

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, November 1, 2004 at 7:00pm.

PRESENT: Mayor Josephine C. Matela, Trustee/Vice Mayor Carrie L. Maziarz, Trustee Norman J. Knapp, Trustee Morton Wexler, Trustee James E. Whipple, DPW Superintendent Bradley B. Upson, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Treasurer Ian M. Coyle, Clerk Leslie A. Morelli.

EXCUSED: Village Attorney Keith O'Toole, Fire Chief Christian McCullough, Planning Board Chair / Economic Development Coordinator Scott Winner

ALSO PRESENT: Dana Manzanella, Luiz Rivera, Alma Schultz, Mary Jo Nayman, Dorothy Keable, John Hauck, J. & L. Pritchard, Ray & Jackie Morris, Elliotte Bowerman (Brockport Post), Tony Perry, Colleen Selis, Kevin Kerwin, Lauren Lieberman, Katrina Arndt, Norman GianCursio, Ken Pike, Jim Hamlin, Linda Borrayo, Kathy Snyder, John Lessord, Fred Webster.

CALL TO ORDER: Mayor Matela called the meeting to order and led the Pledge of Allegiance.

REVIEW OF MEETING MINUTES: Mayor Matela called for any additions or corrections to the minutes of the regular meeting held October 18, 2004.

→ Trustee Maziarz moved, Trustee Whipple seconded, unanimously carried that the minutes of the meeting held October 18, 2004, be approved as written.

PUBLIC HEARINGS: None

PUBLIC INFORMATION MEETINGS: None

PUBLIC COMMENT:

1. Alma Schultz of 327 Royal Gardens Way said she was one of the "lucky" ones who were ticketed for not stopping for a pedestrian in a crosswalk on Main Street. She had to hire a lawyer, has been to court twice and the case is finally settled. She said the goal of getting people to stop could have been taken care of another way besides an undercover cop stepping out in front of her. She said it scared her. She said she does not think it addressed the problem. She serves on the Senior Center Board and commented that many seniors are now avoiding Main Street. This cannot be helping the businesses. During the Peddler's Market, she waited with her handicapped son for several cars who zoomed through crosswalks. Further, she commented that some of the crosswalks are in bad locations and are too close together.

On a different note, A. Schultz said some seniors were not happy with the Farmer's Market being held on Sundays since it takes up parking for church services. She is glad the speed sentry sign that was in front of the Morgan Manning House has been taken down.

Chief Varrenti said he appreciated her comments, but unfortunately police officers have to give nice, sweet people a ticket. It does not make their day.

2. Mary Jo Nayman of 5 Carolin Drive said today is November 1st and the residents of Carolin Drive are concerned about the lack of progress on their street projects. The street was milled in August. Meetings took place in August and September and the Village Board provided a letter of intent. In October they received clarification about the project and reassurance that it would be done before winter. She said there have been many workable days that no one from the DPW has been on Carolin Drive. The stake out took one day and then some digging began. Then the workers were pulled off the job and sent to do work elsewhere. She said although the new benches and trash receptacles downtown are nice, she questioned if they take precedence over the basic maintenance needs of the taxpayers. She said she realizes there is other work to be done in the Village, but questioned where they stand.

Mayor Matela said she met with DPW Superintendent Upson today. Some of the curbing has been pulled. They may need to ask for equipment assistance from the Town of Sweden or Town of Clarkson. Mayor Matela said the Village would do its level best.

Trustee Wexler commented on time constraints due to asphalt production. B. Upson said it certainly is a function of the weather. Trustee Wexler asked if the DPW is still working at the Canal Side Visitors Center. B. Upson said they would have a crew there until mid November. He needs a crew of at least 4 to dedicate to the Carolin Drive project.

