

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, March 26, 2013 at 7:00pm.

PRESENT: Mayor M. Connie Castañeda, Trustee William G. Andrews, Trustee Margaret B. Blackman, Trustee Kent R. Blair, Trustee Carol L. Hannan, Clerk Leslie A. Morelli, Treasurer Daniel P. Hendricks, Police Chief Daniel P. Varrenti, Superintendent Harry G. Donahue, Attorney Robert S. Leni, Esq.

EXCUSED: Building/Zoning/Codes Officer Scott C. Zarnstorff

ALSO PRESENT: Rudy Aceto, Linda Ketchum, Val Ciciotti, Clark & Barb Whited, Doug Hickerson, Ken & Cindy Rombaut, Joan Hamlin, Harry Snyder, Kristina Gabalski, Pam Ketchum, Norm Giancursio, Fred Webster, Kevin McCarthy, Val Ciciotti, Mary Pat Musselman

CALL TO ORDER / PLEDGE: Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those that serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

OATH OF OFFICE:

- Ceremonial swearing in of Part Time Police Officers Pietrantonio, Sarratori, Sime

Chief Varrenti welcomed members of the Brockport Police Department and their families. He thanked the Board for allowing him a little time at the beginning of the meeting. Clerk Morelli recently administered the Oath of Office to them officially and had the new part time officers sign the book. He said he wanted to do so ceremonially tonight with the department and families present. He thanked those who provided a reception with refreshments prior to the meeting. He introduced the Village Board, Clerk, Treasurer and Department Heads as well as each member of the Brockport Police Department in attendance. Chief Varrenti introduced part time Officer T. Dawson who came on board several months ago as a transfer from the Village of Holley Police Department. It is customary to work for only one department and T. Dawson decided Brockport was where he wanted to work.

Chief Varrenti shared that D. Pietrantonio and N. Sarratori were students of his in a Criminal Justice class he teaches at SUNY College at Brockport. J. Sime was introduced to him through an acquaintance. All three took the initiative to ask what they could do to facilitate becoming a police officer. They had to put in 300 hours (Part I) of the Police Academy. Then they had to get a Police Agency to sponsor them for Part II. They successfully made it through a rigorous interview and background check process. The Village of Brockport then sponsored them at minimum wage for 200 hours (Part II). Then 160 hours (FTO) also at minimum wage. They graduated from the Police Academy March 1st at which time their hourly wage raised from minimum to \$20 per the Stetson Club contract. Then, because Monroe County requirements are higher than New York State requirements, they have to put in 480 additional hours (FTO).

Chief Varrenti said government and law enforcement agencies are not inexpensive to run. However, police answer all sorts of calls for service and do their utmost to protect their communities. He said he believes wholeheartedly that they deserve every penny of their pay and more. He commended the Brockport Stetson Club. If it weren't for the Union, they could not employ and utilize the part time officers. As management, negotiating with the union is very important. This union gives a lot back to the community. They are the only one he knows of that took a reduction in pay and implemented a 5-step pay system. These concessions helped the Village in a time of fiscal distress. Chief Varrenti said he has been in law enforcement for 33 years and that he is very proud of the Brockport Police Department as one of the finest departments in the field.

→ At 7:15pm, Trustee Blair moved, Trustee Andrews seconded, carried 5/0 to close the regular meeting and open the public hearing.

PUBLIC HEARING:

- Proposed Local Law of 2013 to override the tax levy limit established in General Municipal Law §

3-c –

The following notice dated March 12, 2013 was published in Suburban News and posted on the Village website and at Village Hall.

