

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, October 18, 2004 at 7:00pm.

PRESENT: Mayor Josephine C. Matela, Trustee/Vice Mayor Carrie L. Maziarz, Trustee Norman J. Knapp, Trustee Morton Wexler, Trustee James E. Whipple, DPW Superintendent Bradley B. Upson, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Treasurer Ian M. Coyle, Clerk Leslie A. Morelli.

EXCUSED: Planning Board Chair / Economic Development Coordinator Scott Winner

ALSO PRESENT: Village Attorney Keith O'Toole, Fire Chief Christian A. McCullough, Ken Pike, Ray & Jackie Morris, Jim & Joan Hamlin, Kathy Snyder, John Lessord, Mary Jo Nayman, Fred Webster, Elliotte Bowerman (Brockport Post), Robbie Hess (Suburban News), Wayne Bennett, Jim Sutton, Robert Pauly, Patrice Conway, Steve & Kathy Hirschler, Don and Carol Sheffield, Heather Robertson, Marjorie Robertson, Joanne Marcello.

CALL TO ORDER: Mayor Matela called the meeting to order and led the Pledge of Allegiance.

REVIEW OF MEETING MINUTES: Mayor Matela called for any additions or corrections to the minutes of the regular meeting held October 4, 2004.

➔ Trustee Wexler moved, Trustee Knapp seconded, unanimously carried that the minutes of the meeting held October 4, 2004, be approved as written.

PUBLIC HEARINGS: None

PUBLIC INFORMATION MEETINGS: None

PUBLIC COMMENT:

1. Wayne Bennett of 142 State Street said he heard a rumor that 3M will not pursue rezoning at this time. Mayor Matela said that is correct and read the following letter from Harter, Secrest and Emery, LLP received by fax today. "Re: Application by Minnesota Mining and Manufacturing Company ("3M") to re-zone property located in the Village of Brockport (the "Village") pursuant to a Memorandum of Understanding between 3M and the Village dated October 15, 2001 (the "MOU"). Ladies and Gentlemen: This letter is to advise you that 3M has elected not to pursue the above-referenced rezone at this time. Accordingly, please remove the rezone from this evening's agenda, if necessary. Thank you.

W. Bennett presented a petition signed by the area residents that they do not want a re-zoning of the east side of Oxford Street. He said the Village Board should keep it residential until such time homes can be re-built there. He said a strong neighborhood makes a strong Village. He expressed concern that 3M will pursue rezoning in the future.

Mayor Matela said the Village got a reprieve, but 3M may come back for rezoning in the future. She said she contacted Bill Nelson of 3M after the last Village Board meeting to let him know of the initial concerns. Mayor Matela said the residents would be kept informed. 3M's intent is to let it remain green space as a buffer between the residential and industrial zoning. W. Bennett suggested the Village make it so the zoning cannot change, so that when 3M's executives change, they do not try for rezoning in the future.

Trustee Wexler thanked W. Bennett for taking up the petition and for expressing the concerns. Trustee Wexler said he spoke with S. Zarnstorff who informed him that there is a fee structure for applications to the Planning Board and Zoning Board of Appeals, but not the Village Board. There could be expenses involved with a rezoning application such as legal notices, mailings, legal reviews, environmental reviews, etc. He thanked S. Zarnstorff for pointing this out and suggested the Village Board add this to the fee schedule. The applicant, not the Village should incur these costs. Mayor Matela asked if this would be something for the Code Review Committee. S. Zarnstorff said it would be a Village Board decision and can be added to the fee schedule. Mayor Matela asked S. Zarnstorff to benchmark what other municipalities charge for a re-zoning application.

Trustee Wexler shared that the law firm of Harter, Secrest and Emery does some work for the Village. They were also representing 3M in this re-zoning application. He said 3M has been informed that there could be a conflict of interest. He suggested Village Attorney O'Toole look at this. Mayor Matela commented that it should not be an issue since the conclusion was amenable to 3M and to the Village.