Trustee Knapp said maybe the benches and receptacles should have been placed on the back burner. He said he spoke with Harry Donahue of the DPW today and he confirmed that the crew is being pulled in several different directions. The asphalt plants will be closing soon. We need to get the curbs in and storm sewer installed. Then cross our fingers regarding paving. Trustee Knapp said he feels for the residents of Carolin Drive and commented that the residents of Erie Street had

Trustee Wexler commented that the infrastructure of the Village such as streets, sidewalks, curbing, sewers are the most important obligation to the taxpayers. Mayor Matela agreed.

3. John Hauck of 9 Carolin Drive said he hates to beat a dead horse, but he met with B. Upson before the street was milled. The petition from the residents was delivered to the Village Board. Meetings took place. The residents were thrilled to receive a letter 6 weeks ago that the project would happen. Since then, they have waited and watched nothing happen. He said he personally does not think it will get done before snow falls. He said he is very disappointed. He questioned what they would do regarding snow removal if the project were not completed in time. B. Upson said they would pad the manholes and plow as usual just as they did on Erie Street.
4. Lauren Lieberman of Carolin Drive thanked the Village Board for giving them the opportunity to speak. She said she knows Mary Jo Nayman has been attending meetings regularly. She said every day, every time they pull into and out of their driveway and bumpy street, they are reminded just how much is still to be done. She suggested the Village take proactive approach and make a timeline for the project. Make the contacts now and make this a priority.

GUESTS: None

DEPARTMENT REPORTS:

- A. PUBLIC WORKS / COMMUNICATIONS CENTER – Superintendent Bradley B. Upson
 1. Resolution authorizing purchase of one heavy-duty one-ton dump truck with plow and ancillary equipment, to replace Truck 23, from Genesee Ford Truck (NYS OGS Contract, Group 40560, Item 18B) – B. Upson asked that this be tabled until the Board has a chance to discuss it at their next workshop.
 2. Resolution authorizing installation of 70 - 250-watt high pressure sodium vapor luminaries on mast arms in 7 specified locations – B. Upson shared that he and Trustee Wexler met with Laurie Mastin of Niagara Mohawk to review the lighting recommendations of L. Vaughan. Trustee Wexler apologized to Trustee Knapp who is also on the lighting committee for not getting in touch with him last week. Trustee Wexler said he had a family medical emergency. Trustee Wexler referred to L. Vaughan's memo and said 2 additional lights on High Street are not necessary. One will do.

Trustee Knapp asked if Niagara Mohawk still trims the trees. B. Upson said no. That is up to the Village. Trustee Knapp commented that it is just one more mandate of something the Village has to do. Trustee Wexler said there is no cost for the installation, just the electricity used. B. Upson concurred – operating costs only.

→ Trustee Knapp moved, Trustee Wexler seconded, unanimously carried as follows:

WHEREAS, for public safety reasons, the Village has been asked to provide additional street lighting in certain areas of the village; and

WHEREAS, the Department of Public Works has reviewed the locations with the Niagara Mohawk Corporation and recommends the installation of street lights in those locations:

NOW THEREFORE BE IT RESOLVED that Niagara Mohawk Power Corporation is hereby authorized and directed to install the following street lighting work in the Village of Brockport (street lighting account number 67738-78109):

Union street (first pole east of Main Street)	70-watt	HPS on an 8-foot mast arm
Monroe Avenue (opposite 104)	100-watt	HPS on a 12-foot mast arm
College Street (opposite 17)	100-watt	HPS on a 12-foot mast arm
High Street (between 42 and 46)	70-watt	HPS on an 8-foot mast arm
Erie Street (in front of 60)	70-watt	HPS on a 6-foot mast arm
Main Street (in front of 41)	250-watt	HPS on an 8-foot mast arm