VILLAGE OF BROCKPORT
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Tuesday, March 26, 2013**, in the Brockport Village Hall Conference Room, 49 State Street, Brockport, NY 14420, with the A.D. Oliver Middle School Large Group Instruction Room, at 40 Allen Street, Brockport, NY 14420 serving as a backup location in the event the maximum capacity of the Village Hall Conference Room is exceeded, to consider proposed Local Law #1 of 2013, a Local Law to override the tax levy limit established in General Municipal Law § 3-c, as follows:

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Brockport to adopt a budget for the fiscal year commencing June 1, 2013 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Brockport, County of Monroe, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2013 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law § 3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

All interested parties will be given an opportunity to speak for or against this proposed legislation.

By Order of the Brockport Village Board

Leslie Ann Morelli
Village Clerk
Village of Brockport

Public Comment:

- Ken Rombaut of West Avenue said he is not an accountant, but as a long time resident and Brockport Fire Department member cannot understand why the Village Board would even consider going over the 2% tax cap. He said Brockport Village taxes are almost as much as Monroe County taxes and taxpayers aren’t necessarily getting pay increases to keep up with them. He said the Village used to do a spring and fall curbside pick up then just spring, now not at all. This was something tangible that was eliminated. Since the Village doesn’t operate the Fire Department any longer, it should reduce taxes to reflect that.

→ At 7:16pm, hearing no further public comment, Trustee Blair moved, Trustee Andrews seconded, carried 5/0 to close the public hearing and re-open the regular meeting.

Mayor Castañeda commented that municipalities can adopt the tax cap override as a precaution to protect against penalties for any miscalculations. She said the budget she has submitted has a 2.9% tax levy decrease.

Trustee Blair said the Village Board adopted the tax cap override last year as did many other municipalities as a precaution. He said K. Rombaut is correct in that the Village no longer funds the Fire Department through its budget/taxes. However, like many struggles with double digit health care and retirement costs. Adopting the tax cap override is a “just in case”.

Trustee Hannan said NYCOM even recommends doing so in the event there is an error in calculation. Even a minor error could result in penalties. It is a failsafe to protect against penalties.

→ Trustee Hannan moved, Trustee Blackman seconded, Mayor Castañeda opposed, carried 4/1 to adopt Local Law #1-2013 as follows:

A Local Law To Override The Tax Levy Limit Established in
General Municipal Law § 3-c

VILLAGE OF BROCKPORT LOCAL LAW #1-2013
ADOPTED 3/26/13

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PUBLIC COMMENT:

- Brian Winant of the Brockport Stetson Club – shared that he is part of the committee organizing the canal season opening events. The 2 events they are coordinating are a 5K – Saturday, 5/4 at 2pm and “Pizza Wars” to determine who has the best pizza in the Brockport area – Sunday, 5/5 at Noon. He also presented a check for \$200 to the Treasurer and said that \$100 is to go to the celebration events and \$100 is to go to the Memorial tree and plaque for former Mayor Jim Stull – Friday, 4/26.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Blair seconded, carried 5/0 that the minutes of the 03/12/13 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Blair moved, Trustee Hannan seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	03/25/13	\$114,703.55
FUND (F): <u>Water</u>	03/25/13	\$42,664.93
FUND (G): <u>Sewer</u>	03/25/13	\$440.71
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>(Trust & Agency)</u>	-	-
		\$157,809.19 grand total

CLERK REPORT:

- Clerk – Leslie Ann Morelli
 - NYSDOT – Clerk Morelli shared that she and DPW Spt. Donahue have reserved seats at the 3/28 8:30am-11:30am NYSDOT presentation in Rochester regarding the application process for special use permits required by state law for speed contests and special events (e.g. parades) on NYS roads and rights of way. She said she forwarded the information to BISCO and liaison Trustee Hannan in hopes they would send someone as well to learn about what is needed for the annual Arts Festival.

• **DEPARTMENT REPORTS:** (Treasurer & Department Heads are in attendance the 4th Tuesday of each month)

- Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 2/28/13 – none provided
 - Budget Transfers & Budget Amendments – none provided
 - Budget – update on progress – present tentative budget – Treasurer Hendricks distributed and reviewed two documents: one entitled “Budget Update” and one entitled “Preliminary Budget”.