GUESTS:

1. Gary Zimmer of BISCO – no show.
2. Peter DeToy and John Brugger of Code Review Committee – no show.

DEPARTMENT REPORTS:

A. PUBLIC WORKS / COMMUNICATIONS CENTER – Superintendent Bradley B. Upson

1. Resolution accepting resignation of Part-time Dispatcher Robert J. Reed with regrets – B. Upson shared that Rob Reed notified him that he has accepted a transfer at his full-time job and will be relocating to Colorado. Because of that move, it is necessary for him to resign as a part-time dispatcher in the Brockport Communications Center. He recommended that the Village Board accept his resignation, effective today, with regrets.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried accepting the resignation of Robert J. Reed as a part-time dispatcher with regret.

2. Resolution authorizing the purchase of one Model LCT650 vacuum leaf collector from ODB, for a delivered amount of \$15,120 (PACC 2004 Purchasing Contract, Item SME 22D) – B. Upson shared that in preparation for the leaf season, our mechanic has been preparing the Giant Vac vacuum leaf collector for operations. He has determined that the impeller is out of balance and may have bent the drive shaft. Kevin said he can get it going, but doesn't know how much longer it will remain serviceable. It was anticipated that this machine would have to be replaced this year and money was included in the 2004-2005 budget for such a purchase. After looking at many models of leaf collection machines, the DPW staff has recommended that we procure an ODB Model LCT650 Vacuum Leaf Collector. ODB has a new machine that we can get for a delivered cost of \$15,120 through the PACC Special Mobil and Other Miscellaneous Equipment Contract SME 22D. This is a program similar to the purchasing contracts led by the New York State Office of General Services. NYS OGS does not have bids on leaf collectors. B. Upson said he contacted NYS OGS and talked to Donald L. Simpson, who advised him that under New York State laws, the Village can use the Pennsylvania contracts by "piggy-backing" on them. The Village of East Rochester recently purchased a leaf vacuum using this program. After carefully evaluating the proposed equipment, the PACC Program and consultation with the other village DPW's, he recommends the purchase of one Model LCT650 Vacuum Leaf Collector from ODB Municipal Products Co. Funding for this purchase will be from Project 24 – DPW Equipment Replacement previously authorized by the Village Board in the 2004/2005 capital budget for the purchase of a replacement leaf collection machine.

Trustee Whipple inquired as to a delivery date and if it could be used this season. B. Upson said he could get it as soon as tomorrow for use this season.

→ Trustee Whipple moved, Trustee Knapp seconded, unanimously carried

WHEREAS, the Village of Brockport needs to replace the old vacuum leaf collector; and

WHEREAS, it has been recommended to purchase a Model LCT650 Vacuum Leaf Collector from ODB Municipal Products Co. for a delivered price of \$15,120; and

WHEREAS, Section 1902 of Act 57 of May 15, 1998, (Title 62 Pa C.S. 1902), known as the "Commonwealth Procurement Code", permitting local public procurement units, local municipalities, and authorities to sponsor, establish, participate in, conduct, or administer a cooperative purchasing agreement for the procurement of any goods, materials, equipment, or services with another local public procurement unit. A "local procurement unit" is defined as: any political subdivision, public authority, educational, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; nonprofit fire, rescue or ambulance company; and any nonprofit cooperation operating a charitable hospital; and

WHEREAS, New York State Office of General Services has indicated that the Village may use this program for procurement of equipment; and

WHEREAS, it is hereby deemed to be in the best interest of the Village of Brockport, to participate in PACC (PA CAPITAL CITY) AUTOMOTIVE AND EQUIPMENT CONTRACT, which is administered by THE CITY OF HARRISBURG.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees, that the Village of Brockport, will participate in PACC Automotive and Equipment Contract, by purchasing supplies, services from the contract and based upon the terms and conditions of the contract and at the same prices. Further, the Village of Brockport will be responsible for the payment of the price directly to the contractor of said expenses directly related.

3. Resolution authorizing the purchase of one heavy duty ¾ ton pickup with plow and ancillary equipment, to replace Truck 1, from Hoselton Chevrolet, Inc. for \$22,444 (NYS OGS Contract, Group 40560, Item 18B) – B. Upson shared that the DPW needs to replace Truck 1, the 1997 pickup truck that is assigned to Harry Donahue. This truck has over 42,000 miles on it. Truck

1 is used extensively in the winter for plowing sidewalks and parking. The rest of the year it is constantly used on short-trip driving and endures extensive idling time.

