

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Court Conference Room 49 State Street Brockport, New York, April 2, 2018 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks

**ALSO PRESENT:** Joan Hamlin, Chris Hamlin, Fred Webster, Susan Smith, Karen LoBracco

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

The greatest celebration in the history of Brockport was the Old Home Week on Fourth of July week in 1911. It featured different themes each day and attracted many visitors and former residents despite the "intense" heat, reaching 95 to 100 degrees. The public was invited to contribute toward the costs. The Brockport Republic printed a list of donors already on May 18<sup>th</sup> that included 89 names with donations ranging from 25 cents to \$50.

A special newspaper, "Old Home Week News", was published weekly beginning in March. It was distributed in 3,000 copies free to every address in Brockport, Sweden, Clarkson, and Hamlin. An elaborate 86-page "souvenir" brochure and special postcards also were published.

It began on Monday July 3<sup>rd</sup> as Normal School Day and Children's Day. Anyone who had ever attended the Normal School was invited back. Children from the Grammar School and the parochial schools participated also. The Fourth of July festivities were the high point of the week. They included an oration by a celebrated speaker from Watertown, a parade of floats led by the National Guard, a "vaudeville show", and fireworks. All of the downtown buildings were decorated with flags and bunting. The Republic reported attendance of "at least 10,000."

Wednesday was Athletic Day, featuring track and field competitions and a baseball game between the Normal team and a visiting nine. Thursday was Firemen's Day with a parade of fire-fighting vehicles and bands from neighboring companies as well as the Brockporters. Also, there was a "prize contest", races, and drills. Friday was Fraternal Day. A parade of the members of lodges, societies, church organizations and Sunday School classes was scheduled, but, "no fraternities appeared...owing to the intense heat". Still, there were band concerts and vaudeville acts. Saturday was Rochester Day with "speeches, a parade, and exercises" intended to Open Brockport's doors "to our neighbors from the city". For Sunday, the churches were asked to "prepare special exercises and music to greet any former members."

The Brockport Concert Band was enlisted to provide music all week, with a program of sacred music on Sunday. Thirty-eight decorated arches lining downtown streets were illuminated by 3,000 red and yellow electric lights, giving "Brockport the appearance of an enchanted land." Main Street was "filled with booths, a merry-go-round, vaudeville stages, etc., and a "midway".

The Republic published a "Partial List of Those Who Registered at Official Booth". It contained 99 names. Most came from towns in western New York, but one came from Pasadena, Calif., six from Michigan, two from Des Moines, three from Chicago, and a scattering from Massachusetts, New Jersey, Ohio, New Hampshire, and Washington, D.C. In addition, the Republic published Personal Notices about still other visitors.

Despite the "intense" heat, everyone seems to have had a good time, but, apparently, not good enough to repeat it. At least, 107 years have passed without another Old Home Week.

**OATH OF OFFICE:** (ceremonial) none

**CERTIFICATES & PROCLAMATIONS:**

- Retirement of Chief of Police Daniel P. Varrenti (presented at 3/29/18 2pm retirement reception) -

**PROCLAMATION**

*WHEREAS; Daniel P. Varrenti served as Chief of Police of the Village of Brockport Police Department since January 21, 2002; and*

*WHEREAS; he worked on behalf of the people of the Village of Brockport, enforcing our laws and safeguarding lives and property; and*

*WHEREAS; he achieved New York State Accreditation in 2004 by revamping the General Orders, policies and procedures of the Brockport Police Department; and*

*WHEREAS; he maintained this level of high standards by successful re-accreditation in 2009 and 2014; and*

*WHEREAS; he created a progressive environment within the Brockport Police Department that thrives to learn, grow and instill the concept of professional development at all levels; and*

*WHEREAS; he urged the full staffing of the Brockport Police Department, including K-9 "Brock", advised Village Board members on such, and saw it come to fruition; and*

*WHEREAS; he urged the creation of a Brockport Village Court, advised Village Board members on such, and saw it come to fruition in January 2015; and*

*WHEREAS; he played a key role in several sub-committees of the Law Enforcement Council such as radio communications, training, and the Monroe County Traffic Safety Board; and*

*WHEREAS; he served as an Executive Advisor for the Greater Rochester Area Narcotics Enforcement Team; and*

*WHEREAS; he served as the President of the Monroe County Police Chiefs Association, having played a major role as the voice for Law Enforcement on many issues that presented themselves including working diligently to improve and affect change and reform in the New York State Parole System; and*

*WHEREAS; March 29<sup>th</sup>, 2018 marks the occasion of his retirement;*

*BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and congratulate Daniel P. Varrenti on his retirement and encourage our citizens to extend to him their best wishes.*

*IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 29th day of March, in the year 2018.*

- Retirement of Seymour Library's Christine A. Daily (presented at 3/29/18 6pm retirement reception) -

#### **PROCLAMATION**

*WHEREAS; Christine A. Daily has been employed by the Village of Brockport at the Seymour Library since August 30, 1989; and*

*WHEREAS; she has worked on behalf of the people of the Village of Brockport, Town of Sweden and Town of Clarkson who utilize and depend on their joint municipal library; and*

*WHEREAS; she specifically dedicated her talents to the youth of the community and focused her efforts on teens; and*

*WHEREAS; she assisted teens in raising funds for the Teen Book Festival and accompanied them to it; and*

*WHEREAS; she wrote countless letters of recommendations for teens; and*

*WHEREAS; she assisted wherever needed at the Seymour Library and served tirelessly and selflessly with a positive attitude; and*

*WHEREAS; March 29<sup>th</sup>, 2018 marks the occasion of her retirement;*

*BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and congratulate Christine A. Daily on her retirement and encourage our citizens to extend to her their best wishes.*

*IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 29th day of March, in the year 2018.*

**PUBLIC COMMENT:**

- Susan Smith of West Canal Road – read the following statement into the record:

I am here tonight to follow up with the Village Board in regards to the letters each of you should have received from me, as President of Pro-Brockport. In mid-March, I mailed invitation letters to each of the 42 board and committee members that I spoke to in February concerning the **Community Engagement Town Hall Meeting** we are planning for **Weds, April 25<sup>th</sup>, 7 pm** at the High School LGI Room.