Mayor Castañeda shared that the Department Heads submitted expense estimates by 1/24, the Board met with Department Heads in work session 2/5, the Board further discussed budget in work session 3/5, and she has been meeting with Treasurer Hendricks throughout the process. She said her goal is to comply with the tax cap regulations. In order to do that, the budget had to be reduced by a little over \$400,000. The tax levy shows a reduction of a little over \$40,000 from current year and stays within the tax cap. This equates to a tax rate decrease of 2.9% from \$12.08 to \$11.73 per thousand of assessed value. This is what she, as Mayor, is submitting as a budget. Mayor Castañeda turned it over to Treasurer Hendricks.

Treasurer Hendricks reviewed the documents including the property tax cap formula calculation:

Base Formula					
2012-13	x tax base	=	x Allowance for	=	- adjustment
tax levy	growth factor		levy growth		for transfer of
	(from OSC)				govt function
					(Fire Dept)
					+ tax levy
					adjustment
					for pension
\$2,457,326	1.0027		1.020		\$2,513,240
					(\$106,915)
					\$9,708
= 2012-13 tax levy limit: \$2,416,033					

Treasurer Hendricks said this is a \$41,000 decrease from last year. He said NYS OSC audited the Village’s calculation from last year and may do so again. They are checking on municipalities that adopt the tax cap override.

Treasurer Hendricks said approximately \$116,000 in expenditures was added to the original budget. To meet the tax cap approximately \$412,000 in budget reductions is needed. He reviewed the budget reductions made by Mayor Castañeda.

Treasurer Hendricks reviewed options regarding DPW equipment purchase or delay or lease.

Clerk Morelli noted that the building addition for a records room was removed. She said she has asked for this for many years and will continue to do so until it gets funded. Unfortunately there are no grant funds to construct the room, but there are grant funds available to outfit it once it is built. She understands having to eliminate it.

Chief Varrenti noted that the items he put in after the original submission of department budgets were put in and then removed. He questioned if he would have had a better chance getting those items funded if he had included them originally.

Mayor Castañeda said perhaps.

Trustee Blair referred to the legal notice the Clerk has to publish which indicates a 3% increase for the Village Board. He said he does not support that.

Trustee Hannan concurred.

Mayor Castañeda said it can be removed before adoption if the Board wishes. There is a work session 4/2 prior to the 4/9 budget hearing.

**VILLAGE OF BROCKPORT
NOTICE OF TENTATIVE BUDGET FILING
& PUBLIC HEARING**

Village Clerk the Tentative Budget of said Village for the fiscal year beginning June 1, 2013. It is available for review at Village Hall during normal business hours and from the Village website at www.brockportny.org.

The tentative budget includes:

Projected General Fund revenues of \$4,699,108

Projected General Fund expenditures of \$4,699,108

Compensation proposed to be paid to each member of the Board as follows:

Mayor \$10,163/year & Trustees (4) at \$3,545/year (3% change from last year)

Proposed tax rate of \$11.73/1,000 of assessed valuation (-2.9% change from last year)

Projected Water Fund revenues \$1,089,896

Projected Water Fund expenditures \$1,089,986

Proposed water rates (- flat - no change from last year)

Projected Sewer Fund revenues \$142,300

Projected Sewer Fund expenditures \$142,300

Proposed sewer rates (- flat - no change from last year)

The Trustees will recommend amendments to the Mayor's tentative budget and the Village Board will meet at **7:00pm on Tuesday, April 9, 2013 at the Brockport Central School District's A.D. Oliver Middle School L.G.I., 40 Allen Street Brockport, NY 14420** for the purpose of holding a public hearing on the proposed budget of said Village for the fiscal year beginning June 1, 2013. All interested parties will be given the opportunity to be heard.

