

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, December 18, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Treasurer Daniel P. Hendricks, Police Chief Daniel P. Varrenti, DPW Superintendent Harry G. Donahue, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella

EXCUSED: Clerk Leslie Ann Morelli

ALSO PRESENT: Joan Hamlin, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following: This evening's historical moment is another excerpt from James Cornes reminiscences as published in the Brockport Democrat.

In the early 1850s, squirrels, red, gray, and black were in abundance in the woods east of the village, also partridges and quail, wood cock and snipe abounded almost everywhere, and passenger pigeons flew so thick that it was nothing to think of getting 10 or 20, or more than one could carry in two or three hours of time of hunting. At almost any time of the year and in early Spring when the pigeons were returning from their annual flight to the south, it was no unusual thing for hunters to shoot two or three hundred a day. I have seen them fly so thick in almost continuous flocks, both Spring and Fall that they would almost darken the sun. I have seen from 20 to 50 men and boys with guns stationed some in the eastern part of town, some in the south and west and, in fact everywhere in and out of the corporation all shooting pigeons. The flight spoken of would sometimes last for eight or ten days, and for a month or two after, pigeons would fly in their ordinary flights which would mean 25 or 30 flocks a day containing from a hundred or more birds, to a flock consisting of thousands, and such flights were ordinary and caused no comment. I remember one Spring when birds flew so thick that the late Charles Van Eps stood opposite my father's house on South St. and in front of D.S. Morgan's barn and before 10 o'clock in the morning had so many pigeons that he could not carry them all home.

As late as 1870, the Brockport Republic could report that "For two or three weeks large flocks of wild pigeons have been flying northward. A party of four or five went down to the lakeshore the forepart of the week and in a few hours shot over two hundred. The pigeons fly low and those killed were shot as the flocks were flying along the fields near the lake. We hear that there are many pigeons in the woods in all directions." and "A great many wild pigeons have been shot in this locality recently. It is believed that they come from Pennsylvania, where they had a 'roost' during the summer." These accounts suggest that Brockporters played a role in the extermination of the passenger pigeons that once numbered in the billions. The last survivor died in the Cincinnati zoo in 1910.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

PUBLIC COMMENT: none

GUESTS: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 that the minutes of the 12/4/17 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

Abstract Date

Amount

FUND (A): <u>General</u>	12/18/17	\$64,743.66
FUND (F): <u>Water</u>	12/18/17	\$61,612.17
FUND (G): <u>Sewer</u>	12/18/17	\$1,413.74
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$127,769.57 total

CLERK REPORT: Clerk – Leslie Ann Morelli (excused)

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 11/30/17 – Treasurer Hendricks referred to the documents in the packet.
 - Budget Amendments & Transfers from Contingency – Treasurer Hendricks referred to the documents in the packet.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the following budget amendments and budget transfers from contingency be authorized:

Account #	Description	Amount
Expenditures		
A5112.2000	CHIPS Road Funds	\$41,000.00 (1)
A6410.4200	Welcome Center	\$1,000.00 (2)
A7450.4010	Museum – Adopt A Picture	\$500.00 (3)
	Total	\$42,500.00
	Total General Fund Expense Budget Before Amendment	\$5,637,106.00
	Amendment	\$42,500.00
	Total General Fund Expense Budget	\$5,679,606.00
Revenues		
A3089.7010	CHIPS State Aid	\$41,000.00 (1)
A1789.0000	Docking Fees	\$1,000.00 (2)
A2655.0001	Minor Sales – Museum Adopt A Picture	\$500.00 (3)
	Total	\$42,500.00
	Total General Fund Revenue Budget Before Amendment	\$5,637,106.00
	Amendment	\$52,500.00
	Total General Fund Revenue Budget	\$5,679,606.00

Purpose:

- (1) Increase CHIPS Expense and Revenues
- (2) Increase Welcome Center Budget, Revenues for Dock Fees Also Increased
- (3) Increase Museum Budget for Adopt A Picture Program, Revenues for Minor Sales Also Increased