I would like to do whatever I can to encourage your participation and alleviate any questions or concerns you may have regarding the event. Pro-Brockport's role is in organizing this event. We will not be participating on the panel or be speaking. We will not be seeking membership from participants or the community during this forum. Much like the PTSA did during their **March 7th Community Safety Forum**, we will be quietly hosting. Our objective is to bring community leadership to the people, for an organic event.

A planning session will be scheduled during the week of April 8th or April 15th. The moderator and representatives will have the opportunity for input and approval of the agenda for the forum. This Town Hall will be an unprecedented event for our community. It would be an opportunity for local leadership to interact **together** and **with residents**.

Our organization and other participants would appreciate a timely response from this board to our invitation.

Thank you for your time and consideration.

The Village Board thanked S. Smith for organizing this and indicated a willingness to attend with Mayor Blackman being the Village Board representative.

**GUESTS:** none

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Crane moved, Trustee Andrews seconded, Trustees Kristansen and LaPierre abstained due to absence, carried 3/0/2 that the minutes of the 3/5/18 meeting be approved as written.

→ Trustee Crane moved, Trustee Kristansen seconded, Trustees Andrews and LaPierre abstained due to absence, carried 3/0/2 that the minutes of the 3/26/18 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

**A/P Clearing Account**

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	3/29/18	\$96,232.74
FUND (F): <u>Water</u>	3/29/18	\$7,949.68
FUND (G): <u>Sewer</u>	3/29/18	\$4,120.95
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$108,303.37 total

**CLERK REPORT:** Clerk – Leslie Ann Morelli

- o Any sidewalk café permit applications submitted thus far for 2018 season (4/1-10/31) – Clerk Morelli shared that an application from Perri's Pizzeria was received today.

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to approve the application received April 2<sup>nd</sup> for a sidewalk café permit for the 2018 season.

The approval letter will indicate:

It is limited to 2 tables and 8 chairs (plus umbrellas and trash receptacle) daily until 11pm. They must be placed on the concrete up against your storefront.

The Board reminds sidewalk café permit holders to see that the tables and chairs match and are kept in good repair and that you provide your own trash receptacle for use only during café hours.

Sidewalk café season runs **April 1<sup>st</sup> to October 31<sup>st</sup> 6am to 11pm**. You previously received a copy of the code. By making application, you agreed to abide by all regulations. Any Village Code questions can be directed to Building Inspector/Code Enforcement Officer David Miller at 637-5300 X119.

- 2018 United Way Campaign – Clerk Morelli thanked the Treasurer, Department Heads and Library Director for signing the annual United Way campaign letter. The letter and materials will be going with this Thursday's paychecks. Clerk Morelli said 92 cents of every dollar goes locally to the charity of choice. Only 8 cents of every dollar are for overhead.

April 2, 2018

Dear Village of Brockport Employee:

United Way kicked off their 2018 campaign – celebrating 100 years! Thank you to those who participated in past campaigns. Each year we work toward increasing the Village of Brockport's participation. A mere \$1.00 per paycheck, totaling \$26 per year, will have very little effect on our lives. However, it can make a tremendous difference to the life of a community member in need.

We are, therefore, respectfully requesting that each employee consider participating in the United Way campaign through the Village of Brockport, realizing this may be in addition to other giving you may do throughout the year. If you choose payroll deduction, it would be for 6/1/18 through 5/31/19 fiscal year. If you choose a one-time donation, you would attach a check to the completed pledge form.

The donor option form allows each of us to choose an organization to funnel our donation to. Simply review all the options on the donor option form, select the ID number for the organization you wish your money to be funneled to and indicate the name of the respective organization and their ID number for that organization on the pledge form.

We hope you can commit a small donation to an organization of your choice. Attached is a pledge form and a donor option form for you to review, complete and return to any of us by April 30<sup>th</sup>.

- **PERSONNEL ITEMS:**

- Authorize advertising DPW Seasonal (Summer) Laborer vacancies –

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to authorize the following notice:

**Seasonal SUMMER Employment**

The Village of Brockport Department of Public Works  
seeks 4 individuals to serve as Seasonal (summer) Laborers.

40 hours/week Monday-Friday 7am-3:30pm.

Wage subject to experience. No benefits.

Must have valid NYS Driver's License. Minimum age requirement is 18.

Applicants subject to pre-employment & random alcohol/drug testing.

Pick up employment application at Brockport Village Hall

Monday-Friday 8:30am-4:30pm

or download from Village website: [www.brockportny.org](http://www.brockportny.org).

Turn in completed applications to:

Leslie Ann Morelli, Brockport Village Clerk

127 Main Street, Brockport, NY 14420

**Application Deadline: Noon, Friday, April 20<sup>th</sup>, 2018**

Dated: 4/3/18

For publication in Suburban News and posting on Village website and at Village Hall.

