

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, January 16, 2007 at 7:00pm.

PRESENT: Mayor Morton Wexler, Trustee/Vice Mayor Maria C. Castañeda, Trustee Carrie L. Maziarz, Trustee David J. Wagenhauser, Trustee Hannelore G. Heyen, DPW Superintendent Harry G. Donahue, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Village Manager / Treasurer Ian M. Coyle, Clerk Leslie A. Morelli.

EXCUSED: Village Attorney Raja N. Sekharan

ALSO PRESENT: Fire Chief Timothy Rombaut, Lisa Johnson, JoLynne Corsi-Miller, Robbi Hess (Suburban News), Jim & Joan Hamlin, Norm GianCursio, Linda Borrayo, Fred Webster, John Lessord, Mary Jo Nayman, 6 students.

CALL TO ORDER: Mayor Wexler called the meeting to order and led the Pledge of Allegiance.

REVIEW OF MEETING MINUTES: Mayor Wexler called for any additions or corrections to the minutes of the regular meeting held December 18, 2006.

➔ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried that the minutes of the meeting held December 18, 2006 be approved as written.

PUBLIC HEARINGS: None

PUBLIC INFORMATION MEETINGS:

Property Remediation Committee update - Trustee Heyen provided the following update.

Property Remediation Committee Report: Kleen Brite Laboratories
Progress to Date
Village Board Meeting
January 16, 2007

Remediation Committee Co-Chairs: Trustee Carrie Maziarz and Trustee Hanny Heyen

On behalf of Trustee Maziarz and myself, I would like to share with you the Village-driven efforts since we formed this committee in late summer 2006. Our efforts are focusing on the revitalization of the former Kleen Brite Laboratories (KBL), including remediation, redevelopment, and restoration that would result in viable, tax-producing properties.

September 21, 2006

Village officials hosted an informational meeting for NYS representatives, Senator Maziarz and Assemblyman Reilich, following our informal tour of the KBL properties. Discussion included: emergency measures; ownership--Monroe County has been paying taxes on 200 State Street; and contamination concerns that drive away developers and business prospects from purchasing the properties. Those attending agreed that the safety of greater Brockport (especially with the recent 9/09/06 fire at KBL's Fair Street site) comes first and foremost, and there is much work to be done to evaluate 200 State Street and to further remediate 100 Fair Street. Both state representatives offered to be of assistance in any way.

October 18, 2006

Trustee Maziarz and I attended the Niagara Brownfield Coalition's Municipal Stakeholder Workshop in Niagara Falls. We met the representative of Brownfield Opportunity Areas Program (BOA), which is a NYS/Department of State & Environmental Conservation program. This program provides municipalities and community based organizations with assistance (of up to 90% of the eligible costs), to complete revitalization plans and implementation strategies for areas or communities affected by the presence of Brownfield sites. The 200 State Street site, which is 95% remediated, is not eligible for Brownfield funding, but the 100 Fair Street site is.

December 15, 2006

Mayor Wexler and Trustees Maziarz and Heyen welcomed state and county officials to another Kleen Brite meeting. We learned that the Monroe County Real Estate personnel are urging GE/Black&Decker to do the sub-slab/air quality tests at 200 State Street. The County officials stated that the redevelopment and restoration of both KBL parcels is a priority for them. The \$1.8 million in back taxes is development-prohibitive. Parties have expressed interest in that property but lingering environmental issues and back taxes are currently insurmountable. The group agreed to move forward regarding environmental testing; also, complete a BOA application; to search for state and federal grants; and to extend an invitation to a Town of Sweden representative to the next Kleen Brite Remediation Steering Committee meeting.

December 28, 2006

A follow-up meeting requested by Monroe County's Special Project & Real Estate Manager was held with Ian Coyle. Trustee Heyen and Scott Zarnstorff were present.

The County is willing to help the Village with the BOA application for KBL's Fair Street property, and it is working on the mechanism to get the testing done at 200 State Street. Monroe County is very interested in seeing the KBL State Street property made environmentally sound, restored, and leased or sold to a viable company.

The Monroe County representative cited other successful projects similar to the cleanup and restoration initiative of KBL properties, and he suggested the Village should have a strong vision, a remediation/BOA/marketing/comprehensive plan, broad community support and outreach, a logo that will identify the project, and one individual to be the main spokesperson on the KBL project—the "go to" person.

January 4, 2007

Ian Coyle and Trustee Heyen met with TVGA, a multi-disciplined engineering firm that provides comprehensive engineering, environmental, surveying, and map services. Their representatives asked to meet with the Village to discuss BOA opportunities, KBL properties, etc. This company has been a consultant on other BOA applications and projects, and was mentioned at past meetings. They cited examples of their successful environmental restoration program grant applications.

We should all acknowledge how much good work has been done by prior administrations, agencies, and concerned citizens. Environmental projects such as this are very complex and demand the coordination of many different entities working together. There is much work to be done to assure that the 200 State Street and 100 Fair Street properties become safe, viable, and productive.

PUBLIC COMMENT: None

GUESTS:

1. SUNY Brockport – Parade/Procession application for 9/15 Homecoming Parade – Lisa Johnson of SUNY Brockport Office of Campus Activities was present to review her application for a parade permit to hold the annual homecoming parade on Saturday, September 15th from 11:30am to 1pm. This is for students, alumni, their families, potential students and the community. Set up begins at 10am with participants lining up on Clinton Street, Utica Street and Erie Street. They will use sidewalk chalk to mark places. The parade steps off at 11:30am with the following route: right on Main Street from Clinton Street – right on College Street – left on Utica Street – right on Adams Street to New Campus Drive toward Special Olympic Park on the campus. The parade is out of the Village by 12:30pm when it reaches the campus. L. Johnson said Campus Life representatives would meet with representatives from SUNY University Police and Brockport Police Department regarding barricades and traffic.

Mayor Wexler asked Chief Varrenti if the Brockport Police Department had been contacted. Chief Varrenti said yes.

→ Trustee Maziarz moved, Trustee Wagenhauser seconded, unanimously carried to approve the parade permit for SUNY Brockport's homecoming parade on Saturday, September 15, 2007.

2. SUNY Brockport – Procession application for 9/16 Homecoming 5K Run/Walk/Roll – JoLynne Corsi-Miller of SUNY Brockport Recreational Services was present to review her application for a procession permit to hold the annual homecoming 5K run/walk/roll procession on Sunday, September 16th from 10am to 11:30am. Set up begins at 9am with clean up by 1pm. The procession begins behind Tuttle North on the Campus. Students and employees serve as volunteers. SUNY University Police provides an escort along the route. They will notify Brockport Ambulance in case of emergency and will have CPR on site. They have notified Brockport Police Department.

Trustee Wagenhauser asked what "roll" is. J. Corsi-Miller said that is for wheelchair bound participants.

→ Trustee Maziarz moved, Trustee Heyen seconded, unanimously carried to approve the procession permit for SUNY Brockport's homecoming 5K run/walk/roll on Sunday, September 16, 2007.

Trustee Heyen thanked them for making application so early.

DEPARTMENT REPORTS:

A. PUBLIC WORKS – Superintendent Harry G. Donahue

1. Declare dump truck surplus & authorize bid – Superintendent Donahue reminded the Board that with their approval they recently purchased a new dump truck. He asked that the Board declare the old dump truck as surplus and authorize putting it out to receive bids. If the bid process does not prove successful, he can take it to municipal auction in October. It is a 1998 Dodge pickup truck with dump body and regular cab. It is 4-wheel drive, color red, has automatic transmission, power steering, AM/FM radio. It has 26,291 miles on it and is in fair condition.

Trustee Wagenhauser asked if he has set a price goal. Superintendent Donahue said he has done some research and has a good idea of what it is worth. Trustee Wagenhauser suggested he set that goal higher than what it might bring at auction. Superintendent Donahue agreed.

→ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried to declare the 1998 Dodge dump truck as surplus.

→ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried to authorizing putting it out to receive bids.

2. Holley Street / Perry Street storm sewer project update – Superintendent Donahue reported that Phase 2 of the Holley Street and Perry Street storm sewer project is two-thirds complete. The remaining third should be completed within the next few weeks depending on the weather.
3. Defensive Driving Course – Superintendent Donahue reported that all DPW employees participated in a defensive driving course January 11th held at the fire hall. They do so every 3 years. It reduces insurance rates.
4. West Avenue sidewalk extension – Superintendent Donahue reported that he has received the necessary NYSDOT permits to proceed with installing sidewalks on West Avenue from Presidents Village to Graves Street and from number 181 to Carolin Drive. The cost will be covered by the grant Manager Coyle applied for and obtained through CDBG. He said this is a much-needed extension as there is a lot of foot traffic there. He said he does not know why there were not already sidewalks in those stretches. He hopes to begin construction in April.
5. RG&E Gas Line Project – Trustee Maziarz said she realizes that it is not a Village DPW project, but asked Superintendent Donahue if he had any idea of RG&E's anticipated completion date. She said she has received resident complaints. Superintendent Donahue said he has been in regular contact with RG&E. They have completed the gas lines, but have not yet completed the restoration work to the torn up tree lawns. He said they subcontract this out and are usually pretty good about being timely. At this point it is weather dependent.

B. POLICE DEPARTMENT – Chief Daniel P. Varrenti

1. Calls for Service – 500 year to date

Chief Varrenti said historically November through January are violent months for law enforcement. Brockport is no different. Some recent crimes include the following: A domestic stabbing at the Villager Apartments in which the he suspect was arrested and remanded to jail. A strong-arm shotgun robbery at Game Players which is similar to other crimes happening in Monroe County and Western New York, so they are working with other law enforcement agencies. A knife-point robbery of a patron's food outside a local eatery and attempt to rob his wallet. Officer Rivoli and Sgt. Cuzzupoli apprehended the suspect who confessed. A plea agreement with jail time is in the works.

2. Yearly Report – 2005 and 2006 – Chief Varrenti distributed copies of the calendar years 2005 and 2006 report. This report is statistics driven. He suggested the Board take time to review it and contact him with any questions or comments. He said jobs were down by approximately 1,000, but arrests were up across the board. He commented that Brockport Police Department leads Western New York in officer per population DWI arrests. He said it is troublesome that so many drink and drive, but he is confident that if they do so in the Village of Brockport, they will be caught. He said that it is very costly in legal fees, insurance and the like not to mention worse in many ways if anyone is injured or killed.

Trustee Wagenhauser said he imagines a DUI or DWI arrest costs the person \$2,500 in legal fees. He asked Chief Varrenti what a typical fine is. Chief Varrenti said the \$2,500 legal fee number is very conservative. He thinks it is more than that. He said he thinks fines range

\$500 to \$1,000, but has not followed the courts on this. Insurance rates can go sky high and there is a price to pay for license revocation. Chief Varrenti encouraged the use of designated drivers or public transportation.

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3. Fourth Quarter Report – October – December 2006 – Chief Varrenti distributed copies of the fourth quarter report. This report includes statistics, a summary and press releases. He suggested the Board take time to review it and contact him with any questions or comments.
 4. Budget – Chief Varrenti shared that he has some control over only 8% of the police department budget as 92% relate to salary and benefits per the Stetson Club contract. However, of that 8%, he was able to reduce it by \$2,580 in 2006-2007. He said he submitted the 2007-2008 departmental budget for consideration to Manager Coyle a few days ago. Of that 8%, he was able to reduce it by \$5,361. He said this is even while the price of gas has gone up. He said he hopes that \$8,246 decrease over 2 years is of some help to the overall budget.
 5. SPARTAC Grant – Chief Varrenti shared that Village resident and SPARTAC member Kent Blair applied for and received a \$750 grant from his employer, Time Warner for SPARTAC. Chief Varrenti presented the \$750 check to Manager Coyle for deposit. Chief Varrenti and Mayor Wexler sent K. Blair thank you letters and Mayor Wexler sent Time Warner a thank you letter as well. Chief Varrenti said a volunteer's efforts such as this are greatly appreciated.
 6. Monetary Donation – Chief Varrenti shared that a resident, who wishes to remain anonymous gave him \$100 cash for use by the Police Department. This is a humble person who wants no notoriety. He said he informed the person that cash could not be taken as such, so he and police secretary B. Zimmerman went to the bank and turned it into a bank check. He presented the \$100 check to Manager Coyle for deposit to the Police Department community service line.
- C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff
1. Western Alliance Code Coalition (WACC) – S. Zarnstorff shared that he and the code enforcement officers from the Town of Sweden, Town of Clarkson, Town of Hamlin, Town of Ogden, Town of Parma, Town of Clarendon and Village of Hilton have formed a collaboration and named themselves the Western Alliance Code Coalition. A few began meeting casually to discuss code issues and have grown and established a more formal collaboration to assist each other with codes issues and processes. There are some state mandates regarding codes including minimum requirements for the enforcement of the uniform code, permit processes and fire inspections. They are working to develop consistency as a collective. They are currently working on a joint press release on requirements regarding carbon monoxide detectors. They will soon be working on swimming pool requirements. S. Zarnstorff said they are the only ones in Monroe County and Western New York who have formed such a coalition.

Trustee Castañeda suggested that they post information on the Village's website and in the newsletter. S. Zarnstorff said he would be happy to do so.

S. Zarnstorff said the Town of Sweden Supervisor and Board sent the Village Mayor and Board a nice letter on January 9th acknowledging this collaboration as well as that of Brockport and Sweden's DPW's.
 2. Year End Report and Budget – S. Zarnstorff shared that he is working on compiling his year-end report and 2007-2008 budget projections.
 3. 7-11 North Main Street – Trustee Wagenhauser asked S. Zarnstorff the status of the boarded up building last known as Chef Marco's. S. Zarnstorff said the Fire Chiefs reviewed the new property owner's request to have the Fire Department burn it down as a training drill. According to Chief Rombaut, they determined this is not a viable option. Chief Rombaut concurred. Trustee Maziarz asked if the property owner has applied for a demolition permit. S. Zarnstorff said no. He imagines the owner was waiting for a response from the Fire Department. Chief Rombaut said he would get a response letter out this week.
- D. FIRE /AMBULANCE / COMMUNICATIONS - Chief Timothy Rombaut
1. Calls for Service – 907 Fire 2006 and 1,771 EMS 2006
37 Fire year to date 2007 and 75 EMS year to date 2007
for an average of 7.3 calls per day
 2. Membership Drops & Adds – Chief Rombaut asked the Board to consider approving the following adds: Bill Huff to active ambulance only membership, Nathaniel Loescher to active fire only membership, Ebon Smith to active fire and ambulance membership.

→ Trustee Wagenhauser moved, Trustee Castañeda seconded, unanimously carried to approve the previously mentioned adds.

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3. Authorize hiring of paramedic – Chief Rombaut shared that the career ambulance staff is short on Paramedics. He asked the Board to authorize the hiring of Michael W. Bove as a part time emergency medical technician – advanced (paramedic) at \$14.64 per hour. He would be eligible to work up to 24 hours per week. He would not receive benefits. He is on the civil service list.

Trustee Wagenhauser said he understands that he will replace two paramedics who are leaving. Chief Rombaut said yes. Clerk Morelli reminded Chief Rombaut that she would need resignation letters in order for the Board to accept their resignations. Chief Rombaut said he would ask for them. Trustee Wagenhauser said he does not wish anyone to have to need the ambulance, but at least the Village is earning that money through third party billing rather than another agency.

Trustee Heyen said she believes M. Bove is from Clarendon. Chief Rombaut said Civil Service recently waived the Monroe County requirement and they can now cross into a contiguous county.

→ Trustee Maziarz moved, Trustee Heyen seconded, unanimously carried to hire Michael W. Bove as a part emergency medical technician – advanced (paramedic) at \$14.64 per hour.

4. Bid results – SCBA air pack replacements (FEMA grant) – Chief Rombaut shared that Clerk Morelli published the following legal notice and bids were received and opened on January 11th.

**NOTICE TO BIDDERS
SCBA Air Pack Replacements**

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Brockport desire to purchase and will receive sealed bids for the replacement of fifty-six (56) SCBA air packs and accessories as specified in the bid packet available at the Brockport Village Hall 49 State Street Brockport, NY 14420, Attention: Leslie Morelli, Village Clerk, until 4pm January 11, 2007 at which time the sealed bids will be publicly opened and read aloud.

Specifications for the SCBA air pack replacement may be obtained by interested vendors free of charge at Village Hall or brockportny.org. The Village of Brockport reserves the right to reject any and all bids and to accept the bid best suited for its specific needs. Bids will be binding for 30 days subsequent to bid opening. Bidding shall be in accordance with the instruction to bidders.

The Village received 3 bids: Dival Safety & Supplies \$236,987.00, Lane Fire & Safety \$241,805.00 and Churchville Fire Equipment Corp. \$230,720.75. Chief Rombaut said the lowest bidder that meets the bid specifications is Dival Safety & Supplies for \$236,987.00. Manager Coyle said that although there is one lower bid, they did not meet the specifications (Scott brand airpacks) in which FEMA approved in the grant.

Trustee Wagenhauser asked if the FEMA grant covers this in its entirety. Chief Rombaut said the FEMA grant is for \$322,056. The grant pays for 95% of the cost and the Fire Department pays the remaining 5%. That 5% has been budgeted. He said some of the money would not be able to be utilized. A wish list will be submitted just in case.

→ Trustee Maziarz moved, Trustee Wagenhauser seconded, unanimously carried to award the bid to Dival Safety & Supplies for \$236,987 as they are the lowest bid that meets the specifications.

5. Declare old hose surplus – Chief Rombaut recommended that the Board declare 1,100 feet of 1 ¾ inch hose as surplus. It is 10 to 15 year old plastic hose. New hose was purchased to replace it which is already in service. They have cut down some of the old hose for pumping details. Chief Rombaut said they would also like authorization to donate it to a needy fire department in Missouri. Walker Fire Department and some others are gathering old supplies for their use. It is no longer needed here and donating it will create some space.

→ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried to declare 1,100 feet of 1 ¾ inch hose as surplus.

Trustee Maziarz questioned if and how the old hose can be donated legally. She said we might

on have to sell it for \$1 and get something in writing. Trustee Maziarz suggested that Manager Coyle check with Attorney Sekharan on this. If time is of the essence, the Board could vote donating it at next week's workshop meeting.

6. Fire Chief – Trustee Maziarz welcomed T. Rombaut as Fire Chief. She said she looks forward to working with him.

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E. VILLAGE MANAGER / TREASURER - Ian M. Coyle

1. Grants Update – Manager Coyle reported that the Village through the Tree Board has received a \$7,400 grant from the NYSDEC for tree planting. For the second year in a row, the Tree Board will be holding an Arbor Day planting project by planting 45 trees on Gordon Street, Spring Street, Park Avenue and a few spot areas in need.

Manager Coyle said unfortunately the joint application of the Village of Brockport and Town of Sweden for a shared municipal services grant for a new bucket truck was denied. Apparently, the application missed by only a few points. He has requested the reviewer results and plans to reapply next year.

2. Business Intern – Manager Coyle said he has collaborated with SUNY College at Brockport's Career Services and selected Jeremy Hauck as an intern for this semester. He is unpaid but will receive college credits. He will work at the Village Hall approximately 8 hours per week on some basic accounting functions. Manager Coyle said he is off to a great start. He set aside some work for him that he thought would take 8 hours and he completed it successfully in an hour and a half.

F. CLERK - Leslie A. Morelli

1. 2007 Events – Clerk Morelli shared that she recently sent out her annual memo to community groups asking for 2007 event information in order to put together an events schedule.

G. ATTORNEY – Raja N. Sekharan / DEPUTY ATTORNEY – Frank A. Aloï

SUPPORT BOARDS REPORTS:

- A. PLANNING BOARD – Chair R. Scott Winner
- B. ZONING BOARD OF APPEALS - Chair John Bush
- C. LIBRARY BOARD – President Lori Lessord

VILLAGE BOARD REPORTS:

A. Trustee Maziarz

1. Main Street Rehabilitation Committee – Trustee Maziarz reported that the new committee has held 2 meetings so far (12/13/06 and 1/10/07). She said the December 13th meeting was an organizational meeting in which the committee's mission was discussed, a regular meeting schedule was set (2nd and 4th Wednesday of each month at 7pm), and selections were made for a Chair (Bob Ryan) and Vice Chair (Milt Waye). The January 10th meeting was a follow up to the organizational meeting in which a selection was made for a Secretary (Sue Bucholz) and sub-committees were formed. The sub-committees are as follows:

Transportation: Fred Perrine (Chair), Chuck Switzer, Milt Waye
Marketing: Chris Florence (Chair), Marie Bell, Archie Kutz, Hal Legg, Bob Ryan
Design: Tony Peone (Chair), Bill Andrews, Sue Bucholz, Ray Duncan, Fred Perrine

They also plan to establish contact with leaders from the following municipalities to set meetings and field trips regarding their NYSDOT street rehabilitation projects: Albion, Batavia, East Rochester, Hamlin, Holley, Lockport, Medina, Palmyra. These communities have had varying size projects with varying degrees of success. Trustee Maziarz said the committee agreed that it is just as important to learn what didn't work elsewhere as what did work. They also plan to establish contact with appropriate NYSDOT and State representatives.

The January 24th meeting will likely consist of sub-committee reports and agreeing on a mission statement for the committee. The recommended mission statement will then be forwarded to the Village Board for consideration.

2. Senator Schumer – Trustee Maziarz shared that New York State Senator Chuck Schumer will be signing his book at Lift Bridge Book Shop on Saturday, January 27th from 12:30pm to 1:30pm. Reservations are required.

3. Carbon Monoxide Detectors – Trustee Maziarz said she wished to share somewhat of a public service announcement on the importance of carbon monoxide detectors. She said while sleeping recently, the family dog woke her and she discovered their CO alarm had been activated. She said she and the family got out of the house and called Rochester Gas and Electric. It turns out there was a problem with the furnace. She stressed the importance of having an alarm, locating it properly and having furnaces checked and cleaned regularly.

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B. Trustee Wagenhauser

1. Housing Revitalization Initiative – Trustee Wagenhauser provided the following:

Brockport’s Housing Revitalization Initiative

Remarks of David Wagenhauser, Trustee, Village of Brockport
Village Board Meeting of 01/16/2007

Brockport has some of the most impressive and diverse housing in Western New York. From our stately Victorian mansions dating to the early 1800’s to subdivisions under construction, there is something for everyone in the Village of Brockport. Moderately priced, with tremendous value and/or potential, most homes are within walking distance of one of the region’s best preserved Main Streets-- in a village that has been recognized as a “Preserve America Community.”

Responsive, proactive governments can and should take an interest in developing, improving and rehabilitating its housing stock. A great example of this is the recent, significant improvement of the facades of many of our downtown businesses. The Village, by acquiring (State) matching grant money, was able to help downtown businesses improve the value of their properties - at a lower cost - while helping to preserve Brockport’s heritage and history for all of us.

I believe it’s time we expand these initiatives beyond Main Street and into our neighborhoods. From the Cape Cod on Barry Street, the canal-front ranch on Evergreen, the “Victorian” on Utica, to the brick Italianate on Park Avenue, our housing stock remains an asset worth preserving. That is why I’m excited tonight to present the overview of a plan that will – at little or no cost to taxpayers – encourage and reward owners for taking steps to restore or upgrade their properties.

While I look forward to sharing the details of this Village-wide initiative over the next few months, this evening I’m going to focus on describing some of its components, goals and participants:

Proposal Inclusions

- **Tax incentives:** We should introduce tax incentives and/or exemptions that would forestall (for years) increases in Village taxes due to increased home value (assessment) as a result of significant home improvements.
- **Financial Information/Assistance.** We should incorporate into our Village website information on acquiring potential rehabilitation money (i.e., Federal/State/County grants and low interest loans, etc.), together with those offered by local institutional lenders. Also included would be information on tax benefits and other incentives for certain improvements. In addition, representatives from Brockport’s Historic Preservation Board (responsible for administering the successful downtown façade improvement grants) will be investigating grant and other improvement programs for those homes currently designated Historic Landmarks as well as those interested in acquiring such designation.
- **“How-To” Help.** Simply watching “This Old House” on television may be enough for some “do-it-yourselfers.” Others would feel much more comfortable with someone offering tips in their homes, i.e., “how do I fix this cracked plaster?” While the Village will not have Norm Abram available, we do have a number of first rate rehabilitation experts and contractors, some of whom have already agreed to offer their knowledge, tips and encouragement - in home, at no charge.
- **Home Volunteer Corp.** We plan to recruit volunteers from SUNY Brockport, Brockport High School, local unions, service organizations, etc., and match their talents with those in need (i.e., fixed income elderly), to do a wide variety of needed services (yard clean-up, landscaping, maintenance, house painting, etc.). Supplies and equipment would be solicited from “Corporate Partners.”

Principal Participants

This housing initiative is about Community and Neighborhood building. All those with shared interests in our community will be encouraged to cooperate and get involved:

1. Neighboring municipalities: Brockport's neighbors have a real interest in the growth and continued success of Brockport. Sweden Supervisor Lester has agreed to co-chair with me, an advisory group that will invite rental housing representatives and homeowners to an open dialogue and provide a forum to clarify new State regulations and potential Brockport initiatives. Sweden will also be considering whether it will adopt and/or participate in Brockport's initiative.

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2. SUNY Brockport: College representatives (and Village Board members) have expressed an interest in improving the "town-gown" dialogue and finding new and innovative ways to work together. Included in this dialogue will be common interests such as improving the safety of students, both in their homes and neighborhoods. The College is also interested in improving quality of life issues for both students and non-students in the area around campus and will be an important component in the "Volunteer Corp" program.

3. Rental Owners: Imperative in any Village initiative is to ensure the safety of renters, while protecting the property values of homeowners and landlords, alike. The overwhelming majority of rental owners respect the laws and codes already on the books and contribute to our community. New ideas will be introduced, both through advisory groups and regular meetings with Code Enforcement, to improve communication, and create an atmosphere of cooperation and earnest problem solving.

4. Single Family Homeowners: This plan is largely aimed at single family homeowners, who, with the right information, encouragement, support and incentives will have the opportunity to improve their homes and neighborhoods. Other interests include: assisting the elderly to remain independent in their homes; showcasing our housing, neighborhoods and downtown to surrounding areas; and encouraging families to move into the Village and invest in our neighborhoods.

All homeowners, rental owners and businesses would be encouraged through recognition and other ways, to go beyond minimal code compliance, improve their properties, become more involved in their neighborhoods and contribute to our community.

Conclusion

This is a proactive, positive initiative to empower our homeowners, stakeholders and future neighbors to come and participate in Brockport's ongoing revival. Details of the plan's components will be introduced over the next six months, with portions subject to Village Board approval.