Account #	Description	Amount
Expenditures		
G8120.400M	Monroe County CDBG Sewer Fund	\$31,000.00 (1)
	Total	\$31,000.00
	Total Sewer Fund Expense Budget Before Amendment	\$192,485.00
	Amendment	\$31,000.00
	Total Sewer Fund Expense Budget	\$223,485.00
Revenues		
G2389.8000	Monroe County CDBG Sewer Fund	\$31,000.00 (1)
	Total	\$31,000.00
	Total General Fund Revenue Budget Before Amendment	\$192,485.00
	Amendment	\$31,000.00
	Total General Fund Revenue Budget	\$223,485.00

Purpose:

- (1) Increase Sewer Budget for Sewer Project CDBG Funds Monroe County

Account #	From Description	Account #	To Description	Amount
A1990.4000	Contingency	A1110.4000	Court - Contractual	\$2,500.00 (1)
A1990.4000	Contingency	A1620.4050	Bldgs. – Janitorial Supplies	\$1,000.00 (2)
A1990.4000	Contingency	A3120.4031	Police – Fleet Repairs	\$500.00 (3)

Purpose:

- (1) Transfer for Court Expenditures, expenses are exceeding budget
- (2) Transfer for Cleaning services, expenses are exceeding budget
- (3) Transfer for Vehicle Repairs, expenses are exceeding budget

- o Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.

- BI/CEO Miller shared the following:

- A-frame signs – reviewed the 11/16/09 Village Board meeting

resolution which was as follows:

“Recommend temporarily suspend a-frame section of Chapter 43 – Signs –

→ Trustee Blair moved, unanimously carried 5/0 to adopt the following resolution:

Whereas: Village merchants are under hardship due to the Main Street reconstruction, and;
Whereas: Village merchants therefore need to maximize their visibility to pedestrian traffic, and;
Whereas: The use of A-frame type signs is a historically proven method of advertising;

Therefore, be it resolved, that the Village of Brockport Board of Trustees hereby suspend that portion of the Village Code, specifically Chapter 43, section 8:A, pertaining to A-frame signs, only while Main Street reconstruction continues, and adopts the following rules for their use.

- A-frame type signs may only be placed in front of the business to which they refer.
- Only one A-frame type sign is permitted per business.
- A-frame type signs may be no larger than six (6) square feet on each of two (2) sides.
- A-frame type signs may be placed only within the one third of the sidewalk closest to the store front or closest to the street.
- A-frame type signs may be placed on the sidewalk only during the normal business hours of the business to which they refer.”

BI/CEO Miller said he and the Code Review Committee reviewed other municipal codes regarding A-frame signs and found many very restrictive and more expensive. As has previously been mentioned, in the proposed amendments to Village Code Chapter 43, A-frame signs will be allowed under certain conditions. Until a final version goes to the Village Board for consideration of adoption via the Local Law process, which includes a public hearing, a remedy for these non-compliant signs was put in place 10/16/17 when the Village Attorney proposed and the Village Board adopted the following:

“→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 via roll call to adopt the following resolution:

Brockport Village Resolution Regarding A-Frame Signs

WHEREFORE, it has come to the attention of the Village Board that various village merchants have utilized portable A-frame type signs, which do not comply with current Sign Code, and

WHEREFORE, the Village Board is aware that the Code Review Committee is recommending a new Sign Law which allows said signs subject to certain regulations, and

WHEREFORE, the Village Board seeks to afford these merchants the ability to utilize these portable A-frame signs in advance of the enactment of a new Sign Law,

THEREFORE, BE IT RESOLVED, that the Village Zoning Board of Appeals is hereby authorized to grant variances for said portable signs in accordance with the provisions and procedures set forth in New York Village Law, Article 7 for Zoning Variances, including the ability to impose reasonable conditions regarding the location and hours of display of said signs; and

BE IT FURTHER RESOLVED, that the application fee for said variance shall be set at Fifty Dollars (\$50.00) and that any such variance granted pursuant to this resolution shall expire upon the effective date of any new Sign Law enacted by the Village Board related to such portable A-frame signs.”