- **OLD or NEW BUSINESS:**

- Grants: STOP DWI – authorize Mayor to enter into inter-municipal agreements with Monroe County –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 3/0 to adopt the following resolution:

- The Mayor is authorized to enter the Village of Brockport into inter-municipal agreements with the County of Monroe for receipt and use of New York State funding for the 2018 STOP DWI

Program in the amount of \$16,097.88, and for the 2017-18 STOP DWI Foundation Crackdown Grant Program in the amount \$3,333.00.

- The term of the 2018 STOP DWI Program agreement shall be from January 1, 2017 through December 31, 2017.
- The term of the 2017-18 STOP DWI Foundation Crackdown Grant Program agreement shall be from October 1, 2017 through September 30, 2018.
- The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.
- This Resolution shall take place immediately.

**PUBLIC HEARING:**

- Proposed 6/1/18-5/31/19 budget – Treasurer Daniel P. Hendricks –

→ At 7:20pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to close the meeting and open the public hearing regarding the following:

Mayor Blackman referred to and read the following notice that was published in Suburban News, posted on Village website and at Village Hall. Mayor Blackman also referred to the guidelines for public comment on the back of the agenda.

**VILLAGE OF BROCKPORT  
NOTICE OF TENTATIVE BUDGET FILING  
& PUBLIC HEARING**

Please take notice that on behalf of the Mayor, the Treasurer of the Village of Brockport filed with the Village Clerk the Tentative Budget of said Village for the fiscal year beginning June 1, 2018. It is available from the Village website at [www.brockportny.org](http://www.brockportny.org) or for review at Village Hall during normal business hours.

The tentative budget includes:

Projected General Fund revenues & expenditures: \$5,704,828

Compensation proposed to be paid elected officials as follows:

Mayor \$10,400/year & Trustees (4) at \$4,017/year (+ \$287 change from last year)  
This is 2<sup>nd</sup> of 4-year adjustment to restore compensation to 2008-2009 level.

Village Justice (2) at \$15,760/year (+2.5% change from last year)

Proposed tax rate: \$12.20/1,000 of assessed valuation (+1.81% change from last year) (under tax cap)

Projected Water Fund revenues & expenditures: \$1,306,614  
Proposed water rates (no change from last year)

Projected Sewer Fund revenues & expenditures: \$142,557  
Proposed sewer rates (no change from last year)

The Village Treasurer will present the proposed budget and the Village Board will hear comments at a **public hearing at 7:00pm on Monday, April 2, 2018 at Village Court 49 State Street Brockport, NY 14420**. All interested parties will be given the opportunity to be heard.

Leslie Ann Morelli  
Brockport Village Clerk

Dated: 3/19/18

For publication in Suburban News and posting on Village website and at Village Hall.

**Village Treasurer presentation on proposed budget:** attached to the end of these minutes.

Treasurer Hendricks thanked TRTF member Karen LoBracco for informing him that some of the figures are incorrect in the General Fund Expenditures Public Safety slide of the presentation. He shared what the figures should be and promised to get a corrected copy to the Board and to the Clerk for attachment to the minutes.

**Public Comment on proposed budget:**

- Karen LoBracco of Adams Street – reminded the Board that she was a member of the Tax

Relief Task Force that presented recommendations to the Village Board in June 2017. The 6/1/18-5/31/19 Village budget will be the first one where any of those recommendations could be implemented. She encouraged the Village Board and Treasurer to re-review that report as some of the recommendations do not seem to be reflected in the proposed budget.

Mayor Blackman said the recommendations of the TRTF report were in their minds. When it was issued, the report was posted to the Village website and was distributed to all employees. The Stetson Club (Police) union contract is up 5/31/18 and negotiations are in process. The CSEA (DPW) union contract is up 5/31/19 and negotiations will take place next winter/spring.

Trustee Andrews said it would be useful if Trustees Crane and LaPierre re-reviewed the TRTF report and advise if and how the various recommendations are or can be implemented.

→ At 7:58pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to close the public hearing and reopen the regular meeting.

Mayor Blackman thanked Treasurer Hendricks and said the Village Board plans to vote on the proposed budget at the 4/16/18 Village Board meeting as a budget must be adopted by May 1<sup>st</sup>.

#### VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
  - Mayor Blackman provided the following report:

I attended two very different retirement parties on March 29, one for Chief Varrenti where most attendees were police, followed by a second for teen librarian Chris Daily which overflowed with teens, their parents and a lot of other adults.

Another public ceremony is scheduled for 6pm April 5<sup>th</sup> at Village Court when Mark Cuzzupoli will be ceremonially sworn in as our new Chief of Police.

March 27, we held our monthly supervisors/mayor lunch meeting. We talked briefly about the library which is still working on a long-term budget. And then we talked about grants, particularly a TAP grant that both Sweden and Brockport want to apply for.

Friday, I had a sneak peek at the Stoneyard's microbrewery at 85 Clinton Street where the huge stainless-steel brew tanks had just been delivered and installed.

The same morning, I met with John Callaghan, Deputy Director of the Canal Corp, and Mike Wozniak, Project engineer for the embankment clearing project. We walked the canal path from where National Grid clear-cut trees two and a half years ago, just west of the Main Street bridge, down almost to McCormick place. We discussed the underbrush clearing and grinding which will take place under the first phase of this project as soon as they get the word from their attorney that they can proceed. The East side injunction appears to be holding up progress on the west side as well. They will be cutting up the undergrowth the National Grid clearing left. We also talked about some restoration to the canal path in advance of the tourist season and three locations for public access to the canal. At the conclusion I was interviewed on camera by the NYPA videographer who accompanied them re Brockport's relationship with the Canal Corp and our support of their project.

Reminder: April 11, 2-5pm Village Hall open house for the public.

Gary Skoog and I met with Scott Haines of SUNY College at Brockport and Richard Decker of the Rochester Philharmonic Orchestra (RPO). The RPO concert to be held in Brockport will be held at the College SERC, not at the Welcome Center on a canal barge as was done with the Albany Symphony Orchestra concert last year.

Good news received late today – the SUNY Impact Aid proposal was accepted and the Village of Brockport will be getting \$210,000 for a PILOT program to enhance public safety efforts. Mayor Blackman thanked Trustee Crane for helping her lobby for this as well as Chief Cuzzupoli and BI/CEO Miller for helping craft the following proposal – summarized below.

*“There is no doubt that hosting a SUNY school is a great benefit, however, there are added costs that local taxpayers must absorb. Last year, I introduced legislation to provide mandate relief for SUNY host communities by shifting a portion of the police, fire, and code enforcement burden away from local governments. This special state funding will serve as a ‘pilot program’ and demonstrates the senate’s recognition of the need to assist our SUNY host communities.”* Senator James Seward 3/17/16

Those pilot programs are now in their second year at Cortland and Oneonta. The Senate (S3967) and

Assembly (A01920) bills were reintroduced in 2017 as State Aid to Municipalities with SUNY Residential Institutions. In February 2017, Brockport Mayor Margaret Blackman's letter, signed by the mayors of 10 SUNY municipalities and sent to every NYS legislator, acknowledged the Cortland and Oneonta pilot programs, noting, "It is time to extend that opportunity to the other SUNY communities, equally in need and deserving of assistance, by passing the State Aid to municipalities with a SUNY residential institution in the 2017-18 budget." That did not happen, but the need remains.

Following a 12/1/17 meeting in Cortland attended by Senator James Seward, Brockport Mayor Margaret Blackman and Village trustee Annie Crane, Brockport is presenting its case for a pilot program in our community.

#### The Brockport Community

Brockport, an Erie Canal village of 8366 and the largest village in Monroe County, hosts the College at Brockport SUNY. The college has 7128 undergraduate students and depends heavily upon Brockport's public safety services.

- A third of the undergraduate population lives off campus in the community
- 70% of village rental properties are occupied by college students
- 20% of the Brockport Police Department's calls for service are directly related to the presence of the College at Brockport.
- Overtime costs in the Brockport Police Department increase 46% when the college is session.

Brockport has been under the tax cap every year of the tax cap's existence yet has faced two (failed) dissolution votes in the last 6 years (2010 and 2016).

- The cost of the police department (15 officers)—more than a third of the Village's budget—has been a driving force of the dissolution movement.
- A fully staffed police department is essential to the public safety of the densely populated Brockport Community
- A dissolution vote can be held again in 2020.

#### Enhancing Brockport's Public Safety (Codes and Police) to Better Serve the Village and College Community: A proposal for Pilot Funding

*Codes*—The building/Code Enforcement department dedicates about 70% of its resources towards the inspection and registration of village rental properties housing college students. Add a second full-time building inspector/deputy fire marshal at a cost of \$70,000/year including benefits. Secondly, create a property maintenance/demolition fund for vacant and abandoned properties at \$30,000 annually.

- An additional staff member will help remedy village residents' demands to deal with the aftermath of weekend parties, trash, over-occupancy, illegal parking, and illegal work without building permits.
- Vacant and abandoned housing is an increased hazard and responsibility in a SUNY municipality as it is challenging to deter students from this attractive nuisance. Monroe County no longer guarantees recuperation of any fees placed on parcels for maintenance performed by the village to ensure a safe and high quality of life for our residents.

*Police*—Revise the deployment of police in Brockport to improve community outreach, put a public "face" on the department, and improve relations with college students. We anticipate that all of our police officers will be involved with this initiative. Therefore, we have used an average cost of \$110,764 for the equivalent of one full time position (including salary and benefits). Pilot funds in this amount would be applied to offset overtime costs.

- Establish a walking beat downtown and in village neighborhoods
- Make door to door visits in Village neighborhoods to talk to residents, answer questions, address concerns
- Join University Police at the college Union for their regular "Coffee with a Cop," and establish the same at a downtown coffee shop.

#### Summary and Conclusion

We believe that funding a pilot program of AID to Brockport as a SUNY municipality will 1) strengthen



our police and codes departments, making both more responsive to the public, 2) improve the quality of life in neighborhoods shared by student renters and village homeowners, and 3) Improve the Brockport community environment shared by the college and the village.

Attachments:

Letter (12/4/17) from College President Heidi Macpherson to Senator Robert Ort  
Letter (2/28/17) from Mayor Margaret Blackman to State Legislators  
“Brockport ‘frat’ worse than ‘Animal House,’ *Rochester Democrat and Chronicle*, November 30, 2017  
“UP, BPD work Together on Delts Investigation,” *The Stylus*, December 6, 2017  
Village of Brockport Newsletter, Fall/Winter 2017

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Passed in the Budget for SUNY Impact Aid - \$1,310,000

MISCELLANEOUS -- ALL STATE DEPARTMENTS AND AGENCIES LOCAL GOVERNMENT  
ASSISTANCE AID TO LOCALITIES 2018-19

Senate and Assembly Local Government Appropriations Bill  
for payment for expenses related to police and fire services  
associated with institutions of higher education:

Village of Delhi	\$200,000
Village of New Paltz	\$200,000
Town of Vestal	\$150,000
City of Binghamton	\$50,000
City of Cortland	\$200,000
City of Oneonta	\$200,000
Village of Cobleskill	\$100,000
Village of Brockport	\$210,000

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I want to call a special meeting for April 12, 4:15 pm with Chief Cuzzupoli at Village Court regarding promotions to Lieutenant and Sergeant.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to call for a special meeting as follows:

VILLAGE OF BROCKPORT

Please take notice that the Village Board will hold a brief special meeting on Thursday, April 12, 2018 at 4:15pm at Brockport Village Court 49 State Street, Brockport, New York 14420 regarding promotions to Police Lieutenant and Police Sergeant.

