Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, October 2, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

ALSO PRESENT: Joan Hamlin, Norm Giancursio, Marsha Booth, Linda Kruger, Kristina Gabalski, Fred Webster

CALL TO ORDER / PLEDGE: Trustee/Deputy Mayor Andrews called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

Mayor Blackman referenced the tragedy of many shooting victims in Las Vegas, Nevada last night.

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport’s unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

William Henry Seymour, younger brother of James, was born in Litchfield, Conn., in 1802. He joined his brother at his store in Murray Four Corners in 1818 and moved with him to Brockport in 1822. When James relocated to Rochester in 1826, William took over the store and succeeded him as postmaster. William was very active politically. He was an ardent Jacksonian, one of the three members of the Central Committee of the local party and one of its delegates to Monroe County conventions of Republican Young Men. In 1832, he was elected a Village Trustee and he also served on the Board of Health.

In the early 1830s, he made his first foray into the foundry business as a partner in the Backus & Ganson foundry, which manufactured threshing machines. In 1844, He persuaded 25-year-old Dayton Morgan to join him in founding the Globe Iron Works to manufacture stoves and agricultural implements. A year later, Cyrus McCormick came to Brockport and hired the firm of Backus and Fitch to manufacture 100 of his reapers. The result was a failure, either they did not produce the machines or the reapers did not work. In any case, McCormick then hired Seymour & Morgan to produce 100 reapers and they worked—inaugurating the Industrial Revolution in agriculture.

Seymour retired from the firm in 1875 and it was reorganized as D.S. Morgan & Co. He then went into business with his son, Henry, who had moved to Sault Ste. Marie, Mich. in 1873. Henry shipped timber to his father, who operated a lumber mill in Brockport.

In 1836, William married Narcissa (“Nancy”) Pixley, who had come to Brockport in 1820 to become the first schoolmistress in the village. She was the niece of Peletiah Rogers, an early merchant and a relative of the Seymours. In 1823, Rogers had built the house at 49 State Street that now houses the Village Hall. He had built it in the style of a Dutch row house, much like the Presbyterian manse that was demolished long ago. Upon his marriage, William bought the Rogers home and lived there the rest of his long life. He remodeled it extensively, giving it a very different appearance. In the 1860s, he added the mansard roof.

After retiring from business in 1882, Seymour continued to lead an active life. He traveled to Europe on a five-week trip at age 81 and again at age 86. At 92, he spent most of the summer in Chicago, visiting the Columbian Exhibition nearly every day. At the age of 100, the whole village celebrated his birthday and he took an automobile ride. He remained in good health until three weeks before his death in October 1903 at age 101.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS:

Trustee Andrews shared that he and Trustees Crane, Kristansen and LaPierre have something to present to Mayor Blackman.

PROCLAMATION

WHEREAS—You did choose to vacation in the insalubrious climes of the arid American Southwest thereby depriving New York State of much-needed tourist revenue, and

WHEREAS—You did import therefrom certain noxious and infectious viruses, bacteria, and other such
pestilential micro-organisms into New York State, and

WHEREAS—Thus, you did succumb to their ravages and took to your sick bed, and

WHEREAS—Contrary to good, common sense and despite your serious indisposition, you did sally forth from sick bed to the Farmers Market, and

WHEREAS—You did in the most conspicuous venue in the Village cause a major public spectacle by collapsing in full view of hundreds, perhaps thousands, of your constituents, and

WHEREAS—You compounded your offense and created an even greater sensation by causing an ambulance to be summoned, though you had the good sense to insist that it be a Brockport Ambulance, and

WHEREAS—You further contributed to the financial well-being of Brockport Ambulance by being transported by them from Strong West to Strong Medical Center in Rochester, and

WHEREAS—You insisted on continuing to meddle in the governmental affairs of the Village from hospital bed and sick bed at home.

BE IT THEREFORE RESOLVED, I, William G. Andrews by the authority vested in me as Deputy Mayor, and on behalf of your Village Board do hereby proclaim that by those actions you, Margaret B. Blackman, have thereby displaced me as Most Determined Brockport Citizen and do possess that title and I further enjoin you to choose your vacation spots more carefully in the future and to refrain from causing similar public spectacles.

IN WITNESS WHEREOF, we have hereunto set our hand and caused the Corporate Seal of the Village of Brockport to be affixed, September 25, 2017.

PUBLIC HEARINGS: none

PUBLIC COMMENT: none

GUESTS:
- Linda Kruger — Brockport Lowe’s — propose memorial in remembrance of Megan Dix — returned after having presented a proposal at the 9/18 Village Board meeting. Since then she has been approached by several community members interested in the memorial. There was an outpouring of support at a recent benefit and she has verbal consent from the family. A co-worker at Lowe’s would like to erect a wooden fence for mementos, songs, sayings. It would be U-shaped around the memorial.