- Police – Police Chief Daniel P. Varrenti
 - Chief Varrenti shared the following:
 - He congratulated the Village Board on their selection of Lt. Mark Cuzzupoli as the next Chief of Police. Chief suggested the Board consider adding money to the Police Fleet line as only one police vehicle was purchased last year although 2 were requested. Treasurer Hendricks stated they may need to do a transfer in the future. Chief discussed the turkey give away with special thanks to Wegmans for all their community support. Chief discussed the second annual “shop with a cop” in which Ron Staub donated \$1,000 to the event and Stetson Club and he donate the rest so 25 to 30 children receive nearly \$100 each in gifts. Chief thanked the Stetson Club for another successful holiday of lights parade which was very well attended. Chief spoke about crime and how footprints in the snow led to an arrest of an individual breaking into cars. Chief shared that the use of Facebook has developed into a very useful tool for law enforcement.

- Public Works – Superintendent Harry G. Donahue
 - Spt. Donahue shared the following:
 - Reported on paving of various streets. He will be attending the 1/11/18 CDBG meeting for new applications and is considering several possible projects. He discussed the status of salt. He discussed the status of improvements to 127 Main Street.

Trustee Kristansen inquired about potholes. Spt. Donahue suggested contacting him via email with specifics.

- Village Attorney – Daniel J. Mastrella, Esq.
 - Village Attorney Mastrella shared the following:
 - Reported on closing on the purchase of 127 Main Street.

Reported having worked on review of the Code Review Committee’s last draft of possible proposed amendments to Chapter 43: Signs and Billboards.

- **PERSONNEL ITEMS:** none

- **OLD or NEW BUSINESS:**

- Accept and authorize Mayor to sign Havenwood Meadows Pond Maintenance Agreement –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to accept and authorize the Mayor to sign the following Havenwood Meadows Pond Maintenance Agreement:

STORMWATER MANAGEMENT/BMP FACILITIES MAINTENANCE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 20____, by “landowner” Chromium Development LLC hereinafter called the “Landowner” and between and the Village of Brockport, hereinafter called the “VILLAGE”.

WITNESSETH, that

WHEREAS, the Landowner is the owner of certain real property described as MCCORMICK LANE REAR as recorded by deed in the land records of MONROE COUNTY, with a Tax Map/Parcel Identification Number of 069.10-5-8.211 Monroe County NY, Deed Book 11810 Page 252, hereinafter called the “Property”.

WHEREAS, the Landowner is proceeding to build on and develop the property; and

WHEREAS, the Site Plan/Subdivision Plan known as HAVENWOOD MEADOWS, hereinafter MCCORMICK PLACE called the “Plan”, which is expressly made a part hereof, as approved or to be approved by the VILLAGE, provides for a stormwater management/BMP facilities within the confines of the property; and

WHEREAS, the VILLAGE and the Landowner, its successors and assigns, including any homeowners association, agree that the health, safety, and welfare of the residents of VILLAGE, require that on-site stormwater management/BMP facilities be constructed and maintained on the Property; and

WHEREAS, the VILLAGE requires that on-site stormwater management/BMP facilities as shown on the Plan be constructed and adequately maintained by the Landowner, its successors and assigns, including any homeowner’s association.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The on-site stormwater management/BMP facilities shall be constructed by the Landowner, its successors and assigns, in accordance with the plans and specifications identified in the Plan.

2. The Landowner, its successors and assigns, including any homeowner's association, shall adequately maintain the stormwater management/BMP facilities. This includes PROPOSED RETENTION POND DIRECTLY EAST OF PROPOSED LOTS 36 THROUGH 40 and all pipes and channels built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions in accordance with Brockport Village Code Chapter 27, Article II, as may be amended, the provisions of which are hereby incorporated by reference into this agreement. The Annual Inspection Report form dated 7-1-2010 (or latest date form available) is to be used to establish what good working condition is acceptable to the VILLAGE.

3. The Landowner, its successors and assigns, shall inspect the stormwater management/BMP facility and submit an inspection report annually. The purpose of the inspection is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structure, pond areas, access roads, etc. Deficiencies shall be noted in the inspection report.