- o Building / Zoning / Code Enforcement – Codes Officer Scott C. Zarnstorff (excused)

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- o Police – Police Chief Daniel P. Varrenti

- Budget – Chief Varrenti reviewed the items submitted after his original submission and their importance. Training pistols - can wait. Ammunition - should be purchased now before price increase. Light bars - will save money in the long run as new ones are more efficient. Uniforms can wait. Carbon monoxide detectors – need to be in accordance with PESH/OSHA standards and avoid fines. Stop sticks – are important for safety of such a walking and biking community with dense population. Tint meters – can't write tickets with tool to measure. Chief Varrenti said his concern is public safety and the Police Department budget. He commented that when taxes were reduced they didn't keep up with costs. That resulted in a referendum for dissolution. He said he believes taxpayers accept staying flat or coming in with a minor increase.

Mayor Castañeda said she is curious if some of those late add items were of such importance why they were not included in Chief Varrenti's original budget submission.

Chief Varrenti said he tried to keep flat and continue to go without. However, when he saw the overall budget and what other items were included, he took another look and believes PD deserves to not go without.

Mayor Castañeda said she still questions Chief Varrenti's claim to having reduced overtime costs by \$100,000 and asked Treasurer Hendricks about this.

Treasurer Hendricks said \$125,000 was budgeted for overtime this fiscal year and \$112,000 has been spent year to date. Next fiscal year \$120,000 has been budgeted for overtime and it will be separated out.

Chief Varrenti said the \$100,000 savings he spoke of related to before he became Chief.

Mayor Castañeda said she hopes that having several part time officers will result in a reduction in overtime costs.

Chief Varrenti concurred but said his fear is that they will be hired by other police departments full time. He said he knows Webster plans on hiring officers this year. We will save money while they are here. He said if the Mayor has ideas of how to keep part time officers here when they have a chance at full

time elsewhere he'd love to hear them.

MINUTES OF VILLAGE BOARD MEETING HELD March 26, 2013 continued.....page 6

- Mayor complaints of harassment - Chief Varrenti read the following e-mail he sent

Mayor Castañeda and copied the Trustees on March 1st.

Mayor,

At the February 26, 2013 meeting, and during your report, you indicated that you believed death threats were made against you in recent blogs. You also indicated that you reported this to the "police department." According to our records no such report has been made to the Brockport Police Department.

If you reported this to the Monroe County Sheriff's Department, or the New York State Police, I'm confident they will, as they should, pursue this matter to the fullest extent.

I take "death threats" very seriously and more so know them to be in violation of the New York State Penal Law.

Although it's your prerogative to use any law enforcement agency you choose to report a crime, assuming it's within their jurisdiction, please know I, and the Brockport Police Department, stand ready to assist in this matter. Additionally, I believe if the person who made these threats is identified, they should be charged with violating the Aggravated Harassment section of the NYSPL regardless who they are since nobody is above the law.

Lastly, during your report, you also stated that the trustees violated a law I'm personally not familiar with. If in fact you believe that to be the case, and you wish me or the BPD to investigate that matter, please don't hesitate to contact me.

Daniel P. Varrenti, Chief of Police

Chief Varrenti said he has received no reply for Mayor Castañeda. He said he has spoken to MCSD who are investigating, and offered BPD's services to them if needed.

Chief Varrenti said Mayor Castañeda had a similar complaint approximately two years ago and did not want to make a report. He said he went to then District Attorney Mike Green who was of the opinion that the complaint at that time was not considered harassment due to the public position the Mayor holds.

Mayor Castañeda clarified that she did, indeed, file a police report with BPD regarding the complaint approximately two years ago.

Chief Varrenti said he is in concert with her concerns of anonymous blog postings. He reminded her that he and others sued the Democrat and Chronicle for allowing anonymous blog posts that were slander and liable.

Mayor Castañeda asked what the ruling was.

Chief Varrenti said she knows full well that the lawsuit was lost. However, they won in the fact that the D&C changed its rules regarding anonymous blogging.