At an estimated annual charge of \$773.00

3. Resolution authorizing intramunicipal agreement with Monroe County Office of Emergency Communications for the placement of a 180-foot radio tower in the DPW Compound at 38 East Avenue – B. Upson asked that this be tabled until Monroe County has a chance to prepare the agreement.
4. Resolution authorizing Letter of Credit Reduction #7 – Remington Woods – B. Upson said Calcagno Enterprises LLC has requested that the Village issue a Reduction Certificate to reduce their letter of credit for the Remington Woods project by \$48,911.53 for work completed

as of October 12th. This release covers the control structures for the retention ponds and paving work for Phase I. Chatfield Engineers and DPW staff have reviewed this request and **MINUTES OF MEETING HELD November 1, 2004 continued.....page 3**

concur with the amounts. B. Upson recommended that the Village Board pass a resolution authorizing the release of \$48,911.53 from M&T Bank Irrevocable Standby Letter of Credit No. 17633 for the account of Calcagno Enterprises LLC and authorizing the Superintendent of Public Works to execute Reduction Certificate 7 reducing the letter of credit to an aggregate amount of \$80,441.50.

Treasurer Coyle recommended that approval be contingent on the developer bringing his accounts up to date with the Village (engineering and water).

→ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried authorizing the release of \$48,911.53 from M&T Bank Irrevocable Standby Letter of Credit No. 17633 for the account of Calcagno Enterprises LLC and authorizing the Superintendent of Public Works to execute Reduction Certificate 7 reducing the letter of credit to an aggregate amount of \$80,441.50 on the condition that they become current on their outstanding engineering and water bills.

5. Resolution adopting the Monroe County Pre-Disaster Mitigation Plan and authorizing its submission to the NYS Emergency Management Office for review – B. Upson reminded the Board that Village representatives worked with Sweden representatives on this. Trustee Maziarz asked if it is similar to our Emergency Operating Plan. Trustee Whipple said no, it is pre-emergency planning. Part of the task was to identify any potential disaster sites. B. Upson said for example the Town of Sweden might want to target grant money to upsize the culvert at Canal Road. Trustee Maziarz asked if the Police Department, Fire Department and Building/Zoning Department were involved. B. Upson said yes, at various points in the process. Trustee Maziarz asked where there is a copy. B. Upson said it is on line under the County and he has a copy of it.

→ Trustee Whipple moved, Trustee Knapp seconded, unanimously carried as follows:

WHEREAS, the federal Disaster Mitigation Act of 2000 requires that all local governments have an approved disaster mitigation plan in order to be eligible for federal Hazard Mitigation Grant Program (HMGP) project funding; and

WHEREAS, the representatives of Monroe County, the City of Rochester, the Towns of Brighton, Chili, Clarkson, Gates, Greece, Hamlin, Henrietta, Irondequoit, Mendon, Ogden, Parma, Penfield, Perinton, Pittsford, Riga, Rush, Sweden, Webster and Wheatland, and the Villages of Brockport, Churchville, East Rochester, Fairport, Hilton, Honeoye Falls, Pittsford, Scottsville, Spencerport and Webster have actively participated in the design and the writing of the Monroe County Pre-disaster Mitigation Plan; and

WHEREAS the federal regulations implementing the Disaster Mitigation Act of 2000, [44 CFR §201.6©(5)] requires that the Monroe County Pre-disaster Mitigation Plan be formally adopted by each jurisdiction requesting approval of the plan;

NOW THEREFORE BE IT RESOLVED that the Village of Brockport Board of Trustees hereby approves and adopts the Monroe County Pre-disaster Mitigation Plan; and

BE IT FURTHER RESOLVED that the Monroe County Executive, or her designee, is hereby authorized and directed to submit the Monroe County Pre-disaster Mitigation Plan to the New York State Emergency Management Office for review.

This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

6. GIS Grant – B. Upson clarified that a GIS needs grant was obtained jointly by the Town of Sweden and Village of Brockport several years ago when the two municipalities shared office space at 18 State Street. Recently, the Village was notified of a successful grant application of \$15,000 for GIS needs. He is awaiting information in order to move forward on this.

B. POLICE DEPARTMENT – Chief Daniel P. Varrenti

1. Crosswalk Detail – Going back to the public comment of Alma Schultz, Chief Varrenti shared that the Walk Bike Brockport Action Group approached him regarding ways to enforce the crosswalk law and increase safety for pedestrians. Rather than wait for an accident to happen, he took the proactive approach and scheduled a crosswalk detail. He commends the officers that took the detail and put themselves in harm's way. Chief Varrenti said he loves senior citizens and does not want to make their lives miserable. They must treat everyone fairly and equally. He shared that his late mother had once gotten a ticket for passing a school bus. Discretion and good common sense should prevail. Chief Varrenti said it is illegal to jaywalk, but if an officer has an opportunity, he will ticket the motorist who fails to yield to those in a

crosswalk first.

Regarding the speed sentry, the location was not discussed with or determined by the Village Board. It was strategically placed to slow down traffic coming into the Village.

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Mayor Matela asked if Chief Varrenti had any data from the speed sentry when it was on Main Street. Chief Varrenti said he distributed that some time ago, but will get her another copy. Mayor Matela commented that the traffic certainly seemed slower when the speed sentry was in front of the Morgan Manning House. Chief Varrenti agreed.

2. Calls for Service – Chief Varrenti reported 11,250 calls for service year to date.
3. Accreditation – Chief Varrenti reported that he would be going to Albany for the day on December 2nd to receive the accreditation. Many Police Chiefs throughout Monroe County will be going since Monroe County is the first county in New York State to have all its law enforcement agencies accredited. Chief Varrenti invited the Mayor and Trustees to attend, and said that they will be presented a certificate at a future Village Board meeting. Re-accreditation takes place in 5 years. They have already begun to look forward.
4. General Orders – Chief Varrenti said the General Orders manual is completed. It is several inches thick. It will be updated often. He took the liberty of placing it on a cd for the Village Clerk in case the Mayor or Trustees wishes to view it. There are no attachments to refer on the cd. He would be happy to make a copy for any Trustee that requests one. He said there are other manuals they have created and keep updating. These include administrative orders and personnel orders.
5. Overtime Report – Chief Varrenti referred to his October 25th letter to the Board. He shared that of the 3 qualified candidates for part time officer, two of the three that were offered to go forward with the background process turned it down. The one who accepted has since changed his mind and was very candid with his reasoning and thoughts. Therefore, there are zero candidates for part time police officer. He has held off on placing an advertisement in the newspaper to save money and since all in law enforcement within the county know that Brockport is looking to hire part time officers.

Chief Varrenti said he met with Trustee Wexler and reviewed the overtime and scheduling with him. Chief Varrenti holds to his belief that the only way to reduce overtime is to hire full time officers. The Brockport Police Department is understaffed and has been according to past Chief's since the 1991 layoffs. The accreditation assessors came to this conclusion as well and recommend making the investment of hiring additional full time officers. The understaffing is an accident waiting to happen. SUNY University Police Chief Kehoe recently stated publicly that it is "absolutely nuts" to try to effectively run a Police Department with the number of full time officers we have. The department can only do so much with 12 officers, now reduced to 10 due to 2 on light duty. Chief Varrenti said even at full strength of 12 with no one out, there are overtime problems. Chief Varrenti commented that in his meeting with Trustee Wexler, even Trustee Wexler had to admit that overtime has been reduced by the hiring some time back of one full time officer.

Chief Varrenti reported that one officer is scheduled for surgery November 26th. Another has applied for disability retirement. A third has mentioned that he hopes to retire within a year. The hiring and training process is a long one – 6 to 8 months. The Village needs to be forward thinking and make the community as safe as it can be.

Trustee Wexler asked Chief Varrenti how much the overtime could be reduced if the Board did hire 2 full time officers now. Chief Varrenti estimated a 70% reduction in overtime costs if no other officers get hurt. Trustee Wexler said there is an overwhelming amount of overtime being incurred due to the two officers on light duty. Trustee Wexler said if they were able to be back on patrol, then the department is not really understaffed. Chief Varrenti said that is not true. Brockport Police Department has had an overtime problem for over 10 years. It is talked about throughout the law enforcement community. Chief Varrenti said the overtime is getting worse because he cannot be a patrolman and a Police Chief. The Village can only put the brakes on for so long before it resumes normal practices.