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It was anticipated that this truck would have to be replaced this year and money was included in the 2004-2005 budget for such a purchase. After looking at many models of pickup trucks with plowing equipment, the DPW staff has recommended that we procure a four-wheel drive Chevrolet Silverado 2500 extended cab, short bed work truck with 8-foot Myers plow.

B. Upson said New York State Office of General Services has taken bids on such a truck. OGS Contract Group 40560, Item 18B meets these specifications for a delivered cost of \$22,440. A local vendor, Hoselton Chevrolet was awarded this bid. After carefully evaluating the proposed equipment, the OGS bids and consultation with DPW staff, B. Upson recommends the purchase of one four-wheel drive Chevrolet Silverado 2500 extended cab, short bed work truck with 8-foot Myers plow from Hoselton Chevrolet, Inc.

Funding for this purchase will be from Project 24 – DPW Equipment Replacement previously authorized by the Village Board in the 2004/2005 capital budget for the purchase of a ¾ ton pickup to replace Truck 1.

Mayor Matela asked if there is any way the purchase can be put off a year. B. Upson said the truck is old and tired and does a lot of plowing. Trustee Maziarz reminded all that there is a problem with the 10-wheel dump truck whose repair or replacement was not budgeted. Trustee Maziarz asked if it would be best to postpone purchase of the ¾ ton pickup to free up money for the 10-wheel dump truck. B. Upson said the pickup is needed for plowing. Trustee Wexler commented that over the last couple of years, the Village has made some budget cuts and DPW equipment has taken the brunt of it. He said the DPW has bailed the Village out time and again by putting off purchases. That catches up after a while. As long as the money was allocated in the budget, it should be purchased.

Mayor Matela commented that the Police Department also put off purchasing 2 police cars and that all Departments have done their best with budget cuts. Mayor Matela agreed that we need a replacement plan put into place for the “have to” purchases. Trustee Knapp asked B. Upson how he and H. Donahue are coming along in formulating replacement lists. B. Upson said they are still doing an inventory. This will include large and small equipment and should be completed by year-end. B. Upson said a lot of equipment would be coming due. He said he was told that several pieces were purchased after the sale of the water plant. Trustee Knapp said that is not true. A couple of pieces are budgeted per year and appropriated from either the general fund or water fund, whichever is appropriate. However, when no money is put away for the replacement, it pushes the Village against a wall. Trustee Knapp encouraged B. Upson to work on the replacement plan for better forecasting. B. Upson said it would be done for 5 years out.

→ Trustee Wexler moved, Trustee Knapp seconded, unanimously carried to approve the replacement of Truck 1 and authorize said purchase at a cost of \$22,440.

4. Resolution authorizing purchase of one heavy-duty one-ton dump truck with plow and ancillary equipment, to replace Truck 23 – B. Upson postponed this agenda item.
5. Resolution authorizing installation of two 250-watt high-pressure sodium vapor architectural luminaries on 12-foot black fiberglass poles and ancillary equipment on the south end of Carolin Drive – B. Upson said 2 lights are needed on the south end of Carolin Drive. Mayor Matela asked Mary Jo Nayman if she had discussed this with B. Upson. She said she had. She asked if they would match the existing light in the cul de sac. B. Upson said it would be the same or similar colonial fixture that NIMO provides. Trustee Maziarz asked if the lights have been purchased. B. Upson said no. Niagara Mohawk purchases and installs them and charges the Village.

→ Trustee Wexler moved, Trustee Whipple seconded, unanimously carried

WHEREAS, the Village has been asked to provide additional street lighting on the south end of Carolin Drive; and

WHEREAS, the Department of Public Works recommend the installation of two 250-watt high-pressure sodium vapor architectural luminaries on 12-foot black fiberglass poles;

NOW THEREFORE BE IT RESOLVED that Niagara Mohawk Power Corporation is hereby authorized and directed to do the following work in the Village of Brockport street lighting account

Install two 250-watt high-pressure sodium vapor architectural luminaries on 12-foot black fiberglass poles on the south end of Carolin Drive in the Village of Brockport.