Mayor Castañeda said while slander and liable are serious, she has been threatened with physical harm.

Chief Varrenti said that is taken seriously as it should be.

- Calls for Service - Chief Varrenti shared the high number and varied category of calls for service BPD is handling, particularly one platoon. Despite such, they continue with some directed patrol efforts.

- Public Works – Superintendent Harry G. Donahue
 - Update – water meter replacements – DPW Spt. Donahue shared that they are working on the last 2 books of residential meters. They have already completed most of the first 8 out of 10 books. Within those 8 books they have 30 miscellaneous meters left to change out. Of those 30 there appears to be 14 vacant homes. After the start of the new budget year they will target the monthly customers. There are 74 meters to change ranging in size from 5/8" up to 10". After this the entire system will have been changed to all radio read meters.

DPW Spt. Donahue gave an example of a landlord tenant situation where the radio read meters served as a great tool. It has been a great time saver.

MINUTES OF VILLAGE BOARD MEETING HELD March 26, 2013 continued.....page 7

- Recycling Program – DPW Spt. Donahue shared that some SUNY College at Brockport students want to start a recycling program and want the blessing of the Board to place recycling bins. ALPCO is going to work with the students. The students may paint the bins to showcase the Victorian Village on the Erie Canal.

Trustee Blair noted that the current Village garbage bins in the downtown district have surrounds and are mounted.

Trustee Andrews said appropriate colors is important. He has a pallet of paint colors that would be appropriate for the Historic Downtown Commercial District.

- **PERSONNEL ITEMS:**

- Boards/Committees – various vacancies – Mayor to bring forth names for appointment consideration – Mayor Castañeda referred to a new position interest form having been submitted and shared with the Board.

→ Mayor Castañeda moved to appoint Clark V. Whited, Jr. to the Planning Board vacancy to complete a new term to 6/30/17. No second. Motion dies.

- **OLD BUSINESS:**

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- **NEW BUSINESS:**

- Authorization – upgrade sewer lateral camera – DPW Spt. Donahue had shared in the meeting packet that they are currently using a 15+ year old black and white machine with a VCR recording running on 110 volts. They have to take an extension cord and sometimes a generator with them. They have had demos on new systems and found that Rigid makes the toughest and best system. The cheapest one is from a local vendor in Gates (Haynes Supply). It is \$10,300. It would be a battery operated system with an extra battery making the monitor much less cumbersome. It also has self leveling head, color picture with a thumb drive system. Rigid is currently running a special until April 1st. When you buy this system you get a locator free with the purchase. A \$1,500 savings if purchased before April 1st. He suggests the Board do a transfer from the G fund or sewer fund 4000 contractual line into the 2000 equipment line to cover the cost. Treasurer Hendricks concurs.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to authorize such transfer of funds and purchase as outlined.

- Authorization – accept lowest bidder meeting criteria – Barry St. water main replacement materials – DPW Spt. Donahue had shared in the meeting packet that the Village has been awarded \$37,250 in grant monies (CDBG) to apply towards the project. The remaining money needed will come from water fund encumbrances. Chatfield Engineers provided the bid tabulation and recommendation of award from yesterday's bid opening.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 accepting the bid received from Blair Supply Corp., for the total base bid amount of \$35,750.35, and awarding the contract to them.

Trustee Blair commented that he is no relation to Blair Supply Corp.

- Authorization – purchase a new gas fired furnace for water building – DPW Spt. Donahue had shared in the meeting packet that they need a gas fired furnace for the water building that they just replaced the roof on. During roof replacement they discovered that the chimney for the oil fired furnace would have to be raised up and cut a hole through the new roof. They did not want any holes in the new roof and decided to look into buying a power vent system and venting exhaust out the rear sidewall. The cost of the power vent was almost \$900. To put that kind of money into a furnace that is almost 40 years old was not practical. They decided to have the gas company install a service and do away with the oil unit. There is no cost for the new service up to 100 feet. They were not anywhere close to that footage. The new gas unit will only cost around \$1,000 to purchase. The savings in switching from oil to gas is as follows: last year they spent \$3,500 for oil during a mild winter. The estimated cost to heat with a new efficient gas unit will be around \$1,000. This is an annual savings of \$2,500. They will transfer the monies from the water engineering contractual line to the water buildings 4000 line.

