vacant and Abandoned Properties in Batavia with Trustee Kristansen. It was a good overview of the problem and the State's new law dealing with the problem, which has now been in effect for a year. There are still no quick solutions in dealing with these properties, but the law does give us one additional tool in the box.

11/28/17 I attended the Town Board meeting.

12/1/17 Mayor Blackman and I met in Cortland with Senator Seward and Cortland City officials to discuss the SUNY Impact Bill, what Cortland is doing with it as part of the pilot program, and how to approach it going forward. We will continue to lobby the State legislature. We also need to do plan how to use the aid, should we get it.

12/2/17 I volunteered four hours at the Morgan Manning House Candlelight Sale. They like me running a cash register. I was able to follow the football game from the sale, as some of my fellow volunteers were following it on their cell phones.

Also on 12/2, I attended the College at Brockport's Annual Gala. Mayor Blackman and I used the opportunity to discuss the SUNY Impact Bill with Senator Ort and Assemblyman Hawley. In the auction part of the program, I resisted the urge to bid on the unicycle lesson given by College President Heidi MacPherson. It was tempting, but I decided it should go to someone with more grace and coordination.

12/3/17 I attended our electric vehicle charging station ribbon cutting. It is worth noting that the station is getting used, and its use will increase.

That was followed by our Holiday Parade and fireworks and tree lighting, generously staged by the Stetson Club and local donors. It seems to draw a larger crowd every year. The weather helped this year.

There is now an interactive map of our Village parks on the website. The map was created by College at Brockport students working with Deputy Clerk Treasurer Erica Linden and Parks Committee Chair Linda Ketchum as part of the Service Learning Course in the Computer Science Department.

Today, I took a walk along the canal to observe the deforestation project. They were not actively working on tree removal at the time, so I did not get to see the equipment in action. Intellectually, I know the reason for the project. I understand the structural engineering and the physics involved. It is still difficult to see trees coming down.

- o Trustee Katherine J. Kristansen
  - Trustee Kristansen provided the following report:

November 21<sup>st</sup>, I attended the BISCO/Brockport Arts Festival meeting. Discussion centered around food and sponsors.

November 25<sup>th</sup>, I participated in Small Business Saturday here in Brockport...visited many of the shops, enjoyed talking with owners and shoppers alike...nice afternoon!

November 27<sup>th</sup>, I attended the Code Review Committee meeting as liaison where discussion was about the Village attorney's suggested revisions to the Sign Law Chapter. The decision was made by the committee to invite the attorney to attend one of the CRC meetings in January for the purpose of clarification regarding some of the suggestions.

After that meeting, Trustee Crane shared with me the Housing Task Force suggestions regarding the Comprehensive Plan community survey. I have now provided the Housing Task Force with an article from the New York Planning Federation and asked the Housing Task Force to research, discuss and share out their results to the "Three Big Planning Questions" ...Where are we?, Where do we want to go?, and How are we going to get there? The Housing Task Force's research and suggestions regarding the 3 Questions will be shared with the future Comprehensive Plan community committee...this group will assist the planner in constructing the Comprehensive Plan for the village.



November 28th Trustee Crane and myself attended a workshop in Batavia on Distressed and Abandoned Houses facilitated by Wade Beltramo of NYCOM. An interesting morning learning about the state's position and legal opinion regarding this issue.

November 29th, I participated as a panelist in Dr. Pam Habisch's Physical Activity and Adulthood class at the college. The purpose of the panel discussion was to share with the students our perspective and advice on aging and staying active both physically and mentally.

In the evening, I facilitated with Brockport Arts Festival Co-Chair Art Appleby a meeting at the college with the festival's Advertising and Communication Team interns. We are very fortunate to have 4 volunteer interns from the college who have agreed to share their talents and expertise regarding PR of the festival.

November 30th, I attended the WalkBikeBrockport meeting. The holiday parade and future events were topics of discussion.

December 3rd, I attended the ribbon cutting for the new Electric Charging Station at the Welcome Center. Special thanks to Deputy Clerk-Treasurer Erica Linden – a real "dynamo".

In the evening, I attended the Holiday Parade and Fireworks...great show and community event! Thank you to the Stetson Club for providing the community this wonderful event, to Sunnking for the fantastic fireworks show and to the community organizations and businesses who participated!

December 4th, I attended the Greater Brockport Chamber of Commerce meeting as liaison. Discussion centered on the Annual Dinner and other business.

o Trustee John D. LaPierre

▪ Trustee LaPierre shared that he had been away for several days and is glad to be back to the community he loves.

**EXECUTIVE SESSION:** none

**ADJOURNMENT:**

→ At 8:25pm, Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.

---

Leslie Ann Morelli, Village Clerk