4. The Landowner, its successors and assigns, hereby grant permission to the VILLAGE, its authorized agents and employees, to enter upon the Property and to inspect the stormwater management/BMP facilities whenever the VILLAGE deems necessary. The purpose of inspection is to follow-up on reported deficiencies and/or to respond to citizen complaints. The VILLAGE shall provide the Landowner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary.

5. In the event the Landowner, its successors and assigns, fails to maintain the stormwater management/BMP facilities in good working condition acceptable to the VILLAGE, the VILLAGE may enter upon the Property and take whatever steps necessary to correct deficiencies identified in the inspection report and to charge the costs of such repairs to the Landowner, its successors and assigns. This provision shall not be construed to allow the VILLAGE to erect any structure of permanent nature on the land of the Landowner outside of the easement for the stormwater management/BMP facilities. It is expressly understood and agreed that the VILLAGE is under no obligation to routinely maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the VILLAGE.

6. The Landowner, its successors and assigns, will perform the work necessary to keep these facilities in good working order as appropriate. In the event a maintenance schedule for the stormwater management/BMP facilities (including sediment removal) is outlined on the approved plans, the schedule will be followed.

7. The Landowner, its successors or assigns, have posted or will post a letter of credit in an amount established by the Brockport Planning Board, with \$56,250.00 allocated to Excavation and Grading. Said portion of the letter of credit shall secure the construction and completion of the stormwater facility including the proposed detention pond and shall be deemed to satisfy the requirements of Brockport Village Code Section 27-33. In the event said security is released and the VILLAGE pursuant to this Agreement, in ensuring the continued maintenance of the stormwater facility performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner, its successors and assigns, shall reimburse the VILLAGE upon demand, within thirty (30) days of receipt thereof for all actual costs incurred by the VILLAGE hereunder which if unpaid shall be affixed as a lien against the property.

8. This Agreement imposes no liability of any kind whatsoever on the VILLAGE and the Landowner agrees to hold the VILLAGE harmless from any liability in the event the stormwater management/BMP facilities fail to operate properly.

9. This Agreement shall be recorded among the land records of Monroe County, New York, and shall constitute a covenant running with the land, and shall be binding on the Landowner, its administrators, executors, assigns, heirs and any other successors in interests, including any homeowner's association.

- o Accept and authorize Mayor to sign amended agreement with Executive Carpet Cleaning for 1/1/18-5/31/18 – adds 127 Main Street to the agreement

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept and authorize the Mayor to sign the amended agreement with Executive Carpet Cleaning for 1/1/18-5/31/18.

- o Accept and authorize Mayor to sign amended agreement with H2H Cleaning for 1/1/18-5/31/18 – adds 127 Main Street to the agreement

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to accept and authorize the Mayor to sign the amended agreement with H2H Cleaning for 1/1/18-5/31/18.

- Authorize LGRMIF grant application –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize application due 1/16/18 for an LGRMIF Local Government Records Management Improvement Fund shared services grant, up to maximum award of \$150,000 with no match requirement and requiring a shared services agreement with the Town of Sweden for a project to digitize all building and code records and maps for both municipalities. The Village will be the lead agency, and will purchase a new server and will host said server at Village Hall, to support Laserfiche software that will contain all building and code department records in a digital format.

The long-term cost will be to pay the license and maintenance fees for using the Laserfiche, estimated to be between \$500 to \$600 per municipality. The Pinpoint Group (the Village's I.T.) will maintain the server, which will be a minimal fee added to caring for all other I.T. at the Village. Both municipalities will have password protected accounts so no one can see the other's e-files, unless at some point we designate a read-only sharing system. The Laserfiche has a connector to all our existing software systems, so it will be easy to interface. We do not plan to destroy hard copy records.

Note for the record:

Village Office contact is Deputy Village Clerk-Treasurer Erica Linden
Town Office contact is Town Clerk Karen Sweeting
J. O'Connell & Associates contact is Chris Herbeck

- Authorize Clean Energy Communities grant application –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize application due 1/20/18 for a Clean Energy Communities grant to reduce greenhouse gas emissions up to maximum award of \$50,000 with no match requirement, to off-set the buy/back and LED conversion of street lights.