Trustee Blair said those are great cost savings.

→ Trustee Blackman moved, Trustee Blair seconded, carried 5/0 to authorize such purchase as outlined.

MINUTES OF VILLAGE BOARD MEETING HELD March 26, 2013 continued.....page 8

○ Authorization – semi-annual fire hydrant flushing – DPW Spt. Donahue referred to the semi-annual fire hydrant flushing. This insures our water quality stays up and also makes sure that our hydrants are all in working order in the event they are needed during an emergency.

→ Trustee Andrews moved, Trustee Blair seconded, carried 5/0 to authorize the following:

NOTICE TO BROCKPORT RESIDENTS

PLEASE TAKE NOTICE that WATER MAIN FLUSHING in the Village of Brockport will take place April 15–17, 2013.

As part of our routine maintenance of the water distribution system in the Village, Department of Public Works crews will be flushing water mains on **April 15 thru 17, 2013**. We do this periodically to clean the mains and flush out sediment accumulations that may settle out in the mains. The flushing will ensure that you have a safe and healthy supply of drinking water.

Flushing operations will be conducted between 9:00 A.M. and 1:00 P.M. in the following locations on the date indicated:

Monday, April 15, 2013:

North of the canal.

All hydrants, EAST and WEST

of North Main Street (NYS Route 19)

Tuesday, April 16, 2013:

SOUTH of the canal.

All hydrants EAST of Main Street.

Wednesday, April 17, 2013:

SOUTH of the canal

All hydrants WEST of Main Street

During flushing you may see some cloudiness or color in the water. Please do not use any unnecessary water during this period. The flushing may cause the water to become “cloudy” or “discolored”. While the water will be safe to drink, we suggest that you do not wash clothes if you notice the water is discolored. **ANYONE ON A KIDNEY DIALYSIS MACHINE, PLEASE CALL THE SUPERINTENDENTS OFFICE AT THE NUMBER BELOW!**

If you have any questions, please call the Department of Public Works at (585) 637-1060 between 7:00 AM and 3:30 PM.

○ Authorization – spring brush pick-up – DPW Spt. Donahue referred to the brush pick up and the continuation of offering the service of leaving a truck at homes overnight during the week or over weekends – to fill with brush.

→ Trustee Blair moved, Trustee Blackman seconded, carried 5/0 to authorize the following:

VILLAGE OF BROCKPORT
Brush Pickup Notice

ONLY BRUSH WILL BE PICKED UP.
THE SCHEDULE WILL BE AS FOLLOWS:

April & October 2013
(Last full week of each month listed above only!)

RULES:

The Department of Public Works will be conducting **BRUSH ONLY** pickups. Beginning Monday April 29, 2013 and Monday, October 28, 2013, the DPW will be picking up **BRUSH**

ONLY. This is being provided as a service to Village residents to alleviate the continual placement of brush at curbside. There will be only 1 pass down each street and a maximum of 1 truck load of brush per residence. **DO NOT PLACE BRUSH AT CURBSIDE UNTIL THE SATURDAY OR SUNDAY BEFORE THE ABOVE NOTED DATES.**

MINUTES OF VILLAGE BOARD MEETING HELD March 26, 2013 continued.....page 9

As in past years, we will continue our policy of leaving a small dump truck overnight for those who wish to load their own. Anyone wishing to use this service must call the DPW office to schedule to have a truck dropped off.

THERE WILL NOT BE A SPRING JUNK PICKUP, ONLY BRUSH WILL BE PICKED UP. For items other than brush you should contact your refuse hauler.

