

**VILLAGE OF BROCKPORT**  
**APPLICATION FOR ACCESS TO PUBLIC RECORDS**  
**F.O.I.L. – Freedom of Information Law**

Submit to: Village Clerk  
Village of Brockport  
49 State Street  
Brockport, NY 14420  
585-637-5300 X12  
585-637-1045 Fax

[Imorelli@brockportny.org](mailto:Imorelli@brockportny.org) E-mail  
[www.brockportny.org](http://www.brockportny.org) Website

DATE REQUESTED: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

REQUEST RECEIVE RESPONSE ELECTRONICALLY: \_\_\_\_\_

RECORD REQUESTED (be very specific):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

**Notes:**

Upon receipt and review of the application, a notice of decision is sent within five business days as to the disclosure and availability of the requested document(s).

This application form and the rules and regulations are available on the Village website.

\_\_\_\_\_

**Fees for copies:**

No fee if you request the document be sent electronically (and we are able to accommodate). The charge for copies shall be \$.25 per page of the documents copied. In the event it is an audio tape recording, the cost of the tape. Video tapes have to be sent out for duplication at market cost.