

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, April 4, 2005 at 6:00pm.

PRESENT: Mayor Josephine C. Matela, Trustee/Vice Mayor Carrie L. Maziarz, Trustee Norman J. Knapp, Trustee Morton Wexler, Trustee James E. Whipple, Provisional DPW Superintendent Harry Donahue, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Treasurer Ian M. Coyle, Clerk Leslie A. Morelli.

EXCUSED: Village Attorney Keith O'Toole, Deputy Village Attorney Frank A. Aloï, Planning Board Chair / Economic Development Coordinator Scott Winner

ALSO PRESENT: (7:30pm) Fire Chief Christian A. McCullough, Mark Beckwith, Margay Blackman, Scott Hunsinger, David Wagenhauser, Laura Emerson, Mary Jo Nayman, Robbi Hess (Suburban News), Elliott Bowerman (Brockport Post), Jim & Joan Hamlin, Francisco & Linda Borrayo, Arthur Appleby, John Brugger, Merv Beaney, John Lessord, Jack Wahl, Sharon Kehoe, Fred Webster.

CALL TO ORDER: Mayor Matela called the meeting to order and led the Pledge of Allegiance.

REVIEW OF MEETING MINUTES: Mayor Matela called for any additions or corrections to the minutes of the regular meeting held March 21, 2005.

→ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried that the minutes of the meeting held March 21, 2005 be approved as written.

PUBLIC INFORMATION MEETINGS: None

PUBLIC COMMENT: None

GUESTS:

1. Brett Young & Jake Steinhoff from SUNY reviewed their application for a procession permit for a walk for Camp Abilities on Sunday, April 24th from 10am to 1pm. They will use sidewalks where available begin on campus to Redman Road to Holley Street to Kenyon Street back to campus.
B. Young explained this is a combination graduate class project and SUNY Lions Club project.

Chief Varrenti had no objections. Mayor Matela said she is familiar with Camp Abilities through Lauren Lieberman. Trustee Knapp commented that he did not realize there is a Lions Club on campus and asked if they interface with the community Lion's Club. Trustee Whipple said there is a liaison between the two.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried to grant the procession permit.

2. CROP Walk – The Board reviewed the application of Art Appleby for Church World Services – Brockport Ecumenical Council for the annual Crop Walk for World Hunger to be held Sunday, May 1st from 1pm to 5pm. The route is the same as always and will utilize sidewalks.

Chief Varrenti had no objections. He commented that if a procession were to inhibit vehicular traffic, the Police Department is willing to assist.

Clerk Morelli read the following proclamation.

PROCLAMATION

WHEREAS, on Sunday afternoon, May 1st, many area residents will "Walk With the World" in the 23rd Annual CROP WALK in Brockport; and

WHEREAS, this is done to help provide seeds, tools, water resources, vocational and literacy training and other self-help skills needed overseas through Church World Service; and

WHEREAS; women, men and children throughout the world must walk long distances every day to get water, food and shelter in order to survive; and

WHEREAS; twenty-five percent of CROP WALK funds raised will assist hungry people right in our own area through the Brockport Food Shelf; and

WHEREAS; there have been 22 walks between 1983 and 2004, which have raised the total of \$157,288 in the Brockport area; and

WHEREAS; there continues to be a growing number of people who need assistance at our local food pantry and a need for education regarding poverty and hunger in the world;

NOW, THEREFORE, I, Josephine C. Matela, Mayor of the Village of Brockport do hereby proclaim May 1, 2005 to be CROP WALK Day in the Village of Brockport and encourage all our citizens to "Walk With the World" by walking, sponsoring a walker or making a gift to "CROP."

→ Trustee Knapp moved, Trustee Maziarz seconded, unanimously carried to grant the procession permit and proclamation.

3. Mark Beckwith, SUNY Intern for the Mayor this semester regarding trees was in attendance with SUNY's Margay Blackman. He reminded the Board he spoke at a recent workshop and regular Village Board meeting regarding the tree management program he is working on. He had submitted a possible slate of members to be appointed to the Tree Board. He requested that the Village Board act on this as soon as possible so the project can proceed. Once the Tree Board is formed they can meet to adopt a board charter that will outline the operation of the board. Then a tree ordinance will be worked on. The candidates include Margaret Blackman, Josephine Matela, Mark Dunham, Jackie Morris and John Streb. Rick Lair will serve as a consultant.