Any questions may be directed to the DPW Office at 637-1060 between the hours of 7:00 a.m. and 3:30 pm, Monday - Friday or the Village Office at 637-5300 between the hours of 8:30am and 4:30pm, Monday- Friday.

- o Village Engineer – formal request to be re-appointed for upcoming fiscal year -

→ Trustee Blair moved, Trustee Blackman seconded, carried 5/0 to reappoint Chatfield Engineers, P.C. as Village Engineer through fiscal year end.

Clerk Morelli will add “appointment of Village Engineer” to the appointments and adoptions section of the agenda of the annual organizational meeting each July. The next is scheduled for July 23, 2013.

At 8:03pm, Mayor Castañeda excused the Treasurer and Department Heads. Chief Varrenti stayed.

VILLAGE BOARD REPORTS:

- o Mayor M. Connie Castañeda
 - Response from CSEA – Mayor Castañeda referred to the letter she sent the Presidents of the CSEA and Stetson Club. She has yet to receive a response from the Stetson Club. She read the following response from the CSEA.

Dear Mayor Castañeda,

In response to your memorandum dated February 26, 2013 I offer the following:

Contained within your memorandum you request “a meeting to discuss the possibility of opening contracts”.

Specifically for the purpose of discussing:

- Vacation carry over from one fiscal year to the next

As you were previously informed by our CSEA Labor Relations Specialist, Dean Adams, it is the policy of CSEA not to re-open legally negotiated contracts with its respective employers’.

Sincerely,

John Streb, President
CSEA, Unit 7408 Brockport DPW

- Lakeside Health System - Mayor Castañeda shared that she met with CEO Jim Cummings. He shared that LHS has applied for federal funding VEP Vital Provider funds. They are hopeful they will get the funds which will allow them to transition to an outpatient hospital and maintain the emergency room. He will try to make it to an upcoming Board meeting to speak to the Board. She said she will be calling legislators to echo her support of them receiving these funds.

- Canal Clean Sweep - Mayor Castañeda shared that she has organized the Sunday April 21st event. There are other clean up events with other SUNY students Saturday, April 20th and Monday, April 22nd. She thanked Elijah Yearick of Parks and Trails New York for his Parks Coordinator assistance.

- Western Monroe Historical Society - Mayor Castañeda encouraged purchasing tickets for the Morgan Manning House English Tea at 2pm April 6th and attendance at 7:30pm Thursday, April 11th for Historian Neil Frankel who will speak on the history of slavery in America.

▪ CGI Communications, Inc. - Mayor Castañeda shared that she was contacted by Christina M. Simmons of CGI Communications, Inc. and Program Manager Amy Curran in regards to a cost free community video program. CGI has entered into a partnership with the US Conference of Mayors and the National League of Cities to provide communities a marketing tool that can be utilized to showcase and promote their assets and attributes. There is an opportunity to receive a fully produced, **MINUTES OF VILLAGE BOARD MEETING HELD March 26, 2013 continued.....page 10**

no cost community showcase program to be featured on the Village's official website. This would enhance the website by adding streaming video content. This would allow the Village to effectively engage and community with its on line audience. CGI would come to our community to film the necessary footage to produce a welcome chapter and three additional community highlight videos on topics such as quality of life, business and industry, education, etc. They would also provide the local business community with the opportunity to utilize their various digital media tools and services. Mayor Castañeda said she would like to discuss this at the next work session.

○ Trustee William G. Andrews

▪ GBDC – Trustee Andrews apologized for being a few minutes late. He was meeting with the Clarkson Town Board then the Sweden Town Board on behalf of GBDC to request their personal support of Summer Serenades as he did with the Village Board. There will be 8, possibly 9 concerts. Last year's series had attendance of 80 to 140 at each concert. He is trying to facilitate collaboration, input and involvement of the 3 municipalities. Trustee Andrews shared that he has been Vice President of GBDC since its formation. Recent President Gary Skoog has resigned. Jack Kinnicutt has become President. He has been active in the area and has economic development experience – ideal for this leadership position.