Trustee Wexler said the Stetson Club gave up 3 days per week in which they will allow part-time officers to get the overtime. He said that is something. Maybe the next round of negotiations in 3 years will be even better. Trustee Wexler suggested Chief Varrenti relax his criteria and not require an associates degree for a part time officer. Chief Varrenti said that is not a lot to ask and they must be a police academy graduate.

Chief Varrenti said he is just letting the Board know that it would be more cost effective if they

heeded his advice.

Trustee Knapp asked if all means have been exhausted to find part timers. Trustee Knapp said bordering counties might not be aware of the search. Trustee Maziarz suggested community colleges. Chief Varrenti said the community colleges are where the police academies are. Almost everyone going through the academy has a commitment with a police agency.

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Trustee Wexler said once those officers on light duty leave employment here, he would be happy to make the motion to replace them. Chief Varrenti said we should be looking at hiring today to prepare for tomorrow. Chief Varrenti said the disability retirement process could take years. He gave an example of an officer within the county that was injured in the line of duty and now has the mentality of a fourth grader. The state denied him. It is unlikely that a shoulder injury would be approved.

6. Kiwanis Club – Chief Varrenti shared that Dr. Dan Perry of the Kiwanis Club presented the Brockport Police Department with 6 tickets to a Buffalo Bills game as a token of appreciation. Chief Varrenti thanked the Kiwanis Club for thinking of them.

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Part Time Building/Zoning Clerk – S. Zarnstorff asked the Board to consider reinstating a position it had created three years ago of part time secretary to the Building/Zoning Officer, Planning Board and Zoning Board of Appeals. It was 20 hours per week. A woman was hired, began January 2002 and quit two months later. The re-instatement of the position has been requested each budget year since. S. Zarnstorff said he spends far too much time doing clerical work, data entry and statistical analysis when he should be in the field doing inspections, doing plan reviews, implementing programs and doing something with the data. He said the three ladies in the office try to help him when they can, but they overloaded with their own work. He said he went to a Codes meeting last week and gave an example of another unfunded mandate regarding the annual issuance and inspections of operating permits. He simply cannot do the fieldwork and the clerical work for everything related to his duties as Building, Zoning, Code Enforcement and Fire Marshal. Work just continues to get backlogged. It is greatly needed now, and he anticipates more and more will be required each year.

Mayor Matela said the Board would need to further discuss what is needed to help manage this department. Trustee Maziarz said it was discussed at the last workshop. He is incredibly overburdened and needs at least part time clerical help dedicated to his department. Trustee Maziarz said this should not be put off another month. Mayor Matela said S. Zarnstorff needs to work with Treasurer Coyle to figure out how to pay for the position.

Trustee Knapp asked if he had considered looking at temporary help. S. Zarnstorff said he is open to suggestions, but needs steady, consistent help. Clerk Morelli said the Village went through the process with Civil Service to create the position. It is considered Civil Service exempt (no list required) and was titled Part Time Secretary to the Building/Zoning Officer, Planning Board and Zoning Board of Appeals. It was created in the fall of 2001 to start January 2002 at 20 hours per week \$10.61 per hour. An Associates Degree and clerical experience was preferred.

Trustee Maziarz said she helped track some information for Scott Z. on a few Friday afternoons this past summer. She offered her assistance again regarding the certificate of occupancy issues, but a dedicated part time clerk is still needed. S. Zarnstorff thanked Trustee Maziarz for her support and said he will do the best he can until the Board makes a decision.

Chief Varrenti said he would need to look over his budget, but he believes there is some money in the part time officer salary line that will not be used. He would be willing to have the Treasurer transfer this to S. Zarnstorff's department for clerical help.

2. Certificates of Occupancies – Rental Properties – S. Zarnstorff shared that he will prioritizing those rental properties in need of c of o's. Those in dire need of renewal will be dealt with first. He plans to do a series of communications to identify safety issues.
3. SUNY Interview – S. Zarnstorff shared that he was interviewed by the SUNY Cable channel today regarding carbon monoxide detectors and carbon monoxide poisoning. It may air throughout the SUNY system.
4. Ride Along – Trustee Knapp reported that he went on a ride along last Friday evening with S. Zarnstorff and L. Vaughan. He said it was enlightening. He commended them for having a good rapport with the tenants and getting the word out about the importance of smoke detectors and carbon monoxide detectors. Trustee Knapp encouraged his fellow Trustees to

do such a ride along. S. Zarnstorff commented that activity after dark and on weekends is far different than daytime.

S. Zarnstorff commented that they are honored that there was a student with a Code Enforcement Officer costume for Halloween mimicking what they do.

5. 10-20 King Street – Trustee Maziarz asked the status of the church rehabilitation. S. Zarnstorff said he needs to follow up with them on getting openings closed up before winter.

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D. FIRE DEPARTMENT - Chief Christian A. McCullough (excused)

1. Membership Adds/Drops/Transfers – On behalf of Chief McCullough, Clerk Morelli asked the Board to consider approving the following add: Joseph Cramer of Clarkson to Fire company 3.

→ Trustee Knapp moved, Trustee Wexler seconded, unanimously carried approving the previously mentioned add.

2. Leroy Fire – Mayor Matela commended the Fire Department for providing assistance by way of firefighters, ladder truck and pumper truck to the recent fire at a historic building in Leroy.

E. TREASURER - Ian M. Coyle

1. Capital Improvement Plan Update – Treasurer Coyle shared that this process has begun. It is very detail oriented and looks for all Department Heads input. They will plan a 3-year timetable and be prepared for use in the 2005-2006 budget.
2. Unpaid 2004 Village Taxes – Treasurer Coyle distributed a list of the unpaid 2004 Village taxes. He said the Village completed its collection process today. There are 50 unpaid bills totaling \$111,200.18. He asked the Village Board to authorize the certificate of surrender to Monroe County.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried authorizing the certificate of surrender to Monroe County.

F. CLERK - Leslie A. Morelli

1. Authorization to update Employee Handbook Sections 806,808,809,811 to reflect change from 100% to 80% health and dental premium coverage for non-union employees – Clerk Morelli reminded the Board that several months ago they changed the health and dental premium coverage from 100% to 80% for non-union employees. She asked for authorization to make this change in the Employee Handbook and distribute to all employees.

→ Trustee Maziarz moved, Trustee Knapp seconded, authorizing the change in the Employee Handbook.

2. 2004 Sewer Rent Collection – Clerk Morelli reported that of the 1,700+ sewer rent bills that were due July 15th, 255 of them remain unpaid to date. She has pulled and copied them and calculated the 10% penalty. Treasurer Coyle will prepare a cover letter and delinquent notices will be sent in mid-November for collection by year-end.

3. Accept Resignation of Robert Muesebeck – Mayor Matela shared that Robert Muesebeck has resigned from the Board of Water Commissioners and the Assessment Board of Review.

→ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried to accept the resignation of Robert Muesebeck with regret and thanks for his years of service.

Mayor Matela said although the Board of Water Commissioners submitted a recommendation for his replacement, as is customary; an advertisement will be placed in the local paper for both vacancies.

G. ATTORNEY – Keith O'Toole / DEPUTY ATTORNEY – Frank A. Aloï (excused)

H. ECONOMIC DEVELOPMENT – Coordinator R. Scott Winner (excused)

SUPPORT BOARDS REPORTS:

A. PLANNING BOARD – Chair R. Scott Winner (excused)

B. LIBRARY BOARD – President Matthew Minor (absent)

C. ZONING BOARD OF APPEALS - Chair Jennifer Skoog-Harvey (absent)

VILLAGE BOARD REPORTS:

A. Trustee/Vice Mayor Maziarz

1. Farmer's Market – Trustee Maziarz shared that the first season is finished. She thanked everyone who had a hand in helping, particularly the Police Department for moving the barricades on Sundays and the Fire Department for being accommodating with the use of some of their space.