Note for the record:

Village Office contact is Deputy Village Clerk-Treasurer Erica Linden
J. O'Connell & Associates contact is Chris Herbeck

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

Local waterfront revitalization planning grant—funding denied. This was, we thought, a certain award because it was a partnership among the village, the town, and the college and we had 22 letters of support from every imaginable corner of the community and beyond. Was also to be our route to a village comprehensive plan. There is some thought post announcement that because the college was awarded a canalway grant for waterfront enhancement (\$57,000), that two grants would not be awarded to the same entity. These regional economic development grants have been referred to as "The Hunger Games" because they pit everyone against everyone, even a community against itself. One of the reasons why we didn't resubmit our parks grant this year was because we would lose out if we as a village applied for two grants, regardless of how the award of both might benefit the community. We are awaiting a formal review of our proposal and will certainly apply again.

Meeting with Danforth and National Grid regarding streetlight buyback on December 4th I mentioned this at the last village board meeting but had not had the time to digest our meeting which took place that same day. So, here's the situation: National Grid is in settlement discussions with the PSC re their proposed rate hike and they say that streetlight buyback is part of that settlement. Basically, all they could tell us was to wait for the settlement, which by the way, involves a proposed 14% increase on the delivery charge of your electricity. They won't/can't sell prior to the settlement but insist the buyback will be favorable to the customer. I, Danforth, and my village hall colleagues sitting at the table remain skeptical. The 66 streetlights we own have been switched over to LEDs and we asked NG to make note of that which they will do once we provide them with pole #s, street addresses, and the luminaire wattage of the lights. The other piece of the discussion was 58 streetlights that we thought we owned because we purchased the equipment and paid NG for the labor; what we got in return was not ownership but a lower rate. The lights are owned by NG. We asked that NG come up with a separate price for those from the other 416 lights. They agreed. So, both of our big cost saving, energy efficient projects are hung up with the public service commission.

Meeting with BSG VP Josh Matthews— (12/13). One of the issues we discussed was the possibility of downtown merchants offering student discounts. I described the coupon book that is sent to all area residents and suggested merchants might be more interested in something like this rather than a flat discount to students. I suggested a mobile app with digital coupons, like Wegmans does. I suggested he contact BMA president, and Kathy Kristansen as liaison to BMA and that he present his idea at one of their meetings.

Marketing 441 class final reports on Promoting Living in Brockport This year the town/gown committee undertook promoting living in Brockport as a project. The first phase of this endeavor was to turn the project over to a college senior marketing course as a class project. On December 7th students presented their final reports. The class was divided into 4 groups each of which took on the project. All four groups had something helpful to offer, and one group's project was outstanding. They were to come up with a flyer, website, video, and FB page. The one group I referred to branded Brockport as: Community/College/Canal. I'll be sharing this material at the February town/gown meeting.

SUNY Impact Aid Follow up meeting—I reported last meeting that Annie Crane and I met in Cortland with Senator James Seward, the author of the SUNY Impact Aid bill and the securer of pilot \$ for Oneonta and Cortland, and that we discussed same with Senator Ort and Assemblyman Hawley at the college Gala on December 2nd. On December 12, we met with Lt. Cuzzupoli and CEO David Miller to propose how we might use pilot funds to enhance public safety and promote community policing in Brockport. We are putting together a document of these suggestions to take to Senator Ort, Assemblyman Hawley, Assembly leader Joe Morelle, and Senator Joe Robach.

LBHW planning meeting for 2018—One thing for sure. Stoneyard which is in the process of moving to Merchant Street would like to hold their craft beer festival, May 11, on Clinton Street. This would involve blocking off part of the street, from Queen Street to Utica from Friday morning to Saturday am. There would be access to the post office, BPD, municipal parking lot and Navy Club, and Red Jug pub, 50 Clinton Street through Merchant Street. The Smith Street bridge and Utica Street would remain open.

Chris Martin Formal Swearing in as Judge Sunday December 17th with a number of his family, friends, fellow judges, Brockport police, and Village Board members. Chris has completed the "taking the Bench" class and will assume his duties as village judge at the first of the year.