6. Resolution authorizing Change Order 1, in the amount of \$13,750 to the General Construction Contract being performed by Testa Construction to include HVAC work in the Harvester Park Community Center – B. Upson said when the Village took bids for the construction of the Community Center in Harvester Park, we received no bids on the HVAC contract. The Village Engineer was directed to get proposals from the other three contractors (General, Electrical, and Plumbing) for them to provide the HVAC service. Testa Construction (the General Contractor) quoted \$13,750 to furnish and install the HVAC equipment. O'Brien Mechanical (the Plumbing Contractor) quoted \$18,300 to provide this work.

After carefully reviewing the contractors' abilities, their proposals, and the Village Engineers comments, B. Upson recommends that this change order be approved and incorporated, as Change Order 1, to the General Construction contract previously awarded to Testa Construction, Inc. Funding for this work was included in the original budget for the Community Center project.

Trustee Knapp asked if it needed to be re-bid. B. Upson said no, since it was already put to bid and no bids came in, you next go to the awarded contractors.

→ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried to approve Change Order 1 to the General Construct contract for \$13,750 and authorize the Mayor to execute it.

7. Report on results of surplus equipment auction held October 2nd – B. Upson said he is pleased to report that the Village has received \$11,398.50 from the auction of several pieces of surplus equipment. Adding that to scrap sales, the Village should reach its goal of \$20,000.
8. Report on condition of Truck 12 (10-wheel dump truck) – B. Upson said the 10-wheel dump truck (Truck 12) is a 1992 International Model 2574 dump truck with 49,307 miles and 4,749 hours on it. It is the only "heavy hauler" the Village has. It is used for brush pickup, hauling stone, hauling asphalt during paving operations, and hauling snow in the winter. In addition, it is critical for reimbursement from FEMA during recovery from declared storm and winter weather events. Currently, this truck has been taken off the road due to a cracked frame rail on the right side. Because of the crack, the truck will not pass NYS vehicle safety inspections. In addition to the cracked frame, the floor of the dump box is shot and, as a result, the sub-frame for the box is rusting out. Very shortly the truck will need new front tires and replacement of the rear brakes.

B. Upson reviewed the estimates for the needed repairs and said the Village would have to invest at least \$19,300, and more likely \$29,800 to get this truck into service. That is a lot of money to invest in a 12-year old dump truck with no assurances that it won't require additional repairs. B. Upson said the DPW recommends that this truck be replaced with a new one. The last two 10-wheel dump trucks bought off NYS OGS contracts (by Clarkson and Hilton) ran about \$94,000.

Trustee Knapp asked if they have considered purchasing a used vehicle or lease options so that the cost can be amortized over the life of the vehicle. B. Upson said he had not, but would be happy to look into lease options. Trustee Knapp asked if any other municipalities are in need of the same truck since sometimes buying more than one at a time can save money. Mayor Matela asked that the Board give this some thought so it can be discussed at the next workshop.

9. Water main flushing will be taking place October 25-27th – B. Upson reported that water main flushing would take place October 25-27th. An advertisement was placed in the local papers.
10. Hydrant flow testing will be conducted October 27-29th – B. Upson reported that hydrant flow testing will take place October 27-29th. An advertisement was placed in the local papers.
11. Thank you to the 20's and 30's Group, from Christ Community Church, for repainting fire hydrants throughout the Village – B. Upson thanked the 20's and 30's Group from Christ Community Church for painting 110 fire hydrants throughout the Village.

Trustee Knapp reminded all of the adopt a hydrant program in which property owners adopt the fire hydrant nearest them and keep it free of weeds and snow. He suggested painting be encouraged of those that adopt a hydrant.

12. Last scheduled yard debris pick up will start October 25th – B. Upson reported that the final brush pick up would begin October 25th. An advertisement was placed in the local papers.

13. Leaf pickup will begin November 1st – B. Upson reported that leaf pickup will begin November 1st and continue as leaves fall and weather permits. This year, people are encouraged to bag their leaves in clear plastic or brown paper bags, thereby only handling them once.

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14. Miscellaneous – B. Upson reported that Erie Street has been paved. Mayor Matela said it looks great. Carolin Drive stakeouts have been requested of Dig Safely NY. Then work will begin. Trustee Wexler inquired about the alleyway behind the Strand Theater. B. Upson said that would be paved before the season ends.