Chief Varrenti congratulated Trustee Maziarz on a successful season.

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B. Trustee Knapp

1. Elections – Trustee Knapp reminded all that tomorrow is Election Day and encouraged everyone to vote.
2. Leroy Fire – Trustee Knapp commented that the mutual aid experience at the fire in Leroy was a good learning experience. Fortunately, due to fire prevention efforts, there are not as many fires as there used to be years ago. He said Brockport Fire Department has a good relationship with Leroy. Leroy knows Brockport has good equipment and well-trained fire fighters.

C. Trustee Wexler

1. Brockport High School Students – Trustee Wexler recognized and welcomed the students from Brockport High School in attendance this evening.
2. Citizen Complaint – Trustee Wexler referred to an e-mail from Richard Lumb of Ogee Trail saying “There is a sign indicating no left turn from Centennial onto Rte. 19. This sign is not close enough to the intersection and too high to be seen easily judging from the people who sit and sit waiting to turn left into traffic. Traffic is often backed up 15 or more vehicles on Centennial waiting while someone tries to make the left turn. Please review and reposition the sign so people can see it and act accordingly.” Trustee Wexler suggested an additional sign. Chief Varrenti concurred and commented that they write a lot of tickets there. Trustee Knapp said there is a sign that says no left turn ahead at Chappell and Centennial and before Centennial and Main. Chief Varrenti said a sign closer to the stop sign might help.
3. Farmers Market – Trustee Wexler commended Trustee Maziarz for her work on the Farmers Market. She put a lot of time and effort into this.
4. 82 Holley Street – Trustee Wexler commented on the carbon monoxide issue at 82 Holley Street a couple of weeks ago. Thank goodness the residents (6 SUNY students) got out and turned out fine. He said it is easy to lay blame, but in his opinion there are 5 elements that need to work together: parents, students, SUNY College at Brockport, Village of Brockport, property owners. Trustee Wexler said contrary to what the college said, as long as they (college) hand out a list of available off-campus housing, they have some responsibility. The parents allow their children to live in the houses. The students sign the leases and they are 19 years of age and older, not little kids. He said he hopes all 5 elements can work together towards decent and safe housing.
5. Fire Department – Trustee Wexler shared that he is new as one of the liaisons to the Fire Department. He met with the Chiefs recently regarding their budget. They have worked hard to control costs and update equipment as necessary.

D. Trustee Whipple

1. Events of 10/29 – Trustee Whipple commented that there were many events in the community last Friday evening. He thanked all departments for the assistance they provided the community groups to make these events a success.
2. Communications Center – Trustee Whipple reminded the Board that a few meetings back they approved the request to hire a few additional part time dispatchers to cover the shifts. The applications are in and he, B. Upson, B. Coopenberg and D. Noltee will meet tomorrow night to review the applications and select those for interviews.

E. Mayor Matela

1. Events of 10/29 – Mayor Matela thanked all those involved with the community events held Friday, October 29th.
2. Farmer's Market – Mayor Matela thanked Trustee Maziarz for her leadership and efforts in establishing the Farmer's Market and making it such a successful first season.

PUBLIC COMMENT: None

AUDIT:

- ➔ Trustee Wexler moved, Trustee Whipple seconded, unanimously carried that the bills be allowed and paid upon audit.

<u>Village</u>		
<u>Date</u>	<u>Check #</u>	<u>Amount</u>
10-28-04	170537-8	533.20
11-01-04	170549-604	30,835.93

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<u>Fire</u>		
11-01-04	17-539-48	2,214.81
<u>Third Party Billing</u>		
11-01-04	427-35	3,441.93
<u>Capital Projects</u>		
11-01-04	1713-19	42,303.50
<u>Sewer Fund</u>		
11-01-04	1007	1,054.00

ADJOURNMENT:

- ➔ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried that the meeting be adjourned at 9:00pm.

Leslie Ann Morelli, Village Clerk