▪ Grants - Trustee Andrews shared that he and Trustee Blackman met with representatives from our grant writers to discuss possible opportunities.

○ Trustee Margaret B. Blackman

▪ Grants - Trustee Blackman shared that she and Trustee Andrews indeed met with representatives from our grant writers to discuss possible opportunities – more specifically the Consolidated Funding program. Possibilities include applying for funding to assist in façade and interior renovations and streetscapes in the downtown district. This would involve participation of Main Street building owners. The program likes to fund in sections or blocks rather than piece meal a building here or there.

▪ Tree Board – Trustee Blackman reminded everyone of the annual Arbor Day ceremony and tree planting to be held Friday, 4/26. At 12:30pm that day will be the dedication of a memorial tree and plaque at Remembrance Park for former Mayor Jim Stull. Donations are still welcome through the Clerk's office.

▪ Canal Season Opening Events - Trustee Blackman said the plans are shaping up. One of the events is a progressive tasting at various restaurants. Another is a poster contest with 4th graders. Trustee Hannan has agreed to help with judging. NYS Canal Corporation representatives plan to attend the festivities and will have a tugboat dockside available for tours.

▪ Special Counsel - Trustee Blackman shared that Attorney Frank Alois has notified the Trustees that his retainer has been exhausted and he is no longer representing the Trustees / serving as Special Counsel.

○ Trustee Kent R. Blair

▪ Park Signs – Trustee Blair shared that there was enough funding for 2 signs for Sagawa Park, South Avenue Park, Evergreen Tot Lot Park, Havenwood Park, Remembrance Park, and 3 signs for Harvester Park, Corbett Park, Barry Street Park, Monika Andrews Children's Park. The cost is \$875.45 and the vendor will bill the American Lung Association directly. They will want to do a press release.

▪ Newsletter – Trustee Blair said he just needs a revised column from Building/Codes and he will have a draft for the Board to review at the 4/2 work session.

Clerk Morelli will notify S. Zarnstorff as to what the Board is looking for from him.

▪ Request for Executive Session - Trustee Blair suggested a brief executive session at the end of the meeting for the Trustees to meet with Village Attorney Leni and possibly

Police

Chief Varrenti regarding pending and potential litigation re Giancursio and Castañeda.

- Trustee Carol L. Hannan
 - Code Review Committee – Trustee Hannan said the CRC continues to meet.
 - Seymour Library – Trustee Hannan said the Library Board has begun the proper process for competitive bidding for roof replacement.
 - Merchants – Trustee Hannan encouraged patronage of the new restaurant, Fazool's Casual Italian Eatery, at 51 Market Street along the Canal. The space has been substantially redecorated since its last use.

EXECUTIVE SESSION:

→ At 8:20pm, Trustee Blair moved, Trustee Andrews seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss pending and potential litigation re Giancursio and Castañeda.

Village Attorney Leni was invited to sit in. He agreed, but clarified that the D.A. is prosecuting and the Village's insurance carrier has assigned an attorney regarding notice of claims.

Mayor Castañeda did not sit in.

→ At 8:55pm, Trustee Andrews moved, Trustee Blackman seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

→ Trustee Blair moved, Trustee Blackman seconded, Mayor Castañeda abstained / recused herself, carried 4/0/1 to appoint Daniel T. Cavarello, Esq. attorney assigned by the Village's insurance carrier in the matter of Norman C. Giancursio versus Daniel P. Varrenti individually and in his official capacity as the Chief of Police of the Village of Brockport Police Department and the Village of Brockport and to allow him to accept service on behalf of both.

ADJOURNMENT:

→ At 9:00pm, Trustee Blair moved, Trustee Blackman seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk