

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, October 6, 2014 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Carol L. Hannan, Trustee John D. La Pierre, Clerk Leslie Ann Morelli, DPW Spt. Harry G. Donahue

**ALSO PRESENT:** Ray, Norma, Seth, Aiden Ehnott, Joan Hamlin, Douglas Allen, Tony Perry, Pam Ketchum, Norm Giancursio, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

The Homecoming Weekend incident has called attention to the relations between the village and the college, making a review of highlights in the relationship a suitable topic for this evening's historic moment. I have heard it said that, "If it weren't for the college, Brockport would just be another Holley". Leaving aside the implied insult toward our neighboring village, such an opinion is patently false. It is much more accurate to say that, "If it weren't for the village, the college would not exist."

The antecedents of the college lie in a meeting of village leaders in 1830 that invited the Western New York Baptist Conference to designate Brockport as the site of the college it planned to establish. A village leader donated six acres of land and \$3,000 with which the village built a building for the proposed college. Probably, the college never came into being, but the building survived.

In 1841, village leaders founded the Brockport Collegiate Institute in the abandoned building. In 1854, the building burned. Once again, village residents came to the rescue, raised the necessary funds and built a new building. Ten years later, the institution was floundering financially, and, in 1866, the Village Board agreed to cover its debts through taxation and successfully petitioned the State to designate the building as the site of one of the "normal schools" it was establishing to provide teacher training.

The normal school ran into severe difficulties in the depression years of the 1930s with low enrollment and a badly deteriorating physical plant. The State considered closing the institution or using it to house a correctional facility for girls. Once again, the good folks in the village rallied to its support, formed a "Committee of One Hundred" to campaign for its survival, and sent a delegation to meet with Vincent Dailey, the son of a prominent Brockport businessman who was Political Secretary to Governor Lehman. He intervened to save the school as a "State Teachers College".

Throughout its first century, the college never enrolled more than a few hundred students, mostly residents of the Brockport area. Brockport's manufacturing industries had a much greater impact on the life, growth, and character of the village than did the college. Through much of the 19<sup>th</sup> century, Brockport was a major farm machinery production center. At least six factories produced farm implements, including the largest industrial plant in Monroe County. Besides farm machinery, Brockport manufactured tools, stoves, shoes, pianos, piano boxes, glass bottles, buttons, dolls, cooling boards for undertakers, electrical appliances, refrigeration equipment, fishing tackle, card games, sewing machines, photographic film, wagons, buggies, two automobiles, galvanized tubs, buckets, and cans. At least nine food processing plants have operated in Brockport. General Electric employed 1,400 workers, Owens-Illinois 700, Moore-Shafer Shoe Co. 400. Until GE, Owens-Illinois, and A&P closed in the mid-1980s, manufacturing was much the largest employer in the village. Perhaps, without manufacturing, Brockport would just be another Holley.

It may very well be true that the college has become the greatest influence, both good and bad, on the village, but that is a recent development. It brings great benefits to us, in culture, in volunteerism, in vitality for our downtown, but it also brings deterioration of our housing stock, some disorder, and drain on the village budget. It seems to me important that this Board work

out a way to keep the good and mitigate the bad.

**OATH OF OFFICE:** none

**CERTIFICATES & PROCLAMATIONS:** none

**PUBLIC HEARINGS:** none

**PUBLIC COMMENT:**

- Douglas Allen of Freetime Magazine – said Brockport is unique with many dramatic features including the canal and the college. He proposed a way to invite Freetime Readers to visit Brockport – becoming part of the Destination Brockport page they are trying to create. An ad from the Village in 4 issues (November, December, January, and February) could be an anchor ad to help tie merchant ads together. The cost would be \$775.

Mayor Blackman said the Village does not currently do much in the way of paid advertising (other than required and informational notices). Clerk Morelli said she always provides Freetime Magazine with the annual events schedule in hopes they will list the events in the appropriate issues at no charge. Mayor Blackman suggested he leave his packet of information with Clerk Morelli for their review.

**GUESTS:** none

**CONSENSUS ITEMS:**

• **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Hannan seconded, Trustees Ciciotti and La Pierre abstained due to absence, carried 3/0/2 that the minutes of the 9/15/14 meetings be approved as amended.