Trustee Maziarz suggested the Tree Board include a representative from the DPW. Mayor Matela shared that John Streb is a DPW employee.

→ Trustee Maziarz moved, Trustee Whipple seconded, Mayor Matela abstained, carried to appoint the following to the Village of Brockport Tree Board: Margaret Blackman, Josephine Matela, Mark Dunham, Jackie Morris and John Streb. Rick Lair will serve as a consultant.

DEPARTMENT REPORTS:

A. PUBLIC WORKS / COMMUNICATIONS CENTER – Provisional Superintendent Harry Donahue

1. Welcome Center – Electrical Payment Application #2 for \$1,125 – H. Donahue said he and Chatfield Engineers recommended the Board authorize Payment Application #2 for \$1,125 for Contract D: Electrical. This contract is essentially complete, except for punch list items and contract close out. The Village is retaining \$960 until the contract is closed out.

→ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried authorizing Payment Application #2 of \$1,125 for Contract D: Electrical.

2. Welcome Center – Trustee Wexler asked Treasurer Coyle when they can expect to receive final figures on the cost of constructing the Welcome Center. Mayor Matela and Treasurer Coyle concurred that final figures should be in by early May after the April 30th ribbon cutting and final bills are paid.
3. Carolin Drive – Trustee Knapp asked H. Donahue if he knows when asphalt plans will re-open. H. Donahue said he is not sure, but assumes by mid April. Trustee Knapp asked if Carolin Drive is still the DPW's top priority. H. Donahue said yes.

H. Donahue shared that the storm sewers are completed. Trustee Knapp commented that they appeared to work well this past weekend with all the rain. Mary Jo Nayman said she knows of one basement with flooding problems, but it may not be related to the improvement project. Trustee Knapp stressed the importance of homeowner responsibility by means of sump pump crock and sump pump. He even encouraged having 2 sump pumps so if one breaks; there is a back up ready to take its place. Mayor Matela and H. Donahue each shared that they made physical visits to Carolin Drive at different points over the weekend and the catch basins were all working fine.

4. Crosswalks – Mayor Matela asked H. Donahue and D. Varrenti to work together regarding appropriate crosswalk signage. D. Varrenti indicated they have met on this. Trustee Maziarz asked that striping of crosswalks be placed on the priority list just after Carolin Drive. She said last year what striping was done took place very late in the season.

B. POLICE DEPARTMENT – Chief Daniel P. Varrenti

1. Calls for Service – Chief Varrenti did not have the year to date number of calls for service available, but said they are running approximately 200 jobs ahead of this time last year.
2. Update on Lateral Transfer – Chief Varrenti reported that initial reports of new full time officer Anthony Rivoli are that he is doing very well. He is teamed with a veteran officer for a maximum of 640 hours (80 days) of training. The General Order has been revised to indicate that a seasoned officer, but new to Brockport may not require the maximum 640 hours. He said he is very personable and hopes to introduce him at an upcoming meeting.

Trustee Maziarz commented that she met him while he was on patrol recently introducing himself to merchants. Chief Varrenti said he is very happy to be working within Monroe County

again and really enjoys Brockport.

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3. Update on Part Time Staffing – Chief Varrenti reported that the two new potential part time officers began the Police Academy last week. He said Sgts. Ziegler and Philippy often serve as training instructors at the Academy and indicate so far so good. Trustee Wexler asked after the one candidate with a possible health concern. Chief Varrenti said he passed.
4. Good Weather – Chief Varrenti shared that the nice weather brings more people outside. The Police Department will take a proactive approach like last fall. He encourages the community to help be their eyes and ears. They would rather respond than not. He encouraged residents to not be afraid to call 911 and report concerns. Trustee Whipple commented that visibility of officers is important and he has noticed the new police parking space on Main Street in front of the Methodist Church being used a lot. Chief Varrenti said the good weather really helps the officers get out of their vehicles.
5. Budget – Chief Varrenti reported that the overtime budget is projected to be \$155,000 with \$140,000 budgeted. This overage is much better than past years. They had two officers out for extended periods of time. However, overall the department is coming in under budget by reducing spending.