Trustee Kristansen said she would be happy to serve as liaison on the project.

Mayor Blackman questioned the right of way. L. Kruger said it would be a safe distance from the tracks for safety reason. The fence would help prevent children from going too close. She showed photos from her phone of a sunny spot between the trees. Trustee Kristansen said the tree marked with an X is coming down. Trustee LaPierre said he looked at maps with Sgt. Donahue as to the railroad versus Village line. Mayor Blackman said she has found Falls Road Railroad easy to work with as this past year she had gotten their approval on the gateway mural on the railroad bridge over Main Street. Mayor Blackman will get Trustee Kristansen the contact information.

Mayor Blackman asked the anticipated timeframe. L. Kruger said planning this fall and winter and planting, construction and dedication next spring. They just won’t have the daffodils and tulips popping up until the following year. Trustee Kristansen said they could do potted ones for the dedication as plantings will be a work in progress for a while. Trustees Kristansen and Crane said spring sounds like a good time for it. Mayor Blackman said she would be happy to assist with providing hostas from her gardens. L. Kruger said she has many as well and help from Lowe’s.

Trustee LaPierre mentioned there being a gas line and water line in that vicinity and that RG&E brush hogs the area. He suggested Trustee Kristansen get Sgt. Donahue’s take on this as a fence might impede such.

Trustee Andrews asked about maintenance after dedication. L. Kruger said she spoke with Nikole Van Wie of SUNY College at Brockport after the last meeting and there may be an opportunity for students from the horticulture class to keep it maintained. The plantings will be low maintenance and will be incorporate some that attract butterflies. Trustee LaPierre said there are deer in that area and they love hostas.
Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to approve the proposal for a memorial in remembrance of Megan Dix as presented and discussed.

CONSENSUS ITEMS:
- APPROVAL OF MINUTES:

Trustee Kristansen moved, Trustee LaPierre seconded, Mayor Blackman abstained due to absence, carried 4/0/1 that the minutes of the 9/18/17 meeting be approved as amended.

Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the minutes of the 9/25/17 meeting be approved as written or amended.

- APPROVAL OF BILLS TO BE PAID

Trustee Crane moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

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CLERK REPORT: Clerk – Leslie Ann Morelli
- Village tax collection update – Clerk Morelli shared that she will be sending out second delinquent notices later this week for payment by 10/31/17. As of 1pm today, 97% of the tax warrant has been collected. There are 60 properties still to pay (59 full and 1 second installment with penalties).
- 2018 over age 65 retiree health plan rates – Clerk Morelli shared that as she mentioned at the last meeting, she received the 2018 health plan rates regarding the MVP plans for over age 65 retirees. She is still awaiting the 2018 health plan rates regarding the Excellus plan for over age 65 retirees. Then she, Treasurer Hendricks and Mayor Blackman will confer with the brokers and advise at the next meeting.
- United Way 2017 Campaign certificate of achievement – Clerk Morelli referred to the letter and certificate in the packet.

- PERSONNEL ITEMS:
  - Boards/Committees/Task Force vacancies – appointment consideration –

VILLAGE OF BROCKPORT
BOARD / COMMITTEE / TASK FORCE
VOLUNTEER OPPORTUNITIES

There are vacancies on the following:

- Planning Board
  1 vacancy to complete a term from 10/1/17 – 6/30/2021
  Meets 2nd Monday 7pm at Village Hall (only upon application)

- Zoning Board of Appeals
  vacancy for a term to 6/30/22
  Meets 1st Thursday 7pm at Village Hall (only upon application)

- Emily L. Knapp Museum Board
  vacancy to complete a term to 6/30/19
  vacancy to complete a term to 6/30/20
  Meets 4th Wednesday 6:30pm at Village Hall

- Parks Committee
  vacancy to complete a term to 6/30/19
  Meets 2nd Tuesday 7pm (April – October) at Village Hall
• Code Review Committee
  vacancy to complete a term to 6/30/19
  vacancy to complete a term to 6/30/20
  vacancy (Planning Board rep.)
  Meets 2nd & 4th Monday at 5:30pm at Village Hall

• Housing Task Force
  3 vacancies – no term
  Meets 2nd & 4th Monday at 5:30pm at Village Hall

  Applicant must be a Village resident & able to use email & internet.
  Submit a position interest form via the Village website: www.brockportny.org

  Application deadline: 9/18/17
  Revised 8/17/17
  For posting in Suburban News & on Village website & at Village Hall & at Seymour Library.

  → Mayor Blackman moved, Trustee Crane seconded, carried 5/0 to appoint Kristofer Bonczynk as a member of the Planning Board to complete a term to June 30, 2021.

  Trustee Kristansen said K. Bonczynk's position interest form was complete and she appreciated his being thorough in answering the questions.

  → Mayor Blackman moved, Trustee Crane seconded, to appoint Lyle Stirk as Planning Board representative on the Code Review Committee.

  Discussion:

  Trustee Kristansen said L. Stirk's position interest form was incomplete and he was not thorough in answering the questions. She further expressed concern as to some of his affiliations and his performance on the Planning Board.

  Mayor Blackman said outgoing Planning Board member/representative on the Code Review Committee Ron Staub endorsed L. Stirk's appointment and BL/CEO Miller has no concerns of L. Stirk's performance on the Planning Board. She said she is comfortable with L. Stirk serving as the Planning Board representative on the Code Review Committee.

  Roll call vote:
  Mayor Blackman  yes
  Trustee Andrews  yes
  Trustee LaPierre no
  Trustee Crane    no
  Trustee Kristansen no

  Motion defeated 3 to 2.

  L. Stirk will be notified that the Village Board vote was 2 in favor and 3 opposed.
  Another Planning Board member will need to submit a position interest form for consideration.

  o Accept resignation of Sarah Cedeno as Village Historian & as Village Historian on E.L.K. Museum Board – Mayor Blackman shared that due to having young children, work, and many other commitments S. Cedeno has found it necessary to resign as Village Historian but she wishes to remain a citizen member of the E.L.K. Museum Board. Mayor Blackman commented on the many things accomplished by Sarah as Village Historian in just 2 years. Trustee Andrews concurred. Mayor Blackman indicated having spoken with Museum Board leadership as to recommendations of a Village resident who might be good to serve as Historian.

  → Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to accept with regret but understanding the resignation of Sarah Cedeno as Village Historian with thanks for her service as such since July 2015 and to change her status to citizen member on the Museum Board for a term to June 30, 2019.

• OLD or NEW BUSINESS:
  o Parking & street needs – re 9 Main Street improvement project – extend from 9/4-9/24 to 10/13 –Colby Fisher indicated in an email that National Grid dealt him a blow to the timeline. He has called for the removal of the dumpster and equipment, but requests the Village Board extend
his approval for only 1 parking space after work hours for the lift equipment when construction can initiate again. He estimates completion by October 13th.

Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to authorize such extension to October 30th in case the extra time is needed.

Clerk Morelli will notify C. Fisher and Department Heads ask Deputy Clerk-Treasurer Linden to put this on the Village website.

- Parade permit – SUNY College at Brockport Homecoming Parade – Saturday, 10/21/17 2pm – Board reviewed the materials in the packet. Clerk Morelli said all Department Heads and Fire Department were asked to complete their section of the assessment form. She only received response from the Police Department who has no issues. It is the same route as last year.

Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to grant the parade permit for SUNY College at Brockport Homecoming Parade Saturday, 10/21/17 2pm to 3pm and that the route is:
A) Parking lots D and D1 on Holley Street
B) Holley Street east onto Monroe Avenue
C) South on Utica Street
D) West on Residence Drive
E) North on Commencement Drive
F) East on Holley Street back to parking lots D and D1

Clerk Morelli will notify Department Heads and send notice to property owners that will be affected by the temporary street closures and it will be posted to the Village website.

- CRC referral – re backyard hens – re amending Village Code §5-1 Keeping of farm animals prohibited – Having had guests at the 12/19/16 and 9/18/17 Village Board meetings and a petition with 202 signatures in favor of backyard hens...

Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to refer to the Code Review Committee the citizens proposal to amend Village Code Chapter 5. Animals to consider allowing “backyard hens” under strict criteria. This is to be incorporated into CRC’s work as time allows – suggesting getting this on their agenda in January after they’ve tackled some of the other chapters they are already working on.

It goes from VB to CRC to Village Attorney then back to VB for calling for a public hearing before adopting such via the Local Law process. Deputy Clerk-Treasurer Linden had volunteered to assist in making this come to fruition.

- Authorize purchase of new striping machine (DPW) – Trustee LaPierre said the old striping machine is worn out and causes more time and labor than reasonable. Spt. Donahue obtained 3 quotes for a new machine and recommends the quote of Sherwin Williams.

Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 to authorize the purchase of a new line striping machine accepting the $3,999 quote of Sherwin Williams out of the streets budget line.

- Adopt proposed Local Law of 2017 – to establish a Community Choice Aggregation program (re energy) – Mayor Blackman provided a recap as follows:

1. A law which empowers local governments to determine the source of electric and gas supply for their residents and small businesses. (The utility still delivers the energy, e.g. NG, RGE) – resident and small businesses are automatically opted in, but can opt out at any time with no fee. Large businesses would have to opt in. The CCA must, by requirement of the PSC, lower utility rates for customers. In Westchester County; the model for this, electric rates have been lowered by 5.5-10.5% and 70% of customers opted for renewable energy.

2. The intention is that this will be an intermunicipal agreement by all who pass the legislation (Lima, Town of Geneva, Scottsville have passed the legislation, Pittsford and Brighton are considering it right now; they want 20,000 households). Per that agreement, the collectivity, through an administrator, will solicit competitive bids.

3. The local law commits us only to the process of developing a CCA. The commitment to participate happens when the CCA is ready to contract with energy suppliers. At that time, there is a period of public outreach to explain the program and elicit questions/comments.

4. Administrator—Joule Assets; administrative fee is built into the energy supply charge.
Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to adopt as Local Law # 1 of 2017

- Name Administrator for the CCA program –
- Authorize Mayor to sign Municipal Energy Services Agreement –

Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to name Joule Assets Inc. as administrator and to authorize the Mayor to sign the Municipal Energy Services Agreement.

Clerk Morelli shared that within 20 business days she will file the Local Law with NYS Department of State. Then they have 30 days to provide receipt of filing. She then publishes notices of such and that is when it goes into effect.

- Grants: Authorize application for a 2017 JCAP (Justice Court Assistance Program) grant – Mayor Blackman shared that annually municipal courts can apply for a JCAP grant. She said the Village is considering the possibility of leasing space to relocate the Village Court from Village Hall as it has proven in the last 3 years to be at maximum capacity and insufficient in some security and safety aspects. JCAP awards can be expended within one year.

Trustee Andrews moved, Trustee Crane seconded, carried 5/0 to adopt the following resolution:

RESOLVED, that the Brockport Village Board of Trustees does hereby authorize the Brockport Village Court via the Village’s grant writers, J. O’Connell & Associates, to file an application for funds from the New York State Unified Justice Court, in accordance with the provisions of the Justice Court Assistance Program in an amount not to exceed $30,000, and upon arrival of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Brockport. There is no matching component. The funds would be used to purchase interlocking chairs for the Court. Application due: 10/12/17.

Note for the record:
J. O’Connell & Associates contact is Sean Kirby
Village Board contact is Mayor Margaret Blackman
Village Court contact is Village Justice Andrews
Village Office contact is Deputy Clerk-Treasurer Erica Linden

- Announce – NYS Canal Corp public information meeting 10/4/17 5pm-7:30pm – SUNY Tuttles Eagle’s Road – Mayor Blackman shared that this is in relation to canal embankment and the clearing of vegetation that compromises the integrity of the canal bank. The Canal Corp is holding meetings from Albion to Fairport in different communities. This is your opportunity to find out exactly what this involves, to give your input, express your concerns. I have already heard from two residents on Quarry St concerned about refrigerated truck noise from Allied who fear that vegetation removal will only increase the noise. If people can’t make the meeting I am happy to take your concerns and questions and ask them. Trustee Andrews suggested pushing them about needed repairs to a section of the canal wall. Mayor Blackman said she plans to do so.

VILLAGE BOARD REPORTS:
- Mayor Margaret B. Blackman
  - Mayor Blackman provided the following report:

  Short report—I canceled most everything after vacation due to pneumonia. I have been spending time reviewing files that Harry has on NG and Niagara Mohawk contracts, memos, correspondence re our streetlights to provide additional information to Danforth who is contesting the offer that NG made to us re buyback.

  Have also followed up with PSC on the petition Solar Liberty has filed with them and for which I wrote a letter on behalf of the village. No word yet on when that hearing is scheduled. I spoke today with a representative of the PSC who informed me that the staff is about done with its review and analysis and will be presenting it to the Commission. They have received comments from me, the Seymour Library and Senator Ort. The agenda for October’s hearing will be published on October 13, and I can call on that date to see if Solar Liberty’s petition will be heard in October. If not, next opportunity is November.

Town/Gown Meeting September 21—the first meeting of the year. Some highlights: A survey done by the college of faculty/staff/administrators of where people live and their interest in living in Brockport which the school district is going to repeat; a town hall meeting November 9 co-sponsored by the village, town, college, and school district. Place to be determined. My initiative for the committee for
this year: promoting living in Brockport for college and school district faculty/staff/administrators. A marketing initiative which will involve social media, flyers, engaging departments which are hiring, and human resources offices.

- **Trustee/Deputy Mayor William G. Andrews**
  - Trustee Andrews provided the following report:

  On September 21, I attended a meeting of the Town/Gown Committee. On September 27, I attended a meeting of the Art and Aesthetic Sub-Committee of the Walk! Bike! Action Group at which we made arrangements to reproduce the Helen Smagorinsky mural, moving it from the billboard at the railroad tracks to the north wall of the Stoneyard building on the canal. Also, that day, I attended the meetings of the Sweden and Clarkson Town Boards. On September 28, I narrated part of the concert of the Brockport Symphony Orchestra at the Rochester Museum and Science Center. During this period, I also worked on preparations for a program of the Western Monroe Historical Society on Susan B. Anthony to be presented October 12.

- **Trustee Annette M. Crane**
  - Trustee Crane provided the following report:

  I have arranged with Dr. Meruz Kamal of the Computing Sciences Department at the College to have students create an interactive map of the Village Parks to go on our website, much like the interactive map of rental properties that was added to our website last year. The students are doing this project as part of Dr. Kamal’s Service Learning course. There will be three students involved. They will be working with Deputy-Clerk Treasurer Erica Linden and Parks Committee Chair Linda Ketchum. The goal of the project is to provide information on each of our parks such as location, whether there is a playground, and what equipment is there, as well as display photographs of each park.

  I look forward to seeing the end result at the end of the semester.

- **Trustee Katherine J. Kristansen**
  - Trustee Kristansen provided the following report:

  September 19th...I attended the BISCO meeting...this was their organizational meeting for next year. At the meeting, I was voted in as Co-Chair of the Brockport Arts Festival. Art Appleby is also Co-Chair and president of BISCO.

  September 23rd-24th...I attended the Naples Grape Festival (9/23) and the Apple Umperkin Festival (9/24) to recruit artisan vendors on behalf of the 2018 Brockport Arts Festival.

  September 25th...Before the village board workshop, I attended the Code Review Committee meeting as they continue to work on code revision suggestions and recommendations and then attended the Greater Brockport Chamber of Commerce meeting where discussion included various business items as well as event planning for the next months, after which I came back to village hall for the workshop.

  September 27th...I attended the Seymour Library 2017 After Hours planning meeting. Question for the board members to ponder...would we like to personally donate $250 total to the After-hours event? ($50 each)

  September 28th...Nikole VanWie and I met with Corie Holding to discuss a “Community Paint by Number” project to be completed in Spring 2018. The project would include the bridge cement supports under the Smith Street bridge and possibly the stone walls under the Utica Street bridge. The Smith Street project artwork will have a canal theme in an abstract style...something catchy and colorful yet peaceful and relating to the canal-Brockport connection. The Utica Street bridge will possibly be a tessellation (“the tiling of a plane using one or more geometric shapes, called tiles, with no overlaps and no gaps”...Wikipedia definition) with a community/philosophical theme...again abstract, colorful yet peaceful and accepting. Corie is working on sketches for each surface/project now. The process of involving the community will be by number on the stencils that Corie will draw on the surfaces with directives as to colors, etc. This is going to be a work in progress. Nikole is working on securing a grant through the college to cover supplies needed to complete the project. I have consulted Harry Donahue for guidance concerning the surfaces and supplies. After discussion with VB it has been suggested that we concentrate on the Smith Street bridge and bring in an artistic committee to vet the art work to be done, which we will do.

  → Trustee Crane moved. Trustee Kristansen seconded, carried 5/0 to approve the concept, pending an artistic committee review (i.e. the Arts and Aesthetics Committee of Walk! Bike! Brockport!) and final approval of the proposed artwork by the Village Board for the Smith Street bridge location.

  I then attended the Walk! Bike! Brockport Meeting where discussion included
upcoming events such as the Walk to School day, reinstatement of WBB as an association of the village, re-cap of Saturday Day of Service events, the billboard on the Stoneyard building and the parade in December.

October 1st, Alicia Fink and myself attended the Hilton Apple Fest to recruit artisan vendors on behalf of the 2018 Brockport Arts Festival

- **Trustee John D. LaPierre**
  - Trustee LaPierre had no report.

**EXECUTIVE SESSION:**

- At 8:15pm, Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter executive session to discuss a personnel matter.

Mayor Blackman said there would be no action taken after Executive Session other than to adjourn.

- At 8:49pm, Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

**ADJOURNMENT:**

- At 8:49pm, Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk