

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, February 27, 2012 at 7:00pm.**

**PRESENT:** Mayor M. Connie Castañeda, Trustee Margaret B. Blackman, Trustee Kent R. Blair Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Manager/Treasurer Michael A. Giardino, Clerk Leslie A. Morelli, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Superintendent Harry G. Donahue, Fire Chief Michael J. Henry, Attorney Robert S. Leni, Esq.

**ALSO PRESENT:** Jo Matela, Darrell Stewart, Patty Hawley, Eric Roth, Brian Winant, Joy Levandowski, Joan Hamlin, Hanny Heyen, Val Ciciotti, Mary Jo Nayman, Pam Ketchum, Kristina Gabalski, Norm Giancursio, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those that serve our Country, enforce our laws, & respond to emergencies

Mayor Castañeda also mentioned condolences to Village Historian Jackie Morris on the passing of her husband, Raymond.

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**GUESTS:**

- Darrell Stewart, Brockport Merchants Association – referred to the proposal provided for the Board packet for a Wine Walk event to be held on Saturday evening March 10<sup>th</sup>.

Trustee Blair asked Chief Varrenti if he had any concerns. Chief Varrenti said no permit is needed. He will have the officers on duty give it as much special attention as they can, but he will not assign a special detail to be stationed at a crosswalk for example. He explained that if an officer was assigned to a special detail they can't relinquish that post. If they did get called away and someone got hurt, they would assume liability. Further, participants still have to abide by the open container laws.

Village Attorney Leni asked D. Stewart if the Farmers Market designation re alcohol had been received. D. Stewart said yes and that he would provide a copy.

D. Stewart asked if they could use the Fire Hall at 38 Market Street for ticketholders to gather to register, receive their ID badge and wine glass.

Mayor Castañeda said the Market Street fire hall is not currently one of the Village venues available on the Village's facilities use application/agreement. Further, it does not allow alcohol in any of its venues. D. Stewart said they would not serve alcohol there. It would just be a check in spot.

Village Attorney Leni said the use of the fire hall would be up to the Village Board.

Village Board took no vote and wished the Merchants Association success with the event.

**PUBLIC COMMENT:**

- Jo Matela of Adams Street – wished Mike Giardino the best in his new position as Airport Director. She said she is sorry he can no longer serve as Village Manager/Treasurer and thanked him for his work the past several months. He will be a benefit to the airport.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Blackman moved, Trustee Hannan seconded, Trustee Blair abstained due to absence, carried 4/0/1 that the minutes of the 2/14 meeting be approved as amended.

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 that the minutes of the 2/24 special meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	2/27/12	\$51,134.88
FUND (F): <u>Water</u>	2/27/12	\$36,185.41
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>(Trust &amp; Agency)</u>	-	-
		\$87,320.29 grand total

**MANAGER/TREASURER & CLERK REPORTS:**

- o Manager/Treasurer – Michael A. Giardino
  - o FY 2012-2013 Budget preparation update – VM/T Giardino distributed a 3-ring binder “budget book” to each Village Board member. He suggested they review it and mark it up as needed. They have righted the fuel costs and personnel costs. He thanked all for the great input received thus far. There are some budget gaps and challenges, but they are not insurmountable.

Trustee Blackman expressed concern that the VM/T’s departure is in the middle of budget season and inquired if the tentative budget will be in place before he leaves. VM/T Giardino said yes. He has to file the tentative budget with the Village Clerk by 3/20. His last day is 3/27. Trustee Blackman asked if special meetings would be wise. VM/T Giardino said the scheduled meetings should suffice, but he is willing to participate in special meetings if called upon to do so.

- o Clerk – no report.

• **DEPARTMENT REPORTS:** (Department Heads are in attendance the 4<sup>th</sup> Tuesday of each month)

- o Building / Zoning / Code Enforcement – Codes Officer Scott C. Zarnstorff
  - 2011 Report – Codes Officer Zarnstorff referred to his 2011 report provided for the Board packet. The annual numbers are fairly consistent year to year. Inspections were up some since he was alone after L. Vaughan resigned as part time Codes Officer and then the Police Department began assisting in late summer. Each and every day there is lots of activity. The good winter weather has enabled him to get out more and see more. It has been very conducive to inspections. The economic downturn has kept new home building low. However, projects on existing homes are up as people are beginning to put more investment into their homes again. He began tracking appearance tickets and notice of violations. He is working more and more with the Police Department and they are heading in the right direction with quality of life issues.

Trustee Blair asked a clarifying question regarding the numbers on the summary sheet. He commented that this is a lot of work for one person. S. Zarnstorff concurred, but commended the Police Officers for taking on some of the quality of life work that L. Vaughan used to handle.

Trustee Blair asked a clarifying question regarding the increase in appearance tickets between the 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2011. S. Zarnstorff said not having to spend as much time on the quality of life stops since the Police Officers are assisting has provided him with more time to detail out and go more in depth on bigger code enforcement issues.

- o Police – Police Chief Daniel P. Varrenti
  - 4<sup>th</sup> Quarter & 2011 Report – Chief Varrenti referred to his 4<sup>th</sup> quarter report and 2011 report previously provided electronically to the Board. They are available on the Police Department website which is linked to the Village website. Chief Varrenti shared that calls and complaints received and answered went from 15,091 in 2010 to 15,339 in 2011; total arrests went from 1,769 in 2010 to 2,442 in 2011, vehicle and traffic arrests went from 1,254 in 2010 to 1,662 in 2011, criminal and violation arrests went from 213 in 2010 to 291 in 2011, Village ordinance arrests went from 251 in 2010 to 441 in 2011, open container arrests went from 94 in 2010 to 151 in 2011, parking tickets went from 1,798 in 2010 to 1,578 in 2011, etc.
    - Code Enforcement - Chief Varrenti said years ago the short form criminal complaint replaced long form. He recently introduced it to Codes Officer Zarnstorff and he has taken to it well. It is used to handle less complicated issues. Chief Varrenti said Codes Officer Zarnstorff is a humble and patient man. He gets 10 hours of work done in an 8 hour day. However, it is probably only 1/10 of what should be done in the Village of Brockport. Unfortunately, many look upon the Village Code as a joke and many are blatantly out of compliance. The code enforcement process can be a long and arduous one. S. Zarnstorff is patient and sympathetic, but has no obligation to give warnings as he does. Chief Varrenti said he on the other believes if you break the law – regardless of who you are – you should be held accountable. Just like Police Officers are held to the same if not higher standard. Chief Varrenti said he looks at Code Enforcement as “the glass is half empty”. He has come to realize that S. Zarnstorff needs more help. Additional Code Enforcement Officers would also increase the level of safety. Chief Varrenti cited an example of homes with peeling paint. Paint used

is often not enforced because of inadequate staffing. This is unacceptable.

- Parking Tickets - Chief Varrenti shared that he informed the Village Board on February 21<sup>st</sup> that the 187 parking tickets issued between January 1<sup>st</sup> and February 17, 2012 forwarded to the Town of Sweden Court have either been misplaced or stolen. Brockport Police Department responded February 17<sup>th</sup> for a larceny report. The Town indicated they wanted Monroe County Sheriff's Department, not Brockport Police Department, to take the report. Since it was not a crime / threat to public safety in progress, Brockport Police Department turned it over to Monroe County Sheriff's Department. The Sweden employees think the tickets were stolen, not misplaced. Chief Varrenti shared that now that Sweden requires Brockport Police Department to look up and write the vehicle registrant's name, address and date of birth on the tickets, this could be considered grand larceny – business records – possible identity theft issues.

Trustee Blackman clarified that the Village hasn't lost the ticket information or potential revenue since there remains a backup copy. She said the originals are missing.

Chief Varrenti respectfully disagreed and said there is no check and balance when the control agent is gone. Chief Varrenti said several years ago a Town of Sweden employee was terminated for parking ticket theft.

Mayor Castañeda said Monroe County Sheriff's Department is investigating. She has not received an update, but will follow up on the status.

From this point on, the white copy of the parking tickets will be filed with the Village Clerk to maintain in a locked fire safe.

- Public Works – Superintendent Harry G. Donahue
  - Declare surplus request – old water meters – Superintendent Donahue asked the Board to declare the old water meters as surplus so that he may sell them as scrap.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to declare the old water meters as surplus and allow them to be sold as scrap.

Superintendent Donahue reported that the water meter replacement project is moving along nicely. They hope to have 2/3 of the meters replaced by June 1<sup>st</sup> and the final third after June 1<sup>st</sup>.

- Arbor Day Tree Planting – Trustee Blackman reminded Superintendent Donahue that the annual Arbor Day planting is coming up and asked if 3 quotes are needed when the cost is covered through a grant. VM/T Giardino said he already answered that question of Tree Board Chair Ian Blount. He shared the Village's purchasing and procurement policy with him. It is prudent to get 3 quotes unless it is a case of a sole source vendor. It covers the Village with the Auditors. Superintendent Donahue said he has several vendors that can be solicited.

- Fire / Ambulance – Chief Michael J. Henry
  - Chief Henry provided the following report:

160+ Fire Calls to Date.

Calls of Significance since last January Meeting:

- February 11, 2012 Brockport Firefighters and Monroe Ambulance were dispatched to West Canal Road for a snow plow versus car accident with 2 people trapped.
- February 18, 2012 Brockport Firefighters and Monroe Ambulance responded for a MVA with injuries. Upon arrival firefighters found a person deceased and a person trapped under a car trailer.
- February 27, 2012 Brockport Firefighters responded Mutual Aid to Hamlin with two pumpers for a barn fire on North Hamlin Road.

- Training/travel request – FDIC 4/15-4/21 –

FDIC:

Estimated costs for this year's FDIC Training April 15 – 21. This is budgeted Department training from Line A3410-4090. Also attached is the village travel expense authorization form.

Due to schedules of our volunteers we will be only sending 2 active officers to this year's conference:

- Assistant Chief Mike LaDue
- Lieutenant George Dorgan

\$ 4,010 the total cost for the trip

\$ 1,960 for FDIC Fire Officer and Fire Fighter training in Indianapolis, IN

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\$2,050 the travel expenses are as follows from 2011 budget bills should be presented at May meeting:

- Hotel Costs \$990 (1 room \$165 per night, charged on BVFA Credit Card)
- Per Diem costs \$610 (\$61.00 per day for Indianapolis per GSA website <http://www.gsa.gov/portal/category/100120>))
- Estimate fuel cost - \$350 using Department vehicle.
- Estimated parking costs - \$100 (charged on BVFA Credit Card)

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to authorize the training/travel request as described.

At 7:45pm, Mayor excused all Department Heads. Chief Varrenti stayed.

• **PERSONNEL ITEMS:**

- Resignations –
  - Accept resignation of Michael A. Giardino as Village Manager/Treasurer –

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to accept the resignation of Michael A. Giardino as Village Manager/Treasurer with regrets effective March 28, 2012.

Board wishes him well in his last month with the Village of Brockport and then in his new position as Director of the Monroe County Airport.

Mayor Castañeda shared that Village Attorney Leni confirmed that the filling of the Treasurer vacancy is by appointment from the Mayor and does not require approval by the Board. The Deputy Clerk/Treasurer position stands vacant after the expiration of the term of the prior Deputy Clerk/Treasurer. If it is re-filled, the Mayor's appointment would be subject to Board approval. Mayor Castañeda said she will be reviewing applications and interviewing prospective candidates.

- Accept resignation of David Markham as Historic Preservation Board member –

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to accept the resignation of David Markham from the Historic Preservation Board with regrets and thanks for his service.

**OLD BUSINESS:**

- Re-schedule public hearing from 2/28 to 3/27 re accepting dedication of water mains, sanitary sewers, storm sewers, manholes, roadways, sidewalks & related infrastructure appurtenances – Sunflower Landing Sections 1 & 2 – Village Attorney Leni shared that he received an updated legal description per the Developer after having had the Board call for and the Clerk advertise for the public hearing for this evening. Therefore, the notice has been amended.

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 to schedule the public hearing as follows:

VILLAGE OF BROCKPORT  
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a public hearing beginning at 7:00 p.m. on Tuesday, March 27, 2012, in the Conference Room of the Brockport Village Hall, 49 State Street, Brockport, New York, to consider acceptance of an offer of dedication with respect to Sections 1 and 2 of the Sunflower Landing Subdivision, including the designated streets being the right of ways known as Anita's Lane and Laurie Crescent, as laid out in the two corresponding subdivision plat maps entitled Sunflower Landing, Section 1, Final and Sunflower Landing, Section 2 and a resubdivision of Lot R-43, recorded in the Monroe County Clerk's Office on March 21, 2007 in Liber 330 of Maps, Page 83 and June 3, 2009 in Liber 336 of Maps, Page 94, respectively, together with the corresponding water mains, sanitary sewers, storm sewers, manholes, roadways, sidewalks and related infrastructure appurtenances, with the exception of the stormwater detention pond.

All interested parties will be given the opportunity to be heard.

- Resolution for mandatory referendum (6/19/12) re VC Chapter 59 Code Enforcement -

**RESOLUTION**

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WHEREAS, the Village Board of the Village of Brockport duly adopted a local law entitled A LOCAL LAW MODIFYING CHAPTER 59 OF THE CODE OF THE VILLAGE OF BROCKPORT TITLED "CODE ENFORCEMENT" on April 27, 2011, and

WHEREAS, the passage of said above-referenced local law is subject to a mandatory referendum pursuant to Municipal Home Rule Law § 23, and

WHEREAS, the mandatory referendum on said above-referenced local law was originally scheduled to be conducted on June 21, 2011, but then not held on said date as it was determined necessary to be rescheduled pursuant to the requirements of Municipal Home Rule Law § 23, with said mandatory referendum thus instead to be held at the next general election of the Village of Brockport in June, 2012.

NOW THEREFORE BE IT RESOLVED THAT,

1. That the mandatory referendum with respect to the above-referenced local law entitled A LOCAL LAW MODIFYING CHAPTER 59 OF THE CODE OF THE VILLAGE OF BROCKPORT TITLED "CODE ENFORCEMENT", shall be held at the scheduled general election of the Village of Brockport on June 19, 2012, and

2. With respect to said mandatory referendum, the proposition to be voted on shall be as follows:

SHALL THE LOCAL LAW BE APPROVED ENTITLED A LOCAL LAW MODIFYING CHAPTER 59 OF THE CODE OF THE VILLAGE OF BROCKPORT TITLED "CODE ENFORCEMENT", THE PURPOSE AND EFFECT THEREOF BEING THAT THE CODE ENFORCEMENT OFFICER AND CODE ENFORCEMENT INSPECTOR WOULD BE REMOVED FROM THE SUPERVISION OF THE MAYOR AND INSTEAD DIRECTLY REPORT TO AND BE SUPERVISED BY THE CHIEF OF POLICE?

3. With respect to said mandatory referendum, the above-referenced proposition shall also comprise the abstract thereof and be published accordingly in the corresponding election notice.

MOTION for adoption of this resolution by Trustee Hunsinger

Seconded by Trustee Blair

Discussion:

Trustee Blair said this is a great opportunity to let the public decide who should supervise Code Enforcement. He said the Trustees are not necessarily trying to strip the Mayor of her powers. They are working to align the departments that enforce the laws. The statistical reports provided by Police Chief Varrenti and Code Enforcement Officer Zarnstorff show just how busy they are and how working together the last few months has been beneficial. The physical move of the Codes Office to the Police Department has already taken place and cost was minimal. The proposed change in supervision is at no additional cost.

Trustee Hunsinger said this alignment of functions came up after seeing a Democrat and Chronicle article on how it works in the Town of Gates. It was researched and included having met with Gates officials on how it is handled there.

Mayor Castañeda read the following prepared statement: The attempt by some members of the board to give the Chief of Police power to control the Code Enforcement Department is extremely troubling and dangerous. Many residents have already expressed their fear that Brockport is turning into a police state. Do residents want the police knocking on their door to enforce code violations? Some residents are afraid that the police would use their power to punish those who complain about the high cost of the police. They are fearful that the police could use this new power to harass them in their homes. Chief Varrenti frequently complains about not having enough manpower. How many more policemen will we have to hire to handle the added code enforcement duties? Almost certainly, the police overtime will skyrocket. Can residents afford that? This move is politically motivated to undermine the powers of the Mayor, and it will only serve to justify the existence of the police department, with a larger, more expensive police force. Clearly, Trustees who vote for this are not acting in the best interest of the people they represent. I forcefully oppose this move. It is extremely detrimental to our community. I am confident Village residents will oppose it too. I don't know of any Mayor that would vote yes to have their powers reduced. Our goal should be to have a Code Enforcement Officer who is responsive to all code violations in a firm, fair and consistent manner.

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Trustee Blair said a title is what is printed on your business card. It doesn't make that person a leader. The Police Department is now enforcing Village codes. Police and Code Enforcement are working together to protect owners investments in their properties.

Trustee Hunsinger said it is a matter of public safety and quality of life. He said he would be remiss as a Village Board member to not move forward on this. It has been a good project to work on. He imagines the Mayor will vote against. He will vote in favor. It will be up to the voters to weigh in.

Trustee Hannan said she believes it best to have the Codes Officer work under a Supervisor who is here full time. The Police Chief is full time. The Mayor is part time. She also believes it best to have politics taken out of it.

Trustee Blackman said it is important to stress that this is a decision she would favor regardless of who serves as Mayor and who serves as Police Chief. She has already seen the results of the physical relocation and alignment with Police.

Mayor Castañeda reminded the Board that several months ago Trustee Hannan and the Code Review Committee proposed changes to Village Code Chapter 36 that already had the Police Chief supervising the Code Enforcement Officer. This was not the case. It was determined that it was subject to a mandatory referendum. They also labeled Police Officers as being Inspectors, which they are not. A Building Inspector has a different set of training and certification.

Village Attorney Leni concurred that it is subject to a mandatory referendum since it proposes reducing the Mayor's powers.

**VOTE BY ROLL CALL AND RECORD**

**VILLAGE OF BROCKPORT**

Mayor Maria Connie Castaneda	Voting no
Trustee Margaret B. Blackman	Voting yes
Trustee Kent R. Blair	Voting yes
Trustee Scott W. Hunsinger	Voting yes
Trustee Carol L. Hannan	Voting yes

Carried 4/1  
Dated: February 28, 2012

- o Approve & authorize Mayor to execute Kenyon Street easement agreement –

→ Trustee Blackman moved, Trustee Hannan seconded, to approve and authorize the Mayor to execute the following temporary easement agreement:

**TEMPORARY EASEMENT AGREEMENT**

**THIS AGREEMENT** is made this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between **THE VILLAGE OF BROCKPORT**, a New York municipal corporation having its principal office at \_\_\_\_\_ Brockport, New York (hereinafter referred to as “Grantor”), and **STATE UNIVERSITY OF NEW YORK COLLEGE AT BROCKPORT**, a New York Educational corporation having its principal office at 350 New Campus Drive, Brockport, New York 14420 (hereinafter referred to as “Grantee”). Said Grantor and Grantee are hereinafter collectively referred to as “parties”

**WHEREAS**, Grantor is the owner of certain premises commonly known as Kenyon Street located in the Village of Brockport, New York 14802 (hereinafter referred to as “Kenyon Street” and/or “Grantor’s premises”) and identified on the map attached hereto as Exhibit B, and

**WHEREAS**, Grantee is the State University of New York College at Brockport and Kenyon Street separates the eastern portion of its campus from the larger western portion of the campus; and

**WHEREAS**, Grantee’s premises run through those of Grantor; and

**WHEREAS**, The Grantee has designed extensive utility improvements on the east end of campus and the project has many interface points with the Village’s Kenyon Street such as utility crossings. The State University Construction Fund (SUCF) project #02352 is funded for planned construction beginning in the summer of 2012. The Grantee’s utilities project shall replace and/or reroute all utility and communication systems around the Grantee’s Hartwell Hall on campus and many

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of them cross under Kenyon Street. An easement from the Grantor is required to carry out that construction and close a designated portion of Kenyon Street during construction; and

**WHEREAS**, in particular Grantee requires that the section of Kenyon Street from Residence Drive to Monroe Avenue be closed to traffic during construction; and

**WHEREAS**, The Grantee’s “Facilities Master Plan” [“the FaMP”] has also identified safety concerns related to traffic on Kenyon Street passing through the campus. The FaMP further recommends major reconfigurations of the eastern portion of Grantee’s Campus adjacent to Hartwell Hall to include green space and a new science building, which would require the ultimate transfer of ownership to Grantee of the above-designated portion of Kenyon Street; and

**WHEREAS**, as part of the aforementioned utility improvement project, Grantee has requested a temporary easement over the above-designated portion of Kenyon Street to access the Grantee’s property and to repair, remove, or replace parts of the sewer and other systems located on said Grantor’s premises and to close the above-designated portion of Kenyon Street to traffic and the public during such work; and

**WHEREAS**, Grantor has agreed to grant to the Grantee the requested easement subject to the terms and conditions stated herein.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein,

**IT IS HEREBY AGREED AS FOLLOWS:**

1. The Grantor hereby grants unto the Grantee, its employees, agents, guests, invitees, contractors, and successors and/or assigns, the following easement and rights-of-way:

A temporary easement over the above-designated portion of Kenyon Street for the installation, repair, maintenance, and replacement of underground sewer and utility lines, and an exclusive easement from May 14, 2012 to August 16, 2013 to access and occupy said portion of Kenyon Street during its closure for the initial construction of the planned utilities project.

2. Subject to the availability of lawful appropriation and consistent with the New York State Court of Claims Act, Grantee shall hold the Grantor harmless from and indemnify it for any final

judgment of a court of competent jurisdiction for the negligence of SUNY or of its officers or employees when acting within the course and scope of their employment in connection with this Agreement.

3. Grantee and Grantor will cooperate on issues of mutual concern including the utility construction.
4. Except as set forth above, the easements granted herein shall remain in effect until such time, if any, that agreeable terms for the transference of title to the above-designated portion of Kenyon Street property is approved by Grantor and by the SUNY Board of Trustees.
5. Notwithstanding anything to the contrary in this agreement, the parties agree that this agreement shall be subject to the agreements, terms and conditions set forth in Exhibit A hereof to the same extent as if such agreements, terms, and conditions were set forth in full herein. In the event that any terms or conditions of this agreement shall be inconsistent with any agreements, terms, or conditions set forth in Exhibit A, then the agreements terms, and conditions set forth in Exhibit A shall control.

**IN WITNESS WHEREOF**, the said parties hereunto have set their respective hands and/or seals the day and year first above written.

**THE VILLAGE OF BROCKPORT**

By \_\_\_\_\_

**STATE UNIVERSITY OF NEW YORK COLLEGE AT BROCKPORT**

By \_\_\_\_\_

Discussion:

Trustee Blackman said she is glad the Board tabled this and had Village Attorney Leni get confirmation from SUNY as to the nature of “temporary” and consideration of \$1,500 per year upon conveyance.

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Call to question:

- |                        |            |
|------------------------|------------|
| Margaret B. Blackman   | Voting yes |
| Kent R. Blair          | Voting yes |
| Carol L. Hannan        | Voting yes |
| Scott W. Hunsinger     | Voting yes |
| Maria Connie Castaneda | Voting yes |

Carried 5/0

o Update on parking ticket collection proposal – Trustee Blackman said in the possession of Village Attorney Leni and Sweden Town Attorney Bell and Court Officials is the proposed contract from a vendor regarding parking ticket collections. It requires some modification including but not limited to monies being submitted to Town of Sweden Court, not the Village of Brockport. Once all parties have had an opportunity to review, the needed changes will be made and brought forth for approval consideration. Trustee Blackman said her research indicates that this vendor is well versed in this and successful in many other municipalities. Sweden Court folks seem to be excited about the improvements it will bring.

**VILLAGE BOARD REPORTS:**

- o Mayor M. Connie Castañeda
  - Main Street and Park Avenue Bridges – Mayor Castañeda said NYS DOT and NYS CC are on schedule with their plans to repair the bridges. They have shared the importance of this repair work being done. They are targeting May 7<sup>th</sup> through May 25<sup>th</sup> for the Park Avenue Bridge and May 29<sup>th</sup> through June 15<sup>th</sup> for the Main Street Bridge. NYSDOT is holding a public information meeting at 7pm Friday, March 30<sup>th</sup> at the Middle School Auditorium.
  - Canal Clean Sweep - Mayor Castañeda said the Village will again be participating in the annual canal clean sweep. The date scheduled is Friday, April 20<sup>th</sup> from 4-6pm. Meet at the Welcome Center at 4pm. Village Board, employees, volunteers are encouraged to participate.

- Navy Club Anniversary - Mayor Castañeda shared that she will be attending the Navy Club Ship 1812 20<sup>th</sup> anniversary on March 17<sup>th</sup>.
- Fundraiser - Mayor Castañeda shared that SUNY Professor and Project Manager Mustafa Canbolat and his students are tentatively planning an April 28<sup>th</sup> fundraiser with proceeds going to the Cancer Society and the Fire Department. More information to come.
- Economic Development Seminar - Mayor Castañeda reminded everyone of the economic development seminar with Developer Greg O'Connell and Livingston County Development Corporation Downtown Coordinator Louise Wadsworth at 7pm Wednesday, March 28<sup>th</sup> at the Middle School Auditorium. No reservations are needed. It is free.
- Correspondence – Mayor Castañeda reported that she received no response to from either CSEA President Streb or Stetson Club President Winant to her memo suggesting meeting prior to this evening's meeting. She hopes they will soon reply with their availability to meet to discuss the topic of vacation rollover.
- Trustee Margaret B. Blackman
  - Village Hall Staffing – Trustee Blackman reported that the Board held a special meeting at 2pm Friday, February 24<sup>th</sup>, a couple of days after learning of VM/T Giardino's impending departure. She said while it has been clear that the Mayor has rights as to filling the vacancy, she hopes to learn what she has in mind and that a quick and smooth transition is planned.
  - Grant Proposal for plantings - Trustee Blackman reported that Parks Committee Member Pam Ketchum is pursuing a grant proposal for plantings on the north side of the Canal. More information to come.
  - Intern - Trustee Blackman commended the Intern working on the research regarding a Court for her work thus far in relation to parking tickets and fines.
  - Village Court - Trustee Blackman shared that is continuing her court research and hopes to have to report at an upcoming meeting.
- Trustee Kent R. Blair
  - Village Manager/Treasurer – Trustee Blair congratulated M. Giardino on being appointed as Airport Director. They will benefit from his experience and need his leadership. He said he appreciates the work he did for the Village of Brockport in his short time here.

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- Parks Committee - Trustee Blair said the Parks Committee has an upcoming meeting and will discuss the naming of parks and a possible Easter event in a park.
- Village Attorney - Trustee Blair said he had previously placed on a work session agenda the possibility of putting out an RFP (request for proposals) for Village Attorney. He withdrew the item from the agenda and indicated that he would be meeting with Village Attorney Leni to discuss a couple of concerns. He and Trustee Hunsinger met with Attorney Leni and he is now at ease. He appreciates the time he spent with them.
- Code Enforcement - Trustee Blair said the proposal to have the Police Chief supervise the Code Enforcement Officer instead of the Mayor is all in how you look at it. It sets the stage for future Mayors and Police Chiefs. It takes personalities and agendas of elected officials out of it. By aligning Code Enforcement with the Police Department there will be consistency and structure since they already have and follow general orders and have a full time supervisor. He said there has been a lack of forward thinking in the Village of Brockport the last several years. Thinking only about today led the Village into the fiscal distress this Village Board came into. He commended Chief Varrenti for being a forward thinker and gave an example of promoting M. Cuzzupoli from Sergeant to Lieutenant and encouraging him to take the Police Chief's exam. In the end, the public will decide with their vote on the referendum.
- Trustee Carol L. Hannan
  - Code Review Committee – Trustee Hannan shared that Village Attorney Leni met

with the Code Review Committee at their last meeting. Attorney Leni explained to them that the parking permit request of a citizen that prompted the proposed parking permit program cannot be done without special legislation by the state. The Village is sympathetic to residents who choose to live above the shops on Main Street, but using municipal parking lots by alternating nights will need to continue.

- Town/Village Joint Comprehensive Plan Update Committee – Trustee Hannan shared that the committee is currently reviewing Chapter 6.
- Housing Committee – Trustee Hannan shared that the Codes Office will include a letter with violation notices indicating the availability of various community resources and funding for certain home improvement repairs.
- Historic Preservation Intern – Trustee Hannan shared that the Intern is working on documenting home information.
- BISCO – Trustee Hannan said she will be attending the next BISCO meeting.
- Black History Month – Trustee Hannan noted that February is Black History Month and that notables Fannie Barrier Williams and William L. Page are buried in Brockport’s High Street Cemetery. We are fortunate to have been the home of some very significant people in history.
- Trustee Scott W. Hunsinger
  - SUNY – Trustee Hunsinger said he will be meeting with the SUNY Brockport Athletic Director and discussing community volunteer opportunities.
  - Election – Trustee Hunsinger announced that his term expires June 30, 2012 and he will not be seeking re-election.

Fire District -

Village Attorney Leni shared that there is a meeting he will be attending later in the week with key folks involved in getting the Fire District established. The transfer of funds, property, equipment from the Village and Towns into the Fire District will be worked out. A start date of July 1, 2012 is anticipated with the Village contracting with the Fire District for service from July 1 through December 31, 2012. Then it will be funded via the January 2013 County tax bill. Enabling legislation and a memorandum of understanding will be forthcoming.

**MINUTES OF VILLAGE BOARD MEETING HELD February 27, 2012 continued.....page 10**

**EXECUTIVE SESSION:**

→ At 8:15pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel matter regarding Seymour Library. Clerk Morelli and Village Attorney Leni were invited to sit in.

→ At 8:29pm, Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

**ADJOURNMENT:**

→ At 8:30pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the meeting be adjourned.

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Leslie Ann Morelli, Village Clerk