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Final Assessment Roll filed with Village Clerk April 1st – S. Zarnstorff reported that the final assessment roll has been filed with the Village Clerk. Trustee Knapp inquired as to the overall results. S. Zarnstorff said the Village had some large ticket reductions and some carry overs from previous years settlement agreements (i.e. Natapow). However, there were also some increases that helped it average out. Treasurer Coyle said the total taxable assessment is \$176,384.436. He said we have ranged between \$174,565,000 to \$176,000,000.
2. Red Tag 104 Monroe Avenue – S. Zarnstorff reported that he had to red-tag (close) 104 Monroe Avenue for safety violations. The tenants were exclusively college students, some members of a non-sanctioned fraternity. They did significant damage to the property and caused many safety violations.
3. Seneca Park Zoo – Zoobilation '05 spray chalk advertising request – S. Zarnstorff shared the e-mail request that came to his attention from Adam Communications, a local advertising and marketing communications agency. They are working with Seneca Park Zoo to promote a fundraising event this summer called Zoobilation '05, where an exhibit of black bears will be featured. They are looking to spray chalk a stencil of a bear logo in high-traffic areas on sidewalks throughout Monroe County. The bear would be in a variety of colors, approximately 12" x 12" in size and would be displayed for a one-week period in May prior to announcing to the public. The spray chalk is temporary.

→ Trustee Knapp moved, Trustee Maziarz seconded, unanimously carried to approve the request on the condition that they advise as to when this will happen and confirm that it is temporary.

4. Good Weather – S. Zarnstorff shared that he and L. Vaughan have started up their weekend monitoring of the Village again and will do so through mid to late May. He, like Chief Varrenti, commented that the community is the eyes and ears and should report concerns to them. He feels the community benefits from the presence of code enforcement on nice weather weekends.
5. 60 Perry Street – Trustee Wexler reminded S. Zarnstorff of the public comment at the last meeting of Mary Ann Rogers of 5 Perry Street regarding 60 Perry Street's occupancy. S. Zarnstorff said he received more information on this property from another source today. He said he was in the house in October 2004 and there was no occupancy issue at that time. Trustee Wexler asked that S. Zarnstorff get back to the complainant.

D. FIRE DEPARTMENT - Chief Christian A. McCullough

1. Membership Adds/Drops/Transfers – None
2. Authorize going out to bid for the replacement of Ambulance 2339 – Clerk Morelli shared that Village Attorney O'Toole reviewed the specifications and approved it as to form.

→ Trustee Whipple moved, Trustee Knapp seconded, unanimously carried to go out to bid for the replacement of ambulance 2339.

3. Fire Budget – Trustee Wexler commented that the Brockport Fire Department continues to be a good deal for the money. For every dollar spent, the Village's portion is 23 cents. The Towns of Clarkson and Sweden, through their contracts, make up the other 77 cents. Trustee Knapp commented that there are no longer any taxes for ambulance since it is funded by Third Party

Billing from the users insurance. It has been a great revenue generator.

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E. TREASURER - Ian M. Coyle – No report.

F. CLERK - Leslie A. Morelli

1. Sidewalk Café Permit Application – Clerk Morelli reviewed the application of Java Junction for a sidewalk café permit to have 2 tables and 8 chairs as in the past.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried to issue a sidewalk café permit to Java Junction.

G. ATTORNEY – Keith O’Toole / DEPUTY ATTORNEY – Frank A. Aloï (excused)

H. ECONOMIC DEVELOPMENT – Coordinator R. Scott Winner (excused)

SUPPORT BOARDS REPORTS:

A. PLANNING BOARD – Chair R. Scott Winner (excused)

B. LIBRARY BOARD – President Matthew Minor (absent)

C. ZONING BOARD OF APPEALS - Chair Jennifer Skoog-Harvey (absent)

VILLAGE BOARD REPORTS:

A. Trustee/Vice Mayor Maziarz – No report.

B. Trustee Knapp

1. Monroe County Stormwater Coalition – Trustee Knapp shared that there is an informational meeting on April 19th that is open to the public. He plans to attend. This relates to the unfunded federal mandate that requires municipalities to inventory and chart their outfall of stormwater drainage. He said he would like to see the Army Corps of Engineers get involved in this. Trustee Whipple said making the statistic visible would allow the municipalities to seek potential grants to remediate problems.

2. McCormick Place – Trustee Knapp referred to a memo from Chatfield Engineers recommending that \$30,000 be released to the developer from the Phase I Letter of Credit. He asked Treasurer Coyle if he needed Board authorization. Treasurer Coyle said no. All requirements have been satisfied and the matter has been processed.