B. POLICE DEPARTMENT – Chief Daniel P. Varrenti

1. Calls for Service – Chief Varrenti reported 11,081 calls year to date. He said these numbers are consistent with the same time last year.
2. Dissemination of 3rd Quarter Report – Chief Varrenti shared highlights of the quarterly report, which included 13 DWI arrests (all with a blood alcohol content of .08 or higher which means at least 4 to 5 drinks consumed within an hour), 157 criminal arrests and 280 vehicle and traffic.

He referred to some new policies and procedures delineated on page 5 and shared that Trustee Maziarz requested 7/1 that they begin to study trends of where the staff goes. He compiles this information monthly and there are no great surprises of the number of calls to rental properties.

Chief Varrenti shared that he requested a mock PESH and OSHA assessment of the Police Department and have addressed a few small things. They will forward for a real audit. He said it is better to invite them and be proactive than let it go until a random visit.

Chief Varrenti reported that General Order 444 refers to the sex offender registry act (formerly called Megan's Law). The Village of Brockport Police Department never took a proactive role in identifying sex offenders or notifying the community. He explained that there are 3 levels. One level does not allow the dissemination of any information. Another level mandates the offender to register by zip code only. The other level allows the offender's name, address and photo to be publicized. He said Sgt. Philippy has been named the Coordinator and the Village will be participating in the program. Chief Varrenti explained that the law does not compel a law enforcement agency to keep the information or make it available to the community. Therefore, some do not do so. He said he thinks it is incumbent upon the Brockport Police Department to participate. Collaboration will take place with the schools, childcare centers and hospital when necessary.

3. Accreditation Process – Chief Varrenti shared that 3 assessors from varying parts of the state (Bronx, Onondaga, Sherill) spent 2 ½ days at the Brockport Police Department. A 42 page report will be forthcoming and they will recommend accreditation certification be approved in Albany on December 2nd. Mayor and Board congratulated Chief Varrenti, Sgt. Ziegler and the entire Police Department.

Chief Varrenti thanked the Board for the support in this endeavor. He said it is a good example of what can be accomplished when everyone works as a team toward a goal.

4. Update on part time hiring process – Chief Varrenti shared that he has gone through 20 applications for part time police officer. Of the 20, 10 have not gone through the Police Academy. Of the remaining 10, 5 only had a high school or equivalency education. Chief Varrenti said asking for at least an associate's degree (2 year of college) is not asking a lot. He would even prefer a bachelor's degree (4 years of college), but will take an A.S. Of the 5 with the police academy and an A.S., 2 have been hired elsewhere. The remaining 3 were interviewed and all did very well. They were all offered to begin the background process, but 2 declined. Therefore, they are left with one that they will the process of background, medical and psychological.

Chief Varrenti said he may have to advertise, but is open to suggestions. Full time officers must come from the civil service list, but part time do not. Trustee Wexler asked where the 20 applications came from. Chief Varrenti said they were unsolicited general canvass letters accumulated over time. Trustee Wexler said anything that can be done to expand the list of part time officer candidates would be appreciated. Chief Varrenti commented that those currently employed are reluctant to leave their positions knowing there is little hope for being hired full time for Brockport in the future. Trustee Wexler said that may be the case now, but 2 officers may retire in the future that will need to be replaced.

5. Impound Vehicles – Chief Varrenti said the Board previously approved ridding ourselves of the 14 abandoned vehicles. He asked if they have to go with a particular hauling company/junk yard. Attorney O'Toole asked if notice had been sent to titled owners. Chief Varrenti said that was all done. They are now just looking to have them physically taken away.

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Trustee Knapp suggested the Village try to reap the benefits of the value of the scrap, although it might be labor intensive. B. Upson said they would have to strip, dismantle and haul them. Mayor Matela said the DPW does not have time to do that and they should be offered to a hauler to take away at no cost. Chief Varrenti and B. Upson agreed to work together on a viable solution.

6. Monroe County Stop DWI Luncheon – Chief Varrenti invited the Mayor and Trustees to attend the November 17th luncheon at the Hyatt. Officers Curley, Mesiti, and Gleason will be honored for their DWI arrests.