To Department heads—share with your departments that the Village Employees Holiday party has been postponed and repurposed to an open house at the new village hall in January.

Happy and safe holidays to all!

- Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews provided the following report:

On December 6, I sang with the Sweden Senor Singers at Beikirch Nursing Home and on December 8 at the New York State Veterans Home in Batavia and the Villages Nursing Home in Albion. On December 12, I attended a meeting of the Board of the Western Monroe Historical Society. President Don Voorheis appointed me to the three-member Nominating Committee. On December 13, I attended a meeting of the Low Bridge High Water committee. That is my report.

- Trustee Annette M. Crane
 - Trustee Crane provided the following report:

12/7 I attended the Zoning Board of Appeals meeting. Agent Mobile's A-frame sign application was approved. This particular sign is hollow plastic weighted with sand, and so is unlikely to blow away in the wind.

12/11 I attended the Planning Board meeting. 204 Park change of use to a B&B was approved. The owners have started renovations, which will take some time before they can open. Also 55 North Main change of use from a restaurant to a bistro pub w/ gaming set ups was approved. He hopes to open in April. I am quite curious to see what this business will be like.

12/12 Mayor Blackman and I met with Lt Cuzzupoli and Code Enforcement Officer David Miller to discuss public safety improvements that could be made with SUNY Impact Aid, should we get it. I have also made arrangements for the Mayor and I to meet with Assembly Majority Leader Joe Morelle's legislative aide this later this week to discuss this legislation, we hope to be followed up with a meeting with Assemblyman Morelle himself in January.

Also on 12/12, I attended the Sweden Town board meeting.

12/17 I attended the Swearing-In ceremony for our new Village Justice Chris Martin. I am sure Judge Martin will prove to be an excellent judge.

12/18 I attended the Housing Task Force meeting. Zombies and planning for the development of a Comprehensive Plan for the Village was discussed.

- Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

The last two weeks I have:

- Attended meetings for: BISCO on Dec. 5th, the 2018 Brockport Arts Festival planning committee on Dec. 11th and the Planning Board meeting on Dec. 11th
- Attended the Town of Sweden Board meeting on Dec. 12th
- Participated in interviews for a police department position on Dec. 13th
- Assisted with the set up and “elfing” at the Brockport Toy Shelf event on Dec. 15th and Dec. 17th
- Attended the swearing in ceremony of our new Village Court judge, the Honorable Christopher Martin.

With the recent news that our Revitalization Grant was not accepted, I will be researching and making suggestions for other ways to get the Village Comprehensive Plan written and funded. My plan is to start on this after the first of the new year (2018).

It has also come to my attention that there continues to be drainage problems over at McCormick Place, something that needs to be looked at soon due to the planned expansion of that development.

The Art project that is proposed by Nikole VanWie and Corie Holding is moving along nicely...Nikole reports that the artistic committee has been created, the sketches are being finalized and grant will be submitted. The plan is for an April 2018 completion date. The artistic committee consists of 3 community residents, an associate professor of art (SUNY Brockport) and 2 art students (SUNY Brockport).

Thank you to the Stetson Club for once again generously donated their time and talents to the “Shop with a Cop” event held this past Sunday.

Thank you to Chief Varrenti for facilitating a meeting with two counselors from GCASA. I look forward to having them present at a future board meeting.

Happy holidays to everyone!

- Trustee John D. LaPierre
 - Trustee LaPierre shared
 - That he attended the 12/17 ceremonial swearing in of Christopher Martin as Village Justice. That as in the past, when an opening exists, he will participate in future employee interviews regarding the Police Department. That he has been involved in the improvement plans for the Village Hall relocation to 127 Main Street and they are moving forward nicely. That he mentioned at the last meeting the need for an emergencies provision in the purchasing and procurement policy, and while there is one, he may bring forward at a future meeting some further language for consideration.

EXECUTIVE SESSION: none

ADJOURNMENT:

→ At 8:37pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk
from notes of Daniel P. Hendricks, Treasurer