C. Trustee Wexler

1. Oxford Street – Trustee Wexler said he brought up at the last workshop the concern of those on Oxford Street of the snow piled by industry parking, having melted and moved toward the homes. Although there are no health concerns, the molasses odor will likely bring bugs. He suggests the snow be placed elsewhere. Trustee Whipple explained that molasses was added to the soil as part of the remediation. Mayor Matela said the Village’s environmental consultant noted the molasses leak and reported it to the NYSDEC who visited the site on Friday.

D. Trustee Whipple – No report.

E. Mayor Matela

1. NYSDOT’s Main Street – Mayor Matela said she, Harry Donahue and Fred Perrine met with representatives from NYSDOT to discuss the worsening condition of Main Street (a state road). They are working on filling potholes and a short term and long-term improvement plan.
2. DPW Superintendent – As discussed in the last workshop meeting, Mayor Matela asked the Board to accept the resignation of Bradley B. Upson as Department of Public Works Superintendent effective March 25th and to appoint Harry Donahue to the position provisionally. He needs to take the Civil Service exam offered in May.

→ Trustee Whipple moved, Trustee Knapp seconded, unanimously carried accepting the resignation of Bradley B. Upson as Department of Public Works Superintendent effective March 25, 2005.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried appointing Harry Donahue to the position of Department of Public Works Superintendent provisionally pending the successful completion of the Civil Service exam.

Mayor Matela congratulated H. Donahue.

Mayor Matela said there is a rumor that the Village of Brockport DPW and Town of Sweden

DPW may merge. She said she and Supervisor Lester talk regularly about ways to share resources. There are no such plans to merge the two DPW's.

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3. Call for joint public hearing with Sweden for Comprehensive Plan Updates –

→ Trustee Maziarz moved, Trustee Wexler seconded, unanimously carried:

**Town of Sweden / Village of Brockport
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE, that a public hearing will be held by the Sweden Town Board and the Brockport Village Board on the 3rd day of May, 2005, at 7:00pm, at the Sweden Town Hall, 18 State Street, Brockport, New York 14420, regarding the adoption of amendments to the Town of Sweden / Village of Brockport Comprehensive Plan Update 2002 and to hear all concerns regarding the environmental record on such action.

Any resident of the Town of Sweden or the Village of Brockport shall be entitled to be heard upon said proposed amendments and the environmental record thereof at such public hearing. Copies of the amendments to the Comprehensive Plan Update 2002 are available for public review at the Town Office, Village Office, and Seymour Library during regular business hours.

This by Resolutions of the Sweden Town Board and the Brockport Village Board.

Karen M. Sweeting
Sweden Town Clerk

Leslie Ann Morelli
Brockport Village Clerk

4. Brockport Merchants Association – Sidewalk Sale and Street Fair – Mayor Matela referred to a letter from Coleen Dwyer of the Brockport Merchants Association requesting permission to hold the Sidewalk Sale and Street Fair July 7th, 8th, 9th.

→ Trustee Whipple moved, Trustee Maziarz seconded, unanimously carried to allow the Brockport Merchants Association to hold the Sidewalk Sale and Street Fair July 7th, 8th, 9th.

5. Sweden Senior Center Parking – Mayor Matela shared that she met with Harry Donahue and Fred Perrine and then discussed at the last workshop the Sweden Senior Center's need for additional parking at their site on State Street. The Village of Brockport has agreed to deed over the small piece of Village property next to the Sweden Senior Center for their expanded parking. The Town of Sweden will have the property surveyed. Mayor Matela said this is another example of the Village and Town working together.
6. Kudos for Scott Zarnstorff – Mayor Matela read the following letter into the record from Supervisor Lester regarding Scott C. Zarnstorff:

Dear Honorable Mayor and Trustees:

I am writing to bring to your attention recent efforts by Village Building Inspector Scott Zarnstorff that were clearly above and beyond the call of duty.

First, on Friday, March 25, which I believe was a Village holiday; Mr. Zarnstorff made a special visit to my renovation project at 64 Main Street. I needed to have an electrical and plumbing inspection done before the dry wall hangers could commence work. Mr. Zarnstorff could have put me off until the following week; instead he performed the inspection on his day off. I greatly appreciate his willingness to accommodate my contractor's schedule.