• **APPROVAL OF BILLS TO BE PAID**

→ Trustee Hannan moved, Trustee La Pierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	9/18/14	\$356.00	
	9/26/14	\$66,158.71	
	10/03/14	\$23,688.37	
FUND (F): <u>Water</u>	9/26/14	\$11,160.38	
	10/03/14	\$506.67	
	10/10/14	\$34,152.51	
FUND (G): <u>Sewer</u>	9/26/14	\$16,003.48	
	10/03/14	\$233.33	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust &amp; Agency</u>	-	-	
			\$152,259.45 grand total

**CLERK REPORT:** Clerk – Leslie Ann Morelli

o Tax Collection update – the 2<sup>nd</sup> delinquent notice is going out later this week to encourage payment by 10/31.

• **PERSONNEL ITEMS:**

o Police Chief Varrenti 211 waiver application renewed by NYS Civil Service Commission – Mayor Blackman reported that the Village received notice that the NYS Civil Service Commission “approved the waiver pursuant to section 211 of the NYS Retirement and Social Security Law for the limited period of 7/1/14-7/31/15. If approval is sought beyond 7/31/15, the open-competitive eligible list must be re-canvassed and if there are fewer than 3 reachable non-retirees interested in appointment, the Monroe County Department of Human Resources must request an examination to ensure participation in the March 2015 Police Chief/Assistant Police Chief Examination Series. Etc” Clerk Morelli shared this has been the process in recent years.

- Accept retirement of DPW Laborer James Clark, Jr. effective 11/1/14 –

→ Trustee La Pierre moved, Trustee Andrews seconded, carried 5/0 to accept the retirement of DPW Laborer James Clark, Jr. effective 11/1/14 with congratulations and thanks for his service.

Clerk Morelli said she will prepare a retirement proclamation for the Board's next meeting. J. Clark indicated to her that he did not plan to attend and to give it to DPW Spt. Donahue to get to him.

- Board/Committee/Volunteer vacancies –
  - Appoint Joe Blosenhauer to fill Parks Committee vacancy to complete term to 6/30/15 –

→ Mayor Blackman moved, Trustee La Pierre seconded, carried 5/0 to appoint Joseph Blosenhauer to fill a vacancy on the Parks Committee to complete a term in progress to 6/30/15.

- Appoint Pam Ketchum to fill Historic Preservation Board vacancy to complete term to 6/30/17 -

→ Mayor Blackman moved, Trustee Ciciotti seconded, carried 5/0 to appoint Pam Ketchum to fill a vacancy on the Historic Preservation Board to complete a term in progress to 6/30/17.

- **OLD or NEW BUSINESS:**

- LL – cable television franchise agreement with Time Warner Cable – decision within 62 days of 8/18 hearing – Village Attorney recommends Village Board not accept & authorize re-negotiation –

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 to not approve the proposed Local Law – to not accept the proposed franchise agreement with Time Warner Cable and authorize re-negotiation.

- Stetson Club 12/7 Holiday of Lights – 10/21-10/23 fireworks test location along canal west side of Main Street –

→ Mayor Blackman moved, Trustee La Pierre seconded, carried 5/0 to give consent to fireworks site testing in preparation for the Sunday, December 7<sup>th</sup> holiday of lights parade and fireworks. This consent is given as required per Village Code Chapter 18. Testing will be allowed as requested between the dates of October 21<sup>st</sup> and October 23<sup>rd</sup> along the canal on the west side of Main Street.

- Village Court location – Mayor Blackman said over the past several months several potential locations have been considered including but not limited to the West Avenue fire hall, Capen Hose fire hall, Town of Sweden Court, The College at Brockport, 52 State Street, the 3<sup>rd</sup> floor of the Police Department at 1 Clinton Street, and Village Hall at 49 State Street. It got narrowed down to renting space at 52 State Street and reconfiguring Village Hall at 49 State Street. The Office of Court Administration security visit of both of those options resulted in a determination that reconfiguring Village Hall at 49 State Street would be best.

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 to reconfigure Village Hall at 49 State Street to accommodate the Village Court.

- Authorize grant application – Justice Court Assistance Program grant – Mayor Blackman shared that she and the Justices have been working with the grant writers on this. The maximum amount is \$30,000. It can cover some renovations, furniture, some software and the like. The application is due 10/15.