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Monthly Reports – S. Zarnstorff reviewed his September reports of applications and inspections. Although permit applications are down from this time last year, value of construction is way up. A lot of this is due to Village Centre apartments, McCormick Place and Remington Woods. The trend for home improvement projects is down this year. It is likely due to bad weather and the rising cost of construction materials. Inspections are up considerably from this time last year. S. Zarnstorff said he is seeing some of their education efforts paying off. He reported that he and L. Vaughan have been out almost every weekend since the college semester began. Students are seeing Code Enforcement and Police Department trying to be proactive. They've put a lot of extra time in, but feels it is important to the community. He hopes the weekend activity begins to slow down.

Mayor Matela commented that she, Trustee Maziarz and Chief Varrenti recently met with the SUNY Vice President for Student Affairs. He expressed an interest in collaborating with S. Zarnstorff and receiving information on off-campus difficulties. Mayor Matela commented that some of the material printed by SUNY that was passed out early in the semester has been expanded upon and is available to re-distribute.

2. Update on Village Centre Apartments – S. Zarnstorff said he conducted his last inspection today for the rough work. Finish work is under way. All units have been rented and there is a waiting list. Belmont hopes to be ready for tenants to move in December 1st. S. Zarnstorff commented that they have been excellent to work with and that they have proven the need for decent affordable senior housing in our area with Park Place and Village Centre.
3. Acknowledge Clarkson CEO Assistance – S. Zarnstorff said he took a week off in September and L. Vaughan was also off a couple of those days. He thanked the Town of Clarkson Code Enforcement Officer, Doug Scarson, for helping with inspections at Belmont and Champion Moving and Storage. He said this is a good collaboration of services.

D. FIRE DEPARTMENT - Chief Christian A. McCullough

1. Membership Adds/Drops/Transfers – Chief McCullough asked the Board to consider approving the following explorer drop: Tim Strong and the following adds: Jon R. Young to Company 3 ambulance only and Edward Green to Company 5 Fire.

→ Trustee Maziarz moved, Trustee Knapp seconded, unanimously carried approving the previously mentioned adds, drops, transfers and exempt certificates.

2. Call Load – 809 fire calls year to date and 1,393 ambulance calls year to date. Chief McCullough commented that there continue to be accidents on the same stretch of Route 31 mainly due to drivers not paying attention.
3. FCC Licensing – Chief McCullough referred to the packet from Chief Vaughan regarding FCC licensing renewals. Treasurer Coyle said he spoke with Chief Vaughan today who indicated working on bids. Chief McCullough said they can go to an outside source, but it is wise to go through the sole source person to get through the FCC red tape. This cuts the middle man out and reduces the cost. Mayor Matela said they would want to refer to the Village's procurement policy. Trustee Knapp said one license has expired, so they need to act fast with a motion. Mayor Matela said no Village Board motion is necessary as long as they stick to the procurement policy.
4. Ladder Truck – Chief McCullough reported that the ladder truck is out of service for one week for repairs. Spencerport Fire Department has been notified in case their ladder truck is needed.
5. SUNY Homecoming Parade – Mayor Matela thanked the Fire Department for participating in the SUNY Homecoming Parade.

6. Ambulance Study Lounge Computer – Trustee Whipple referred to a letter dated today from Ambulance Captain VanDervort requesting one new computer to replace the one purchased by the Corps eight years ago that is outdated. He and the Village's Computer Consultant, Patrick Chefalo, recommend a Dell Dimension Desktop to suite their needs. The cost is \$945.

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Chief McCullough said the department has been utilizing the SUNY donation money for technology upgrades. Trustee Whipple said the particular offer is noted to expire at the end of the week. However, he commented that Dell is pretty liberal with its special offers.

7. Carrer Staff Promotions – Trustee Whipple reminded the Board that Lisa Ryder and Tom Maier were hired recently as provisional. They have since taken and passed the necessary exam and are Civil Service eligible. They can now be promoted from provision part-time to permanent part time.

→ Trustee Whipple moved, Trustee Knapp seconded, unanimously carried upgrading the status of Lisa M. Ryder and Thomas G. Maier from provisional part time to permanent part time.