Second, I had the opportunity to discuss my concerns about a rental property that I own at 104 Monroe Avenue with Mr. Zarnstorff. I told him that I had visited the property and was concerned about damage done by student tenants. Some interior doors had been kicked-in and the tenants had installed padlocks on bedroom doors. I believed these circumstances created a potentially dangerous situation.

Mr. Zarnstorff agreed with me and promptly responded on Saturday, March 26 by visiting the property, and after completing an inspection, red-tagging the house. The house will remain red-tagged until the tenants make the required repairs.

Once again, I was impressed by Mr. Zarnstorff's willingness to carry out duties beyond the scope of normal business hours, particularly on a holiday weekend. He should be commended for a job well done.

Sincerely, Nat O. Lester, III

PUBLIC COMMENT: None

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AUDIT:

→ Trustee Whipple moved, Trustee Maziarz seconded, unanimously carried that the bills be allowed and paid upon audit.

<u>Village</u>	Check #	Amount
Date		
4/4/05	171369-171384	23,356.01
<u>Fire</u>		
4/4/05	171352-171368	15,436.26
<u>Third Party Billing</u>		
4/4/05	539-46	2,747.43
<u>Capital Projects</u>		
4/4/05	1813-22	7,467.47
<u>Sewer</u>		
N/a		

RECESS: Mayor Matela called for a short recess to get ready for the 7pm public hearing on the proposed 2005-2006 budget.

PUBLIC HEARING: 7pm – proposed 2005-2006 budget

Mayor Matela opened the public hearing and introduced Treasurer Ian Coyle. She asked that comments and questions be held until the end of his presentation.

I. Coyle made a 19–page power point presentation and offered copies of it to audience members. He said this is the tentative and proposed budget for fiscal year 2005-2006. Changes can still be made. The Village Board must adopt a budget by May 1st.

GENERAL FUND

I. Coyle reviewed slide 2 regarding general fund revenue. The sources include property taxes, departmental income, fines and forfeitures, interfund transfers, other tax items, intergovernmental charges, sales and compensation, non-property tax items, miscellaneous/other and state aid. Slide 3 showed the 2004-2005 property tax rate of \$8.72 per 1000 of assessed valuation and the 2005-2006 proposed tax rate of \$8.96 per 1000 of assessed valuation. This is a 24-cent or 2.75% increase in the property tax rate. It averages \$21 more per year. I. Coyle explained that any change in assessed valuation would affect the numbers.

I. Coyle reviewed slide 4 regarding transfers from Capital Reserves 2002 to 2006. Although \$848,587 has been transferred from capital reserves over the last 3 years, no transfers are planned for the coming year. Only \$55,844 has been transferred to capital reserves over the last 3 years, and \$62,000 is planned for the coming year. He said the Village could no longer rely on its reserves. A good portion was used last year for retirement purposes. I. Coyle said the Village needs to begin putting money back into the reserves for the future. I. Coyle reviewed slide 5 regarding reserve funding. Transfers to capital reserves include: building capital reserve, village vehicle and equipment reserve, building/zoning officer vehicle reserve, landfill reserve, sidewalks, curbs & sewers reserve, computer equipment reserve and a to be established firearms reserve.

I. Coyle reviewed slides 6 and 7 regarding general fund appropriations. These cost centers include: general government support, public safety, transportation, culture and recreation, employee benefits, capital reserve transfers, contingency, health, economic development, home and community services, debt service. I. Coyle said the largest cost center is that of public safety which includes the police department, fire department and safety inspections. Employee benefits, health and retirement, are the second largest cost center. There is a 2 percent (\$95,723) increase from the 2004-05 budget. This includes putting \$62,000 back into reserves, provides funding for the new positions of Code Enforcement Clerk and Village Manager, and a 3 percent raise for personnel.

I. Coyle reviewed slide 8 regarding searching for efficiencies. Cost cutting measures include the following: A change in Worker's Compensation carrier with an anticipated \$105,000 savings over three years. An RFP (Request for Proposal) was put out for legal services to combine contracted legal counsel to have a single law firm or attorney handle everything. To streamline offices and organization,

funding is proposed for a Code Enforcement clerk and a Village Manager. To plan for infrastructure improvements, a capital improvement plan will be developed. The C.I.P. will include vehicles, equipment, buildings, grounds, parks, sanitary sewer, roads, sidewalks, water. I. Coyle said ideally once completed, a resident should be able to find out when certain improvements are scheduled for their street.

