

Work Session of the Village Board of the Village of Brockport was held at the Village Court conference room 49 State Street Brockport, New York, February 26, 2018 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Katherine J. Kristansen, Treasurer Daniel P. Hendricks

EXCUSED: Trustee Annette M. Crane, Trustee John D. LaPierre

ALSO PRESENT: Joan Hamlin, Chris Hamlin, Fred Webster

This was a work session, not a regular meeting. No public comment.

- **CALL TO ORDER:**
- **ACTION ITEMS** (time sensitive):
 - Approval of bills

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 3/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	2/16/18	\$86,094.81
FUND (F): <u>Water</u>	2/16/18	\$49,565.83
FUND (G): <u>Sewer</u>	2/16/18	\$294.20
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$135,954.84 total

- Authorize budget amendments & transfers -

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 3/0 that the following budget amendments and transfers be authorized:

Amendments
Expenditures
Account

#	Description	Amount	Purpose
A1110.2000	Court Equipment	\$4,000.00	(1)
A1110.4000	Court Contractual	\$5,000.00	(2)
A1620.4010	Bldgs. – 127 Main Street	\$12,000.00	(3)
A7550.4040	Celebrations – Special Events	\$700.00	(4)
A6410.4200	Welcome Center	\$147.00	(5)
	Total	\$21,847.00	

Total General Fund Expense Budget Before Amendment	\$5,695,926.00
Amendment	\$21,847.00
Total General Fund Expense Budget	\$5,717,773.00

Revenues:
Account

#	Description	Amount	Purpose
A2705.0000	Gifts & Donations	\$847.00	(6)
A3089.4000	State Aid	\$11,000.00	(7)
A0911.0000	Unassigned Fund Balance	\$10,000.00	(8)
	Total	\$21,847.00	

Total General Fund Revenue Budget Before Amendment	\$5,695,926.00
Amendment	\$21,847.00
Total General Fund Revenue Budget	\$5,717,773.00

Purpose:

- (1) Increase expense budget for court expenses associated with renovations
- (2) Increase expense budget for court expenses, court attendants, and related items
- (3) Increase expense budget for telephone system and I.T. related items for 127 Main St.
- (4) Increase expense budget for Monika W. Andrews Creative Volunteer Leadership Award
- (5) Increase expense budget for advertising for Monika Andrews award & updating plaque

- (6) Increase revenue budget for funds from Monika Andrews Trust
- (7) Increase revenue budget for funds from JCAP grant
- (8) Increase appropriated Fund Balance

Other (not on agenda):

- Historic Preservation Board - Trustee Andrews shared that the HPB would like to apply for a NYS CLG (Certified Local Government) grant in an unknown amount to be determined for the creation of a possible Holley street to Centennial Avenue historic district. NYS SHPO and Bero Architects will work up costs.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 3/0 to adopt the following resolution:

RESOLVED, that the Brockport Village Board of Trustees does hereby authorize the Brockport Historic Preservation Board via the Village's grant writers, J. O'Connell & Associates, to file an application for funds from the New York State Certified Local Government in an as yet unknown amount (to be determined via consultation with NY SHPO and Bero Architects), but not to exceed \$10,000. Matching component would be in-kind services. The funds would be used to hire a consultant to prepare a nomination to the state and national historic registers for an historic district on the west side of the village. Application is due March 18th.

Note for the record:

J. O'Connell & Associates contact is Mary Beth Willis

Village Board contact is Mayor Margaret Blackman

Village Historic Preservation Board contact is Trustee William Andrews or HPB Chair Kevin McCarthy

Village Office contact is Deputy Clerk-Treasurer Erica Linden

ITEMS FOR DISCUSSION / REVIEW:

- o 6/1/18-5/31/19 Budget preparation – with Treasurer
 - o Financial reports for period ending 1/31/18

EXECUTIVE SESSION:

→ At 7:35pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 3/0 that the Board of Trustees of the Village of Brockport enter executive session to discuss a personnel matter regarding an individual employee.

BI/CEO David Miller & Treasurer Daniel Hendricks were invited to sit in.

→ At 8:35pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 3/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 8:35pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 3/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk
 from notes of Daniel P. Hendricks, Treasurer
 and Margaret B. Blackman, Mayor