

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Court Conference Room 49 State Street Brockport, New York, December 3, 2018 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen, Clerk Leslie Ann Morelli

**ALSO PRESENT:** Emma Chilson-Cline, Joan Hamlin, Chris Hamlin, Lucas VanDervort, Susan Smith, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

Mayor Blackman mentioned the recent passing of former President George H.W. Bush and that Wednesday has been declared a National Day of Mourning.

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**OATH OF OFFICE:** (ceremonial) none

**CERTIFICATES & PROCLAMATIONS:** none

**PUBLIC HEARINGS:** none

**PUBLIC COMMENT:** none

**GUESTS:**

- Lucas VanDervort – update on Brockport Volunteer Ambulance – L. VanDervort, Paramedic and Chief of Operations Brockport EMS a Division of COVA, distributed and reviewed a 3-page report (attached to the end of these minutes). He also provided the Village Clerk with a packet of related documents. L. VanDervort stated that BVAC and COVA have done everything asked of them, that they are basically being "blackballed" and that they are in hopes that the final approvals will be granted in January, that they are sticking with it and seeing it through and will keep the Village Board informed.

Board asked a few questions and L. VanDervort answered. Mayor Blackman commented on her having attended Assemblyman Hawley's 12/1 Town Hall meeting and having provided him with a summary and asking assistance. She suggested L. VanDervort provide him with a copy of the report and packet of related documents.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Halquist moved, Trustee Crane seconded, Trustees LaPierre and Kristansen abstained due to absence, carried 3/0/2 that the minutes of the 11/19/18 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee LaPierre moved, Trustee Halquist seconded, carried 5/0 that the bills be allowed and paid upon audit.

**A/P Clearing Account**

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	11/29/18	\$520,531.09
FUND (F): <u>Water</u>	11/29/18	\$37,679.78
FUND (G): <u>Sewer</u>	11/29/18	\$50.54
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$558,261.41 total

**CLERK REPORT:** Clerk – Leslie Ann Morelli

- o Absence – Clerk Morelli shared that tomorrow is her last day for a while as she is having hand surgery and the recovery is anticipated to take 5 weeks. She will be on short-term disability and will return January 10<sup>th</sup>. She said she held off on the surgery to this time of year as December and January tend to be the months with her lighter work load and fewer Board meetings and she did not want to overburden the Deputy Clerks. Deputy Clerk Treasurer Erica Linden will cover the January 7<sup>th</sup> Village Board meeting. Agenda items and supporting materials will be due to her by Noon, January 2<sup>nd</sup>. She'll indicate such in the monthly email she'll be putting out to officials and clerks.

- **PERSONNEL ITEMS:**

- National Day of Mourning – Clerk Morelli referred to the recent passing of former President George H.W. Bush and that Wednesday, December 5<sup>th</sup>, 2018 has been declared a National Day of Mourning. Although this is definite for Federal employees, States, Counties and local governments make their own decisions as to closing their offices. Clerk Morelli shared that many years ago the then-Mayor closed the offices for the National Day of Mourning declared for former President Ronald Reagan, so a precedent has been set. She said as of this moment, it was unclear if Monroe County would close and her canvas of the other Monroe County Villages and the Towns of Sweden and Clarkson resulted in most being unsure and that their Mayor or Supervisor had not yet relayed such.

Mayor Blackman said she would prefer to follow the lead of Monroe County and if they close, we close. Trustee Kristansen said it is rare a former President passes away and she believes it is important enough to warrant closing, particularly since such was done previously. Trustees concurred.

→ Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 to honor National Day of Mourning for the recent passing of former President George H.W. Bush and close all Village Offices on Wednesday, December 5, 2018.

Clerk Morelli said she would relay such to the departments, post notice on the door at Village Hall and on the Village website and suggest the clerks of the Village Court, Police Department and Public Works also post notice on their front door.

- **OLD or NEW BUSINESS:**

- Seymour Library Business Consultant – Sweden & Clarkson Town Boards approved the Bonadio proposal – accept Bonadio to do the work & commit the \$5,000 & authorize Mayor to sign the agreement pending change of start & completion dates and language on page 4.

Mayor Blackman shared that two of the three municipalities voted in favor of Bonadio, and per the agreement we go with the majority vote in hiring the firm.

Trustee Kristansen said as Co-chair of the Committee having spent August through November researching, putting out the RFP, reviewing the responses, interviewing the candidates and coming up with a recommendation to go with CGR, not Bonadio, for the Sweden Town Board and Clarkson Town Board to vote against that recommendation is a slap in the face. The Committee did not take their work lightly. She said Bonadio was ill-prepared for the interview, didn't know the differences between types of libraries, provided no sample work related to libraries and gave the impression that selecting them was a foregone conclusion. Trustee Kristansen said there was late awareness of a committee member's connection with Bonadio and what she deems as political pressure to sway the committee and when that didn't work, the Town Boards to override the committee's recommendation. Why ask 10 people to serve on a committee and provide a recommendation if they weren't going to accept it?