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I. Coyle reviewed slide 9 regarding an overview of retirement costs. As was highly publicized, municipalities in New York State were hit hard with retirement costs. The Village of Brockport had a 200+% increase and had to use reserve funds last year to pay the bill. The state hopes to set parameters to avoid this in the future.

I. Coyle reviewed slide 10 he calls "radar screen" expense items. These include Police Department overtime, legal fees, and engineering expenses. Last year \$140,000 was budgeted for police department overtime and the expense estimate is \$155,000. Last year \$60,000 was budgeted for legal fees and the expense estimate is \$120,000. Last year \$25,000 was budgeted for engineering and the expense estimate is \$27,000. I. Coyle believes the RFP for legal services will help as well as the fact that the two labor contracts were settled and are not due to be re-negotiated for a couple of years. The \$140,000 and \$60,000 for police overtime and legal fees respectively remain. Regarding engineering, \$5,000 has been added making the new budgeted amount \$30,000.

I. Coyle reviewed slide 11 regarding fund balance notes. He shared that the proposed budget maintains the fund balance at 11 percent. The May 31, 2006 projection is \$545,136. The goals are to maintain 11 percent fund balance levels and eventually get them to 12-14 percent level. I. Coyle said some of the fund balance has been used to offset tax increases over the years. This is the ideal use for fund balance, but should be exercised carefully.

I. Coyle reviewed slide 12 regarding financial futures. He shared that they will continue to look for efficiencies regarding employee benefits, organization, etc. They will continue planning including the Capital Improvement Plan. Two phases will begin June 1st as well as the development of a strategic plan. They will decrease reliance on property tax and one-shot revenues by revenue enhancement, grants, economic development strategy and building the tax base. All in all, the Village will continue to look for and implement the most efficient way to deliver services. As revenues are generated elsewhere, there is less of a need to raise money through property taxes.

WATER FUND

I. Coyle reviewed slide 13 regarding the water fund's financial overview. Expenses and revenues for 2005-2006 total \$877,322. The water rate is \$3.63 per 1000 gallons. The water fund gives \$20,000 of support to the general fund. The Village Clerk was removed from the water fund. I. Coyle explained that each of the Clerks had a portion of their salary from the water fund. The Village Clerk's salary was 50% paid by the water fund. Realistically, 50% of her work is not on the water fund; therefore, her salary will now be entirely out of the general fund. Slides 14 and 15 regarding water fund finances states the following. A strong water fund keeps the water utility afloat. A water utility in good financial condition produces safe water. Safe drinking water provides for a healthy community and environment. The current water loss rate is 8.65%. This is the best loss rate in years. It was formerly 34%. This lowers expenses and saves money. Utility monies provide general fund support, partial salaries and a full-time water crew. Slide 16 lists the water fund capital projects slated for completion in 2005-06. These include abandoning 6" main – North Main Street, replacing truck #5, cleaning and relining Caroline Drive's 6" main, abandoning the 4" main on Clark Street from Main Street to Graves Street, abandoning the 6" main on State Street from Park Avenue to east end, and replacing the 4" main on College Street from Main Street to Utica Street.

SEWER FUND

I. Coyle reviewed slide 17 and 18 regarding sewer fund expenses and revenues and financial items. The expenses and revenues are estimated at \$155,917. The current rate of 80 cents per 1000 gallons remains unchanged. This provides general fund support of \$10,000. I. Coyle explained that they were unable to receive sewer rent from SUNY College at Brockport due to learning that they have private lines connected to the County interceptors. I. Coyle shared that after June 1st; sewer rent billing will be added to the water bills. This will be based on current consumption. Sewer projects include looking into Holley Street sanitary sewer improvements through Rural Development.

CAPITAL FUND

I. Coyle reviewed slide 19 regarding capital fund projected expenses. This includes the following:
Project 24 – police vehicle and air compressor / tire changer
Project 26 – ambulance
Project 27 – CHIPS – sidewalk / street maintenance
Project 36 – landfill monitoring
Project 39 – Fire Chief's vehicle
Project 50 – battery back-up

Mayor Matela thanked Treasurer Coyle for a very nice presentation.