E. TREASURER - Ian M. Coyle

1. Grants – Treasurer Coyle reported that the \$25,000 NYS Economic Development grant for the Harvester Park Projects was received. Additionally, the Village was notified that they would be awarded another \$25,000 for the projects. Both were the result of Senator Maziarz's assistance.
2. Capital Improvement Program – Treasurer Coyle reported that they are working on a vehicle replacement schedule. He would like to include police department vehicles in DPW Project 24 and feels that it is equitable and just to do so out of that fund. With B. Upson's assistance, they hope to have these ready for May 2005 to forecast purchases 3 to 5 years out.

Trustee Knapp complimented Treasurer Coyle on the fine job he is doing and thanked him for keeping the Board informed with timely reports. Trustee Knapp said the Capital Improvement Plan would certainly help in decision-making.

F. CLERK - Leslie A. Morelli – No report.

G. ATTORNEY – Keith O'Toole / DEPUTY ATTORNEY – Frank A. Aloï – No report.

H. ECONOMIC DEVELOPMENT – Coordinator R. Scott Winner (excused)

SUPPORT BOARDS REPORTS:

A. PLANNING BOARD – Chair R. Scott Winner (excused)

B. LIBRARY BOARD – President Matthew Minor (absent)

C. ZONING BOARD OF APPEALS - Chair Jennifer Skoog-Harvey (absent)

VILLAGE BOARD REPORTS:

A. Trustee/Vice Mayor Maziarz

1. Farmer's Market – Trustee Maziarz shared that the last day for the seasonal farmer's market will be Sunday, October 31st. There will be a mask making and pumpkin-carving event from 11-1. At 1pm Nativity Church will hold a Day of the Dead mass followed by a dinner/dance from 3-6pm.
2. Walk Bike Committee – Trustee Maziarz shared that the committee made \$600 selling hot dogs and soda at a children's event held at Northside Mobil on the Run. Brad Alexander was very generous to donate all the products.

B. Trustee Knapp

1. Appreciates Information – Trustee Knapp said he did not mean to leave out thanking Clerk Morelli for always keeping the Board informed.
2. Kleen Brite – Trustee Knapp commented that those in close proximity to the Fair Street site of the former Kleen Brite are concerned with potential disaster at the building and vagrants going in and out. He questioned the Village's recourse. S. Zarnstorff shared that on October 26th, Monroe County will offer the KBL properties at 200 State Street and 100 Fair Street up for back taxes. So far there is no known interest in the properties. If no one buys them, Monroe County will take possession and be responsible for maintenance and long term care. S. Zarnstorff said they are still awaiting the EPA report. S. Zarnstorff said the county was pretty responsive to maintenance concerns when they foreclosed on 10-20 King Street.

C. Trustee Wexler

1. Code Review Committee – appoint Sal Sciremammano to replace Trustee Wexler – Trustee Wexler shared that he must step down from the Code Review Committee due to scheduling conflicts. The only regular day and time all members can meet conflicts with his basketball coaching commitment. He said the Mayor asked him to find a replacement. He said Sal Sciremammano, Village resident and member of the Board of Water Commissioners, has

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agreed to serve.

Mayor Matela said she had actually meant for him to find another Trustee to replace himself. Trustee Maziarz said she would be glad to serve. Mayor Matela concluded that the committee would now have 8 members.

Trustee Wexler shared that the Code Review Committee recommends accepting the proposal of General Code Publishers to critique the Village Code cover to cover for an amount not to exceed \$2,850. It was determined this would come from S. Zarnstorff's budget.

Mayor Matela said a motion is not necessary, but agreed it may give the committee a better comfort level if the board were behind it.

→ Trustee Maziarz moved, Trustee Wexler seconded, unanimously carried accepting the proposal of General Code Publishers to critique the Village Code for an amount not to exceed \$2,850 to come from the Building/Zoning budget.

2. 10/20 King Street – Trustee Wexler expressed concern of the opening in the front of the building at 10/20 King Street. He realizes the church is working on the rehabilitation of the building with volunteers and as money is available. However, with winter coming, it should be closed up. S. Zarnstorff said he has relayed that same concern to the church and they will be buttoning it up before bad weather arrives.
3. Sitting Pretty Benches – Trustee Wexler commented that the new benches look nice. However, one concern has been brought to his attention and that is the location of the one on the corner of Main Street and Market Street. It is awfully close to the corner and may cause difficulty with snow plowing.
4. Lighting – Trustee Wexler referred to a memo from L. Vaughan that suggests additional lighting is needed at 6 different locations throughout the Village. This may be an inexpensive form of security since Chief Varrenti once said anything that adds light to a situation helps. Trustee Wexler said he and Trustee Knapp are the lighting committee with B. Upson. Chief Varrenti offered to review these locations with them. He said he could provide the number of police reports at the locations as well. Trustee Wexler said the committee would review the list and locations. If all six can be done, it would be great. Otherwise, they will prioritize them.

D. Trustee Whipple

1. Ambulance Study Lounge Computer – Trustee Whipple referred back to the earlier discussion and suggested general approval be given to replace the computer. The funds are available and will come out of the 3rd party billing.

Trustee Maziarz asked what this computer is used for. Chief McCullough said it is available to all members, is not networked to the department, but has Internet access with appropriate blocks. It is in the study lounge adjacent to the dispatch office. Trustee Maziarz asked why the cost is so high when she just purchased a computer with twice the capacity at half the price. Chief McCullough said this is what the Village's Computer Consultant recommends. He likes to stay consistent with the same operating systems. Some become outdated fast and the prices are not competitive. Chief Varrenti commented that there are cheaper computers than DELL. Chief McCullough said he is in favor of a new computer and does not want to hold up the process.

→ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried upon recommendation of the Ambulance Captain and Fire Chief to authorize the replacement of the Ambulance study lounge computer at a cost of \$948.

2. Creek Tile Replacement Project – Trustee Whipple commented that he has been keeping an eye on the replacement of creek tile in the northeast quadrant of the Village. He spoke with the construction foreman who indicated that they hope to complete the work very soon. Trustee Whipple said they are doing a nice job and the crew has been very cooperative and considerate with the residents.

E. Mayor Matela

1. Resolution accepting Town of Sweden Assessment Roll with exceptions – Mayor Matela asked the Village Board to accept the Town of Sweden assessment roll with exceptions. Trustee Wexler asked if the Village has had any conversations with the new Town of Sweden Assessor. S. Zarnstorff said yes. They held a formal meeting and have had many conversations since then.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried to accept the Town of Sweden assessment roll with exceptions.

MINUTES OF MEETING HELD October 18, 2004 continued.....page 9

2. Police Department Accreditation – Mayor Matela congratulated Chief Varrenti, Sgt. Ziegler and the entire Brockport Police Department for a successful accreditation. She said it was a pleasure and privilege to hear 3 strangers praise the department after having turned it inside out. They conducted over 80 interviews and used the term “exceptional”. Mayor Matela said the Village should be proud of this accomplishment. Chief Varrenti was charged with this task upon hiring, and led the process to a successful conclusion.

PUBLIC COMMENT:

1. Mary Jo Nayman of Carolin Drive said B. Upson mentioned that Carolin Drive would be done before winter, but she asked if that is really possible since it is mid-October. Mayor Matela said it will be a very tight schedule and a lot depends on the weather. This has been made a priority and work will begin after the stakeouts are done this week.

AUDIT:

- Trustee Wexler moved, Trustee Knapp seconded, unanimously carried that the bills be allowed and paid upon audit.

Village

Date	Check #	Amount
10/18/04	170469-508	26,693.39
10/08/04	170447	541.42
10/18/04	170511-535	11,491.92
10/14/04	170449	180.00
10/13/04	170448	107.80

Fire

10/18/04	170458-68	15,735.97
10/18/04	170509-510	392.39
10/18/04	170450-57	9,012.24

Third Party Billing

10/18/04	417-25	20,642.17
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Capital Projects

10/18/04	1702-12	18,034.36
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Sewer

10/12/04	1004-05	3,373.08
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ADJOURNMENT:

- Trustee Maziarz moved, Trustee Knapp seconded, unanimously carried that the meeting be adjourned at 9:15pm.

Leslie Ann Morelli, Village Clerk