C. Trustee Heyen

1. Seymour Library – Trustee Heyen reported that the Library Board is reviewing applications for the Director position and that they have ordered blue and white directional signs for DPW to put up.
2. Park Pavilions – Trustee Heyen reported that Mayor Wexler sent a letter to Petsmart accepting their donation of 2 pavilions for use in Village parks. The DPW will move them into place come spring.
3. Route 531 Extension – Trustee Heyen shared that she attended the January 10th public information meeting on the Route 531 Extension Project "The Brockport Link". She said the Suburban News covered it and had an excellent article. There were representatives from the State and Federal Departments of Transportation there. Approximately 300 people attended. They discussed what has been completed so far and what options there are and had a good question and answer session. It is estimated to cost \$96 million (in 2006 dollars) to extend Route 531 to Redman Road or \$48 million (2006 dollars) to improve Route 31. The next public meeting will not be until spring of 2008. They anticipate design approval in fall of 2009.
4. Fire Chiefs – Trustee Heyen shared that she attended the swearing in of the new Fire Chiefs and officers. She welcomed Chief Rombaut.

D. Trustee / Vice Mayor Castañeda

1. Village Advisory Committee – The next Village Advisory Committee meetings are scheduled for February 13th and March 13th at 7pm. One discussion item will be the budget process.
2. Fire Chiefs – Trustee Castañeda welcomed Chief Rombaut and congratulated all new officers.
3. Police Work – Trustee Castañeda congratulated Officer Rivoli and Sergeant Cuzzupoli of the Brockport Police Department for the recent quick apprehension.
4. Main Street Rehabilitation Committee – The next Main Street Rehabilitation Committee

meeting is scheduled for January 24th. She said NYSDOT should be contacted for concept plans.

5. Intermunicipal Cooperation – Trustee Castañeda thanked the Town of Sweden Supervisor and Board for the recent letter and said she also urges the continued commitment of intermunicipal cooperation and looks forward to exploring other opportunities.

E. Mayor Wexler

1. Board/Committee Appointments – Mayor Wexler said the Board has received position interest forms for the vacancies on the Historic Preservation Board and Code Review Committee. He had planned to bring Attorney Jim Bell's name forward for appointment to the vacancy on the Historic Preservation Board, but a Trustee requests that a selection process be devised since

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there are times when the entire Board is not familiar with an applicant. Manager Coyle and Village Attorney Sekharan are working on devising a selection process. Mayor Wexler asked the Board if they wished to vote or table.

→ Trustee Castañeda moved to appoint Jim Bell, Esq. to the vacancy on the Historic Preservation Board. No second. Motion died.

Trustee Maziarz said she would prefer to table any appointments until a selection process is established. Trustee Castañeda asked if that meant interviewing all applicants. Trustee Maziarz said it might, if the Board so chooses. Trustee Castañeda asked if this would be done with every volunteer. Trustee Maziarz said probably not "open roster" committees that do not have terms such as the Village Advisory Committee, Walk Bike Brockport Action Group or Welcome Center Greeters. Mayor Wexler asked about Fire Department volunteers and fire or police explorers.

Mayor Wexler asked Manager Coyle the status of devising a selection process. Manager Coyle said he and Attorney Sekharan are meeting Friday and this is one of the agenda items. He said Attorney Sekharan has some thoughts on formalizing the process and will put it in writing for the next workshop meeting.

Mayor Wexler commented that people willing to serve the Village in a volunteer capacity should not have to be held to a lengthy selection process. Trustee Castañeda cautioned that since it is often difficult getting volunteers for the many positions, nothing should be done that makes that more difficult. Interviews may deter people from volunteering.

Trustee Heyen said other communities have a selection process. This is not to discourage the interest, but could serve as a way to better inform the applicants about the committees and the expectations. A selection process could outline the assignment of terms, where necessary. Maybe the applicant with the most experience gets the longer term. Trustee Heyen said currently a simple one-page position interest form is used. She said she has been surprised at how vague the answers are to some of the questions. Some applicants fill very little in.

Trustee Wagenhauser said the current process is broken. Picking names out of a hat to assign terms is "no way to run an army". Trustee Wagenhauser said he believes counsel is not needed to draft the process. The Board can draft the process and have counsel review it.

→ Trustee Castañeda withdrew her motion.

Board agreed to discuss formalizing a selection process to be provided by Manager Coyle and Attorney Sekharan.

2. Emergency Preparedness – Point of Dispensing (POD) update – Mayor Wexler said the POD committee met recently. He reminded all that it is comprised of representatives from the Village of Brockport, Town of Sweden and Town of Clarkson. He said Monroe County is further ahead than any surrounding county in its planning for mass dispensing should a flu or anthrax epidemic hit. He said the Middle School has been selected as the building to use in time of need. He noted that this is the only BCSD building within Village limits and covered by Brockport Police Department. Monroe County will be inspecting the building. Mayor Wexler said our POD is likely to get some Orleans County folks if shots are needed.
3. Housing Revitalization Initiative – Mayor Wexler thanked Trustee Wagenhauser for proposing his housing revitalization initiative. It is an outstanding effort to better the community. He asked, however, that he and the Board be notified earlier than the day of the meeting to the public. Trustee Wagenhauser said it was simply a presentation of an initiative to come.

PUBLIC COMMENT:

1. Kathy Snyder of 38 Lyman Street asked if there has been any talk of the Smith Street Bridge by the Main Street Rehabilitation Committee. Trustee Maziarz said they are two separate issues, but will certainly impact each other. The Board is awaiting more thorough information from NYSDOT on legally acquiring a bridge before it can make a decision. K. Snyder asked if it is likely the Smith Street Bridge will be re-opened prior to the rehabilitation of Main Street. Trustee Maziarz said it is not likely. However, NYSDOT has promised that one lane of Main Street will always remain open during construction. Trustee Castañeda concurred that a lot hinges on getting accurate information from NYSDOT. Trustee Heyen said NYSDOT feels the Main Street rehabilitation will be bumped later than originally intended. She said it has been a struggle getting NYSDOT to provide the Village with an acceptable response to its inquiries. They are both big issues not easily resolved overnight. Trustee Castañeda said a few months back she

MINUTES OF MEETING HELD January 16, 2007 continued.....page 10

was ready to make a motion that the Village take ownership of the Smith Street Bridge. This was on the condition that NYSDOT make the repairs before transferring ownership. Now, the terms keep changing. Mayor Wexler said it has been complicated, but the residents, particularly those in the northwest quadrant of the Village deserve a decision. Trustee Maziarz said she believes NYSDOT has given vague responses recently on the two issues due to the political changeover in the State. Prior correspondence was more specific. Hopefully, more concrete information will now be supplied.

2. Mary Jo Nayman of 5 Carolin Drive said she hadn't planned to speak, but having heard about new trees and blue and white library signs, she felt she needed to remind the Board that there is still not adequate lighting on Carolin Drive. The taxpayers on this street deserve the additional street lights that the past administration and past DPW Superintendent promised a couple of years ago. She said trees and signs are nice, but the Village should first take care of its taxpayers lighting needs. She said lights were bought and paid for in 2004, but likely used elsewhere such as lighting up statues and artwork. She asked Chief Varrenti to have the police patrol Carolin Drive and the area near the park at night since there are potential dangers. Chief Varrenti said he takes MJ Nayman's word for it. If current lights are inoperable or additional lighting is needed, by all means correct the situation. Proper lighting can decrease or avert crime. He is all for it. However, this is not a police function. Mayor Wexler said Chief Varrenti is always supportive of additional lighting. MJ Nayman said nothing has been done since she brought it up in 2004 when Jo Matela was Mayor and Brad Upson was DPW Superintendent. Trustee Maziarz clarified the issue and said she recalls that the Board authorized the lighting and that National Grid (Niagara Mohawk) was holding it up because they did not have the proper access easements from property owners. DPW Superintendent Donahue said National Grid does all of the installation. Poles are never "in stock" at DPW. He promised to look into the matter. MJ Nayman said it's a matter of needs versus wants.

MJ Nayman further commented that most committees are made up of volunteers. She said it is hard enough to get people interesting in committing their time, but it's an insult to question their qualifications to see if they're good enough.

AUDIT:

- ➔ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried that the bills be allowed and paid upon audit.

	Date	Check #	Amount	
<u>Village</u>	1/5/07	174546-174562	25,357.13	
	1/17/07	174566-174634	59,600.31	
<u>Fire</u>	1/5/07	174533-174545	9,725.40	
	1/5/07	174528-174532	444.50	
	1/17/07	174635-174665	20,019.06	
	1/17/07	174660	499.07	VOID
<u>Third Party Billing</u>	1/5/07	000913-000916	344.64	
	1/17/07	000918-000927	10,200.33	
<u>Capital Projects</u>	1/17/07	002055-002061	18,319.73	

<u>Water</u>	1/5/07	001603-001606	1,186.25
	1/17/07	001608-001618	39,907.38

ADJOURNMENT:

➔ Trustee Maziarz moved, Trustee Castañeda seconded, unanimously carried that the meeting be adjourned at 8:50pm.

Leslie Ann Morelli, Village Clerk