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PUBLIC COMMENT:

Sharon Kehoe of 320 Main Street asked what the total property tax increase has been over the last four years. She said she thinks they have increased 22% over the last 4 years. Treasurer Coyle commented as not knowing 02-03's but estimated it at 8%. He said it was 8% in 2003-04, 7.65% in 2004-05 and 2.75% proposed in 2005-06. This shows 17.75%. Mayor Matela responded that this was also at a time in which the major revaluation of properties was conducted.

S. Kehoe asked what the Village Manager position is. Mayor Matela said the Village has been looking at establishing the position for the past year or so. Many municipalities have a Village Manager or Village Administrator. It streamlines processes and relieves Department Heads. A job description has been drawn up. The Village Board hopes to adopt the position within the year. Mayor Matela said the Village Board is interested in having Ian Coyle assume that position. S. Kehoe asked if that would be different than the Treasurer position. I. Coyle said it guides the overall direction and operation of the Village and provides a central point of contact. It does not limit any roles of the Mayor and Trustees. S. Kehoe asked what the salary would be. I. Coyle shared that Fairport pays \$90,000, East Rochester pays \$70,000, and Spencerport pays \$63,000. The Village of Brockport is considering \$52,000 split between the general fund and water fund. S. Kehoe asked what the Treasurer's salary is. I. Coyle said \$45,000.

E. Bowerman asked if the Village Manager would include the Treasurer's duties. I. Coyle said it has not yet been determined. The Village Board needs to review various options. Mayor Matela said some duties would be farmed out to the Clerks. Mayor Matela shared that Clerk Morelli recently took on some responsibilities with accounts payable and it is working out well.

John Brugger of 78 Holley Street asked if it is possible to extract out of past tax increases what there was nothing the Village could do anything about, such as retirement costs. I. Coyle said it would take some time, but could be done. J. Brugger said it is important to realize that some reserves may have been used, but some of it was uncontrollable or unfunded mandates.

Art Appleby of 14 Beverly Drive asked how much is left in the Capital Reserve fund. I. Coyle said \$1.5 or \$1.6 million. A. Appleby asked if \$62,000 would be used to replenish the reserves every year. I. Coyle said they used down the reserves over the past few years so they are somewhat depleted. The \$62,000 is what the Village can afford to put back this coming year.

Joan Hamlin of 50 Park Avenue said page 1 of the budget document under general fund revenues lists the sale of real property. J. Hamlin asked what this refers to. I. Coyle said the Village leases land to Sprint for their tower. The contract may be able to be renegotiated. This also includes any vacant property that the Village could sell off and get back on the tax rolls. J. Hamlin asked what a refund of prior year expense means. I. Coyle said according to the Village's insurance consultant, we could anticipate a refund of up to \$100,000 coming back from insurance for some legal fees expended.

7:45pm Fire Chief McCullough arrived.

Linda Borraro of 155 Utica Street asked what vacant properties the Village owns. I. Coyle said he is aware of a lot on South Avenue, a lot on Liberty Street and the property where the cell tower is located. L. Borraro asked if the Village is considering selling those properties that are used for a park and an entrance to the DPW. Mayor Matela said not likely Liberty Street, but possibly South Avenue.

John Lessord of 56 Lyman Street questioned why the DPW Administration line said zero. I. Coyle said that was due to B. Upson no longer being employed. J. Lessord asked where H. Donahue's salary would come from. I. Coyle said it was figured in to the 5110 line as Director of Operations as usual. J. Lessord said B. Upson made more as DPW Superintendent and questioned what H. Donahue will make in the position. Mayor Matela said the Village Board has not yet determined the salary. J. Lessord said H. Donahue should get the same amount the last person got for that position.

David Wagenhauser of 45 State Street asked if the Village plans on hiring any new DPW personnel. I. Coyle said no full time, but four seasonal instead of two. D. Wagenhauser expressed concern that the lack of hiring and the line going down \$60,000 does not solve the problem of an already over-extended DPW. This is \$135,000 in personnel less than two years ago. I. Coyle said it was moved from general fund to water fund. There will be a new account called Central Garage that will provide a realistic approach to street maintenance. D. Wagenhauser said he has heard a lot from candidates about the need to improve the Village's infrastructure. However, it does not look like there is money committed to

that endeavor. Mayor Matela said the Village hopes to put together a bundle grant package for being a college community. Big projects are costly and grant money is necessary to improve the infrastructure. The first step is implementing the capital improvement program. Chatfield Engineers will do an analysis so the Village can move forward. D. Wagenhauser asked why the street maintenance line was not increased. Mayor Matela said they could use CHIPS money as they did for Carolin Drive. Mayor Matela said the Village also counts on CDBG (community development block grant) money through Monroe County that can fund sidewalk, sewer and street improvements. Trustee Whipple said grant money is always a potential, but it is not included in the budget.