→ Trustee Andrews moved, Trustee Hannan seconded, carried 5/0 to adopt the following resolution:

RESOLVED, that the Brockport Village Board of Trustees does hereby authorize the Brockport Village Court to file an application for funds from the New York State Unified Justice Court, in accordance with the provisions of the Justice Court Assistance Program in an amount not to exceed \$30,000, and upon arrival of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Brockport.

- Authorize utilizing David Strabel, R.A. for architectural services – Mayor Blackman said it was determined that architectural services will be needed to reconfigure Village Hall at 49 State Street to accommodate the Village Court. The concept being considered is removing the Department Heads table in the conference room, creating a second

exit from one of the existing windows in the conference room, locating the Court Clerks' office where the current large bathroom is off the conference room, re-locating Building/Codes office to the kitchen, locating separate men's and women's restrooms where the Building/Codes office currently is, relocating the records archives currently on the 2<sup>nd</sup> floor to offsite and locating the Justices offices where the records archives currently are. That will require heating and cooling that portion of the 2<sup>nd</sup> floor, lowering the sprinklers and relocating the fire panel.

Mayor Blackman shared that David Strabel is very familiar with the building as he did the work converting it from Seymour Library to Village Hall some years ago. He is far more reasonable than the other responses to the RFP for architectural services.

→ Trustee Andrews moved, Trustee La Pierre seconded to accept the proposal for architectural services from David Strabel, R.A. in an amount not to exceed \$2,400 and authorize the Mayor to sign such.

Discussion:

Trustee Hannan said to her knowledge those that responded to the RFP were not interviewed.

Mayor Blackman said that is correct.

Trustee Ciciotti said the responses ranged from 10% of the cost to \$23,000.

Trustee Andrews said D. Strabel is far more reasonable.

Trustee Ciciotti said having just received this today, she may not be ready to render a decision.

Trustee La Pierre said D. Strabel is local, very familiar with the building, and capable. Time is of the essence.

Mayor Blackman concurred and said a special meeting could be called in the next day or two if that is necessary.

Trustee Andrews said the Historic Preservation Board has utilized D. Strabel for several projects. He is always the lowest cost and sensitive to historic needs as he chaired the Village's Historic Preservation Board years ago. He said he has every confidence in him.

Call to question:

Trustee La Pierre	yes
Mayor Blackman	yes
Trustee Andrews	yes
Trustee Ciciotti	no
Trustee Hannan	no

Carried 3/2.

○ Authorize grant application – Erie Canalway National Heritage Corridor grant – Sagawa Park mural project –

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 to adopt the following resolution:

RESOLVED, that the Village of Brockport will apply to the Erie Canalway National Heritage Corridor's 2014-15 Grant Program for \$7,000 to complete the Sagawa Park Mural Project, which is expected to cost \$12,000. This is a one-to-one matching grant. The Village will contribute \$5,000 in cash match, which will be donated to the Village by Walk! Bike! Brockport! (WBB). These funds were raised by WBB through fundraising events and by securing commitments from various community organizations. The artist who has been selected to paint the mural, Rick Muto, will also provide match in the form of in-kind donation of his services (via a substantial discount), which will more than cover the remaining \$2,000 needed in match.

Trustee Hannan asked if the mural design has yet been determined.

Trustee Andrews said the sub group of Walk Bike Brockport met with the artist and discussed presenting a panorama of Brockport history accompanied by an interpretive sign that would explain the images. He said Walk Bike Brockport and Pro Brockport co-sponsored a fundraising event for the mural match.

The Village of Brockport will be requesting a grant of \$7,000 to complete the Sagawa Park Mural Project which will have the theme of Portraits of Our Past. The Village of Brockport is located along the Erie Canal, 19 miles west of Rochester with a population of 8,366. The mission of the Village Board is to provide a high quality of life for all residents, while exercising fiscal responsibility and preserving Brockport's unique heritage and historical character. This project will be overseen by Walk! Bike! Brockport!, an independent committee of the Village that exists to improve the physical environment for outdoor exercise within the greater Brockport area and to encourage residents to spend more time in such activities.

This project will result in the creation of a public mural that will include portraits of people, buildings, and things that were important in the village's history. The mural and an accompanying interpretive sign will be installed in Sagawa Park, a very small parcel of land located at the edge of the village's much-frequented historic commercial district. As a visual piece of history, the mural will introduce schoolchildren, residents, and visitors to the village's history, preserving memories from Brockport's past and as it existed and celebrating their contributions to the development of the village. The muralist, Rick Muto, will deliver a public lecture on the mural's design and creation and the historical elements it celebrates and make presentations in local schools. In addition to substantial in-kind contributions, the village, through the Walk! Bike! will provide \$4,000 and the Brockport Community Museum will provide \$1,000 toward the project cost of \$12,000.

- Authorize DPW equipment purchase – 2014 Caterpillar front end loader from Water Fund – DPW Spt. Donahue shared that the current 2001 Hyundai loader needs replacement and DPW Spt. Donahue recommends the purchase of a 2014 Caterpillar 938K front end loader via a 5 year lease with annual payments of \$34,200 (interest rate of 2.66%) from the Water Fund. The lease will get the Village a new loader each year upon payment of the hours used (approximately \$3,500-\$4,000) of the lease and at the end of the 5 years the Village will own a new loader. DPW Spt. Donahue further recommended declaring surplus and selling the current loader via Auctions International. If the auction does not yield a bid greater than \$25,000, Caterpillar will buy it for \$25,000.

Trustee Ciciotti asked if this was a piece of equipment discussed at the beginning of budget preparation last winter. DPW Spt. Donahue said yes. He pushed hard to keep this in the budget. Trustee Ciciotti said the sale of the current loader will offset some of this year's payment on the new loader. DPW Spt. Donahue said yes.

→ Trustee La Pierre moved, Mayor Blackman seconded, carried 5/0 via roll call to authorize DPW to purchase of a 2014 Caterpillar 938K front end loader to be financed by a 5-year lease with annual payments of \$34,200 from the Water Fund.

→ Trustee La Pierre moved, Mayor Blackman seconded, carried 5/0 to declare surplus and authorize the sale of the 2001 Hyundai loader via Auctions International with the ability to reject the bids as Caterpillar is willing to purchase it if necessary.

- DPW staffing report – Trustee La Pierre did a Power Point presentation regarding DPW staffing and workload (at the end of these minutes). He thanked DPW Spt. Donahue for his assistance and stressed that there are many tasks on the “back burner” needing to be done as well as the nature of the job having to deal with unplanned work. In conclusion the manpower study of 9/29-10/3 showed that every person available was needed to get the work done. The current DPW staff is not too large.

Mayor Blackman reminded of a few tasks that weren't included in the “back burner” list. Some being time sensitive such as modifications to Village Hall to accommodate Village Court.

Trustee Hannan said there may be a difference in manpower needs as to time of year (i.e. good weather versus winter weather).

Trustee La Pierre said DPW does various work in between snow plowing in the winter such as the Monroe Avenue storm sewer project and tree trimming.

Trustee Hannan stressed the importance of finishing the water meter conversion project to radio read meters. DPW Spt. Donahue concurred and said the remaining meters are in stock.

Trustee Hannan asked if it would be more advantageous to have more workers in good weather than winter weather. DPW Spt. Donahue said they supplement with seasonal (summer) laborers. However, the number hired often simply fills the void of the full-time year-round employees taking vacation time.

Trustee Ciciotti asked about the East Avenue paving project. DPW Spt. Donahue said other municipalities sometimes help with paving projects via equipment and manpower to run the equipment.

Trustee Hannan asked if the amount of paving done this past season is typical. DPW Spt. fairly typical. It depends on priority of paving, need for repairs and available funds.

Trustee La Pierre said if there truly were enough DPW Laborers, there would be no or a very short "work waiting for time to do it" list.

DPW Spt. Donahue reminded the Board that come winter, 1 employee is assigned to evenings and 1 employee is assigned to overnights on snow watch. Therefore, they are down 2 employees during the day.

DPW Spt. Donahue also reminded the Board that the Village, like many municipalities, has an aging infrastructure that often times has to be nursed along.

Trustee Hannan concurred that much of the Village's infrastructure is circa 1900.

- Authorize advertising for DPW Laborer vacancy –

→ Trustee La Pierre moved, Trustee Hannan seconded, carried 5/0 via roll call to authorize advertising for the upcoming DPW Laborer vacancy being created by the retirement of Laborer James Clark, Jr.

#### FULL-TIME DEPARTMENT OF PUBLIC WORKS LABORER VILLAGE OF BROCKPORT

The Village of Brockport is accepting applications for full-time Laborer. Possession of a valid New York State Motor Vehicle Operator's License CDL Class B is required. Pay and benefits per Union contract. New York State Retirement System.

Download employment application and job specifications from [www.brockportny.org](http://www.brockportny.org) or pick up from Village Hall. Forward completed employment application by e-mail to: [Imorelli@brockportny.org](mailto:Imorelli@brockportny.org) or by mail to: Attention: Village Clerk re DPW Laborer Search Village of Brockport 49 State Street Brockport, NY 14420.

#### **Application deadline: Noon, Friday, October 24, 2014**

Note: past applicants do need to apply again to be considered.

- Authorize Trustee La Pierre to attend 11/5 Outdoor Lighting seminar - \$99 registration fee –

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 to approve Trustee La Pierre to attend the 11/5 7pm-8:30pm Outdoor Lighting workshop being held in Rochester at a registration fee of \$99.

Trustee La Pierre will register and pay the fee and submit for reimbursement.

- Settlement agreement reached – Norman C. Giancursio v. Daniel Varrenti & the Village of Brockport – Mayor Blackman read the following statement prepared by the Village Attorney and Insurance Attorney.

The Village of Brockport has entered into a settlement agreement with Norman Giancursio wherein he has discontinued his legal action filed last year against the Village and the Chief of Police. A primary component of this settlement agreement is that neither the Village nor the Chief acknowledge, admit or are found to have engaged in any misconduct or wrongdoing as was alleged by Mr. Giancursio. The Village and the Chief maintain that they did not engage in any such misconduct or wrongdoing.

Upon receipt of the claim in 2012 the Village referred the matter to its insurance carrier as required by the Village's insurance policy. The insurance carrier agreed to defend and indemnify the Village for the claims made by Mr. Giancursio. In order to maintain its coverage the Village is obligated to cooperate with the insurance carrier in its defense of the claim.

In the course of the litigation, counsel assigned by the carrier advised the Village that it had negotiated a full settlement of the claims without the necessity for further litigation. Counsel

further advised that this would relieve the Village from devoting further time and effort to defense of the claim. Pursuant to the agreement the carrier agreed to pay the settlement from its funds and avoid the expense of further litigation. The Village is responsible for only a small deductible on its policy. This settlement provides a final resolution to the claim and releases the Village from any liability in this matter.

While the Village Board and Chief of Police believe that litigation of the issues would have ultimately exonerated them, they approved the settlement as a business decision made in the best interests of the Village of Brockport.

#### **VILLAGE BOARD REPORTS:**

- Mayor Margaret B. Blackman
  - Town/Gown relations – Mayor Blackman shared that she attended Police Chief Varrenti’s press conference 9/22 and meeting with bar owners 9/24 along with BI/CEO Miller. This was in relation to the Village disruption after the College’s homecoming events. Discussed with the bar owners was occupancy adherence, fake ID’s, police on foot patrol as able. It was very productive. A next meeting was set for 10/22. She referred to her letter in Suburban News regarding town/gown relations. She, Trustee Andrews, Chief Varrenti and BI/CEO Miller will be meeting with President Halstead 10/16 to discuss what they’d like to see come out of such a committee. She anticipates that such a committee will include one or more reps who are village residents, College VP Katy Wilson, Leah Barrett, Dave Mihalyov and Chief Kehoe.
  - Village Website - Mayor Blackman shared that she is awaiting secondary page from the Treasurer and an historical statement from Trustee Andrews.
  - GTC/BATP - Mayor Blackman shared that later this month she will be leading a bike tour and another member of the committee will lead a walking tour of the Village and connections to Sweden and Clarkson. Walk Bike Brockport’s annual Walk to School day 10/1 was a success. She said she was posted at the College/Main Street intersection.
  - Updates – Mayor Blackman reported having participated in the Courage Bowl luncheon – presented the Village’s proclamation. Proceeds of the Courage Bowl benefit Camp Good Days and Special Times. She also participated in the dedication of the new liberal arts building at the College.
  - Out of Town – Mayor Blackman shared that she will be out of town 10/7-10/11. Trustee/Deputy Mayor Andrews will be in charge.
- Trustee/Deputy Mayor William G. Andrews
  - Canal Conference – Trustee Andrews reported having attended the 9/22 canal conference in Geneva, NY in Mayor Blackman’s place since she was called to the Chief’s press conference. He reported the following:

The first event on the day I attended was a half-hour movie on the significance of the Erie Canal. The first half described the importance of the original and enlarged canal. The second depicted the decline of industry in the region in the late 20<sup>th</sup> century. Unfortunately, it gave little attention to the current revitalization of the canal and the region through which it passes.

Next, I attended a “break-out session” by Tom Grasso on his Port Byron project, the restoration of an 1851 lock and 1890s inn along the Thruway. He gave an excellent slide show. I invited him to present it as part of our Low Bridge, High Water event next May and he agreed. In the afternoon, I joined a field trip to the site of the project.

My third event was another “break-out session”, this time a panel on the current state of the Canalway Trail, chaired by John DiMura, who is responsible for its development. The basic point is that much remains to be done.

The high point of the conference for me was the luncheon talk and slide show by John Robinson, CEO of Our Ability, a company run by people with disabilities for people with disabilities. He gave much the most inspirational speech I have ever heard and had a fascinating tale to tell. He is 3 feet 9 inches tall with stubs for arms and legs. He was a very animated, really spell-binding speaker. Highlight of his talk was his account of his two bicycle trips the length of the Canalway Trail with a wheelchair-bound companion. He is planning another such trip next summer. Margay and I have discussed bringing him here for Low Bridge, High Water next May, perhaps in collaboration with Lauren Lieberman and Camp Abilities.

The keynote speaker at dinner was Robert Gioia, CEO of the Erie Canal Harbor Development

Corporation. He made a power point presentation on the \$300 million redevelopment project for the Buffalo harbor district, a very impressive undertaking.

- Updates – Trustee Andrews reported having attended recent historical society events in Clarendon and Clarkson, the dedication of an Albert Paley sculpture on the college campus, a Historic Preservation Board meeting, ELK Museum Board meeting, dedication of the Brockport Community Museum interpretive panel at the Sweden Farmers Museum and bench in memory of Archie Kutz’ parents, the Main Street Grant Committee meeting in which the environmental review report from Labella came in 9 weeks instead of 3. He shared that 2 projects have been approved by SHPO and a 3<sup>rd</sup> is in process. Trustee Andrews also shared having participated in a Brockport Food Shelf fundraiser, the barn tour, meeting with the committee and artist regarding the Sagawa Park mural, and continuing work on the Sweden bi-centennial events including cemetery tours 10/11 and end of the year ball. He said he will be participating in the 11/1 After Hours at the Library event in a program regarding wartime romances.

Trustee Andrews stressed the importance of DPW making roof repair/replacement at Village Hall a priority. The ELK Board is very concerned about the potential for its collection being damaged. This has been requested for 2 years. DPW Spt. Donahue said he will get a quote.

- Trustee Valerie A. Ciciotti

- Village Court – Trustee Ciciotti said the process of determining where to house a Village Court has taken some time. She said she has attended 4 meetings on it. She expressed concern that the renovation costs be kept to a minimum and that an awful lot of functions and employees are being crammed into a relatively small space for what could be only a temporary (2 years?) solution. Trustee Ciciotti said she encourages a feasibility study of all Village properties for future planning.

- BI/CEO – Trustee Ciciotti shared that she arranged for a meeting in which she, Trustee La Pierre, BI/CEO Miller and BI/CEO Clerk Krahe participated 10/2 with the East Rochester BI/CEO office. It was productive and worthwhile to share information and network as East Rochester has some similar issues and uses the software we just purchased.

- Housing Task Force – Trustee Ciciotti shared that the HTF met 9/4 and 10/2 and will meet again 10/16. The Chair will be Kristin Heffernan and the Secretary role will be shared by Martie Lemcke and Jamie Spiller. BI/CEO Miller was at the 10/2 meeting and discussed needs and quality of life issues. The HTF still need a member from the Planning Board and one more Village resident.

- Trustee Carol L. Hannan

- Police ride alongs – Trustee Hannan shared that she went on 2 recent ride alongs with Brockport Police – one on the evening shift and one on the overnight shift. She said during those times an officer was injured by a suspect and a car was deliberately turned over as a prank. She expressed concern of the attitude of many youth - high school and college students as disrespectful – blatantly name calling and gesturing to police as well as destruction or theft of Village and private property such as trees, flags, flower pots, fences and such. She said a restorative justice fund is needed to compensate aggrieved property owners. She said until it hits students or the College in their wallets nothing will really change. She said she is further disheartened by a College Dean disrespecting municipalities and saying “without the College you’d be Holley.”

- Trustee John D. La Pierre

- Police ride along – Trustee La Pierre shared that he went on a recent ride along with Brockport Police on a Saturday night. While his was fairly quiet, he concurs with Trustee Hannan’s comments as to the lack of respect of many young people – an unfortunate sign of the times.

- Updates – Trustee La Pierre reported having attended Main Street grant committee meetings, working with DPW Spt. Donahue on DPW matters, and attending with Trustee Ciciotti and BI/CEO folks the visit to East Rochester BI/CEO Office. He said there are some good things that can be implemented here.

**EXECUTIVE SESSION:** none

**ADJOURNMENT:**

→ At 8:30pm, Trustee La Pierre moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.

---

Leslie Ann Morelli, Village Clerk



Village of Brockport  
Department of Public Works

For purposes of this study, the work done for a week by DPW will be examined regarding man-power needs and usage

Week Sept. 29 – Oct. 3, 2014



Village of Brockport  
Department of Public Works

Week Sept. 29 – Oct. 3, 2014

DPW Staff:

- 2 Supervisors
- 2 Water Dept. laborers
- 9 DPW laborers
- 1 Temp. Summer help

= 14

x 5 days

= 70 man-days



Village of Brockport  
Department of Public Works

Week Sept. 29 – Oct. 3, 2014

Street Paving	2 days	
2 Flagmen		= 4 man-days
5 Truck drivers		= 10 man-days
1 Roller Operator		= 2 man-days
2 Paver-adjustors [supervisors]		= 4 man-days
1 Paver trainee		= 2 man-days
1 Truck walker by paver		= 2 man-days
2 Ground man Raking, touch-up		= 4 man-days
14 Total		= 28 man-days



Village of Brockport  
Department of Public Works

Week Sept. 29 – Oct. 3, 2014

Street Paving	2 days	28 man-days
Preparing for Paving	4 laborers 2 days	8 man-days
Vacation days/time-off		2 man-days
Daily Garbage/trash run	3 days/3hrs ea	1 man-day
Catch Basin work	5 laborers 2 days	
3 Excavation		= 6 man-days
2 Setting new catch basins		= 4 man-days

Note: Daily Garbage/Trash run normally is 5 days/week, but reduced to 3 days due to street paving requirements.



Village of Brockport  
Department of Public Works  
Week Sept 29 - Oct 3, 2014

Street Paving	2 days	28 man-days
Preparing for Paving	4 laborers 2 days	8 man-days
Vacation days/time off		2 man-days
Daily Garbage/trash run	3 days/3hrs ea	1 man-day
Catch Basin work	5 laborers 2 days	10 man-days
Mowing *		3 man-days
Shop Mechanic **		3 man-days
Sewer Problem	5 laborers 1 day	5 man-days
Water Meter Reading	2 laborers 1 day	2 man-days
Road crack sealing	2 laborers 1 day	2 man-days
Supervision	2 supervisors 3 days	6 man-days
<b>Total Work</b>		<b>70 man-days</b>

\*Note Mowing normally is 5 days/week, but reduced to 3 days due to street paving requirements  
\*\*Note Shop Mechanic position is 5 days/week, but reduced to 3 days due to street paving requirements



Village of Brockport  
Department of Public Works

DPW Staff  
2 Supervisors  
2 Water Dept laborers  
9 DPW laborers  
1 Temp Summer help

= 14 x 5 days = 70 man-days

**Total Work 70 man-days**



Village of Brockport  
Department of Public Works

**Work waiting for Time**

- 50 Residential Water Meters conversion
- 65 Commercial Water Meters conversion
- 2 Sanitary sewer problems needing to be resolved
- Fence replacement at Corbett Park
- Sanitary Sewer Flushing due last April



Village of Brockport  
Department of Public Works

**Large Projects Scheduled**

- Monroe Avenue Storm Sewer replacement
- Tree removal at South Avenue Park
- Paving of one street (last for season)
- Hydrant Flushing
- Brush Pickup
- Leaf Collection
- Catch Basin cleaning
- West Avenue water project
- Winter Schedule: 1 for Evenings, 1 for Nights