Leslie Ann Morelli  
Brockport Village Clerk

Dated: April 3, 2018

For publication in Suburban News and posting on Village website and at Village Hall.

- Trustee/Deputy Mayor William G. Andrews
  - Trustee Andrews provided the following report:

On March 21, I met with Erik Tichonuk of the Lake Champlain Maritime Museum and skipper of the Lois McClure, Captain Steve Gibbs, of the Corning Museum of Glass, Dana L. Krueger of Dana Events, Gary Skoog of the Greater Brockport Development Corp., and Art Appleby of the Arts Festival to work on plans for the visit of the Lois McClure and the Glass Barge to Brockport in August. That is pretty much my report, as I spent March 26 through today on a trip to Estes Park, Colorado.

- Trustee Annette M. Crane
  - Trustee Crane provided the following report:

First, I am floored and delighted that the Aid to Municipalities with Residential SUNY Colleges has been included in the State Budget.

3/26 Housing Task Force meeting- discussed suggested changes to Village Code relating to rental property registration and Certificates of Occupancy.

Also 3/26 Code Review Committee meeting- review of which chapters of Village Code have been finished and planning out the next several chapters to update.



3/29- Day of retirement parties- Chief Varrenti's party was crowded with family, friends, officers and fellow Chiefs. It was a wonderful send-off for the person who made our force the modern, efficient and well-run department it is today.

There was also a retirement party for Seymour Library's children's librarian, Chris Daily, one of the best.

I wish both retirees fun, relaxation, and adventures.

I also hope the Passover and Easter weekend was enjoyable for everyone.

- o Trustee Katherine J. Kristansen
  - Trustee Kristansen provided the following report:

March 6th...I attended the regular board meeting of BISCO as liaison.

Later in the evening I attended a special meeting presented by the Canal Corp regarding the Erie Canal Pathway tree removal initiative.

March 7th...I attended the Brockport Merchants Association meeting as liaison. Final preparations for the Wine Walk along with the Sidewalk Sale in July.

March 8th...I attended a meeting regarding the Seymour Library as liaison.

March 10th...I assisted in the Wine Walk sign in process for patrons of the Wine Walk. A huge thank you to the Brockport Fire Department for their loan of a heated bay at the firehouse on Market Street that evening for check-in!

March 12th...I met with Art Appleby for our regular meeting as Co-Chairs regarding the 2018 Brockport Arts Festival in the morning. Plans are moving along quite nicely.

In the afternoon, I met with the Stetson Club, Mayor Blackman and Treasurer Hendricks regarding BPD contract negotiations.

March 23rd, 26th, 28th and 30th...I participated in review of candidates and select candidate phone interviews as a representative of our community on the search committee for the new SUNY Brockport Coordinator of Service and Community Building position.

March 26th...I attended the Code Review Committee meeting and then the Greater Brockport Chamber of Commerce meetings as liaison of each group.

March 28th...I attended the WalkBikeBrockport! meeting. Reminders of events coming up...April 12th (morning) is the Camp Abilities Walk, April 22nd (afternoon) is the Clean Sweep Cleanup on the canal and Earth Day celebration in Corbett Park. July 9th is the Bike Erie Canal Day (morning)-greeting bikers participating in the Bike Erie Canal Week.

March 29th...I attended the retirement parties for Chief Varrenti in the afternoon. I wish him well in his retirement.

In the evening, I attended the retirement party for Chris Daily who has been a librarian with the Seymour Library for 28 years, the last decade or so she served as the teen librarian. It was obvious at her party just how beloved she is by the current and past teens as well as the rest of us in the Brockport community. I thank her for her service and wish her well in her retirement.

I also had a discussion with Amanda Valdes of WHAM13 regarding an update on the progress and planning of the Megan Dix memorial on South Ave. Ext. She is going to follow the progress of the memorial and may "cover" the work day scheduled for April 27, 2018.

- o Trustee John D. LaPierre
  - Trustee LaPierre shared the following:
    - He had been away for a month. Attended the 3/29 retirement reception for Chief Varrenti. Met with Chief Cuzzupoli 3/30 regarding potential promotions to Lieutenant and Sergeant. Met with DPW Spt. Donahue who is not yet putting snow removal equipment away as there may be more snow to come.

**ADJOURNMENT:**

→ At 8:16pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.

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Leslie Ann Morelli, Village Clerk



# Village of Brockport 2018-2019 Budget Public Hearing

Presented by  
Daniel P. Hendricks/Treasurer  
April 2, 2018

## Summary

Village of Brockport		
Property Tax Increase	61,480	2.29%
Tax Rate Change	0.22	1.81%
Water Fund Budget Increase	39,274	3.10%
Sewer Fund Budget Increase	-87,037	-37.91%

## Staffing

General Fund	Positions	Full Time	Part Time
Board of Trustees	1 Mayor, 4 Trustees		5
Village Court	2 Village Justices, 2 Court Clerks, 2 Court Attendants	2	4
Clerk/Treasurer	1 Village Clerk, 1 Deputy Clerk, 1 Deputy Clerk/Treasurer, 1 Treasurer	3	1
Dept. of Public Works	1 Supt., 1 Foreman, 1 Secretary, 9 Laborers, 1 Meter Reader, 4 Seasonal Employees	12	5
Police Dept.	1 Chief, 1 Lieutenant, 2 Sergeants, 10 Police Officers, 2 Secretaries, 2 Crossing Guards	15	3
Code Enforcement	2 Code Enforcement Positions, 1 Secretary	2	1
Planning	5 Planning Board Members		5
Total		34	24

## Budget Trends

	2009 - 2010 Budget	2018 - 2019 Budget	% Change
Health Insurance	\$483,750	\$735,700	+52.1%
Retirement	228,200	415,507	+81.7%
Tax Levy	2,108,873	2,751,010	30.5%



**GENERAL FUND**



**Tax Rates**

## Tax Rates

Village of Brockport 2018-19 Tax Rate Calculation									
2018-19 Tax Levy		2,751,010.00							
2017-18 Tax Levy		2,689,530.00							
\$ Increase		61,480.00							
% Increase		2.29%							
	2017						\$ Tax Rate	% Tax Rate	True Value
	Assessed	Equalization	Taxable	Tax %	Tax Levy	Tax	Increase	Increase	Tax Rate
	Valuation	Rate	valuation			Rate	(Decrease)	(Decrease)	
Sweden	224,775,223	100.00%	224,775,223	98.685%	2,742,338.32	1220	0.22	1.81%	12.20
Clarkson	675,234	95.00%	710,773	0.315%	8,671.68	12.64	0.49	3.95%	12.20
	225,450,457		225,485,996	100.00%	2,751,010.00	1220	0.22	1.81%	12.20

## Tax Cap Formula

Village of Brockport Tax Cap Calculation 2018-19		
	<b>Village Figures</b>	
2017-18 Tax Levy	2,689,530.00	
X Tax Base Growth Factor	1.0066	This is assigned by NY State
	2,707,280.90	
X Allowable Levy Growth Factor	1.0200	Inflation Factor Provided by NY State
2018-19 Tax Levy Limit	2,761,426.52	
Allowable Carryover FYE 05/31/2019		Provided by OSC
2018-19 Total Tax Levy Limit	2,761,426.52	
Maximum Allowable \$ Increase	71,896.52	
Maximum Allowable % Increase	2.6732%	

# GENERAL FUND

## • REVENUES

### General Fund Revenues

General Fund	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Budget	2018-19 Budget	\$ Change	% Change
Total Property Taxes	2,644,082	2,649,255	2,689,530	2,751,010	61,480	2.29%
Total Other Tax Items	27,272	26,702	26,560	26,560	-	0.00%
Total Non-Property Tax Items	1,779,399	1,833,284	1,745,000	1,848,000	103,000	5.90%
Total Departmental Income	74,897	67,943	70,325	70,400	75	0.11%
Total Intergovernmental Chgs	90,522	113,759	88,000	100,100	12,100	13.75%
Total Use of Money & Property	1,307	2,011	1,500	10,000	8,500	566.67%
Total Licenses & Permits	57,538	57,186	48,500	53,500	5,000	10.31%
Total Fines & Forfeitures	121,405	204,782	150,000	200,000	50,000	33.33%
Total Sales & Compensation	17,165	32,767	13,500	17,000	3,500	25.93%
Total Miscellaneous	151,166	146,384	27,000	55,000	28,000	103.70%
Total State Aid	415,107	300,417	224,016	248,258	24,242	10.82%
Total Appropriated Fund Balance			218,595	325,000	106,405	48.68%
<b>TOTAL REVENUES</b>	<b>5,379,859</b>	<b>5,434,490</b>	<b>5,302,526</b>	<b>5,704,828</b>	<b>402,302</b>	<b>7.59%</b>



# GENERAL FUND

## • Expenditures

### General Fund Budget Summary

General Fund	Actual 2015-16 Expenditures	Actual 2016-17 Expenditures	2017-18 Budget	2018-19 Budget	\$ Change	% Change
Central Administration	677,286	723,435	851,661	907,050	55,389	6.50%
Public Safety	1,635,524	1,641,528	1,675,268	1,799,543	124,275	7.42%
Department of Public Works	1,101,551	1,386,570	1,052,748	1,201,546	148,798	14.13%
Economic Assistance	12,201	14,500	9,000	9,000	0	0.00%
Culture & Recreation	239,566	283,299	213,615	220,406	6,791	3.18%
Home & Community Service	74,312	48,210	41,204	56,270	15,066	36.56%
Employee Benefits	1,207,242	1,348,738	1,449,030	1,501,013	51,983	3.59%
Transfer to Reserves	10,000	10,000	10,000	10,000	0	0.00%
<b>Total Expenditures</b>	<b>4,957,682</b>	<b>5,456,280</b>	<b>5,302,526</b>	<b>5,704,828</b>	<b>402,302</b>	<b>7.59%</b>

## Central Administration

General Fund	Actual 2015-16 Expenditures	2016-17 Actual Expenditures	2017-18 Budget	2018-19 Budget	\$ Change	%
<b>Central Administration</b>						
Board of Trustees	51,182	52,411	55,022	56,168	1,146	2.08%
Municipal Court	84,509	104,226	107,614	123,883	16,269	15.12%
Mayor	12,520	12,264	13,279	13,525	247	1.86%
Auditor	5,320	8,000	11,300	11,500	200	1.77%
Clerk-Treasurer	187,936	189,248	205,993	212,814	6,821	3.31%
Law	35,095	36,272	45,000	45,000	0	0.00%
Engineering	4,351	1,671	5,000	5,000	0	0.00%
Elections	1,334	3,209	1,850	3,150	1,300	70.27%
DPW -Administration	132,549	135,796	139,678	143,585	3,907	2.80%
Buildings	84,855	81,382	77,225	93,650	16,425	21.27%
Garage	12,044	18,224	16,200	17,275	1,075	6.64%
Central Mailing	1,499	3,364	2,000	2,200	200	10.00%
Information Technology	14,636	25,520	18,000	23,000	5,000	27.78%
Unallocated Insurance	46,501	46,204	47,000	49,500	2,500	5.32%
Municipal Assoc. Dues	1,781	4,070	5,200	5,200	0	0.00%
Taxes/Vlga Property	1,174	1,574	1,300	1,600	300	23.08%
Contingency	0	0	100,000	100,000	0	0.00%
<b>Total</b>	<b>677,286</b>	<b>723,435</b>	<b>851,661</b>	<b>907,050</b>	<b>55,389</b>	<b>6.50%</b>

## Public Safety

General Fund	Actual 2015-16 Expenditures	2016-17 Actual Expenditures	2017-18 Budget	2018-19 Budget	\$ Change	%
<b>Public Safety</b>						
Police Department	1,501,249	1,511,893	1,493,492	1,647,473	153,981	10.31%
Traffic Control	4,837	3,260	6,300	5,500	-800	-12.70%
Safety Inspection	129,439	126,374	175,476	146,570	-28,906	-16.47%
<b>Total</b>	<b>1,635,524</b>	<b>1,641,528</b>	<b>1,675,268</b>	<b>1,799,543</b>	<b>124,275</b>	<b>7.42%</b>

## Dept. of Public Works

General Fund	Actual 2015-16	2016-17 Actual	2017-18 Budget	2018-19 Budget	\$ Change	%
Department of Public works	Expenditures	Expenditures	Budget	Budget	\$ Change	Change
Street Maintenance	830,304	936,048	823,231	905,439	82,208	9.99%
CHIPS Work	129,691	125,952	85,017	119,607	34,590	40.69%
Snow Removal	32,190	32,357	50,200	52,700	2,500	4.98%
Street Lighting	106,727	286,600	82,600	112,100	29,500	35.71%
Sidewalks	2,639	5,265	11,100	11,100	0	0.00%
Street Parking	0	349	600	600	0	0.00%
<b>Total</b>	<b>1,101,551</b>	<b>1,386,570</b>	<b>1,052,748</b>	<b>1,201,546</b>	<b>148,798</b>	<b>14.13%</b>

## Economic Assistance

General Fund	Actual 2015-16	2016-17 Actual	2017-18 Budget	2018-19 Budget	\$ Change	%
Economic Assistance	Expenditures	Expenditures	Budget	Budget	\$ Change	Change
Economic Assistance	12,201	14,500	9,000	9,000	0	0.00%
<b>Total</b>	<b>12,201</b>	<b>14,500</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0.00%</b>

## Culture & Recreation

General Fund	Actual 2015-16 Expenditures	2016-17 Actual Expenditures	2017-18 Budget	2018-19 Budget	\$ Change	% Change
Culture & Recreation						
Parks & Playgrounds	17,194	56,655	16,900	19,900	3,000	17.75%
Library	195,501	192,035	189,515	193,306	3,791	2.00%
Museum	10,844	18,104	3,000	3,000	0	0.00%
Historian	1,200	6,954	1,400	1,400	0	0.00%
Celebrations	14,828	9,551	2,800	2,800	0	0.00%
<b>Total</b>	<b>239,566</b>	<b>283,299</b>	<b>213,615</b>	<b>220,406</b>	<b>6,791</b>	<b>3.18%</b>

## Home & Community Service

General Fund	Actual 2015-16 Expenditures	2016-17 Actual Expenditures	2017-18 Budget	2018-19 Budget	\$ Change	% Change
Home & Community Service						
Zoning	366	587	950	1,020	70	7.37%
Planning	4,984	6,972	7,304	10,300	2,996	41.02%
Storm Sewer	38,413	9,068	11,200	11,200	0	0.00%
Refuse	8,171	8,583	7,800	8,350	550	7.05%
Street Cleaning	2,186	3,438	2,750	3,200	450	16.36%
Sanitation Landfill	12,071	13,419	5,000	16,000	11,000	220.00%
Shade Trees	8,121	6,142	6,200	6,200	0	0.00%
<b>Total</b>	<b>74,312</b>	<b>48,210</b>	<b>41,204</b>	<b>56,270</b>	<b>15,066</b>	<b>36.56%</b>

## Employee Benefits

General Fund	Actual	2016-17		2018-19	\$ Change	% Change
	2015-16	Actual	2017-18			
Employee Benefits	Expenditures	Expenditures	Budget	Budget		
NYS Employee Retirement	135,064	186,287	155,000	160,780	5,780	3.73%
NYS Police Retirement	261,200	258,981	245,778	254,727	8,949	3.64%
Social Security	173,451	182,312	191,736	204,256	12,520	6.53%
Workers Compensation Insurance	89,818	110,299	125,000	125,000	0	0.00%
Life Insurance	7,173	7,813	8,750	8,750	0	0.00%
Unemployment	0	1,154	5,000	5,000	0	0.00%
Disability Insurance	5,933	6,261	6,800	6,800	0	0.00%
Medical Insurance	370,816	454,784	494,630	515,000	20,370	4.12%
Health Reimbursement Account	101,409	76,724	150,700	150,700	0	0.00%
Denial Insurance	62,377	64,123	65,636	70,000	4,364	6.65%
<b>Total</b>	<b>1,207,242</b>	<b>1,348,738</b>	<b>1,449,030</b>	<b>1,501,013</b>	<b>51,983</b>	<b>3.59%</b>

## Transfer To Reserve

General Fund	Actual	2016-17		2018-19	\$ Change	% Change
	2015-16	Actual	2017-18			
Transfer to Reserves	Expenditures	Expenditures	Budget	Budget		
Transfer to Reserves	10,000	10,000	10,000	10,000	0	0.00%
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0.00%</b>

## Total General Fund Budget

General Fund	Actual	2016-17		2018-19		% Change
	2015-16 Expenditures	Actual Expenditures	2017-18 Budget	2018-19 Budget	\$ Change	
Total Expenditures	4,957,682	5,456,280	5,302,526	5,704,828	402,302	7.59%

## Water Fund

### ● REVENUES

## Water Fund Revenues

**Water Fund  
2018-19 Budget  
Revenues**

Water Fund	Acct. Code	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Budget	2018-19 Budget	\$ Change	% Change
Appropriated Fund Balance	F0599				75,000	75,000	
Metered Water Sales	F2140	621,930	629,306	675,000	665,614	(9,386)	-1.49%
Meter Water Sales O/G	F2141	441,631	512,880	564,000	545,000	(19,000)	-3.70%
Water Service Charges	F2144	3,819	9,907	9,090	9,000	(90)	-0.91%
Interest and Penalties	F2148	10,946	10,078	10,000	10,000	-	0.00%
Interest Earnings	F2401	243	387	1,250	2,000	750	193.84%
Monroe County CDBG	F2650		40,000	8,000		(8,000)	-20.00%
Sale of Equipment	F2665		4,691				
Transfer From Capital Fund	F5031		8,685				
<b>TOTAL REVENUES</b>		<b>1,078,570</b>	<b>1,215,934</b>	<b>1,267,340</b>	<b>1,306,614</b>	<b>51,406</b>	<b>4.23%</b>

## Water Fund

### ● EXPENDITURES



# Water Fund Expenditures

Village of Brockport  
2018-19 Budget  
Water Fund Budget Summary

Water Fund	Actual				\$ Change	% Change
	2015-16 Expenditures	2016-17 Budget	2017-18 Budget	2018-19 Budget		
Engineering/Bldg. repairs/Infor. Tech.	6,692	12,000	12,000	11,500	-500	-4.17%
Insurance	22,500	22,500	22,500	22,500	0	0.00%
Contingency	0	26,750	26,750	26,750	0	0.00%
Supervision/Administration	107,782	100,316	102,660	101,980	-680	-0.66%
Source of Supply	465,607	460,000	560,000	560,000	0	0.00%
Transmission/Distribution	326,516	334,068	365,947	392,736	26,789	7.32%
Employee Benefits	110,166	107,336	115,759	128,929	13,170	11.38%
Debt Service	60,495	61,149	61,724	62,219	495	0.80%
<b>Total Expenditures</b>	<b>1,099,759</b>	<b>1,124,119</b>	<b>1,267,340</b>	<b>1,306,614</b>	<b>39,274</b>	<b>3.10%</b>

# Sewer Fund

## •Revenues

## Sewer Fund Revenues

Village of Brockport  
2018-19 Budget  
Revenues

	Acct. Code	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Budget	2018-19 Budget	\$ Change	% Change
<b>Sewer Fund</b>							
Sewer Fees	G2122	142,227	145,416	148,385	142,507	(5,878)	-3.96%
Interest and Penalties	G2128	11	47	100	50	(50)	-50.00%
Monroe County CDBG	G2389			81,109		(81,109)	-100.00%
Scrap Sales	G2650						
Transfer From Capital Fund	G5031		13,027				
<b>TOTAL REVENUES</b>		<b>142,238</b>	<b>158,490</b>	<b>229,594</b>	<b>142,557</b>	<b>(87,037)</b>	<b>-37.91%</b>

## Sewer Fund

### ● EXPENDITURES

# Sewer Fund Expenditures

Village of Brockport  
2018-19 Budget

Sewer Fund	Acct. Code	Actual 2015-16 Expenditures	Actual 2016-17 Expenditures	2017-18 Budget	2018-19 Budget	\$ Change	% Change
Sanitary Sewers- Equipment	G8120 2000	11,552	5,295	15,000	15,000	0	0.00%
General Insurance	G1910 4000	5,000	5,000	5,000	6,500	1,500	30.00%
Contractual	G8120 4000	15,749	12,895	25,121	20,000	-5,121	-20.39%
Monroe County CDBG	G8120 400M	0	11,712	81,109	0	-81,109	-100.00%
Sanitary Sewers- Truck Parts	G8120 4010	728	1,389	4,500	1,000	-3,500	-77.78%
Sanitary Sewers- Supply Parts	G8120 4020	0	0	100	500	400	400.00%
Bond Principal	G9710 6000	49,232	52,309	55,386	58,463	3,077	5.56%
Bond Interest	G9710 7000	47,567	45,536	43,378	41,094	-2,284	-5.27%
<b>Total Expenditures</b>		<b>129,827</b>	<b>134,136</b>	<b>229,694</b>	<b>142,657</b>	<b>-87,037</b>	<b>-37.91%</b>

## Questions