Mayor Blackman said the committee vote was close and the Sweden Town Board vote was close. However, it was to be by majority of the three municipal boards. She commented on having served on numerous search committees at the College at Brockport over the years and there were times the end decision did not match the recommendation provided. It is unfortunate, but it's time to move ahead. She said she and the two Supervisors will keep their Boards apprised.

Trustee Crane said the Library Board requests the courtesy of being able to read the draft report before it is finalized and released. Trustee LaPierre said the Mayor and Supervisors with the Library Director can make sure that happens without having to include it in the Bonadio agreement.

Mayor Blackman also clarified that the Town of Sweden's financial commitment to the consultant is for the Town outside the Village, so Village taxpayers aren't paying for this twice.

→ Mayor Blackman moved, Trustee LaPierre seconded, Trustee Halquist in favor, Trustee Crane in favor, Trustee Kristansen opposed via roll call, carried 4/1 to accept Bonadio to do the work, and commit an amount not to exceed \$5,000, and that the Mayor be authorized to sign an amended agreement with a starting date of February 4<sup>th</sup> and corrected language on page 4 of the document to read: Bonadio kindly request that, for the project work the three municipal leaders be designated the primary points of contact representing all three municipalities. These individuals would be the primary liaisons with Bonadio and assist or direct the coordination of required interviews, internal data requests, plus general support of the consulting project effort. They will also work with their respective boards...

## VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
  - Mayor Blackman provided the following report:

RTS Meeting—11/27 attended with Shawn who will report on it.

TIP Grant update All the engineering and costs are in place for this grant application and we will be bringing forward a resolution at the next meeting. We submitted an article to the Suburban News this weekend, explaining the project and soliciting letters of support for the application. Letters from constituents invariably add to the value of grant applications.

Meeting with landscape architect/site designer from MRB re Market Street streetscape—11/28. Before any tree is felled on Market St we want to have a plan in place for the greening of the streetscape, and our engineering firm is prepared to give us one along with costs of same. They came with some photos suggesting possibilities and after discussion with them they will come up with a suggested preliminary plan. The tree board will be involved in working with them. Funding could possibly come out of the donation received at the last meeting from the sale of 23 Fayette Street. Trustee Kristansen expressed interest in being part of the committee on this. Mayor Blackman said she would advise as to the next meeting.

Town/Gown subcommittee meeting—11/28 (Communication and community outreach) We had discussed having a town hall meeting for the community (encompassing college, school district, village/towns) but decided that was a cumbersome undertaking and that there were other opportunities—like village and town board meetings— for people to come and learn what their government was doing and to share their views. Instead we decided that people might wonder what it is that the town/gown committee is doing, so we will be directing our efforts to write an engaging narrative about what we do and why it's important to you.

Supervisors lunch—11/29. RE the library consultant's work, the three municipality leaders and Carl Gouveia plan to have a kickoff meeting with Bonadio to discuss what we would like to see in their investigation and analysis. For example, the budget does not include the library foundation, the fundraising arm. Nonetheless we want them to look into that piece of the library's finances particularly in terms of what else the Foundation might be doing in the way of fundraising.

Stylus interview re Canal Corp. tree clearing and restoration of the embankment— 11/29 They were doing a follow up as stump removal and regrading of the embankment is scheduled to begin any day now. The Canal Corp told me that a public meeting re same and going forward will now likely be in January.

Town Hall Meeting with Assemblyman Hawley—12/1 I took advantage of the town hall meeting at Sweden Town Hall to present the issue of BVAC and its merger with COVA to Steve. COVA representatives were there as well, and we would like Steve's help in moving this merger along. A member of the Sweden Foundation was there regarding funding for a splash park. Sweden Foundation indicated being open to funding requests for Village Parks and Playgrounds related endeavors.

Parade of Lights—Was bigger and better than ever, very well attended, and it ended after an hour with spectacular fireworks.

Village newsletter coming as an insert in next weekend's issue of the SN.

We will be back in 2019 on January 7th; a wonderful, safe and celebratory holiday season to all.

- Trustee/Deputy Mayor John D. LaPierre
  - Trustee LaPierre shared the following:
    - Has been out of town but returned in time for to attend the 12/2 Holiday parade – seems like crowds get bigger and bigger!
- Trustee Annette M. Crane
  - Trustee Crane provided the following report:

First, I apologize for my informal wear this evening. I came directly from a Hanukkah party.

On November 26th I attended the Housing Task Force meeting. One of the topics we discussed was the materials about refuse pick up that we had previously sent to our village attorney. I have been in touch with Mr. Mastrella and hope to have more feedback from him for our January meeting. The Task Force will not be meeting Christmas Eve.

On November 27th I attended the Sweden Town Board meeting. At that meeting they voted 3 to 2 to

hire Bonadio as the Seymour Library Business consultant.

On November 28th I attended the Library Board meeting in Trustee Kristansen's place. That Board requests that we appoint Dr. Singh to finish Walt Boroweic's term, so he may vote in their December meeting. Director Gouveia pointed out that the current by-laws set the term limit only for full terms.

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to appoint Dr. Singh to the Seymour Library Board to finish Walt Boroweic's term from today until 12/31/18.

There was much discussion about business consultation project. The Library Board is requesting the courtesy of the opportunity to read and respond to the business consultation report before it is released to the public.

The Library is also planning to hire a separate consultant to work with them on their Long-Range Plan. Their current long-range plan expires at the end of 2019 and is required to be renewed every five years. This is standard and has nothing to do with the business consultant.

I would like to state that my vote to hire Bonadio this evening was a reluctant yes. Although it is tempting to take the \$5000 and start a reserve fund for the Library, as has been suggested, I feel that it is important that this project be done.

Lastly, I attended our Holiday Parade 12/2. It was fun.

- Trustee Shawn Halquist

- Trustee Halquist shared the following:

- 11/27 – attended the RTRTA meeting at Sweden Town Hall – was well attended with stakeholders from the Village, Town, BCSD, SUNY, Cornerstone, Oak Orchard, LAI, etc. Many use the services of RTS and Lift line but the statistics of approximately 40 riders per day from the area is not enough to be sustainable as it is now. Our area is the first "mobility zone" they've talked to. There was RGRTA upper management, public relations team and the consultants doing a feasibility study. They hope to have options by Summer of 2019 for 2020 implementation.

Board discussed the importance of Lift line, transportation for the urban/suburban school program to get students home after extra-curricular activities and having vehicles able to accommodate bicycles. More to come on this.

- 12/2 Holiday parade – participated with the band – also noted more spectators, particularly on North Main Street. Commented that similar parades have sprung up elsewhere since Brockport's is so successful.

- Trustee Katherine J. Kristansen

- Trustee Kristansen provided the following report:

Short report tonight due to holiday and being out of town recently...

November 6th...I attended a BISCO meeting...the group continues to recruit for volunteers to assist with the Arts Festival, etc.

November 8th, 15th and 17th...Planning meetings on the 8th and 15th with The Seymour After Hours event occurring on November 17th...a great evening of fun and mystery.

Dec 2nd...Holiday parade...great event! Thank you to the Stetson Club!

**EXECUTIVE SESSION:** none

**ADJOURNMENT:**

→ At 8:07pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.

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Leslie Ann Morelli, Village Clerk



# **BROCKPORT**

# **AMBULANCE**

PO Box 242 Brockport NY 14420 (585) 637-1035



## **Report to Brockport Village Board 12/3/18**

- 911 Agreement - To recap on where things have been and where we have left off, here is a brief timeline.
  - May 10<sup>th</sup>, 2018 – Received email from Tim Czapranski (Monroe County EMS Administrator) stating that in order for BVAC to respond to 911 calls for service, a new contract with the Village of Brockport, along with an endorsement letter from the Mayor was all that was needed to move forward. These items were provided to Czapranski on May 15<sup>th</sup>, 2018.
  - May 22<sup>nd</sup>, 2018 – I learned of a FOIL request conducted by Monroe Ambulance’s Attorney, Karen Taddeo, for the investigation as to why BVAC was re-issued its CON/Operating Certificate.
  - Tuesday June 12<sup>th</sup>, 2018 – After several weeks of no response from Czapranski or Monroe County Law Department, I received the attached email that Czapranski would not be moving forward with the 911 User agreement. He cites a letter dated June 4<sup>th</sup>, 2018 (also attached) from Monroe Livingston Regional EMS Council (MLREMS Council) Chairperson Reg Allen to NYS DOH Bureau of EMS Director Ryan Greenberg, requesting a written explanation from Director Greenberg as to why BVAC was re-issued their Certificate of Need/Operating Certificate. The letter is in response to the FOIL response/CON renewal investigation from BEMS to Monroe Ambulance.
  - June through August 2018 – I reach out to several officials regarding the delays in BVAC’s 911 agreement including County Legislators, Senator Ortt’s Office and other contacts with little success or interest. During this time, BVAC and COVA have been working on merger items through COVA’s Attorney Timothy Hannigan. Operationally, BVAC continues to take on stand-by events and private calls for service.
  - Monday July 4<sup>th</sup>, 2018 – BVAC has on-site inspection by Mike Bagozzi (NYS DOH BEMS representative out of Utica area) and passes without incident. It is speculated that the inspection was due in part to the above request of MLREMS.
  - July 30<sup>th</sup>, 2018 – Without any knowledge or notification to BVAC or COVA Leadership, the MLREMS Council votes to file an Article 78 law suit against the NYS DOH Bureau of EMS challenging the DOH’s decision to re-issue BVAC’s Operating Certificate.
  - On August 21<sup>st</sup>, 2018 – Mayor Blackman wrote a letter, at the direction of the Village Board, to County Executive Dinolfo, carbon copied to MLREMS Chair Reg Allen, asking for clarification as to the delay in BVAC’s 911 Agreement.
  - September 17<sup>th</sup>, 2018 – Reg Allen responds to the Mayor’s letter stating that the Council has concerns about moving forward as outlined in the above letter to Director Greenberg. To the best of my knowledge, no response was ever received from the County Executive or her designee.



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- September 17<sup>th</sup>, 2018 – MLREMS meeting minutes show that the MLREMS Executive Committee has opted to not pursue the Article 78 matter against the NYS DOH. The meeting minutes show that the MLREMS Attorney had become conflicted and would no longer represent MLREMS in the matter. The minutes also cite that there would not be enough time to pursue the matter with a new attorney and also the cost would exceed \$10,000. The matter was disposed of.
- October 8<sup>th</sup>, 2018 – BVAC and COVA re-sing the staff lease agreement as the original was due to expire. The new agreement shall be in effect for 1 year or until the merger is complete.
- November 8<sup>th</sup>, 2018 – For the duration of the summer and fall months, BVAC has been able to meet its minimum operating requirements through private transports and calls for service. On this date, I met with Czapranski at Grinds Café to review our 911 status. Czapranski stated that the MLREMS Council is still waiting for a response from Director Greenberg, but stated that Greenberg and Allen have met and discussed the BVAC issue.
- November 8<sup>th</sup>, 2018 – COVA General Manager Laurie Schwab provides myself with a letter from Director Greenberg dated September 13<sup>th</sup>, 2018 stating that BVAC's CON is in good order and will not be reversed. The letter was sent to COVA's attorney but carbon copies sent to the WNY Regional Office, MLREMS Council and Tim Czapranski's office. I then scan and forward the letter to Allen and Czapranski.
- November 13<sup>th</sup>, 2018 – Chairperson Allen responds to my email stating that there is nothing prohibiting BVAC from transferring the CON. I forwarded the email to Czapranski as this is the final item he was looking for per our discussion on November 8<sup>th</sup>, 2018.
- November 20<sup>th</sup>, 2018 – Not receiving a response to the email forwarded to Czapranski from Allen, I again email Czapranski with a status update. I receive an automated response that he is out of the office until 11/26/18.
- November 26<sup>th</sup>, 2018 – I receive an email response from Czapranski simply stating "I did" in regards to the email from Allen. I immediately responde to Czapranski again asking what is needed to move forward with the 911 agreement.
- On November 27<sup>th</sup>, 2018 – I still had not heard anything further from Czapranski regarding the 911 agreement. I email Czapranski again briefly outlining the above facts that BVAC CON has been deemed in good order by both DOH and the MLREMS. As of this time I still have no response from Czapranski.
- On 12/3/18 at 0930hrs, I called and spoke with Czapranski, questioning the lack of a response to my emails. Czapranski reported that he had received my emails. I questioned what the delay in completing the 911 user agreement was. Czapranski replied that he has a meeting scheduled for today with Monroe County attorneys to discuss the matter and that he would call me this evening.
- December 1<sup>st</sup>, 2018 – I received an email from Mayor Blackman containing an attachment of a letter to Assemblyman Steve Hawley explaining the circumstances with BVAC and the 911 contract.

Brockport Volunteer Ambulance Corps



"Sleepless Knights"



# **BROCKPORT**

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- Regarding the merger and CON transfer, as stated above, MLREMS and DOH have given supportive information to the CON transfer. COVA's attorney has completed the CON Transfer paperwork and GM Laurie Schwab has updated the Fitness and Competency paperwork for the CON Transfer. Laurie anticipates submitting the CON Transfer to MLREMS for their January meeting. Laurie anticipates a 3 month completion time for the transfer.
- Currently – BVAC has maintained its facility and 2 primary ambulances with minimal finances available. COVA remains ready to staff BVAC ambulances as soon as the 911 agreement is finalized. BVAC is in need of a couple of items to maintain its operation. This includes:
  - Funding for new Harris portable radios as Monroe County EMS Office/Radio Center cannot ensure radios available as they had been prior
  - Snow removal assistance possibly in an agreement with the Village of Brockport similar to the Brockport Fire District.
  - Building upgrades and further renovations as time and financing permits.

Respectfully,

Lucas R. VanDervort *Paramedic*  
Chief of Operations  
Brockport EMS  
A Division of COVA

Brockport Volunteer Ambulance Corps



"Sleepless Knights"