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John Lessord said the Village has spent a lot of money on environmental consulting over the last few years but has not budgeted for it. He said he noticed it is not in the budget again. He asked if the Village Board feels there are no environmental problems anymore. Mayor Matela said they are pleased with the progress that has been made. The Tributary 3 work is 98 percent complete. They do not anticipate any large outlays regarding environmental. On occasion the Village will need to utilize a consultant for the health, safety and welfare of the community. However, they will not undertake any big clean ups in the coming year. J. Lessord said if they do, he hopes the Village will let the people that are involved get involved and leave it to their own people.

Joan Hamlin of 50 Park Avenue said the DPW is already short staffed and questioned if it will be down even one more person if H. Donahue takes over as Superintendent. She said the four seasonal (summer) help are nice, but do not help the full time shortage. She asked if there is money to hire more full timers for the DPW as well as give H. Donahue the pay he deserves as Superintendent. I. Coyle said he did not mean to imply that the seasonal help would replace full timers. However, as of now, there are no plans to add DPW personnel. Mayor Matela said she and H. Donahue met and it will be up to H. Donahue as the new leader of the department to evaluate the situation and make a staffing recommendation to the Village Board. Mayor Matela said it is important to adequately staff all departments in order to provide quality customer service to the community.

Trustee Wexler said there is a difference of opinion among the Board members regarding the tentative budget. He commended I. Coyle for doing a wonderful job. However, Trustee Wexler said he feels that the 2.75% increase on top of the assessment valuation increase of 3.5 to 5% endured by most really computes to a 6.25 to 7.75% increase from last year. He said Brockport Central School District is one of the poorest in the County receiving 86.2% state aid behind the City of Rochester receiving 89% state aid. The Village of Brockport has the lowest per capita income of all the Villages in Monroe County. He said he is not saying this to demean the hard working people. The mean household income is \$52,641, but in Brockport it is \$37,068. Of the 2004 Village tax rates, Brockport comes in second to East Rochester. Trustee Wexler said these figures concern him. He is not against the Police Department. He is against how much it costs to run the Police Department.

S. Kehoe asked the cost of the Welcome Center. I. Coyle said it was discussed earlier, in the regular meeting. This was heavily supported through grant monies. Actual costs will be compiled by mid May. Then once it is up and running, the Village can get a feel for normal building operating expenses such as gas and electric. S. Kehoe said the Village must have some idea of the costs from the bid contracts. Mayor Matela said those contract amounts are a matter of public record and were awarded by the Village Board at a public board meeting.

Jim Hamlin of 50 Park Avenue questioned the sewer rent. He said it assumes an 8% increase in water sales. He wondered where the increase in water sales is coming from. I Coyle said the sewer rent is tied into the water. Increases are not entirely predicated on increased water but enhanced collection practices. Trustee Whipple said a dry year causing an increase in consumption is good for the Board of Water Commissioners, but not necessarily for the users. J. Hamlin referred to the Monroe County Water Authority rate increases and the water loss. Trustee Whipple said an 8 or 9% water loss may sound alarming, but it really is not. The average water loss elsewhere is 12 to 14%. Our good loss rate is due to the hard work of H. Donahue, Rick Herzog and the DPW with leak detection efforts. Trustee Whipple said the MCWA rate increases are usually passed on to BOWC customers.

At 8:15pm hearing no further comments or questions, Mayor Matela closed the public hearing and stated that the Village Board would not be voting on the budget tonight. Mayor Matela thanked Treasurer Coyle for his presentation and the public for their input.

PUBLIC COMMENT (general): None

Trustee Wexler encouraged citizens to attend the April 18th Village Board meeting in which there will be a public hearing on proposed local laws #1-3 of 2005 regarding rooming houses and boarding houses. He said no matter which side of the rental issue you stand on; this could affect quality of life issues.

ADJOURNMENT:

➔ Trustee Maziarz moved, Trustee Knapp seconded, unanimously carried that the meeting be

adjourned at 8:15pm.

Leslie Ann Morelli, Village Clerk